



Mississippi Valley Workforce Development Board

Finance Committee Meeting Agenda

Wednesday, April 26, 2023, at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83258651167?pwd=A2ceAJaBrZlKnnXIanb15PhQCPym1Z.1>

Meeting ID: 832 5865 1167 Passcode: 398120

One tap mobile: [+13126266799](tel:+13126266799),[83258651167#](tel:+13126266799)

Called to Order	Lori Bassow
Roll Call	Mandy Tripp
*Excused Absences	Lori Bassow
*Approval of Agenda	Lori Bassow
*Approval of Previous Minutes	Lori Bassow
Financial Updates	Miranda Swafford
WIOA Financial Report (Page 6)	Kassie Ruth
*March Program Invoice (Page 25)	Kendra Schaapveld
*March One Stop Operator Invoice (Page 32)	Nick Clayton
*Fiscal Agent Invoice (Page 34)	Kassie Ruth
Non-WIOA Financial Report (Page 38)	Kassie Ruth
New Business	
Fiscal Agent Monitoring(Page 41)	Miranda Swafford
Financial Monitoring (Page 43)	Kassie Ruth
Other Business	
Public Comment	
*Adjourn	Lori Bassow

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities.

If you need accommodation, please contact Andrea Taylor. associate@mississippivalleyworkforce.org or at 1-844-967-5365



Mississippi Valley Workforce Development Board

Finance Committee Meeting Minutes

Wednesday, March 22, 2023, at 3:00 p.m.

Members Present: Lori Bassow, Cory Bergfeld, Kelley Brown, Joyce Stimpson, and Jack Willey

Members Absent: Ali Debus (unexcused) and Angela Rheingans

CEOs Present: Jim Irwin

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director and Mandy Tripp, Executive Assistant

Fiscal Agent Staff: Kassie Ruth

Service Provider Staff: Kendra Schaapveld, Project Director, Tabytha Seigfried, Quality Assurance, Cheryl Tipsword, Project Accountant, Shannon Weaver, Operations Manager, Taylor Longstreth, Operations Manager

One-Stop Operator: Nick Clayton

CALL TO ORDER

Bassow called the meeting to order at 3:00 p.m. and handed off the chairman responsibilities to Bergfeld for the remainder of the meeting.

QUORUM

The committee had a quorum to conduct business.

EXCUSED ABSENCES

Brown made a motion to approve Rheingans' absence, seconded by Willey and the motion carried. Debus had an unexcused absence.

APPROVAL OF AGENDA

Brown made a motion to approve the agenda, seconded by Willey and the motion carried.

APPROVAL OF PREVIOUS MEETING MINUTES

Brown made a motion to approve the meeting minutes, seconded by Willey and the motion carried.

FINANCIAL UPDATES

Swafford advised she did not have any financial updates.

WIOA FINANCIAL REPORT

Ruth presented budget expenditures for Adult, Dislocated Workers, Youth, and NDWG. The remaining budget after expenditures is \$2,447,106.44. The total budget for the PY22 is \$4,714,560.85. Ruth advised the administrative budget has \$276,835.60 remaining, Adult has

\$562,671.84 remaining, DW has \$352,908.04 remaining, NDWG has \$202,629.10 remaining and the Youth Out of school budget has 696,070.22 left to expend, while the Youth in school budget has \$355,991.64 remaining.

***FEBRUARY PROGRAM INVOICE**

Schaapveld shared the adult budget is on track with \$52,018.01 expended in February. The Dislocated Worker expended \$34,720.44, and the youth budget combined expenditures at \$113,007.31. NDWG expended \$8198.06. Brown made a motion to accept the final invoices, seconded by Willey, and the motion was carried.

***ONE-STOP OPERATOR FEBRUARY INVOICE**

Clayton advised the expenditures are \$5386.43 of the contracted budget which is mostly salaries and travel, and there was nothing to note, it was close to the same as in previous months. Brown made a motion to accept the invoice, seconded by Willey, and the motion was carried.

***FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for February, the CIJDC wages invoice for \$5182.00 for 50.75 hours. Brown motioned to approve the invoice, seconded by Bassow, and the motion carried.

NON-WIOA FINANCIAL REPORT

Ruth advised \$4153.04 in Ticket to Work funds have been expended with 90.43% of the TTW funds remaining.

SUPPORT SERVICES POLICY MODIFICATION

Seigfried shared a visual representation of the change from PY21/PY22 that illustrated the drastic expenditures that took place after the increase from \$.23/mile to the federal mileage reimbursement rate and again when it was increased due to inflation. The increase in expenditures in transportation for Dislocated Workers was \$61582.77. Weaver advised we are helping more participants due to the layoffs at Siemens, so far 54 dislocated workers have received mileage support in this program year. Weaver advised there is \$4280 left in the dislocated worker support services and will not make it through the end of the month. Schaapveld advised once that is gone, they will be unable to pay for books or other support services for the remainder of the program year. Support services are capped currently at \$6000 per year. Willey made a motion to change the mileage rate to \$.40/mile, but without a second the motion died on the floor. After additional discussion with Irwin suggesting that it be a percentage of the federal rate, so this topic did not need to be revisited when the rates changed. Brown made a motion to change the mileage rate to 65% of the federal mileage reimbursement rate, Willey seconded the motion and the motion carried.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURNED

Willey made a motion to adjourn the meeting, seconded by Brown, the motion carried, and the meeting was adjourned by Bergfeld at 3:46 p.m.

Financial Reports

WIOA Financial Report

CIJDC

**WIOA Statement of Rev & Exp YTD
For the Month Ending March 31st, 2023**

	Administration	Adult Program	Dislocated Worker Program	NDWG Program	Youth Program Out of School
WIOA Grant Revenues					
WIOA Grant - Administration	\$237,799.20				
WIOA Grant- Adult		\$683,704.98			
WIOA Grant- Dislocated Worker			\$525,920.26		
WIOA Grant- NDWG				\$37,150.27	
WIOA Grant- Youth Out of School					\$776,808.09
WIOA Grant- Youth In School					
TOTAL	\$237,799.20	\$683,704.98	\$525,920.26	\$37,150.27	\$776,808.09
WIOA Expenses					
Board Salaries and Benefits	\$127,835.76	\$26,508.30	\$24,082.33	\$362.83	\$18,329.73
Fiscal Agent Costs	\$55,753.00	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$35,048.53	\$35,048.53	\$0.00	\$27,082.92
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00	\$2,580.00
One Stop Operator	\$0.00	\$24,835.81	\$24,835.81	\$0.00	\$18,626.83
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$175,737.84	\$170,805.45	\$18,513.68	\$331,154.94
Payroll Taxes, Fringe / Work Comp	\$0.00	\$41,043.87	\$37,491.33	\$4,116.52	\$83,839.50
60850 Mileage & Travel	\$25,149.22	\$7,757.16	\$7,435.89	\$50.00	\$17,970.10
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$261.93	\$4,632.83	\$4,470.41	\$35.00	\$11,914.11
62830, 62860 Outreach & Public Relations / Job Fairs	\$547.58	\$4,981.25	\$4,181.67	\$3,940.22	\$13,972.06
65610 Reimbursable Equipment	\$2,235.07	\$0.00	\$0.00	\$0.00	\$1,749.99
62510-62520 Resource Sharing Allocation	\$0.00	\$4,093.54	\$2,637.13	\$0.00	\$10,711.19
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,248.23	\$13,421.58	\$11,454.81	\$0.00	\$21,360.03
Information Technology	\$4,413.59	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$6,648.50	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$1,487.16	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$9,640.56	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$578.60	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$26,248.98	\$24,873.11	\$2,548.38	\$51,385.68
Management Fee	\$0.00	\$37,764.07	\$29,946.36	\$3,404.26	\$63,162.12
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$19,750.72
67408 Instructional Training	\$0.00	\$184,533.78	\$45,581.00	\$0.00	\$15,260.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$72,170.24	\$99,663.05	\$0.00	\$26,772.31
67426 Individual Career Services- New Service	\$0.00	\$1,867.00	\$3,649.00	\$0.00	\$1,441.00
67422 On the Job Training	\$0.00	\$32,028.08	\$22,368.06	\$0.00	\$694.04
67418,67420 Client Awards/Incentives	\$0.00	\$12,972.65	\$0.00	\$4,179.38	\$54,412.61
5% WEX Markup	\$0.00	\$1,601.41	\$1,118.40	\$0.00	\$987.54
Unobligated/Unbudgeted Grant	\$0.00	\$1,293.87	\$1,113.73	\$0.00	\$2,277.50
TOTAL	\$237,799.20	\$683,704.98	\$525,920.26	\$37,150.27	\$776,808.09

