



# Mississippi Valley Workforce Development Board

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## Finance Committee Meeting Agenda

Wednesday, July 26 2023, at 3:00 p.m.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82123759743?pwd=cjZxT3M1Rko2aUpiVnQ0UFpYMFVCQT09>

Meeting ID: 821 2375 9743      Passcode: 241648

One tap mobile: 13126266799,,82123759743#

Called to Order	Ryan Drew
Roll Call	Tyler Lanz
*Consent Agenda	Ryan Drew
Excused Absences	
Approval of Agenda	
Approval of Previous Minutes	
Financial Updates (Page 5)	Miranda Swafford
WIOA Financial Report (Page 11)	Kassie Ruth
* June Program Invoice (Page 30)	Kendra Schaapveld
* June One Stop Operator Invoice (Page 37)	Nick Clayton
*Fiscal Agent Invoice (Page 39)	Kassie Ruth
Non-WIOA Financial Report (Page 43)	Kassie Ruth
<b>New Business</b>	
*Program Income Policy (Page 49)	Miranda Swafford
Other Business	
Public Comment	
*Adjourn	Ryan Drew

\*Items Requiring a Vote    \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at [assistant@mississippivalleyworkforce.org](mailto:assistant@mississippivalleyworkforce.org) or at 1-844-967-5365 option 3.



# Mississippi Valley Workforce Development Board

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## **Finance Committee Meeting Minutes**

Wednesday, June 28, 2023, at 3:00 p.m.

**Members Present:** Lori Bassow, Cory Bergfeld, Kelley Brown, Joyce Stimpson, Jack Willey, and Angela Rheingans

**Members Absent:** none

**CEOs Present:** Jim Irwin and Danny Chick

**Staff Present:** Mandy Tripp, Executive Assistant

**Fiscal Agent Staff:** Kassie Ruth

**Service Provider Staff:** Kendra Schaapveld, Project Director, Tabytha Seigfried, Quality Assurance, Cheryl Tipsword, Project Accountant, Taylor Longstreth, Operations Manager, and Shannon Weaver Operations Manager

**One-Stop Operator:** Nick Clayton

**Guest:** Ryan Drew

### **CALL TO ORDER**

Bassow called the meeting to order at 3:04 p.m.

### **QUORUM**

The committee had a quorum to conduct business.

### **EXCUSED ABSENCES**

There were no absences.

### **APPROVAL OF AGENDA**

Bergfeld made a motion to approve the agenda, seconded by Brown and the motion carried.

### **APPROVAL OF PREVIOUS MEETING MINUTES**

Rheingans made a motion to approve the meeting minutes with the change to the grant amount from North Scott Rotary to \$2500, seconded by Willey and the motion carried.

### **FINANCIAL UPDATES**

Tripp advised the CEOs approved the fiscal agent budget at their meeting last week.

### **WIOA FINANCIAL REPORT**

Ruth presented budget expenditures for Adult, Dislocated Workers, Youth, and NDWG. The remaining budget after expenditures is \$1,578,212.45. The total budget for the PY22 is \$4,714,560.85. Ruth advised the administrative budget has \$199,680.87 remaining, Adult has \$318,607.24 remaining, DW has \$223,225.05 remaining, NDWG has \$183,179.05 remaining

and the Youth Out of school budget has \$361,193.42 left to expend, while the Youth in-school budget has \$292,326.82 remaining.

**\*MAY PROGRAM INVOICE**

Schaapveld shared the adult budget is on track with \$72,540.51 expended in May. The Dislocated Worker expended \$44,393.56, and the youth budget combined expenditures at \$127,459.01. NDWG expended \$7,126.96. Bergfeld made a motion to accept the final invoices, seconded by Willey, and the motion was carried.

**\*ONE-STOP OPERATOR MAY INVOICE**

Clayton advised the expenditures are \$9793.54 of the contracted budget which is mostly salaries and travel. Bergfeld made a motion to accept the invoice, seconded by Rheingans, and the motion was carried.

**\*FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for May, the CIJDC wages invoice for \$4,656 for 41 hours. Willey motioned to approve the invoice, seconded by Stimpson, and the motion was carried out.

**NON-WIOA FINANCIAL REPORT**

Ruth advised \$5544.30 in Ticket to Work funds have been expended with 87.85% of the TTW funds remaining.

**PY23 DRAFT BUDGETS**

Tripp advised the draft budgets have been included but are not yet finalized due to allocations coming late Friday afternoon from IWD. The state board meeting had some technical issues, so they did not get to do any of their voting items which included voting on the new Iowa Plains Workforce Area, there is a special meeting tomorrow to address those voting items. Tripp advised the draft budgets show budgeted amounts from PY22 in green and proposed levels for PY23. The OSO contract is similar to last year, last year's contract was for 9 months. Sublease payments are determined by IWD and are out of our control. Board staff increased due to adding additional staff. The outreach section decreased from last year since we were able to complete some of the tasks in-house without an external vendor. All outreach activities were not completed in PY22 due to the termination of the contract with the external vendor. The sector Strategy/Job Quality section will be used to support implementation strategies from Job Quality or sector boards that will be moving under the board from IWD. Youth System Strategy RFP will support the implementation of plans created by the Workforce Communities of Action. Incumbent worker training we are carrying over approximately \$37,000 from PY22 and the Business Committee has requested that we allocate another \$25,000 in PY23. The draft admin budget includes expenditures through 5/31/2023 and a proposed budget for PY23, most categories increased due to the addition of another board staff. Bassow and Willey requested that budget narratives be included with the actual budget so it can be seen where the money will be spent.

**OTHER BUSINESS**

Tripp asked if the committee wanted the meeting to continue to be at 3 p.m. on the 4<sup>th</sup> Wednesday, the committee decided to leave it. Tripp asked to move the November 22<sup>nd</sup> meeting to November 29<sup>th</sup> due to the holiday, and the group agreed. The December 27<sup>th</sup> meeting was decided to be moved to January 3, 2024, after Ruth advised it would not be an issue due to the state shutting down for two weeks around the holidays for drawdowns.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNED**

Bassow adjourned the meeting at 3:33 p.m. with all in favor.

# Financial Report



## Mississippi Valley Workforce Development Board

**PY22 Admin Budget**  
**Period: July 1, 2023 - June 30, 2024**  
**Approved: July 11, 2023**

Funding Stream	
<b>FY22 Carryover Estimated</b>	175,000.00
<b>Additional Carryover</b>	3,255.00
<b>PY23/FY24</b>	311,858.00
<b>Total Admin</b>	<b>490,113.00</b>
Expense	Amount
<b>Board Salaries</b>	257,313.55
<b>Fiscal Agent</b>	59,956.00
<b>Mileage and Travel</b>	50,000.00
<b>Telephone, Postage, Supplies</b>	3,000.00
<b>Outreach &amp; Public Relations</b>	15,000.00
<b>Equipment</b>	5,000.00
<b>Professional Services/Business Expenses</b>	8,000.00
<b>Information Technology</b>	8,000.00
<b>Dues and Subscriptions</b>	9,000.00
<b>Meeting Expenses</b>	5,000.00
<b>Conferences and Trainings</b>	20,000.00
<b>Printing</b>	3,000.00
<b>Special Initiatives</b>	15,000.00
<b>Unobligated Funds</b>	31,843.45
<b>Total</b>	<b>490,113.00</b>

## **Admin Budget Narrative**

*PY23 (July 1, 2023 – June 30, 2024)*

**Board Staff Salaries** – Board staff salaries total \$407,197.86 with 257,313.55 allocated to this admin budget. Board staff salaries are allocated based on projected activities to be performed as follows Executive Director 100% admin, Strategic Partnership Specialist 30% admin – 70% program, Compliance Officer 40% admin – 60% program, and the Communications Assistant 60% admin – 40% program.

**Fiscal Agent** - The CEOs and Grant Recipient approved a budget in the amount of \$59,956.00 with Central Iowa Juvenile Detention Center to perform the Fiscal Agent functions.

**Mileage and Travel** - Including flight, hotel, ground transportation, cost to cover meals, and other out-of-town related expenses for quarterly GLETA and Local Workforce Association of Iowa (LWAI) meetings, conferences including the Youth Symposium, NAWDP, USWA, NAJA, NAWB conferences, and other related workforce-related events. Travel within the MVWA for board staff and board members is also covered for board-related activities. The current IRS Mileage Per Diem rate will be used and adjusted as necessary, currently at \$0.65.5.

**Telephone, Postage, Supplies** - Office supplies including binders, paper, pens, etc. Cost of a 1-800 board phone number that provides professional messaging and options that direct to staff cell phones and centers. Cost of postage for board-related functions.

**Outreach and Public Relations** - Costs for radio ads, booths, Lunch and Learns, radio slots, print ads, social media campaigns, etc. Two outreach efforts in each county will be conducted. Costs associated with the Disability Access Awareness Campaign and other outreach initiatives outlined in the MOU are covered under this line item including sector partnerships. Outreach to promote MVWA in-demand industries and promote WBL are also included.

**Equipment** - Purchase of tablets for surveys, computers, printers, monitors, other office equipment, and items with a serial number.

**Professional Services and Business Expenses** - Fees related to filing annual IRS forms and other financial documents, or other professional services needed. Fees associated with the review of contracts, agreements, and other legal documents. General Liability and Directors and Officers insurance to cover board members and CEOs.

**Information Technology** - Includes but is not limited to costs of website maintenance and email domain, Squarespace, Zoom subscriptions, DocuSign, Adobe, Microsoft 365 Business, Doodle Poll, Dropbox, Sortly, email newsletter software, IT support, mobile internet, maintenance of forms, and board training platform.

**Dues and Subscriptions** - Dues and Subscriptions– This includes memberships to all of the 13 Chambers of Commerce throughout the 8-county area, National Association of Workforce Boards (NAWB), National Association of Workforce Development Professionals (NAWDP), and other workforce-related organizations. A subscription for the LMI database is also included.

**Meeting Expenses** - Fees for regularly scheduled workforce meetings including the cost of facilities, presenters. Regular meetings can include but are not limited to CEOs, board, committees, core partner meetings, or in-service days.

**Conferences and Trainings** - Professional development opportunities for board staff and board members including but not limited to registration fees for the Youth Symposium, NAWDP, NAJA, USWA, IAWB, and NAWB. Fees associated with professional development webinars and trainings for board staff. Fees to coordinate a minimum of two in-person board trainings each year and contributions to the statewide board training including facilities, presenters, consultants, supplies, etc.

**Printing** - Cost of printing materials for meetings and record-keeping purposes, along with brochures and other outreach materials. Printing of board manuals and IowaWORKS resource guides are also covered. Monthly HP instant ink is included for board staff printers.

**Special Initiatives** - Special Initiatives – Funding to support sector initiatives, special projects in partnership with Chambers of Commerce, Economic Development entities, and other community and workforce partners for workforce-related events.

**Unobligated Funds** – Other funds that have not been budgeted at this time.



**PY23 Allocations with Estimated Carryover**  
**July 1, 2023 - June 30, 2024**  
**Approved July 11, 2023**

<b>Youth</b>	<b>PY23 Amount</b>	<b>Adult</b>	<b>PY23 Amount</b>	<b>DW</b>	<b>PY23 Amount</b>
estimated Carryover	358,000.00	estimated Carryover	170,000.00	estimated Carryover	118,000.00
PY23 Funding	1,154,454.00	PY23	181,915.00	Add. Carryover	29,303.00
Total	1,512,454.00	FY24	743,037.00	PY23	172,795.00
		Total	1,094,952.00	FY24	554,520.00
				Total	874,618.00
<b>Expenses</b>		<b>Expenses</b>		<b>Expenses</b>	
PY23 OSO Contract	\$33,333.00	PY23 OSO Contract	\$33,333.00	PY23 OSO Contract	33,333.00
Sublease	\$60,000.00	Sublease	\$55,000.00	Sublease	55,000.00
Board Staff	\$49,961.44	Board Staff	\$49,961.44	Board Staff	49,961.44
Outreach Activities	\$100,000.00	Outreach Activities	\$5,000.00	Outreach Activities	0.00
Sector Strategy/Job Quality	\$10,000.00	Sector Strategy/Job Quality	\$10,000.00	Sector Strategy/Job Quality	10,000.00
Youth System Strategy RFP	\$30,000.00	Incumbent Worker Training	\$37,205.00	Incumbent Worker Training	40,000.00
Equus Program Contract	\$1,213,168.32	Equus Program Contract	\$895,000.00	Equus Program Contract	675,332.90
Unobligated Funds	\$15,991.24	Unobligated Funds	\$9,452.56	Unobligated Funds	10,990.66
Total Expenses	\$1,512,454.00	Total Expenses	\$1,094,952.00	Total Expenses	874,618.00
% of Equus Contract To Total	80.21%	% of Equus Contract To Total	81.74%	% of Equus Contract To Total	77.21%

## **Program Budget Narratives**

**July 1, 2023 – June 30, 2024**

**Approved July 11, 2023**

*The narrative covers the Adult, Dislocated Worker, and Youth programs except where otherwise noted.*

**PY23 OSO Contract** – The One Stop Operator contract is equally divided across all 3 programs. Once final contract amounts are approved the One Stop Operator will provide a detailed budget for approval.

