



Mississippi Valley Workforce Development Board

Operations Committee Meeting

Wednesday, November 9, 2022, at 4:00 p.m. via Zoom

Members Present: Mathew Nicol, Kirby Phillips, Scott Schneider, Tim Gobble, Mandy Parchert, and Jana Wittenberg

Members Absent: Ryan Drew

CEOs Present: None Present

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

Service Provider Staff Present: Kendra Schaapveld, Project Director, and Cherisa Price-Wells, Regional Director

One-Stop Operator: Robert Ryan

**Items Requiring a Vote, ** Items Requiring a Roll Call Vote*

CALLED TO ORDER

Nicol called the meeting to order at 4:02 p.m.

EXCUSED ABSENCES

No excused absences. Drew had an unexcused absence.

QUORUM

The committee had a quorum to conduct business.

***APPROVAL OF AGENDA**

Parchert made a motion to approve the agenda, seconded by Gobble, and the motion carried.

***APPROVAL OF PREVIOUS MINUTES**

Phillips made a motion to approve the previous meeting minutes, seconded by Parchert, and the motion carried.

***Participant License Screening Policy**

After a discussion that this was based on the CDL screening standards from EICC and the goal is to ensure a suitable career pathway, the participant must be employable after completion of training. Schneider made a motion to approve the License Screening policy as presented, seconded by Wittenberg, and the motion carried.

LMI REPORTS

Nicol shared his takeaways from the reports for healthcare, transportation, and manufacturing.

STANDING REPORTS

ONE-STOP OPERATOR REPORT

Ryan reviewed the numbers for October. Burlington averaged 27 visitors per day. Davenport had an average of 58 visitors per day. Facebook total reach in Davenport was 8328 Burlington's Facebook total reach was 24,301. Customer satisfaction dropped to 69.4% in October, the areas of concern are difficulty to get assistance via phone, and the unemployment system is unnecessarily complex and not user-friendly.

ADULT/DW/RR REPORT

Schaapveld reported for October they had 5 enrollments for Adult, 1 Dislocated Worker, and 0 NDWG. Caseload numbers reflect 124 active and 109 follow-up participants in Adult and 142 active and 47 follow-up participants in the Dislocated Worker program. There were 6 occupational skills training and 2 WBL along with 1 NDWG OJT. Legacy in Action reports a 97.03% customer satisfaction rate. Outcomes included 2 OST CDL, 1 OJT start, 1 TJB start 7 unsubsidized employment and 4 credential attainment.

TITLE III REPORT

Wittenberg reported on unemployment and labor force numbers for the MVWA. The Burlington office served 538 distinct users in October with Davenport serving 953. There were 124 enrollments in October for Burlington and 165 for Davenport.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURNED

Gobble made a motion to adjourn the meeting, seconded by Phillips, motion carried, Nicol adjourned the meeting at 4:59 p.m.