CIJDC

**WIOA Statement of Rev & Exp YTD
For the Month Ending March 31st, 2023**

	Youth Program In School	One Stop Operator	Year To Date	Total Annual Budget
WIOA Grant Revenues				
WIOA Grant - Administration		\$0.00	\$237,799.20	\$493,239.03
WIOA Grant- Adult		\$24,835.81	\$708,540.79	\$1,176,299.98
WIOA Grant- Dislocated Worker		\$24,835.81	\$550,756.07	\$881,657.99
WIOA Grant- NDWG		\$0.00	\$37,150.27	\$234,163.40
WIOA Grant- Youth Out of School		\$18,626.83	\$795,434.92	\$1,375,634.61
WIOA Grant- Youth In School	\$213,310.48	\$6,208.96	\$219,519.44	\$553,565.84
TOTAL	\$213,310.48	\$74,507.41	\$2,549,200.69	\$4,714,560.85
WIOA Expenses				
Board Salaries and Benefits	\$6,109.89	\$0.00	\$203,228.84	\$304,440.97
Fiscal Agent Costs	\$0.00	\$0.00	\$55,753.00	\$68,196.31
Subleases	\$9,027.63	\$0.00	\$106,207.61	\$155,006.09
Contractual RFP's	\$860.00	\$0.00	\$3,440.00	\$75,275.01
One Stop Operator	\$6,208.96	\$0.00	\$74,507.41	\$107,391.09
60110-60190 Salaries 60310-60330 & 60610-60560	\$95,594.39	\$43,610.33	\$791,806.30	\$1,128,481.24
Payroll Taxes, Fringe / Work Comp	\$24,352.94	\$9,549.67	\$190,844.16	\$309,655.26
60850 Mileage & Travel	\$5,134.24	\$4,578.40	\$63,496.61	\$122,841.35
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$3,504.76	\$521.00	\$24,819.04	\$41,202.41
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,323.29	\$0.00	\$29,946.07	\$74,500.00
65610 Reimbursable Equipment	\$577.04	\$0.00	\$4,562.10	\$123,707.81
62510-62520 Resource Sharing Allocation	\$2,440.56	\$0.00	\$19,882.42	\$29,569.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,805.00	\$2,425.67	\$55,289.65	\$73,370.57
Information Technology	\$0.00	\$0.00	\$4,413.59	\$7,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$6,648.50	\$10,000.00
Meeting Expenses	\$0.00	\$0.00	\$1,487.16	\$4,000.00
Conferences and Trainings	\$0.00	\$0.00	\$9,640.56	\$15,000.00
Printing	\$0.00	\$0.00	\$578.60	\$4,000.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$15,000.00
Indirect Cost	\$14,574.07	\$6,285.80	\$119,630.22	\$191,476.82
Management Fee	\$17,020.31	\$7,536.54	\$151,297.12	\$202,730.45
65602, 65603 Work Experience	\$8,321.70	\$0.00	\$28,072.42	\$459,092.82
67408 Instructional Training	\$0.00	\$0.00	\$245,374.78	\$374,891.64
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$50,000.00
67412 Customer Support Service	\$4,846.31	\$0.00	\$203,451.91	\$302,287.07
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$6,957.00	\$25,324.40
67422 On the Job Training	\$1,312.38	\$0.00	\$56,402.56	\$230,746.26
67418,67420 Client Awards/Incentives	\$10,330.00	\$0.00	\$81,894.64	\$72,414.26
5% WEX Markup	\$416.08	\$0.00	\$4,123.43	\$22,954.64
Unobligated/Unbudgeted Grant	\$759.89	\$0.00	\$5,444.99	\$114,005.41
TOTAL	\$213,310.48	\$74,507.41	\$2,549,200.69	\$4,714,560.88