**Sublease** - Sublease amounts are determined by IWD and are equally divided across all 3 program streams.

**Board Staff** - Allocation of board staff time spent on program-related activities.

**Outreach Activities** - Funding to support outreach initiatives or projects in-house or through outside vendors.

**Sector Strategy/Job Quality** – Adult and DW funding set aside to support programs directly or through consultants for the sector board or projects that are developed through our participation in the Job Quality Academy.

**Youth System Strategy RFP** – Youth funding set aside to support programs directly or through consultants for projects that are developed through our participation in the Workforce Communities of Action.

**Incumbent Worker Training** – Approximately \$37,000 of funding is being carried over with an additional \$40,000 being obligated to the grant program from the Adult and DW funding stream.

**Equus Program Contract** – Funds contracted to Equus to fulfill Title I services. Once contract amounts are approved Equus will provide detailed budgets for each program for approval.

**Unobligated Funds** - Funds that are not yet obligated to a contract or cost category.

# WIOA Financial Report

**CIJDC**

**WIOA Statement of Rev & Exp YTD**

**For the Month Ending June 30th, 2023 Preliminary**

	<b>Administration</b>	<b>Adult Program</b>	<b>Dislocated Worker Program</b>	<b>NDWG Program</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$332,332.24			
WIOA Grant- Adult		\$916,983.92		
WIOA Grant- Dislocated Worker			\$674,063.94	
WIOA Grant- NDWG				\$59,336.07
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$332,332.24</b>	<b>\$916,983.92</b>	<b>\$674,063.94</b>	<b>\$59,336.07</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$189,952.57	\$30,108.27	\$30,108.27	\$419.75
Fiscal Agent Costs	\$68,196.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$52,880.37	\$52,880.37	\$0.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$33,634.37	\$33,634.37	\$0.00
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$243,549.16	\$209,426.01	\$32,139.20
Payroll Taxes, Fringe / Work Comp	\$0.00	\$58,146.12	\$46,956.47	\$7,607.26
60850 Mileage & Travel	\$37,919.60	\$16,206.03	\$13,904.92	\$1,203.54
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,422.97	\$6,603.61	\$5,622.51	\$110.98
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,092.16	\$7,840.07	\$5,588.60	\$3,940.22
65610 Reimbursable Equipment	\$2,251.11	\$3,789.58	\$2,127.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$11,807.19	\$6,787.39	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,493.23	\$17,659.06	\$13,771.16	\$76.69
Information Technology	\$5,982.18	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$6,648.50	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$1,487.16	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$10,049.56	\$0.00	\$0.00	\$0.00
Printing	\$837.20	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$38,132.16	\$31,726.39	\$4,469.83
Management Fee	\$0.00	\$48,057.46	\$42,683.02	\$4,641.72
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00
67408 Instructional Training	\$0.00	\$197,977.28	\$50,867.20	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$81,545.83	\$130,633.70	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$2,766.00	\$2,045.00	\$0.00
67422 On the Job Training	\$0.00	\$81,094.05	\$26,497.34	\$0.00
67418,67420 Client Awards/Incentives	\$0.00	\$13,473.09	\$0.00	\$4,726.88
5% WEX Markup	\$0.00	\$4,054.72	\$1,324.86	\$0.00
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$1,293.87</b>	<b>\$1,113.73</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$332,332.24</b>	<b>\$916,983.92</b>	<b>\$674,063.94</b>	<b>\$59,336.07</b>

**CIJDC**

**WIOA Statement of Rev & Exp YTD**

**For the Month Ending June 30th, 2023 Preliminary**

	<b>Youth Program Out of School</b>	<b>Youth Program In School</b>	<b>One Stop Operator</b>	<b>Year To Date</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration			\$0.00	\$332,332.24
WIOA Grant- Adult			\$33,634.37	\$950,618.29
WIOA Grant- Dislocated Worker			\$33,634.37	\$707,698.31
WIOA Grant- NDWG			\$0.00	\$59,336.07
WIOA Grant- Youth Out of School	\$1,210,005.47		\$25,225.75	\$1,235,231.22
WIOA Grant- Youth In School		\$302,137.28	\$8,408.60	\$310,545.88
<b>TOTAL</b>	<b>\$1,210,005.47</b>	<b>\$302,137.28</b>	<b>\$100,903.09</b>	<b>\$3,595,762.01</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$22,581.20	\$7,527.07	\$0.00	\$280,697.13
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$68,196.00
Subleases	\$40,862.08	\$13,620.67	\$0.00	\$160,243.49
Contractual RFP's	\$2,580.00	\$860.00	\$0.00	\$3,440.00
One Stop Operator	\$25,225.75	\$8,408.60	\$0.00	\$100,903.09
60110-60190 Salaries 60310-60330 & 60610-60560	\$456,227.32	\$118,459.24	\$44,675.15	\$1,059,800.93
Payroll Taxes, Fringe / Work Comp	\$113,378.18	\$29,708.98	\$10,631.21	\$255,797.01
60850 Mileage & Travel	\$27,445.74	\$7,099.65	\$7,401.60	\$103,779.48
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$18,100.25	\$4,578.43	\$743.78	\$36,438.75
62830, 62860 Outreach & Public Relations / Job Fairs	\$20,946.32	\$3,434.14	\$0.00	\$43,841.51
65610 Reimbursable Equipment	\$94,220.06	\$14,406.51	\$0.00	\$116,794.26
62510-62520 Resource Sharing Allocation	\$22,243.47	\$4,291.33	\$0.00	\$45,129.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$29,679.53	\$7,461.23	\$2,563.25	\$74,140.90
Information Technology	\$0.00	\$0.00	\$0.00	\$5,982.18
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$6,648.50
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$1,487.16
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$10,049.56
Printing	\$0.00	\$0.00	\$0.00	\$837.20
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$81,587.72	\$19,758.54	\$6,885.37	\$175,674.64
Management Fee	\$84,668.25	\$22,680.01	\$7,944.64	\$202,730.46
65602, 65603 Work Experience	\$36,825.79	\$10,789.80	\$0.00	\$47,615.59
67408 Instructional Training	\$23,760.00	\$0.00	\$0.00	\$272,604.48
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$33,777.27	\$5,028.65	\$0.00	\$250,985.45
67426 Individual Career Services- New Service	\$1,441.00	\$0.00	\$0.00	\$6,252.00
67422 On the Job Training	\$5,199.88	\$5,523.65	\$0.00	\$118,314.92
67418,67420 Client Awards/Incentives	\$90,362.61	\$25,610.00	\$0.00	\$134,172.58
5% WEX Markup	\$1,841.30	\$539.49	\$0.00	\$7,760.37
<b>Unobligated/Unbudgeted Grant</b>	<b>\$2,277.50</b>	<b>\$759.89</b>	<b>\$0.00</b>	<b>\$5,444.99</b>
<b>TOTAL</b>	<b>\$1,210,005.47</b>	<b>\$302,137.28</b>	<b>\$80,845.00</b>	<b>\$3,595,762.01</b>

**CIJDC**

**WIOA Statement of Rev & Exp YTD**

**For the Month Ending June 30th, 2023 Preliminary**

	<b>Total Annual Budget</b>	<b>Remaining Budget</b>
<b>WIOA Grant Revenues</b>		
WIOA Grant - Administration	\$493,239.03	\$160,906.79
WIOA Grant- Adult	\$1,176,299.98	\$225,681.69
WIOA Grant- Dislocated Worker	\$881,657.99	\$173,959.68
WIOA Grant- NDWG	\$234,163.40	\$174,827.33
WIOA Grant- Youth Out of School	\$1,375,634.61	\$140,403.39
WIOA Grant- Youth In School	\$553,565.84	\$243,019.96
<b>TOTAL</b>	<b>\$4,714,560.85</b>	<b>\$1,118,798.84</b>
<b>WIOA Expenses</b>		
Board Salaries and Benefits	\$304,440.97	\$23,743.84
Fiscal Agent Costs	\$68,196.31	\$0.31
Subleases	\$155,006.09	-\$5,237.40
Contractual RFP's	\$75,275.01	\$71,835.01
One Stop Operator	\$107,391.09	\$6,488.00
60110-60190 Salaries 60310-60330 & 60610-60560	\$1,145,218.15	\$85,417.22
Payroll Taxes, Fringe / Work Comp	\$298,586.25	\$42,789.24
60850 Mileage & Travel	\$112,167.53	\$8,388.05
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$42,271.19	\$5,832.44
62830, 62860 Outreach & Public Relations / Job Fairs	\$58,293.23	\$14,451.72
65610 Reimbursable Equipment	\$121,126.57	\$4,332.31
62510-62520 Resource Sharing Allocation	\$45,129.38	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$80,535.33	\$6,394.43
Information Technology	\$7,000.00	\$1,017.82
Dues & Subscriptions	\$10,000.00	\$3,351.50
Meeting Expenses	\$4,000.00	\$2,512.84
Conferences and Trainings	\$15,000.00	\$4,950.44
Printing	\$4,000.00	\$3,162.80
Special Initiatives	\$15,000.00	\$15,000.00
Indirect Cost	\$191,476.82	\$15,802.18
Management Fee	\$202,730.45	-\$0.01
65602, 65603 Work Experience	\$459,092.82	\$411,477.23
67408 Instructional Training	\$336,891.64	\$64,287.16
Incumbent Worker Training	\$50,000.00	\$50,000.00
67412 Customer Support Service	\$306,683.73	\$55,698.28
67426 Individual Career Services- New Service	\$17,239.40	\$10,987.40
67422 On the Job Training	\$228,876.26	\$110,561.34
67418,67420 Client Awards/Incentives	\$115,972.61	-\$18,199.97
5% WEX Markup	\$22,954.64	\$15,194.27
<b>Unobligated/Unbudgeted Grant</b>	<b>\$114,005.41</b>	<b>\$108,560.42</b>
<b>TOTAL</b>	<b>\$4,714,560.88</b>	<b>\$1,118,798.87</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Administration YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Administration Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant - Administration</b>	\$332,332.24	\$493,239.03	\$160,906.79	32.62%
	0			
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$189,952.57	\$210,757.90	\$20,805.33	9.87%
Fiscal Agent Costs	\$68,196.00	\$68,196.31	\$0.31	0.00%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$37,919.60	\$30,000.00	-\$7,919.60	-26.40%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,422.97	\$5,000.00	\$3,577.03	71.54%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,092.16	\$15,000.00	\$12,907.84	86.05%
65610 Reimbursable Equipment	\$2,251.11	\$5,000.00	\$2,748.89	54.98%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$5,493.23	\$8,500.00	\$3,006.77	35.37%
Information Technology	\$5,982.18	\$7,000.00	\$1,017.82	14.54%
Dues & Subscriptions	\$6,648.50	\$10,000.00	\$3,351.50	33.52%
Meeting Expenses	\$1,487.16	\$4,000.00	\$2,512.84	62.82%
Conferences and Trainings	\$10,049.56	\$15,000.00	\$4,950.44	33.00%
Printing	\$837.20	\$4,000.00	\$3,162.80	79.07%
Special Initiatives	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$95,784.82	\$95,784.82	100.00%
<b>TOTAL</b>	<b>\$332,332.24</b>	<b>\$493,239.03</b>	<b>\$160,906.79</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Adult YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Adult Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- Adult</b>	\$950,618.29	\$1,176,299.98	\$225,681.69	19.19%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$30,108.27	\$30,108.27	\$0.00	0.00%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$52,880.37	\$51,152.00	-\$1,728.37	-3.38%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$33,634.37	\$35,797.03	\$2,162.66	6.04%
60110-60190 Salaries	\$243,549.16	\$275,175.82	\$31,626.66	11.49%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$58,146.12	\$77,368.25	\$19,222.13	24.84%
60850 Mileage & Travel	\$16,206.03	\$29,458.38	\$13,252.35	44.99%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$6,603.61	\$8,760.00	\$2,156.39	24.62%
62830, 62860 Outreach & Public Relations / Job Fairs	\$7,840.07	\$8,500.00	\$659.93	7.76%
65610 Reimbursable Equipment	\$3,789.58	\$4,500.00	\$710.42	15.79%
62510-62520 Resource Sharing Allocation	\$11,807.19	\$11,807.19	\$0.00	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$17,659.06	\$19,615.15	\$1,956.09	9.97%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$38,132.16	\$45,389.77	\$7,257.61	15.99%
Management Fee	\$48,057.46	\$48,057.46	\$0.00	0.00%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$197,977.28	\$241,891.64	\$43,914.36	18.15%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$81,545.83	\$100,000.00	\$18,454.17	18.45%
67426 Individual Career Services- New Service	\$2,766.00	\$6,000.00	\$3,234.00	53.90%
65602 Work Based Learning	\$81,094.05	\$96,717.92	\$15,623.87	16.15%
67422 On the Job Training	\$13,473.09	\$25,000.00	\$11,526.91	46.11%
5% WEX Markup	\$4,054.72	\$4,835.90	\$781.18	16.15%
<b>Unobligated/Unbudgeted Grant</b>	\$1,293.87	\$6,073.53	\$4,779.66	78.70%
<b>TOTAL</b>	<b>\$950,618.29</b>	<b>\$1,176,299.98</b>	<b>\$225,681.69</b>	



