Request for Quote and Qualifications

Healthcare Sector Partnership Services

# Introduction

The Mississippi Valley Workforce Development Board (MVWDB) is a 501c (3) nonprofit organization designated as the workforce board for the counties of Jackson, Scott, Clinton, Muscatine, Louisa, Henry, Lee, and Des Moines counties in Iowa under the federal Workforce Innovation and Opportunity Act of 2014 (WIOA). MVWDB aids employers by developing talent pipelines and jobseekers by acquiring the education, credentials, and skills to obtain work in careers that pay a living wage.

The organization is governed by a private sector-led, 19-member Board appointed by the Chief Elected Officials which consists of a representative from each County Board of Supervisors. The current roster of members of the Board is available at <https://www.mississippivalleyworkforce.org/board-members> . MVWDB employs three (3) full-time staff members.

The Board operates programs and services through the Iowa*WORKS* Centers in Burlington and Davenport. WIOA Title I services of MVWDB are contracted and are competitively bid at a minimum of every four (4) years. Equus Workforce Solutions holds all current contracts.

# About MVWDB <https://www.mississippivalleyworkforce.org/mission-vision>

# Our Needs

MVWDB is seeking a qualified organization, firm, and/or individual to develop and lead the initial implementation of a Healthcare Sector Partnership. Healthcare is one of MVWA’s power sectors. The timeline for this project is estimated to be between July 1, 2024 – October 1, 2024.

# General Scope of Work

To conduct a healthcare sector data study to guide the new work of a healthcare sector partnership.

* Collect the current data on the labor market for the Healthcare industry in the Mississippi Valley Workforce Development Area with assistance from board staff. MVWDB has access to LightCast, EconoVue, and Iowa Workforce Development Labor Market information.
* Conduct an analysis of the labor market data and identify the emerging high-demand/high-wage occupations and the feeder positions that create a career pathway for those positions, developed into a report/guide.
* Interview and collaborate with the local Economic Development agencies to document their sector designations and strategic effort(s) to attract and retain business.
* Report data by training institution on those certifications and degrees on the approved ETPL per MVWDB. Identify any unique training programs meeting sector demand that may only be provided by a singular training institution.
* Work with key MVWDB staff on data obtained to include identified issues and barriers, in order to create a solutions-based sector approach
* Facilitate the healthcare launch meeting in person and develop the partnerships agreement, mission, and value statement.
* Lead the first working partnership meeting in person to clarify the Roles and Responsibilities of Sector partnership Members and Identify industry objectives and intended outcomes.

# Submission Instructions

Interested entities should submit the following information to Miranda Swafford at [director@mississippivalleyworkforce.org](mailto:director@mississippivalleyworkforce.org) no later than 4:00 pm. CST on May 7th, 2024. The requested information should not exceed 2 pages.

* Letter of interest
* Statement of Qualifications
* Brief description of how the scope of work would be completed
* Price Quote