CIJDC
WIOA Statement of Rev & Exp YTD
For the Month Ending March 31st, 2023

	<u>Remaining Budget</u>
WIOA Grant Revenues	
WIOA Grant - Administration	\$255,439.83
WIOA Grant- Adult	\$467,759.19
WIOA Grant- Dislocated Worker	\$330,901.92
WIOA Grant- NDWG	\$197,013.13
WIOA Grant- Youth Out of School	\$580,199.69
WIOA Grant- Youth In School	\$334,046.40
TOTAL	<u>\$2,165,360.16</u>
WIOA Expenses	
Board Salaries and Benefits	\$101,212.13
Fiscal Agent Costs	\$12,443.31
Subleases	\$48,798.48
Contractual RFP's	\$71,835.01
One Stop Operator	\$32,883.68
60110-60190 Salaries	\$336,674.94
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	\$118,811.10
60850 Mileage & Travel	\$59,344.74
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$16,383.37
62830, 62860 Outreach & Public Relations / Job Fairs	\$44,553.93
65610 Reimbursable Equipment	\$119,145.71
62510-62520 Resource Sharing Allocation	\$9,686.58
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$18,080.92
Information Technology	\$2,586.41
Dues & Subscriptions	\$3,351.50
Meeting Expenses	\$2,512.84
Conferences and Trainings	\$5,359.44
Printing	\$3,421.40
Special Initiatives	\$15,000.00
Indirect Cost	\$71,846.60
Management Fee	\$51,433.33
65602, 65603 Work Experience	\$431,020.40
67408 Instructional Training	\$129,516.86
Incumbent Worker Training	\$50,000.00
67412 Customer Support Service	\$98,835.16
67426 Individual Career Services- New Service	\$18,367.40
67422 On the Job Training	\$174,343.70
67418,67420 Client Awards/Incentives	-\$9,480.38
5% WEX Markup	\$18,831.21
Unobligated/Unbudgeted Grant	<u>\$108,560.42</u>
TOTAL	<u>\$2,165,360.19</u>

CIJDC
WIOA Statement of Revenue and Expenses- Administration YTD
For the Month Ending March 31st, 2023

	Year to Date	Administration Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant - Administration	\$237,799.20	\$493,239.03	\$255,439.83	51.79%
WIOA Expenses				
Board Salaries and Benefits	\$127,835.76	\$210,757.90	\$82,922.14	39.34%
Fiscal Agent Costs	\$55,753.00	\$68,196.31	\$12,443.31	18.25%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$25,149.22	\$30,000.00	\$4,850.78	16.17%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$261.93	\$5,000.00	\$4,738.07	94.76%
62830, 62860 Outreach & Public Relations / Job Fairs	\$547.58	\$15,000.00	\$14,452.42	96.35%
65610 Reimbursable Equipment	\$2,235.07	\$5,000.00	\$2,764.93	55.30%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,248.23	\$8,500.00	\$5,251.77	61.79%
Information Technology	\$4,413.59	\$7,000.00	\$2,586.41	36.95%
Dues & Subscriptions	\$6,648.50	\$10,000.00	\$3,351.50	33.52%
Meeting Expenses	\$1,487.16	\$4,000.00	\$2,512.84	62.82%
Conferences and Trainings	\$9,640.56	\$15,000.00	\$5,359.44	35.73%
Printing	\$578.60	\$4,000.00	\$3,421.40	85.54%
Special Initiatives	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$95,784.82	\$95,784.82	100.00%
TOTAL	\$237,799.20	\$493,239.03	\$255,439.83	