**CIJDC**  
**WIOA Statement of Revenue and Expenses- Dislocated Worker YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Dislocated Worker Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Dislocated Worker</b>	\$707,698.31	\$881,657.99	\$173,959.68	19.73%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$30,108.27	\$30,108.27	\$0.00	0.00%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$52,880.37	\$51,152.00	-\$1,728.37	-3.38%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$33,634.37	\$35,797.03	\$2,162.66	6.04%
60110-60190 Salaries	\$209,426.01	\$263,216.57	\$53,790.56	20.44%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$46,956.47	\$70,366.63	\$23,410.16	33.27%
60850 Mileage & Travel	\$13,904.92	\$16,757.51	\$2,852.59	17.02%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$5,622.51	\$5,622.51	\$0.00	0.00%
62830, 62860 Outreach & Public Relations / Job Fairs	\$5,588.60	\$6,000.00	\$411.40	6.86%
65610 Reimbursable Equipment	\$2,127.00	\$3,000.00	\$873.00	29.10%
62510-62520 Resource Sharing Allocation	\$6,787.39	\$6,787.39	\$0.00	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$13,771.16	\$14,765.97	\$994.81	6.74%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$31,726.39	\$40,313.68	\$8,587.29	21.30%
Management Fee	\$42,683.02	\$42,683.02	\$0.00	0.00%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$50,867.20	\$62,000.00	\$11,132.80	17.96%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$130,633.70	\$132,261.64	\$1,627.94	1.23%
67426 Individual Career Services- New Service	\$2,045.00	\$2,045.00	\$0.00	0.00%
65602 Work Based Learning	\$26,497.34	\$40,586.26	\$14,088.92	34.71%
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$1,324.86	\$2,029.31	\$704.45	34.71%
<b>Unobligated/Unbudgeted Grant</b>	\$1,113.73	\$6,073.53	\$4,959.80	81.66%
<b>TOTAL</b>	<b>\$707,698.31</b>	<b>\$881,657.99</b>	<b>\$173,959.68</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- NDWG YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	NDWG Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- NDWG</b>	\$59,336.07	\$234,163.40	\$174,827.33	74.66%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$419.75	\$3,358.26	\$2,938.51	87.50%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$32,139.20	\$32,139.20	\$0.00	0.00%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$7,607.26	\$7,764.21	\$156.95	2.02%
60850 Mileage & Travel	\$1,203.54	\$1,406.25	\$202.71	14.41%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$110.98	\$210.00	\$99.02	47.15%
62830, 62860 Outreach & Public Relations / Job Fairs	\$3,940.22	\$4,000.00	\$59.78	1.49%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$76.69	\$513.45	\$436.76	85.06%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$4,469.83	\$4,384.05	-\$85.78	-1.96%
Management Fee	\$4,641.72	\$4,641.72	\$0.00	0.00%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$4,726.88	\$175,746.26	\$171,019.38	97.31%
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>TOTAL</b>	<b>\$59,336.07</b>	<b>\$234,163.40</b>	<b>\$171,370.36</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Combined YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Youth Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth</b>	\$1,545,777.07	\$1,929,200.48	\$383,423.41	19.87%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$30,108.27	\$30,108.27	\$0.00	0.00%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$54,482.75	\$52,702.09	-\$1,780.66	-3.38%
Contractual RFP's	\$3,440.00	\$25,091.67	\$21,651.67	86.29%
One Stop Operator	\$33,634.35	\$35,797.03	\$2,162.68	6.04%
60110-60190 Salaries	\$574,686.56	\$574,686.56	\$0.00	0.00%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$143,087.16	\$143,087.16	\$0.00	0.00%
60850 Mileage & Travel	\$34,545.39	\$34,545.39	\$0.00	0.00%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$22,678.68	\$22,678.68	\$0.00	0.00%
62830, 62860 Outreach & Public Relations / Job Fairs	\$24,380.46	\$24,793.23	\$412.77	1.66%
65610 Reimbursable Equipment	\$108,626.57	\$108,626.57	\$0.00	0.00%
62510-62520 Resource Sharing Allocation	\$26,534.80	\$26,534.80	\$0.00	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$37,140.76	\$37,140.76	\$0.00	0.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$101,346.26	\$101,389.32	\$43.06	0.04%
Management Fee	\$107,348.23	\$107,348.25	\$0.02	0.00%
65602, 65603 Work Experience	\$47,615.59	\$321,788.64	\$274,173.05	85.20%
67408 Instructional Training	\$23,760.00	\$33,000.00	\$9,240.00	28.00%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$38,805.92	\$74,422.09	\$35,616.17	47.86%
67426 Individual Career Services- New Service	\$1,441.00	\$9,194.40	\$7,753.40	84.33%
67422 On the Job Training	\$10,723.53	\$28,130.00	\$17,406.47	61.88%
67418, 67420 Client Awards/Incentives	\$115,972.61	\$115,972.61	\$0.00	0.00%
5% WEX Markup	\$2,380.79	\$16,089.43	\$13,708.64	85.20%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$3,037.39</b>	<b>\$6,073.53</b>	<b>\$3,036.14</b>	<b>49.99%</b>
<b>TOTAL</b>	<b>\$1,545,777.07</b>	<b>\$1,929,200.48</b>	<b>\$383,423.41</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$2,030.58			
Staff Wages	\$160,773.83			
Client Wage Subsidy	\$43,581.03			
Client Wages Taxes	\$4,034.56			
WEX Markup 5%	\$2,380.79			
On the Job Training	\$7,756.17			
Client Awards / Incentives	\$35,025.00			
Customer Support Service	\$482.93			
VR Headsets for WBL Training	\$101,837.03			
<b>Total WEP Expenditures</b>	<b>\$357,901.92</b>	<b>\$385,840.10</b>	<b>\$27,938.18</b>	<b>7.24%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Out of School YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Youth Out of School Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
WIOA Grant- Youth Out of School	\$1,235,231.22	\$1,375,634.61	\$140,403.39	10.21%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$22,581.20	\$22,581.20	\$0.00	0.00%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$40,862.08	\$39,526.57	-\$1,335.51	-3.38%
Contractual RFP's	\$2,580.00	\$18,818.75	\$16,238.75	86.29%
One Stop Operator	\$25,225.75	\$26,847.77	\$1,622.02	6.04%
60110-60190 Salaries	\$456,227.32	\$451,516.22	-\$4,711.10	-1.04%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$113,378.18	\$113,378.18	\$0.00	0.00%
60850 Mileage & Travel	\$27,445.74	\$27,445.74	\$0.00	0.00%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$18,100.25	\$17,371.00	-\$729.25	-4.20%
62830, 62860 Outreach & Public Relations / Job Fairs	\$20,946.32	\$20,946.32	\$0.00	0.00%
65610 Reimbursable Equipment	\$94,220.06	\$88,966.25	-\$5,253.81	-5.91%
62510-62520 Resource Sharing Allocation	\$22,243.47	\$17,410.88	-\$4,832.59	-27.76%
Professional Services and Business Expenses	\$29,679.53	\$29,679.53	\$0.00	0.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$81,587.72	\$79,968.28	-\$1,619.44	-2.03%
Management Fee	\$84,668.25	\$84,668.24	-\$0.01	0.00%
65602, 65603 Work Experience	\$36,825.79	\$118,740.63	\$81,914.84	68.99%
67408 Instructional Training	\$23,760.00	\$33,000.00	\$9,240.00	28.00%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$33,777.27	\$59,333.79	\$25,556.52	43.07%
67426 Individual Career Services- New Service	\$1,441.00	\$6,580.47	\$5,139.47	78.10%
67422 On the Job Training	\$5,199.88	\$18,000.00	\$12,800.12	71.11%
67418,67420 Client Awards/Incentives	\$90,362.61	\$90,362.61	\$0.00	0.00%
5% WEX Markup	\$1,841.30	\$5,937.03	\$4,095.73	68.99%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$2,277.50</b>	<b>\$4,555.15</b>	<b>\$2,277.65</b>	<b>50.00%</b>
<b>TOTAL</b>	<b>\$1,235,231.22</b>	<b>\$1,375,634.61</b>	<b>\$140,403.39</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$1,469.40			
Staff Wages	\$126,471.30			
Client Wage Subsidy	\$33,700.04			
Client Wages Taxes	\$3,125.75			
WEX Markup 5%	\$1,841.30			
On the Job Training	\$7,089.80			
Client Awards / Incentives	\$29,675.00			
Customer Support Service	\$482.93			
VR Headsets for WBL Training	\$88,343.59			
<b>Total WEP Expenditures</b>	<b>\$291,716.18</b>	<b>\$291,020.10</b>	<b>-\$696.08</b>	<b>-0.24%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth In School YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Youth in School Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth In School</b>	\$310,545.88	\$553,565.84	\$243,019.96	43.90%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$7,527.07	\$7,527.07	\$0.00	0.00%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$13,620.67	\$13,175.52	-\$445.15	-3.38%
Contractual RFP's	\$860.00	\$6,272.92	\$5,412.92	86.29%
One Stop Operator	\$8,408.60	\$8,949.26	\$540.66	6.04%
60110-60190 Salaries	\$118,459.24	\$118,459.24	\$0.00	0.00%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$29,708.98	\$31,733.22	\$2,024.24	6.38%
60850 Mileage & Travel	\$7,099.65	\$9,351.00	\$2,251.35	24.08%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$4,578.43	\$5,068.00	\$489.57	9.66%
62830, 62860 Outreach & Public Relations / Job Fairs	\$3,434.14	\$6,773.44	\$3,339.30	49.30%
65610 Reimbursable Equipment	\$14,406.51	\$22,241.56	\$7,835.05	35.23%
62510-62520 Resource Sharing Allocation	\$4,291.33	\$4,291.33	\$0.00	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$7,461.23	\$7,461.23	\$0.00	0.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$19,758.54	\$21,421.03	\$1,662.49	7.76%
Management Fee	\$22,680.01	\$22,680.01	\$0.00	0.00%
65602, 65603 Work Experience	\$10,789.80	\$203,048.01	\$192,258.21	94.69%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$5,028.65	\$15,088.29	\$10,059.64	66.67%
67426 Individual Career Services- New Service	\$0.00	\$2,613.93	\$2,613.93	100.00%
67422 On the Job Training	\$5,523.65	\$10,130.00	\$4,606.35	45.47%
67418,67420 Client Awards/Incentives	\$25,610.00	\$25,610.00	\$0.00	0.00%
5% WEX Markup	\$539.49	\$10,152.40	\$9,612.91	94.69%
Unobligated/Unbudgeted Grant	\$759.89	\$1,518.38	\$758.49	49.95%
<b>TOTAL</b>	<b>\$310,545.88</b>	<b>\$553,565.84</b>	<b>\$243,019.96</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$454.11			
Staff Wages	\$34,302.53			
Client Wage Subsidy	\$9,880.99			
Client Wages Taxes	\$908.81			
WEX Markup 5%	\$539.49			
On the Job Training	\$4,211.27			
Client Awards / Incentives	\$5,350.00			
VR Headsets for WBL Training	\$13,493.44			
<b>Total WEP Expenditures</b>	<b>\$69,140.64</b>	<b>\$97,006.70</b>	<b>\$27,866.06</b>	<b>28.73%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- One Stop Operator YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	OSO Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
WIOA Grant- Adult	\$33,634.37	\$35,797.03	\$2,162.66	6.04%
WIOA Grant- Dislocated Worker	\$33,634.37	\$35,797.03	\$2,162.66	6.04%
WIOA Grant- Youth	\$33,634.35	\$35,797.03	\$2,162.68	6.04%
<b>TOTAL</b>	<b>\$100,903.09</b>	<b>\$107,391.09</b>	<b>\$6,488.00</b>	<b>6.04%</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$44,675.15	\$48,214.97	\$3,539.82	7.34%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$10,631.21	\$12,718.82	\$2,087.61	16.41%
60850 Mileage & Travel	\$7,401.60	\$7,551.75	\$150.15	1.99%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$743.78	\$894.00	\$150.22	16.80%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$2,563.25	\$2,563.25	\$0.00	0.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$6,885.37	\$7,503.63	\$618.26	8.24%
Management Fee	\$7,944.64	\$7,944.64	\$0.00	0.00%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>5% WEX Markup</b>	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>TOTAL</b>	<b>\$80,845.00</b>	<b>\$87,391.06</b>	<b>\$6,546.06</b>	

**Administration:**

	<b>PY21 Carryover</b>	<b>FY22 Carryover</b>	<b>PY 22</b>	<b>FY23</b>	<b>Cumulative Totals</b>
Grant	\$22,556.31	\$144,567.72	\$178,978.00	\$147,137.00	\$493,239.03
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$95,784.82	\$95,784.82
Total Obligated Funds	\$22,556.31	\$144,567.72	\$178,978.00	\$51,352.18	\$397,454.21
Expenditures to Date	\$22,556.31	\$144,567.72	\$165,208.21	\$0.00	\$332,332.24
Obligated Balance as of (06/30/23)	\$0.00	\$0.00	\$13,769.79	\$51,352.18	\$65,121.97
Unspent Funds	\$0.00	\$0.00	\$13,769.79	\$51,352.18	\$65,121.97
Funds that can be carried over	\$0.00	\$0.00	\$178,978.00	\$147,137.00	\$326,115.00

**Dislocated Workers:**

	<b>FY22 Carryover</b>	<b>PY 22</b>	<b>FY 23</b>	<b>Cumulative Totals</b>
Grant	\$180,288.99	\$159,003.00	\$512,366.00	\$851,657.99
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$180,288.99	\$159,003.00	\$507,406.20	\$846,698.19
Expenditures to date	\$180,288.99	\$159,003.00	\$368,406.32	\$707,698.31
Obligated Balance as of (06/30/23)	\$0.00	\$0.00	\$143,959.68	\$143,959.68
Unspent funds	\$0.00	\$0.00	\$143,959.68	\$143,959.68
Funds that can be carried over	\$0.00	\$31,800.60	\$102,473.20	\$134,273.80

**Adult:**

	<b>FY22 Carryover</b>	<b>PY22</b>	<b>FY23</b>	<b>Cumulative Totals</b>
Grant	\$212,751.97	\$181,674.00	\$811,874.00	\$1,206,299.97
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$212,751.97	\$181,674.00	\$806,914.20	\$1,201,340.17
Expenditures to date	\$212,751.97	\$181,674.00	\$556,192.32	\$950,618.29
Obligated Balance as of (06/30/23)	\$0.00	\$0.00	\$250,721.88	\$250,721.88
Unspent funds	\$0.00	\$0.00	\$250,721.88	\$250,721.88
Funds that can be carried over	\$0.00	\$0.00	\$162,374.80	\$162,374.80

**Youth Combined:**

	<b>PY21 Carryover</b>	<b>PY 22</b>	<b>Cumulative Totals</b>
Grant	\$659,066.47	\$1,270,134.00	\$1,929,200.47
Unobligated Funds	\$0.00	\$3,036.14	\$3,036.14
Total Obligated Funds	\$659,066.47	\$1,267,097.86	\$1,926,164.33
Expenditures to date	\$659,066.47	\$886,710.60	\$1,545,777.07
Obligated Balance as of (06/30/23)	\$0.00	\$380,387.26	\$380,387.26
Unspent funds	\$0.00	\$380,387.26	\$380,387.26
Funds that can be carried over	\$0.00	\$254,026.80	\$254,026.80

**Youth Work Experience:**

	<b>PY21 Carryover</b>	<b>PY 22 Expenses</b>	<b>Cumulative Totals</b>
Drawn Amount to Date	\$659,066.47	\$886,710.60	\$1,545,777.07
Work Experience Expended	\$131,813.29	\$226,088.63	\$357,901.92
Work Experience Required	\$131,813.29	\$254,026.80	\$385,840.09
<b>Percentage Expended</b>	100%	89%	93%

**NDWG:**

Grant	\$234,163.40
Unobligated Funds	\$3,125.30
Total Obligated Funds	\$231,038.10
Expenditures to date	\$59,336.07
Obligated Balance as of (06/30/23)	\$171,702.03
Unspent funds	\$171,702.03
Funds that can be carried over	\$0.00



CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending June 30th, 2023 Preliminary**

	Administration	SIRPC Administration	Adult Program	SIRPC Adult Program
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$332,332.24	\$309,324.34		
WIOA Grant- Adult			\$916,983.92	\$1,022,885.91
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$332,332.24</b>	<b>\$309,324.34</b>	<b>\$916,983.92</b>	<b>\$1,022,885.91</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$189,952.57	\$160,125.44	\$30,108.27	\$22,375.54
Fiscal Agent Costs	\$68,196.00	\$76,593.29	\$0.00	\$0.00
Subleases	\$0.00	\$880.26	\$52,880.37	\$43,893.95
Contractual RFP's	\$0.00	\$2,212.50	\$0.00	\$2,921.47
One Stop Operator	\$0.00	\$0.00	\$33,634.37	\$25,329.76
60110-60190 Salaries	\$0.00	\$0.00	\$243,549.16	\$277,351.62
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$58,146.12	\$71,575.57
60850 Mileage & Travel	\$37,919.60	\$20,447.11	\$16,206.03	\$10,865.46
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,422.97	\$182.00	\$6,603.61	\$8,353.16
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,092.16	\$13,840.53	\$7,840.07	\$8,502.86
65610 Reimbursable Equipment	\$2,251.11	\$5,134.48	\$3,789.58	\$9,943.09
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$11,807.19	\$8,669.59
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,493.23	\$11,777.46	\$17,659.06	\$2,947.38
Information Technology	\$5,982.18	\$4,784.01	\$0.00	\$0.00
Dues & Subscriptions	\$6,648.50	\$4,796.25	\$0.00	\$0.00
Meeting Expenses	\$1,487.16	\$1,840.69	\$0.00	\$0.00
Conferences and Trainings	\$10,049.56	\$5,733.13	\$0.00	\$0.00
Printing	\$837.20	\$977.19	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$38,132.16	\$38,071.30
Management Fee	\$0.00	\$0.00	\$48,057.46	\$51,553.30
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$76,299.45
67408 Instructional Training	\$0.00	\$0.00	\$197,977.28	\$310,012.22
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$81,545.83	\$63,559.76
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$2,766.00	\$2,282.00
67422 On the Job Training	\$0.00	\$0.00	\$81,094.05	\$9,893.22
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$13,473.09	\$0.00
5% WEX Markup	\$0.00	\$0.00	\$4,054.72	\$3,814.97
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,293.87</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$332,332.24</b>	<b>\$309,324.34</b>	<b>\$916,983.92</b>	<b>\$1,022,885.91</b>

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**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending June 30th, 2023 Preliminary**

	<b>Dislocated Worker Program</b>	<b>SIRPC Dislocated Worker Program</b>	<b>NDWG Program</b>	<b>SIRPC NDWG Program</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$674,063.94	\$505,118.52		
WIOA Grant- NDWG			\$59,515.26	\$55,255.60
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$674,063.94</b>	<b>\$505,118.52</b>	<b>\$59,515.26</b>	<b>\$55,255.60</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$30,108.27	\$22,375.54	\$419.75	\$5,213.88
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$52,880.37	\$43,893.95	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$2,325.59	\$0.00	-\$0.03
One Stop Operator	\$33,634.37	\$25,329.76	\$0.00	\$0.00
60110-60190 Salaries	\$209,426.01	\$185,676.38	\$32,139.20	\$31,476.65
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$46,956.47	\$41,492.92	\$7,607.26	\$3,463.29
60850 Mileage & Travel	\$13,904.92	\$9,249.69	\$1,203.54	\$6.25
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$5,622.51	\$5,051.11	\$110.98	\$21.91
62830, 62860 Outreach & Public Relations / Job Fairs	\$5,588.60	\$4,507.56	\$3,940.22	\$0.00
65610 Reimbursable Equipment	\$2,127.00	\$7,708.06	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$6,787.39	\$5,356.92	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$13,771.16	\$2,385.48	\$76.69	\$0.00
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$31,726.39	\$25,183.86	\$4,469.83	\$3,416.38
Management Fee	\$42,683.02	\$38,504.63	\$4,641.72	\$4,972.50
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00
67408 Instructional Training	\$50,867.20	\$63,545.79	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$130,633.70	\$45,930.04	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$2,045.00	\$1,931.00	\$0.00	\$0.00
67422 On the Job Training	\$26,497.34	\$0.00	\$0.00	\$6,684.77
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$4,726.88	\$0.00
5% WEX Markup	\$1,324.86	\$0.00	\$0.00	\$0.00
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,113.73</b>	<b>\$0.00</b>	<b>\$179.19</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$674,063.94</b>	<b>\$505,118.52</b>	<b>\$59,515.26</b>	<b>\$55,255.60</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending June 30th, 2023 Preliminary**

	Youth Program Out of School	SIRPC Youth Program Out of School	Youth Program In School	SIRPC Youth Program In School
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School	\$1,210,005.47	\$728,230.45		
WIOA Grant- Youth In School			\$302,137.28	\$205,792.21
<b>TOTAL</b>	<b>\$1,210,005.47</b>	<b>\$728,230.45</b>	<b>\$302,137.28</b>	<b>\$205,792.21</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$22,581.20	\$19,031.63	\$7,527.07	\$6,343.91
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$40,862.08	\$32,880.43	\$13,620.67	\$13,565.95
Contractual RFP's	\$2,580.00	\$2,970.79	\$860.00	\$1,256.97
One Stop Operator	\$25,225.75	\$18,997.33	\$8,408.60	\$6,332.47
60110-60190 Salaries	\$456,227.32	\$285,230.62	\$118,459.24	\$89,625.12
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$113,378.18	\$68,940.28	\$29,708.98	\$19,404.32
60850 Mileage & Travel	\$27,445.74	\$10,091.69	\$7,099.65	\$3,119.38
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$18,100.25	\$10,541.30	\$4,578.43	\$3,454.27
62830, 62860 Outreach & Public Relations / Job Fairs	\$20,946.32	\$3,987.01	\$3,434.14	\$1,243.07
65610 Reimbursable Equipment	\$94,220.06	\$86,409.53	\$14,406.51	\$25,313.81
62510-62520 Resource Sharing Allocation	\$22,243.47	\$7,105.27	\$4,291.33	\$2,266.65
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$29,679.53	\$10,594.64	\$7,461.23	\$3,403.81
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$81,587.72	\$45,923.59	\$19,758.54	\$14,291.31
Management Fee	\$84,668.25	\$61,710.91	\$22,680.01	\$17,002.18
65602, 65603 Work Experience	\$36,825.79	\$44,675.20	\$10,789.80	\$3,334.72
67408 Instructional Training	\$23,760.00	\$14,238.50	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$33,777.27	\$16,941.83	\$5,028.65	\$1,685.00
67426 Individual Career Services- New Service	\$1,441.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$5,199.88	\$904.31	\$5,523.65	\$0.00
67418,67420 Client Awards/Incentives	\$90,362.61	\$3,830.00	\$25,610.00	\$315.00
5% WEX Markup	\$1,841.30	\$2,222.92	\$539.49	\$166.74
<b>Unobligated/Unbudgeted Grant</b>	<b>\$2,277.50</b>	<b>\$0.00</b>	<b>\$759.89</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$1,210,005.47</b>	<b>\$728,230.45</b>	<b>\$302,137.28</b>	<b>\$205,792.21</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending June 30th, 2023 Preliminary**

	<b>One Stop Operator</b>	<b>SIRPC One Stop Operator</b>	<b>Year To Date</b>	<b>SIRPC Year To Date</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$0.00	\$0.00	\$332,332.24	\$309,324.34
WIOA Grant- Adult	\$33,634.37	\$25,329.76	\$950,618.29	\$1,048,215.67
WIOA Grant- Dislocated Worker	\$33,634.37	\$25,329.76	\$707,698.31	\$530,448.28
WIOA Grant- NDWG	\$0.00	\$0.00	\$59,515.26	\$55,255.60
WIOA Grant- Youth Out of School	\$25,225.75	\$18,997.33	\$1,235,231.22	\$747,227.78
WIOA Grant- Youth In School	\$8,408.60	\$6,332.47	\$310,545.88	\$212,124.68
<b>TOTAL</b>	<b>\$100,903.09</b>	<b>\$75,989.32</b>	<b>\$3,595,941.20</b>	<b>\$2,902,596.35</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$0.00	\$0.00	\$280,697.13	\$235,465.94
Fiscal Agent Costs	\$0.00	\$0.00	\$68,196.00	\$76,593.29
Subleases	\$0.00	\$0.00	\$160,243.49	\$135,114.54
Contractual RFP's	\$0.00	\$91.15	\$3,440.00	\$11,778.44
One Stop Operator	\$0.00	\$0.00	\$100,903.09	\$75,989.32
60110-60190 Salaries	\$44,675.15	\$49,090.67	\$1,059,800.93	\$918,451.06
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$10,631.21	\$9,721.12	\$255,797.01	\$214,597.50
60850 Mileage & Travel	\$7,401.60	\$2,575.74	\$103,779.48	\$56,355.32
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$743.78	\$795.60	\$36,438.75	\$28,399.35
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$43,841.51	\$32,081.03
65610 Reimbursable Equipment	\$0.00	\$0.00	\$116,794.26	\$134,508.97
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$45,129.38	\$23,398.43
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$2,563.25	\$403.11	\$74,140.90	\$31,511.88
Information Technology	\$0.00	\$0.00	\$5,982.18	\$4,784.01
Dues & Subscriptions	\$0.00	\$0.00	\$6,648.50	\$4,796.25
Meeting Expenses	\$0.00	\$0.00	\$1,487.16	\$1,840.69
Conferences and Trainings	\$0.00	\$0.00	\$10,049.56	\$5,733.13
Printing	\$0.00	\$0.00	\$837.20	\$977.19
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$6,885.37	\$6,123.58	\$175,674.64	\$133,010.02
Management Fee	\$7,944.64	\$7,188.35	\$202,730.46	\$180,931.87
65602, 65603 Work Experience	\$0.00	\$0.00	\$47,615.59	\$124,309.37
67408 Instructional Training	\$0.00	\$0.00	\$272,604.48	\$387,796.51
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$250,985.45	\$128,116.63
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$6,252.00	\$4,213.00
67422 On the Job Training	\$0.00	\$0.00	\$118,314.92	\$17,482.30
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$134,172.58	\$4,145.00
5% WEX Markup	\$0.00	\$0.00	\$7,760.37	\$6,204.63
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,624.18</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$80,845.00</b>	<b>\$75,989.32</b>	<b>\$3,590,317.02</b>	<b>\$2,902,596.35</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending June 30th, 2023 Preliminary**