CIJDC
WIOA Statement of Revenue and Expenses- Adult YTD
For the Month Ending March 31st, 2023

	Year to Date	Adult Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Adult	\$708,540.79	\$1,176,299.98	\$467,759.19	39.77%
WIOA Expenses				
Board Salaries and Benefits	\$26,508.30	\$30,108.27	\$3,599.97	11.96%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$35,048.53	\$51,152.00	\$16,103.47	31.48%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$24,835.81	\$35,797.03	\$10,961.22	30.62%
60110-60190 Salaries	\$175,737.84	\$275,175.82	\$99,437.98	36.14%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$41,043.87	\$77,368.25	\$36,324.38	46.95%
60850 Mileage & Travel	\$7,757.16	\$33,162.57	\$25,405.41	76.61%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$4,632.83	\$8,760.00	\$4,127.17	47.11%
62830, 62860 Outreach & Public Relations / Job Fairs	\$4,981.25	\$8,500.00	\$3,518.75	41.40%
65610 Reimbursable Equipment	\$0.00	\$4,500.00	\$4,500.00	100.00%
62510-62520 Resource Sharing Allocation	\$4,093.54	\$8,103.00	\$4,009.46	49.48%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$13,421.58	\$19,615.15	\$6,193.57	31.58%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$26,248.98	\$45,389.77	\$19,140.79	42.17%
Management Fee	\$37,764.07	\$48,057.46	\$10,293.39	21.42%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$184,533.78	\$241,891.64	\$57,357.86	23.71%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$72,170.24	\$100,000.00	\$27,829.76	27.83%
67426 Individual Career Services- New Service	\$1,867.00	\$6,000.00	\$4,133.00	68.88%
65602 Work Based Learning	\$32,028.08	\$96,717.92	\$64,689.84	66.89%
67422 On the Job Training	\$12,972.65	\$25,000.00	\$12,027.35	48.11%
5% WEX Markup	\$1,601.41	\$4,835.90	\$3,234.49	66.88%
Unobligated/Unbudgeted Grant	\$1,293.87	\$6,073.53	\$4,779.66	78.70%
TOTAL	\$708,540.79	\$1,176,299.98	\$467,759.19	

CIJDC
WIOA Statement of Revenue and Expenses- Dislocated Worker YTD
For the Month Ending March 31st, 2023

	Year to Date	Dislocated Worker Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Dislocated Worker	\$550,756.07	\$881,657.99	\$330,901.92	37.53%
WIOA Expenses				
Board Salaries and Benefits	\$24,082.33	\$30,108.27	\$6,025.94	20.01%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$35,048.53	\$51,152.00	\$16,103.47	31.48%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$24,835.81	\$35,797.03	\$10,961.22	30.62%
60110-60190 Salaries	\$170,805.45	\$263,216.57	\$92,411.12	35.11%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$37,491.33	\$70,366.63	\$32,875.30	46.72%
60850 Mileage & Travel	\$7,435.89	\$20,749.00	\$13,313.11	64.16%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$4,470.41	\$4,793.41	\$323.00	6.74%
62830, 62860 Outreach & Public Relations / Job Fairs	\$4,181.67	\$4,500.00	\$318.33	7.07%
65610 Reimbursable Equipment	\$0.00	\$3,000.00	\$3,000.00	100.00%
62510-62520 Resource Sharing Allocation	\$2,637.13	\$5,125.00	\$2,487.87	48.54%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$11,454.81	\$14,765.97	\$3,311.16	22.42%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$24,873.11	\$40,313.68	\$15,440.57	38.30%
Management Fee	\$29,946.36	\$42,683.02	\$12,736.66	29.84%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$45,581.00	\$75,000.00	\$29,419.00	39.23%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$99,663.05	\$116,306.64	\$16,643.59	14.31%
67426 Individual Career Services- New Service	\$3,649.00	\$5,000.00	\$1,351.00	27.02%
65602 Work Based Learning	\$22,368.06	\$40,586.26	\$18,218.20	44.89%
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$1,118.40	\$2,029.31	\$910.91	44.89%
Unobligated/Unbudgeted Grant	\$1,113.73	\$6,073.53	\$4,959.80	81.66%
TOTAL	\$550,756.07	\$881,657.99	\$330,901.92	