	<b>Total Annual Budget</b>	<b>SIRPC Total Annual Budget</b>	<b>Remaining Budget</b>	<b>SIRPC Remaining Budget</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$493,239.03	\$476,448.36	\$160,906.79	\$167,124.02
WIOA Grant- Adult	\$1,176,299.98	\$1,260,967.64	\$225,681.69	\$212,751.97
WIOA Grant- Dislocated Worker	\$881,657.99	\$710,737.24	\$173,959.68	\$180,288.96
WIOA Grant- NDWG	\$234,163.40	\$289,419.00	\$174,648.14	\$234,163.40
WIOA Grant- Youth Out of School	\$1,375,634.61	\$1,298,239.45	\$140,403.39	\$551,011.67
WIOA Grant- Youth In School	\$553,565.84	\$320,179.48	\$243,019.96	\$108,054.80
<b>TOTAL</b>	<b>\$4,714,560.85</b>	<b>\$4,355,991.17</b>	<b>\$1,118,619.65</b>	<b>\$1,453,394.82</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$304,440.97	\$196,908.77	\$23,743.84	-\$38,557.17
Fiscal Agent Costs	\$68,196.31	\$72,500.00	\$0.31	-\$4,093.29
Subleases	\$155,006.09	\$111,050.00	-\$5,237.40	-\$24,064.54
Contractual RFP's	\$75,275.01	\$22,851.00	\$71,835.01	\$11,072.56
One Stop Operator	\$107,391.09	\$99,882.00	\$6,488.00	\$23,892.68
60110-60190 Salaries	\$1,145,218.15	\$1,020,952.43	\$85,417.22	\$102,501.37
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$298,586.25	\$243,165.26	\$42,789.24	\$28,567.76
60850 Mileage & Travel	\$112,167.53	\$103,609.00	\$8,388.05	\$47,253.68
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$42,271.19	\$34,409.63	\$5,832.44	\$6,010.28
62830, 62860 Outreach & Public Relations / Job Fairs	\$58,293.23	\$65,729.15	\$14,451.72	\$33,648.12
65610 Reimbursable Equipment	\$121,126.57	\$31,422.24	\$4,332.31	-\$103,086.73
62510-62520 Resource Sharing Allocation	\$45,129.38	\$28,735.00	\$0.00	\$5,336.57
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$80,535.33	\$35,777.51	\$6,394.43	\$4,265.63
Information Technology	\$7,000.00	\$2,801.99	\$1,017.82	-\$1,982.02
Dues & Subscriptions	\$10,000.00	\$10,000.00	\$3,351.50	\$5,203.75
Meeting Expenses	\$4,000.00	\$2,500.00	\$2,512.84	\$659.31
Conferences and Trainings	\$15,000.00	\$15,371.86	\$4,950.44	\$9,638.73
Printing	\$4,000.00	\$7,007.00	\$3,162.80	\$6,029.81
Special Initiatives	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Indirect Cost	\$191,476.82	\$141,142.77	\$15,802.18	\$8,132.75
Management Fee	\$202,730.45	\$163,509.63	-\$0.01	-\$17,422.24
65602, 65603 Work Experience	\$459,092.82	\$288,851.00	\$411,477.23	\$164,541.63
67408 Instructional Training	\$336,891.64	\$449,449.00	\$64,287.16	\$61,652.49
Incumbent Worker Training	\$50,000.00	\$0.00	\$50,000.00	\$0.00
67412 Customer Support Service	\$306,683.73	\$335,620.00	\$55,698.28	\$207,503.37
67426 Individual Career Services- New Service	\$17,239.40	\$0.00	\$10,987.40	-\$4,213.00
67422 On the Job Training	\$228,876.26	\$394,256.00	\$110,561.34	\$376,773.70
67418,67420 Client Awards/Incentives	\$115,972.61	\$22,503.00	-\$18,199.97	\$18,358.00
5% WEX Markup	\$22,954.64	\$14,443.00	\$15,194.27	\$8,238.37
<b>Unobligated/Unbudgeted Grant</b>	<b>\$117,130.71</b>	<b>\$538,704.14</b>	<b>\$111,506.53</b>	<b>\$538,704.14</b>
<b>TOTAL</b>	<b>\$4,717,686.18</b>	<b>\$4,353,269.38</b>	<b>\$1,121,744.98</b>	<b>\$1,450,673.03</b>

# \*June Program Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area  
GRANT NO:  
PROJECT/ACTIVITY WIOA Grant -Adult  
  
Invoice Number 37026-0623-AD

GRANT PERIOD: 7/1/2022 6/30/2023  
REPORT PERIOD: 6/1/2023 6/30/2023

WIOA SUMMARY - Total Grant	ADULT(AD)
	886

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

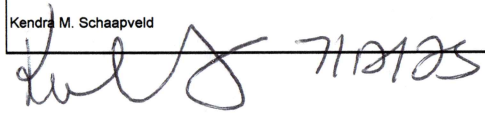
	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150	\$ 275,175.82	\$ 21,578.94	\$ 221,970.21	\$ 243,549.15	\$ 31,626.67	88.51%
60310-60330 & 60610-60650	\$ 77,368.25	\$ 4,920.82	\$ 53,225.30	\$ 58,146.12	\$ 19,222.13	75.16%
	\$ 352,544.07	\$ 26,499.76	\$ 275,195.51	\$ 301,695.27	\$ 50,848.80	85.58%
<b>Operating Expenses:</b>						
60850	\$ 32,662.57	\$ 2,770.23	\$ 13,435.80	\$ 16,206.03	\$ 13,252.35	55.01%
	\$ (3,204.19)					
62115,65570,63110-63130	\$ 8,760.00	\$ 966.71	\$ 5,636.90	\$ 6,603.61	\$ 2,156.39	75.38%
62830,62860	\$ 8,500.00	\$ -	\$ 7,840.07	\$ 7,840.07	\$ 659.93	92.24%
65610	\$ 4,500.00	\$ 2,535.43	\$ 1,254.15	\$ 3,789.58	\$ 710.42	84.21%
62510-62520	\$ 8,603.00	\$ 3,660.30	\$ 8,146.89	\$ 11,807.19	\$ -	100.00%
	\$ 3,204.19					
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 19,615.15	\$ 1,513.54	\$ 16,145.52	\$ 17,659.06	\$ 1,956.09	90.03%
	\$ 435,184.79	\$ 37,945.97	\$ 327,654.84	\$ 365,600.81	\$ 69,583.98	84.01%
10.43%	\$ 45,389.78	\$ 3,957.76	\$ 34,174.42	\$ 38,132.18	\$ 7,257.60	84.01%
	\$ 48,057.46	\$ 2,976.58	\$ 45,080.88	\$ 48,057.46	\$ -	100.00%
	\$ 528,632.03	\$ 44,880.31	\$ 406,910.14	\$ 451,790.45	\$ 76,841.58	85.46%
<b>Participant Expenses</b>						
65602	\$ 96,717.92	\$ 26,314.10	\$ 54,779.95	\$ 81,094.05	\$ 15,623.87	83.85%
67408	\$ 241,891.64	\$ 9,412.50	\$ 188,564.78	\$ 197,977.28	\$ 43,914.36	81.85%
67412	\$ 100,000.00	\$ 3,813.69	\$ 77,732.14	\$ 81,545.83	\$ 18,454.17	81.55%
67426	\$ 6,000.00	\$ -	\$ 2,766.00	\$ 2,766.00	\$ 3,234.00	46.10%
67422	\$ 25,000.00	\$ -	\$ 13,473.09	\$ 13,473.09	\$ 11,526.91	53.89%
	\$ 4,835.90	\$ 1,315.71	\$ 2,739.01	\$ 4,054.72	\$ 781.18	83.85%
	\$ 474,445.46	\$ 40,856.00	\$ 340,054.97	\$ 380,910.97	\$ 93,534.49	80.29%
	\$ 1,003,077.49	\$ 85,736.31	\$ 746,965.11	\$ 832,701.42	\$ 170,376.07	83.01%

<b>WEX 5% Markup</b>	Client Wage Subsidy & Client Wage Tax	\$ 26,314.10
	WEX Markup 5%	\$ 1,315.71
	<b>Total WEP Expenditures</b>	\$ 27,629.81

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		7/10/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld



**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant -DW

Invoice Number

37026-0623-DW

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 6/1/2023 6/30/2023

WIOA SUMMARY - Total Grant	Dislocated Worker(DW)
	888

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150	Salaries	\$ 263,216.57	\$ 13,281.90	\$ 196,144.11	\$ 209,426.01	\$ 53,790.56 79.56%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 70,366.63	\$ 2,876.15	\$ 44,080.32	\$ 46,956.47	\$ 23,410.16 66.73%
	<b>Total Personnel Expenses</b>	\$ 333,583.20	\$ 16,158.05	\$ 240,224.43	\$ 256,382.48	\$ 77,200.72 76.86%
<b>Operating Expenses:</b>						
60850	Mileage & Travel	\$ 18,749.00	\$ 2,055.60	\$ 11,849.32	\$ 13,904.92	\$ 2,852.59 82.98%
	Transfer to Telephone, Postage, Supplies	\$ (329.10)				
	Transfer to Resource Sharing	\$ (1,662.39)				
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 5,293.41	\$ 571.34	\$ 5,051.17	\$ 5,622.51	\$ - 100.00%
	Transfer from Mileage and Travel	\$ 329.10				
62830,62860	Outreach & Public Relations/Job Fairs	\$ 6,000.00	\$ -	\$ 5,588.60	\$ 5,588.60	\$ 411.40 93.14%
65610	Reimbursable Equipment	\$ 3,000.00	\$ 1,498.57	\$ 628.43	\$ 2,127.00	\$ 873.00 70.90%
62510-62520	Resource Sharing Allocation	\$ 5,125.00	\$ 2,163.42	\$ 4,623.97	\$ 6,787.39	\$ - 100.00%
	Transfer from Mileage and Travel	\$ 1,662.39				
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 14,765.97	\$ 877.19	\$ 12,893.97	\$ 13,771.16	\$ 994.81 93.26%
	<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 386,516.58	\$ 23,324.17	\$ 280,859.89	\$ 304,184.06	\$ 82,332.52 78.70%
10.43%	Indirect Cost	\$ 40,313.68	\$ 2,432.71	\$ 29,293.67	\$ 31,726.38	\$ 8,587.30 78.70%
	Management Fee	\$ 42,683.02	\$ 4,700.09	\$ 37,982.93	\$ 42,683.02	\$ - 100.00%
	<b>Total Operating expenses</b>	\$ 469,513.28	\$ 30,456.97	\$ 348,136.49	\$ 378,593.46	\$ 90,919.82 80.64%
<b>Participant Expenses</b>						
67408	Instructional Training	\$ 62,000.00	\$ 1,157.20	\$ 49,710.00	\$ 50,867.20	\$ 11,132.80 82.04%
67412	Customer Support Service	\$ 132,261.64	\$ 5,626.20	\$ 125,007.50	\$ 130,633.70	\$ 1,627.94 98.77%
67426	Individual Career Services - New Service	\$ 2,045.00	\$ -	\$ 2,045.00	\$ 2,045.00	\$ - 100.00%
65602	Work Based Learning	\$ 40,586.26	\$ 4,124.19	\$ 22,373.15	\$ 26,497.34	\$ 14,088.92 65.29%
67422	On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
	5% WEX Markup	\$ 2,029.31	\$ 206.21	\$ 1,118.65	\$ 1,324.86	\$ 704.45 65.29%
	<b>Total Participant Expenses</b>	\$ 238,922.21	\$ 11,113.80	\$ 200,254.30	\$ 211,368.10	\$ 27,554.11 88.47%
	<b>Total WIOA DW GRANT COST</b>	\$ 708,435.49	\$ 41,570.77	\$ 548,390.79	\$ 589,961.56	\$ 118,473.93 83.28%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	7/10/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld



**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY  
Invoice Number

Mississippi Valley Workforce Area  
WIOA Grant - Youth Combined  
36192-0823-Youth