CIJDC
WIOA Statement of Revenue and Expenses- NDWG YTD
For the Month Ending March 31st, 2023

	Year to Date	NDWG Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- NDWG	\$37,150.27	\$234,163.40	\$197,013.13	84.13%
WIOA Expenses				
Board Salaries and Benefits	\$362.83	\$3,358.26	\$2,995.43	89.20%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$18,513.68	\$31,311.53	\$12,797.85	40.87%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$4,116.52	\$8,591.88	\$4,475.36	52.09%
60850 Mileage & Travel	\$50.00	\$1,406.25	\$1,356.25	96.44%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$35.00	\$210.00	\$175.00	83.33%
62830, 62860 Outreach & Public Relations / Job Fairs	\$3,940.22	\$4,000.00	\$59.78	1.49%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$0.00	\$513.45	\$513.45	100.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$2,548.38	\$4,384.05	\$1,835.67	41.87%
Management Fee	\$3,404.26	\$4,641.72	\$1,237.46	26.66%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$4,179.38	\$175,746.26	\$171,566.88	97.62%
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
TOTAL	\$37,150.27	\$234,163.40	\$175,153.46	

CIJDC
WIOA Statement of Revenue and Expenses- Youth Combined YTD
For the Month Ending March 31st, 2023

	Year to Date	Youth Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth	\$1,014,954.35	\$1,929,200.48	\$914,246.13	47.39%
WIOA Expenses				
Board Salaries and Benefits	\$24,439.63	\$30,108.27	\$5,668.64	18.83%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$36,110.55	\$52,702.09	\$16,591.54	31.48%
Contractual RFP's	\$3,440.00	\$25,091.67	\$21,651.67	86.29%
One Stop Operator	\$24,835.79	\$35,797.03	\$10,961.24	30.62%
60110-60190 Salaries	\$426,749.33	\$558,777.32	\$132,027.99	23.63%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$108,192.44	\$153,328.50	\$45,136.06	29.44%
60850 Mileage & Travel	\$23,104.34	\$37,523.53	\$14,419.19	38.43%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$15,418.87	\$22,439.00	\$7,020.13	31.29%
62830, 62860 Outreach & Public Relations / Job Fairs	\$16,295.35	\$42,500.00	\$26,204.65	61.66%
65610 Reimbursable Equipment	\$2,327.03	\$111,207.81	\$108,880.78	97.91%
62510-62520 Resource Sharing Allocation	\$13,151.75	\$16,341.00	\$3,189.25	19.52%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$27,165.03	\$29,976.00	\$2,810.97	9.38%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$65,959.75	\$101,389.32	\$35,429.57	34.94%
Management Fee	\$80,182.40	\$107,348.25	\$27,165.85	25.31%
65602, 65603 Work Experience	\$28,072.42	\$321,788.64	\$293,716.22	91.28%
67408 Instructional Training	\$15,260.00	\$58,000.00	\$42,740.00	73.69%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$31,618.62	\$85,980.43	\$54,361.81	63.23%
67426 Individual Career Services- New Service	\$1,441.00	\$14,324.40	\$12,883.40	89.94%
67422 On the Job Training	\$2,006.42	\$30,000.00	\$27,993.58	93.31%
67418, 67420 Client Awards/Incentives	\$64,742.61	\$72,414.26	\$7,671.65	10.59%
5% WEX Markup	\$1,403.63	\$16,089.43	\$14,685.80	91.28%
Unobligated/Unbudgeted Grant	\$3,037.39	\$6,073.53	\$3,036.14	49.99%
TOTAL	\$1,014,954.35	\$1,929,200.48	\$914,246.13	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$1,887.82			
Staff Wages	\$110,480.45			
Client Wage Subsidy	\$25,709.90			
Client Wages Taxes	\$2,362.52			
WEX Markup 5%	\$1,403.63			
On the Job Training	\$0.00			
Client Awards / Incentives	\$27,275.00			
Customer Support Service	\$268.93			
VR Headsets for WBL Training	\$2,327.03			
Total WEP Expenditures	\$171,715.28	\$385,840.10	\$214,124.82	55.50%