GRANT PERIOD: 7/1/2022 6/30/2023  
REPORT PERIOD: 6/1/2023 6/30/2023

WIOA SUMMARY - Total Grant	YOUTH COMBINED
	890 8892

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	CUMULATIVE COST TO DATE		Grant Balance Remaining	Grant Percentage Expended
			Per Last Report Cumulative	Current Cumulative Cost		
<b>Administration:</b>						
60110-60190 exclude 60150	\$ 558,777.32	\$ 53,650.68	\$ 521,035.88	\$ 574,686.56	\$ 0.00	100.00%
	\$ 10,241.93					
	\$ 5,667.91					
60310-60330 & 60610-60650	\$ 153,328.49	\$ 10,842.05	\$ 132,245.11	\$ 143,087.16	\$ 0.00	100.00%
	\$ (10,241.33)					
	\$ 717,773.72	\$ 64,492.73	\$ 653,280.99	\$ 717,773.72	\$ 0.00	100.00%
<b>Operating Expenses:</b>						
60830	\$ 37,523.53	\$ 4,009.14	\$ 30,536.25	\$ 34,545.39	\$ -	100.00%
	\$ (2,978.14)					
62115,65570,63110-63130	\$ 22,439.00	\$ 2,805.72	\$ 19,872.96	\$ 22,678.68	\$ (0.00)	100.00%
	\$ 239.58					
62830,62860	\$ 35,100.00	\$ 763.09	\$ 23,617.43	\$ 24,380.46	\$ 412.77	98.34%
	\$ (5,264.76)					
	\$ (239.88)					
	\$ (5,667.91)					
	\$ (134.42)					
65610	\$ 111,207.81	\$ 104,203.82	\$ 4,432.75	\$ 108,626.57	\$ (0.00)	100.00%
	\$ (2,581.24)					
62510-62520	\$ 20,841.00	\$ 6,776.28	\$ 19,758.52	\$ 26,534.80	\$ (0.00)	100.00%
	\$ 2,978.14					
	\$ 2,581.24					
	\$ 134.42					
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 31,876.00	\$ 5,663.09	\$ 31,477.67	\$ 37,140.76	\$ -	100.00%
	\$ 5,264.76					
	\$ 972,093.15	\$ 188,713.81	\$ 782,966.57	\$ 971,680.38	\$ 412.77	99.96%
10.43%	\$ 101,389.33	\$ 19,682.85	\$ 81,663.42	\$ 101,346.27	\$ 43.06	99.96%
	\$ 107,348.25	\$ 9,055.31	\$ 98,292.94	\$ 107,348.25	\$ (0.00)	100.00%
	\$ 1,180,830.72	\$ 217,451.97	\$ 962,922.93	\$ 1,180,374.90	\$ 455.82	99.94%
<b>Participant Expenses:</b>						
65602	\$ 321,788.64	\$ 8,322.72	\$ 39,292.87	\$ 47,615.59	\$ 274,173.05	14.80%
67408	\$ 33,000.00	\$ 1,900.00	\$ 21,850.00	\$ 23,740.00	\$ 9,240.00	9.00%
67412	\$ 95,980.43	\$ 4,145.57	\$ 34,660.35	\$ 38,805.92	\$ 35,616.16	52.14%
	\$ (71,558.23)					
67426	\$ 9,194.40	\$ -	\$ 1,441.00	\$ 1,441.00	\$ 7,753.40	16.67%
67422	\$ 28,130.00	\$ 7,756.17	\$ 2,967.36	\$ 10,723.53	\$ 17,406.47	38.12%
*67418, 67420	\$ 94,414.26	\$ 22,780.00	\$ 93,192.61	\$ 115,972.61	\$ -	100.00%
	\$ 21,558.95					
	\$ 16,089.43	\$ 416.14	\$ 1,964.65	\$ 2,380.79	\$ 13,708.64	14.80%
	\$ 598,597.16	\$ 45,320.60	\$ 195,378.84	\$ 240,699.44	\$ 357,897.72	40.21%
	\$ 1,779,427.88	\$ 262,772.57	\$ 1,158,301.77	\$ 1,421,074.34	\$ 358,353.55	79.86%

WEP - 20% Expected Expenditure	Staff Wages	\$ 22,805.74	\$ 137,068.09	\$ 160,773.83	\$ 160,773.83
	Client Wage Subsidy (WEP)	\$ 7,611.98	\$ 35,969.05	\$ 43,581.03	\$ 43,581.03
	Client Wage Taxes	\$ 710.74	\$ 3,323.82	\$ 4,034.56	\$ 4,034.56
	WEX Markup 5%	\$ 416.14	\$ 1,964.64	\$ 2,380.78	\$ 2,380.78
	On The Job Training	\$ 7,756.17	\$ 2,967.36	\$ 10,723.53	\$ 10,723.53
	Client Awards / Incentives	\$ 3,000.00	\$ 32,025.00	\$ 35,025.00	\$ 35,025.00
	Customer Support Service	\$ -	\$ 482.93	\$ 482.93	\$ 482.93
	VR Headsets for WBL Training	\$ 99,510.00	\$ 2,327.03	\$ 101,837.03	\$ 101,837.03
WEP - 20% Expected Expenditure	<b>Total WEP Expenditures</b>	\$ 141,810.77	\$ 217,027.92	\$ 358,838.69	\$ 358,838.69
				\$ 284,214.87	\$ 74,623.82 over/(shortage)

**SECTION V.**  
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipeword, Project Accountant
	Date signed:	7/11/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant -IN School Youth  
YOUTH  
36192-0623-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023  
REPORT PERIOD: 6/1/2023 6/30/2023

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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SECTION II EXPENDITURES

		CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage Expended
		Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost		
<b>Administration:</b>							
60110-60190 exclude 60150	Salaries	\$ 117,853.47	\$ 7,670.83	\$ 110,788.41	\$ 118,459.24	\$ (605.77)	100.51%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 32,338.99	\$ 1,656.99	\$ 28,051.99	\$ 29,708.98	\$ 2,630.01	91.87%
	<b>Total Personnel Expenses</b>	\$ 150,192.47	\$ 9,327.82	\$ 138,840.40	\$ 148,168.22	\$ 2,024.25	98.65%
<b>Operating Expenses:</b>							
60850	Mileage & Travel	\$ 9,351.00	\$ 520.34	\$ 6,579.31	\$ 7,099.65	\$ 2,251.35	75.92%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 5,068.00	\$ 364.16	\$ 4,214.27	\$ 4,578.43	\$ 489.57	90.34%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 7,600.00	\$ 99.04	\$ 3,335.10	\$ 3,434.14	\$ 4,165.86	45.19%
65610	Reimbursable Equipment	\$ 22,241.56	\$ 13,525.60	\$ 880.91	\$ 14,406.51	\$ 7,835.05	64.77%
62510-62520 61745,64120,65120,65544,6 5520,65530,65125,65128,65 130	Resource Sharing Allocation	\$ 4,280.00	\$ 879.48	\$ 3,411.85	\$ 4,291.33	\$ (11.33)	100.26%
	Professional Services and Business Expenses	\$ 6,646.00	\$ 827.84	\$ 6,633.39	\$ 7,461.23	\$ (815.23)	112.27%
	<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 205,379.03	\$ 25,544.28	\$ 163,895.23	\$ 189,439.51	\$ 15,939.52	92.24%
10.43%	Indirect Cost	\$ 21,421.03	\$ 2,664.27	\$ 17,094.26	\$ 19,758.53	\$ 1,662.50	92.24%
	Management Fee	\$ 22,680.01	\$ 1,886.58	\$ 20,793.43	\$ 22,680.01	\$ (0.00)	100.00%
	<b>Total Operating expenses</b>	\$ 249,480.07	\$ 30,095.13	\$ 201,782.92	\$ 231,878.05	\$ 17,602.02	92.94%
<b>Participant Expenses</b>							
65602	Work Based Learning	\$ 203,048.01	\$ 1,673.37	\$ 9,116.43	\$ 10,789.80	\$ 192,258.21	5.31%
67408	Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412	Customer Support service	\$ 25,215.31	\$ 182.34	\$ 4,846.31	\$ 5,028.65	\$ 20,186.66	19.94%
67426	Individual Career Services - New Service	\$ 2,613.93	\$ -	\$ -	\$ -	\$ 2,613.93	0.00%
67422	On The Job Training	\$ 10,130.00	\$ 4,211.27	\$ 1,312.38	\$ 5,523.65	\$ 4,606.35	54.53%
	Client Awards/Incentives	\$ 15,482.98	\$ 11,230.00	\$ 14,380.00	\$ 25,610.00	\$ (10,127.02)	165.41%
	<b>5% WEX Markup</b>	\$ 10,152.40	\$ 83.67	\$ 455.83	\$ 539.50	\$ 9,612.90	5.31%
	<b>Total Participant Expenses</b>	\$ 266,642.63	\$ 17,380.65	\$ 30,110.95	\$ 47,491.60	\$ 219,151.03	17.81%
	<b>Total WIOA YOUTH ISY GRANT COST</b>	\$ 516,122.70	\$ 47,475.78	\$ 231,893.87	\$ 279,369.65	\$ 236,753.05	54.13%

WEP - 20% Expected  
Expenditure

		Cumulative				
	Staff Wages	\$ 3,667.45	\$ 30,635.08	\$ 34,302.53	\$ 34,302.53	\$ 34,302.53
	Client Wage Subsidy (WEP)	\$ 1,533.56	\$ 8,347.43	\$ 9,880.99	\$ 9,880.99	\$ 9,880.99
	Client Wage Taxes	\$ 139.81	\$ 768.60	\$ 908.41	\$ 908.41	\$ 908.41
	WEX Markup 5%	\$ 83.67	\$ 455.82	\$ 539.49	\$ 539.49	\$ 539.49
	On The Job Training	\$ 4,211.27	\$ 1,312.38	\$ 5,523.65	\$ 5,523.65	\$ 5,523.65
	Client Awards / Incentives	\$ -	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
	Looked File Cabinets for VR Headsets for WBL Training	\$ 12,916.40	\$ 577.04	\$ 13,493.44	\$ 13,493.44	\$ 13,493.44

WEP - 20% Expected  
Expenditure

<b>Total WEP Expenditures</b>	\$ 22,552.16	\$ 47,446.35	\$ 69,998.51	\$ 69,998.51	\$ 69,998.51	47.50%
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SECTION V  
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	7/10/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - Out of School Youth  
YOUTH  
36192-0623-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023  
REPORT PERIOD: 6/1/2023 6/30/2023

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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**SECTION II. EXPENDITURES**

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150	Salaries	\$ 440,923.84	\$ 45,979.85	\$ 410,247.47	\$ 456,227.32	\$ (15,303.48) 103.47%
60310-60390 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 120,989.50	\$ 9,185.06	\$ 104,193.12	\$ 113,378.18	\$ 7,611.32 93.71%
	<b>Total Personnel Expenses</b>	\$ 561,913.34	\$ 55,164.91	\$ 514,440.59	\$ 569,605.50	\$ (7,692.16) 101.37%
<b>Operating Expenses:</b>						
60850	Mileage & Travel	\$ 28,172.53	\$ 3,488.80	\$ 23,956.94	\$ 27,445.74	\$ 726.79 97.42%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 17,371.00	\$ 2,441.56	\$ 15,658.69	\$ 18,100.25	\$ (729.25) 104.20%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 28,500.00	\$ 663.99	\$ 20,282.33	\$ 20,946.32	\$ 7,553.68 73.50%
65610	Reimbursable Equipment	\$ 88,966.25	\$ 90,678.22	\$ 3,541.84	\$ 94,220.06	\$ (5,253.81) 105.91%
62510-62520	Resource Sharing Allocation	\$ 16,561.00	\$ 5,896.80	\$ 16,346.67	\$ 22,243.47	\$ (5,682.47) 134.31%
61745,64120,65120,65544,6	Professional Services and Business Expenses	\$ 25,230.00	\$ 4,835.25	\$ 24,844.28	\$ 29,679.53	\$ (4,449.53) 117.64%
5520,65530,65125,65128,65	<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 766,714.12	\$ 163,169.53	\$ 619,071.34	\$ 782,240.87	\$ (15,526.75) 102.03%
10.43%	Indirect Cost	\$ 79,968.28	\$ 17,018.58	\$ 64,569.14	\$ 81,587.72	\$ (1,619.44) 102.03%
	Management Fee	\$ 84,668.24	\$ 7,168.73	\$ 77,499.51	\$ 84,668.24	\$ 0.00 100.00%
	<b>Total Operating expenses</b>	\$ 931,350.64	\$ 187,356.84	\$ 761,139.99	\$ 948,496.83	\$ (17,146.19) 101.84%
<b>Participant Expenses</b>						
65602	Work Based Learning	\$ 118,740.63	\$ 6,649.35	\$ 30,176.44	\$ 36,825.79	\$ 81,914.84 31.01%
67408	Instructional Training	\$ 33,000.00	\$ 1,900.00	\$ 21,860.00	\$ 23,760.00	\$ 9,240.00 72.00%
67412	Customer Support service	\$ 70,765.12	\$ 3,963.23	\$ 29,814.04	\$ 33,777.27	\$ 36,987.85 47.73%
67426	Individual Career Services - New Service	\$ 6,580.47	\$ -	\$ 1,441.00	\$ 1,441.00	\$ 5,139.47 21.90%
67422	On The Job Training	\$ 18,000.00	\$ 3,544.90	\$ 1,654.98	\$ 5,199.88	\$ 12,800.12 28.89%
*67418, 67420	Client Awards/Incentives	\$ 78,931.28	\$ 11,590.00	\$ 78,812.61	\$ 90,362.61	\$ (11,431.33) 114.48%
	<b>5% WEX Markup</b>	\$ 5,937.03	\$ 332.47	\$ 1,508.83	\$ 1,841.30	\$ 4,095.73 31.01%
	<b>Total Participant Expenses</b>	\$ 331,954.53	\$ 27,939.95	\$ 165,267.90	\$ 193,207.85	\$ 138,746.68 58.20%
	<b>Total WIOA YOUTH OSY GRANT COST</b>	\$ 1,263,305.17	\$ 215,296.79	\$ 926,407.89	\$ 1,141,704.68	\$ 121,600.50 90.37%

**WEP - 20% Expected Expenditure**

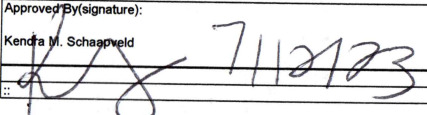
Staff Wages	\$ 19,138.29	\$ 107,333.01	\$ 126,471.30	\$ 126,471.30
Client Wage Subsidy (WEP)	\$ 6,078.42	\$ 27,620.82	\$ 33,699.24	\$ 33,699.24
Client Wage Taxes	\$ 570.93	\$ 2,554.82	\$ 3,125.75	\$ 3,125.75
WEX Markup 5%	\$ 332.47	\$ 1,508.83	\$ 1,841.30	\$ 1,841.30
On the Job Training	\$ 3,544.90	\$ 1,654.98	\$ 5,199.88	\$ 5,199.88
Client Awards / Incentives	\$ 3,000.00	\$ 26,675.00	\$ 29,675.00	\$ 29,675.00
Customer Support Service	\$ -	\$ 482.93	\$ 482.93	\$ 482.93
Looked File Cabinets for VR Headsets for WBL Training	\$ 86,593.60	\$ 1,749.99	\$ 88,343.59	\$ 88,343.59

**WEP - 20% Expected Expenditure**

<b>Total WEP Expenditures</b>	\$ 119,258.61	\$ 169,580.38	\$ 288,838.99	\$ 288,838.99	55.39%
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**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
Approved By(signature):	Date signed:	7/10/2023
Kendra M. Schaapveld	Typed Name & Title:	Project Director
	Project Director:	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - NDWG  
National Dislocated Worker Grant  
37026-0623-NDWG

GRANT PERIOD:  
7/1/2022 6/30/2023

REPORT PERIOD:  
6/1/2023 6/30/2023

<b>WIOA SUMMARY - Total Grant</b>	<b>NDWG</b>
	895

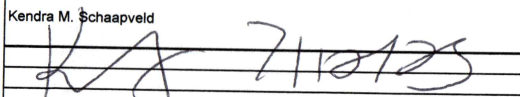
**SECTION II. EXPENDITURES**

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150						
Salaries	\$ 31,311.53	\$ 4,668.79	\$ 27,470.41	\$ 32,139.20	\$ (0.00)	100.00%
Transfer from Payroll Taxes, Fringe/WC	\$ 827.67					
60310-60330 & 60610-60650						
Payroll Taxes, Fringe/Work Comp	\$ 8,591.88	\$ 1,080.98	\$ 6,526.28	\$ 7,607.26	\$ 156.95	97.98%
Transfer to Salaries	\$ (827.67)					
<b>Total Personnel Expenses</b>	\$ 39,903.41	\$ 5,749.77	\$ 33,996.69	\$ 39,746.46	\$ 156.95	99.61%
<b>Operating Expenses:</b>						
60850						
Mileage & Travel	\$ 1,406.25	\$ 864.12	\$ 339.42	\$ 1,203.54	\$ 202.71	85.59%
62115,65570,63110-63130						
Telephone, Postage, Supplies	\$ 210.00	\$ 40.98	\$ 70.00	\$ 110.98	\$ 99.02	52.85%
62830,62860						
Outreach & Public Relations/Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
65610						
Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520						
Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130						
Professional Services and Business Expenses	\$ 513.45	\$ 38.75	\$ 37.94	\$ 76.69	\$ 436.76	14.94%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 42,033.11	\$ 6,693.62	\$ 34,444.05	\$ 41,137.67	\$ 895.44	97.87%
10.43%						
Indirect Cost	\$ 4,384.05	\$ 698.14	\$ 3,592.50	\$ 4,290.64	\$ 93.41	97.87%
Management Fee	\$ 4,641.72	\$ 412.46	\$ 4,229.26	\$ 4,641.72	\$ (0.00)	100.00%
<b>Total Operating expenses</b>	\$ 51,058.88	\$ 7,804.22	\$ 42,265.81	\$ 50,070.03	\$ 988.85	98.06%
<b>Participant Expenses</b>						
67408						
Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412						
Customer Support service	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67426						
Individual Career Services - New Service	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
65602						
Work Based Learning	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422						
On The Job Training	\$ 175,746.26	\$ 547.50	\$ 4,179.38	\$ 4,726.88	\$ 171,019.38	2.69%
<b>5% WEX Markup</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Total Participant Expenses</b>	\$ 175,746.26	\$ 547.50	\$ 4,179.38	\$ 4,726.88	\$ 171,019.38	2.69%
<b>Total WIOA Adult GRANT COST</b>	\$ 226,805.14	\$ 8,351.72	\$ 46,445.19	\$ 54,796.91	\$ 172,008.23	24.16%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	7/10/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**\*June OSO Invoice**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
ADDRESS: 805 N Whittington Parkway Louisville, KY 40222

Grantor  
GRANT NO:  
PROJECT/ACTIVITY  
Invoice Number

Mississippi Valley Workforce Area  
WIOA Grant - One Stop Operator  
One Stop Operator  
36347-0623-OSO

GRANT PERIOD: 9/16/2021 6/30/2023

REPORT PERIOD: 8/1/2023 8/30/2023

WIOA SUMMARY - Total Grant	OSO
	898



**SECTION II. EXPENDITURES**

**CUMULATIVE COST TO DATE**

Acct Code	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
<b>Administration:</b>						
60110-80180 exclude 60150	\$ 48,214.97	\$ 4,658.61	\$ 40,016.54	\$ 44,675.15	\$ 3,539.82	92.66%
60310-60330 60610-60650	\$ 12,718.82	\$ 1,326.31	\$ 9,304.90	\$ 10,631.21	\$2,087.61	83.59%
	\$ 60,933.79	\$ 5,984.92	\$ 49,321.44	\$ 55,306.36	\$5,627.43	90.76%
<b>Operating Expenses:</b>						
60850	\$ 7,705.00	\$ 298.24	\$ 7,103.36	\$ 7,401.60	\$ 150.15	98.01%
	\$ (153.25)					
*82115,65670,63130	\$ 1,045.00	\$ 75.08	\$ 668.70	\$ 743.78	\$ 150.22	83.20%
	\$ (151.00)					
62830	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
65610	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
62510-62320	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
	\$ 2,259.00	\$ 367.52	\$ 2,195.73	\$ 2,563.25	\$ -	100.00%
	\$ 163.25					
	\$ 151.00					
10.43%	\$ 71,942.79	\$ 6,725.76	\$ 59,289.23	\$ 66,014.99	\$5,927.80	91.76%
	\$ 7,503.63	\$ 701.50	\$ 6,183.87	\$ 6,885.37	\$618.27	91.76%
	\$ 7,944.64	\$ 766.57	\$ 7,178.07	\$ 7,944.64	\$ 0.00	100.00%
	\$ 87,391.07	\$ 8,193.83	\$ 72,651.17	\$ 80,845.00	\$6,546.07	92.51%
	\$ 87,391.07	\$ 8,193.83	\$ 72,651.17	\$ 80,845.00	\$6,546.07	92.51%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): 	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 7/10/2023
Approved By(signature): 	Typed Name & Title: One Stop Operator Nicholas Clayton
Nicholas Clayton - One Stop Operator.	Date Signed: 7/10/2023

# \*Fiscal Agent Invoice



Central Iowa Detention  
 2317 Rick Collins Way  
 Eldora, IA 50627

# Coordination Services

Date	Invoice #
7/6/2023	45508

Mississippi Valley Workforce Development  
 Miranda Swafford

Month & Year & Service	Jun 23 MV
------------------------	-----------

DESCRIPTION	AMOUNT				
Fiscal Services June	4,151.00				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: right;"><b>Total</b></td> </tr> <tr> <td></td> <td style="text-align: right;">\$4,151.00</td> </tr> </table>			<b>Total</b>		\$4,151.00
	<b>Total</b>				
	\$4,151.00				

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.



**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

		<b>Kassie Ruth</b>	<b>Tony Reed</b>	<b>Justin Cornish</b>	<b>Travis Walker</b>	
<b>Pay Change Month=</b>		<b>September</b>	<b>March</b>	<b>August</b>	<b>August</b>	
<b>Hourly Pay=</b>		<b>41.46</b>	<b>83.77</b>	<b>49.35</b>	<b>57.94</b>	
<b>Hours This Month=</b>		<b>27.75</b>	<b>4.50</b>	<b>2.00</b>	<b>1.00</b>	
<b>Wages=</b>		<b>\$ 1,150.52</b>	<b>\$ 376.97</b>	<b>\$ 98.70</b>	<b>\$ 57.94</b>	
<b>per Hr. \$ 10.67</b>		<b>\$ 296.09</b>	<b>\$ 48.02</b>	<b>\$ 21.34</b>	<b>\$ 10.67</b>	
<b>9.44%</b>		<b>\$ 108.61</b>	<b>\$ 35.59</b>	<b>\$ 9.32</b>	<b>\$ 5.47</b>	
<b>1.45%</b>		<b>\$ 16.68</b>	<b>\$ 5.47</b>	<b>\$ 1.43</b>	<b>\$ 0.84</b>	
<b>6.20%</b>		<b>\$ 71.33</b>	<b>\$ 23.37</b>	<b>\$ 6.12</b>	<b>\$ 3.59</b>	
<b>1.68%</b>		<b>\$ 19.33</b>	<b>\$ 6.33</b>	<b>\$ 1.66</b>	<b>\$ 0.97</b>	
<b>2.46%</b>		<b>\$ 28.30</b>	<b>\$ 9.27</b>	<b>\$ 2.43</b>	<b>\$ 1.43</b>	
<b>2.94%</b>		<b>\$ 33.83</b>	<b>\$ 11.08</b>	<b>\$ 2.90</b>	<b>\$ 1.70</b>	
<b>PAYROLL COSTS=</b>		<b>\$ 1,725</b>	<b>\$ 516</b>	<b>\$ 144</b>	<b>\$ 83</b>	
		<b>MONTHLY PAYROLL TOTAL=</b>			<b>\$ 2,468.00</b>	
<b>Months</b>	<b>Annual</b>				<b>Legal=</b>	<b>\$ 56</b>
13	\$ 732				<b>Audit Prep &amp; Audit=</b>	<b>\$ 188</b>
13	\$ 2,448				<b>Supplies=</b>	<b>\$ 189</b>
13	\$ 2,460				<b>Indirect=</b>	<b>\$ 762</b>
13	\$ 9,900				<b>Fiscal Fee=</b>	<b>\$ 508</b>
13	\$ 6,600					
<b>13 Months</b>	<b>Monthly</b>	<b>MONTHLY OTHER TOTAL=</b>			<b>\$ 1,703</b>	
<b>\$ 59,796</b>	<b>\$ 4,600</b>	<b>MONTHLY BILL TOTAL=</b>			<b>\$ 4,171</b>	

**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

**Jun-23**

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
06/01/23	Thu					
06/02/23	Fri	3.50		1.50		drawdown, deposit reconciliation, cut checks
06/03/23	Sat	1.50				May reports
06/04/23	Sun					
06/05/23	Mon	1.00	0.50			May reports
06/06/23	Tue	1.00				May bill
06/07/23	Wed					
06/08/23	Thu					
06/09/23	Fri	1.00				drawdown, deposit reconciliation, cut checks
06/10/23	Sat					
06/11/23	Sun	8.00				May reports for finance committee
06/12/23	Mon					
06/13/23	Tue					
06/14/23	Wed					
06/15/23	Thu	0.50	0.25			deposit
06/16/23	Fri	0.50				drawdown, drawdown prep
06/17/23	Sat	2.00	0.75			FSR report
06/18/23	Sun					
06/19/23	Mon				0.50	
06/20/23	Tue					
06/21/23	Wed					
06/22/23	Thu	0.25				Cut check
06/23/23	Fri	1.00		0.50		drawdown, deposit, cut checks, acct ver.
06/24/23	Sat					
06/25/23	Sun					
06/26/23	Mon	1.00				credit car reconciliation, cut check
06/27/23	Tue		3.00			contract review
06/28/23	Wed	3.00				finance comitte meeting, fiscal contract review
06/29/23	Thu	3.00			0.50	drawdown prep, drawdown
06/30/23	Fri	0.50				deposit, cut checks
<b>Actual Hours=</b>		<b>27.75</b>	<b>4.50</b>	<b>2.00</b>	<b>1.00</b>	
<b>Proposed Hours=</b>		<b>32.69</b>	<b>4.33</b>	<b>3.03</b>	<b>1.30</b>	

# Non-WIOA Financial Report

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Other Money YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	Other Money	Remaining Budget	
<b>Non- WIOA Revenue</b>				
Ticket to Work	\$1,604.19	\$3,500.00	\$1,895.81	54.17%
<b>TOTAL</b>	<b>\$1,604.19</b>	<b>\$3,500.00</b>	<b>\$1,895.81</b>	<b>54.17%</b>
<b>Non- WIOA Expenses</b>				
Clinton County	\$759.99	\$1,000.00	\$240.01	24.00%
North Scott Grant	\$844.20	\$2,500.00	\$1,655.80	66.23%
<b>TOTAL</b>	<b>\$1,604.19</b>	<b>\$3,500.00</b>	<b>\$1,895.81</b>	

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Ticket to Work YTD**  
**For the Month Ending June 30th, 2023**

	Year to Date	TTW Budget	Remaining Budget	
<b>Ticket to Work Revenues</b>				
<b>Ticket to Work</b>	\$5,897.30	\$45,647.40	\$39,750.10	87.08%
<b>TOTAL</b>	<b>\$5,897.30</b>	<b>\$45,647.40</b>	<b>\$39,750.10</b>	<b>87.08%</b>
 <b>Ticket to Work Expenses</b>				
Support Services	\$533.19	\$2,000.00	\$1,466.81	73.34%
Center Incentives	\$0.00	\$5,000.00	\$5,000.00	100.00%
Outreach for Incentives	\$0.00	\$5,500.00	\$5,500.00	100.00%
Food	\$2,297.23	\$2,500.00	\$202.77	8.11%
Sponsorships	\$935.00	\$2,000.00	\$1,065.00	53.25%
Professional Development	\$0.00	\$3,000.00	\$3,000.00	100.00%
Center Supplies	\$1,399.51	\$2,500.00	\$1,100.49	44.02%
General Transportation	\$103.00	\$2,000.00	\$1,897.00	94.85%
Lee County Project	\$0.00	\$5,000.00	\$5,000.00	100.00%
Assistive Technology	\$629.37	\$2,500.00	\$1,870.63	74.83%
Unobligated/Unbudgeted Grant	\$0.00	\$13,647.40	\$13,647.40	100.00%
<b>TOTAL</b>	<b>\$5,897.30</b>	<b>\$45,647.40</b>	<b>\$39,750.10</b>	

Date	Ticket to Work Funds	Deposit	Withdrawal	Balance
8/23/2022	MV	\$24,740.40		\$24,740.40
9/8/2022	IWD	\$17,907.00		\$42,647.40
9/16/2022	Bob Ryan (Popcorn Machine Rental)		\$71.05	\$42,576.35
9/20/2022	Bob Ryan (Cookie Reim)		\$51.00	\$42,525.35
10/12/2022	CIJDC (Credit Card) Center Supplies (Open House) (Food)		\$518.68	\$42,006.67
12/12/2022	Bob Ryan (Steel Toe Work Boots)		\$176.50	\$41,830.17
12/13/2022	CIJDC (Credit Card)		\$83.40	\$41,746.77
11/23/2022	Mandy Tripp (Food Reim)		\$16.63	\$41,730.14
1/3/2023	Bob Ryan (Tire Repair)		\$102.58	\$41,627.56
1/17/2023	CIJDC (Credit Card) Food, Support Services (Work Boots)		\$1,143.87	\$40,483.69
2/7/2023	Dewitt Chamber (Inv 3908 & 3909)		\$475.00	\$40,008.69
2/14/2023	CIJDC (Credit Card) Center Supplies (Owl)		\$1,111.94	\$38,896.75
2/14/2023	Central IWD	\$750.00		\$39,646.75
3/14/2023	Blain's Farm & Fleet		\$79.99	\$39,566.76
3/15/2023	CIJDC (Credit Card) Center Supplies (bean counter)		\$322.40	\$39,244.36
4/14/2023	CIJDC (Credit Card) Assistive Technology (Braille Keyboards)		\$597.28	\$38,647.08
4/14/2023	CIJDC (Credit Card) Food (WBL Event Bettendorf)		\$93.99	\$38,553.09
4/14/2023	CIJDC (Credit Card) Center Supplies (Backdrop for Headshots)		\$17.11	\$38,535.98
4/14/2023	CIJDC (Credit Card) Food (Refugee Employer Event)		\$87.71	\$38,448.27
4/14/2023	CIJDC (Credit Card) Food (WBL Event Clinton)		\$166.76	\$38,281.51
4/14/2023	Central IWD	\$750.00		\$39,031.51
4/5/2023	Nick Clayton (Workboots)		\$58.83	\$38,972.68
5/5/2023	CIJDC (Credit Card) Support Services		\$23.00	\$38,949.68
5/5/2023	CIJDC (Credit Card) Food ( Rentry Breakfast)		\$104.49	\$38,845.19
5/5/2023	Central IWD	\$1,500.00		\$40,345.19
5/10/2023	Maquoketa Area Chamber		\$150.00	\$40,195.19
6/9/2023	CIJDC (Trackball Mouse Burlington Center)		\$32.09	\$40,163.10
6/9/2023	CIJDC (North Scott Sponership)		\$60.00	\$40,103.10
6/22/2023	Kiwanus 03/23 Pancake Breakfast		\$250.00	\$39,853.10
7/3/2023	CIJDC (Bus Tokens for Burlington Center)		\$103.00	\$39,750.10

Date	Other Funds- Clinton County	Deposit	Withdrawel	Balance
8/23/2022		\$1,000.00		\$1,000.00
1/17/2023	CIJDC ( Credit Card) Clinton County Gift Cards		\$759.99	\$240.01 \$240.01 \$240.01 \$240.01

Date	Other Funds- North Scott Grant	Deposit	Withdrawal	Balance
6/15/2003		2500		\$2,500.00
7/7/2023	CIJDC (Credit Card) Fridge, food, polo shirts, microwave, hygiene items		844.2	\$1,655.80



## \*Program Income Policy

**Reason** – New policy

**Documents Included** – Draft Policy

**Action Requested** – Approve the new policy



# Mississippi Valley Workforce Development Board

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## Program Income Policy

### **Approved Date** **Effective Date**

### **PURPOSE**

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To provide guidance and set forth standards for the use of program income on programs funded under Title I of the Workforce Innovation and Opportunity Act (WIOA).

### **BACKGROUND**

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The Office of Management and Budget (OMB) together with Federal awarding agencies has issued a joint final rule. This final guidance is located in Title 2 of the Code of Federal Regulations (CFR). This guidance provides a government-wide framework for grants management which will be complemented by additional efforts to strengthen program outcomes through innovative and effective use of grant-making models, performance metrics, and evaluation.

### **POLICY**

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It is the policy of the Mississippi Valley Workforce Development Board (MVWDB) that program income earned that is attributable to any WIOA Title I awarded funds shall be used in accordance with applicable Federal, State, and local regulations. Program income must only be expended on allowable sub-award activities and must be in compliance with the provisions established by the applicable uniform administrative requirements, cost principles, and general fiscal administrative requirements as appropriate.

MVWDB must ensure that sub-recipients are aware that all program income must be accounted for and reported in compliance with Federal statutes, State and local laws, and regulations. Sub-recipients must establish and maintain an effective internal system of control that provides reasonable assurance that the sub-recipient is managing awarded WIOA Title I funds in compliance with Federal, State, and local laws and regulations and the terms and conditions of the sub-award.

### **GENERAL PROVISIONS**

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Program income means gross income earned by the recipient or sub-recipient directly generated by a WIOA Title I grant-supported activity, or earned only as a result of the grant award during the period of performance.

Sub-recipients are allowed to retain program income only if it is added to the funds committed to the particular MVWDB award/grant and if such income is used toward the award/grant purposes. Any income received by a sub-recipient, in excess of costs, should be used to defray the Federal share of the program cost.

If an organization earns or receives revenue in excess of its costs under a WIOA Title I program/project (adult, dislocated workers, youth), that revenue is to be treated as program income. This provision does not apply to commercial for-profit entities. The sub-award period is defined as the time between the effective date of the sub-award and the ending date of the sub-award reflected in the financial report.

## **METHODS OF TREATMENT**

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The addition method, described at 2 CFR 200.307, must be used for all program income earned under title I of WIOA grants. When the cost of generating program income has been charged to the program, the gross amount earned must be added to the program in which it was earned. However, the cost of generating program income must be subtracted from the amount earned to establish the net amount of program income available for use under the grants when these costs have not been charged to the program.

## **PROGRAM INCOME INCLUSIONS (the below list is not all-inclusive):**

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**Fee for Services** - Income from fees charged for services (shall not be from participant's services); On a fee-for-service basis, employers may use local area services, facilities, or equipment funded under title I of WIOA to provide employment and training activities to incumbent workers:

- When the services, facilities, or equipment are not being used by eligible participants.
- If their use does not affect the ability of eligible participants to use the services, facilities, or equipment; and
- If the income generated from such fees is used to carry out programs authorized under this title.

**Use or Rental Fees:** - Income from the use or rental of personal property acquired with grant funds or borrowed.

**Sale of Products** - Income from the sale of goods constructed under a grant agreement.

**Interest income** - Income earned from the interest paid on grant funds is treated differently for WIOA Title I programs than for most other Federal grant programs and ETA-funded required partner programs such as Wagner-Peyser. Both the Act and the regulations specify that interest earnings are to be treated as program income and are subject to the rules applying to program income referenced in 2 CFR Part 200. These rules apply to all programs funded under Title I of WIOA, including adult, dislocated worker, and youth. If an organization receives funds under both Title I programs and non-Title I programs, the recipient/sub-recipient is responsible for identifying the proportionate share of any interest earnings attributable to each type of program.

Sub-recipients shall maintain any income earned in an interest-bearing account unless the following applies:

- Sub-recipient receives less than \$120,000 in Federal awards per year; or
- The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$250 per year on Federal cash balances. The depository would require an average or minimum balance so high that would not be feasible with the expected cash resources.

## **Program Income Exclusions** (the below list is not all-inclusive):

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- Applicable Credits - Reductions to grant costs as a result of refunds, rebates, credits, discounts, or the interest earned on them.
- Sale of property - Proceeds from the sale of real or personal property.
- Royalties - Income from royalties and license fees for copyrighted material, patents, and inventions developed by a sub-recipient. This income is considered program income only if specifically identified as such in the grant agreement or Federal agency regulations.
- Income earned after the grant period has ended - The recipient/sub-recipient is not accountable for income earned after the end of the grant award period.

**Donations and Fundraising** - Donations and contributions are voluntarily given to the recipient/sub-recipients. As they are not generated by the use of grant funds, such revenues do not constitute program income. Although costs of organized fundraising are unallowable, in the event that award funds were used to support in any way a fundraising activity, all funds raised as a result of the activity would be considered as program income.

**Profits of commercial organizations** - Profits earned by commercial organizations are not considered program income.

**Matching funds** - Funds provided to satisfy the matching requirements of the grants are not considered program income. Conversely, program income generated through grants may not be used to satisfy any match requirements.

## **USE OF PROGRAM INCOME**

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Only when authorized by MVWDB and the terms and conditions of the sub-award, costs incident to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award.

The requirements for using program income are the same as those applied to the grant funds with the exception of the administrative cost limitation. These requirements include:

- Allowable cost guidelines.
- Cost classification guidelines.
- Inclusion of program income earnings and expenditure in the audit.
- Rules on procurement and selection of sub-recipients.
- Established record-keeping requirements; and
- Sanctions for misuse.

Allowable expenditures for program income are the same as those for the grant award. In instances where a grant award contains a cost limitation, the limitation does not apply to the expenditure of program income.

All program income, both earned and expended, must be reported on a quarterly basis on the quarterly financial status report.

Sub-recipients shall maintain records sufficient to determine the amount of such income earned and the purposes for which such income was expended. Program income shall be traceable through the sub-recipient's fiscal system.

Program income expenditures will be tracked on a first-in-first-out basis.

Therefore, the first dollar of net program income earned is to be counted against the first dollar of program expenditure incurred by the sub-recipient.

In the event earned program income cannot be used by the sub-recipient for the purposes of the grant award, the funds must be returned to the MVWDB.

Program income earned by sub-recipients shall not be used to pay for disallowed costs.

MVWDB may negotiate agreements with sub-recipients regarding appropriate uses of income earned after the period of performance as part of the grant closeout process.

### **ONE-STOP PROGRAM INCOME**

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Program income earned at the One-Stop center as a result of shared activities or shared costs is attributable to all partners participating in the cost or activity. If program income is earned at the One-Stop as a result of shared costs or activities, then that income must be distributed to all partner organizations that participated in the activity or cost. The program income should be allocated in the same proportion as the shared costs. Program income must be expended on allowable grant activities and is subject to the requirements related to earnings and expenditures. The earning, allocation and use of program income should be addressed in the Resource Sharing Agreement (RSA). Partners may agree to use program income to reduce their share of costs or resources needed to fund the costs if that is allowable under the partners' authorizing statutes and regulations.

### **REFERENCE**

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WIOA Sec. 184 (a)(3), Sec. 184 (a)(s), Sec. 194 (7)(A) - (B), Sec. 194

CFR Part 200.80, Part 200.307, Part 200.327; 2 CFR Part 2900 - DOL exceptions

CFR Part 683.200