CIJDC
WIOA Statement of Revenue and Expenses- Youth Out of School YTD
For the Month Ending March 31st, 2023

	Year to Date	Youth Out of School Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Youth Out of School	\$795,434.92	\$1,375,634.61	\$580,199.69	42.18%
WIOA Expenses				
Board Salaries and Benefits	\$18,329.73	\$22,581.20	\$4,251.47	18.83%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$27,082.92	\$39,526.57	\$12,443.65	31.48%
Contractual RFP's	\$2,580.00	\$18,818.75	\$16,238.75	86.29%
One Stop Operator	\$18,626.83	\$26,847.77	\$8,220.94	30.62%
60110-60190 Salaries	\$331,154.94	\$440,923.84	\$109,768.90	24.90%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$83,839.50	\$120,989.50	\$37,150.00	30.71%
60850 Mileage & Travel	\$17,970.10	\$28,172.53	\$10,202.43	36.21%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$11,914.11	\$17,371.00	\$5,456.89	31.41%
62830, 62860 Outreach & Public Relations / Job Fairs	\$13,972.06	\$34,000.00	\$20,027.94	58.91%
65610 Reimbursable Equipment	\$1,749.99	\$88,966.25	\$87,216.26	98.03%
62510-62520 Resource Sharing Allocation	\$10,711.19	\$12,061.00	\$1,349.81	11.19%
Professional Services and Business Expenses	\$21,360.03	\$24,230.00	\$2,869.97	11.84%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$51,385.68	\$79,968.28	\$28,582.60	35.74%
Management Fee	\$63,162.12	\$84,668.24	\$21,506.12	25.40%
65602, 65603 Work Experience	\$19,750.72	\$118,740.63	\$98,989.91	83.37%
67408 Instructional Training	\$15,260.00	\$58,000.00	\$42,740.00	73.69%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$26,772.31	\$60,765.12	\$33,992.81	55.94%
67426 Individual Career Services- New Service	\$1,441.00	\$6,580.47	\$5,139.47	78.10%
67422 On the Job Training	\$694.04	\$25,000.00	\$24,305.96	97.22%
67418,67420 Client Awards/Incentives	\$54,412.61	\$56,931.28	\$2,518.67	4.42%
5% WEX Markup	\$987.54	\$5,937.03	\$4,949.49	83.37%
Unobligated/Unbudgeted Grant	\$2,277.50	\$4,555.15	\$2,277.65	50.00%
TOTAL	\$795,434.92	\$1,375,634.61	\$580,199.69	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$1,362.33			
Staff Wages	\$83,957.68			
Client Wage Subsidy	\$18,090.48			
Client Wages Taxes	\$1,660.24			
WEX Markup 5%	\$987.54			
On the Job Training	\$0.00			
Client Awards / Incentives	\$22,425.00			
Customer Support Service	\$268.93			
VR Headsets for WBL Training	\$1,749.99			
Total WEP Expenditures	\$130,233.26	\$291,020.10	\$160,786.84	55.25%

CIJDC
WIOA Statement of Revenue and Expenses- Youth In School YTD
For the Month Ending March 31st, 2023

	Year to Date	Youth in School Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth In School	\$219,519.44	\$553,565.84	\$334,046.40	60.34%
WIOA Expenses				
Board Salaries and Benefits	\$6,109.89	\$7,527.07	\$1,417.18	18.83%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$9,027.63	\$13,175.52	\$4,147.89	31.48%
Contractual RFP's	\$860.00	\$6,272.92	\$5,412.92	86.29%
One Stop Operator	\$6,208.96	\$8,949.26	\$2,740.30	30.62%
60110-60190 Salaries	\$95,594.39	\$117,853.47	\$22,259.08	18.89%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$24,352.94	\$32,338.99	\$7,986.05	24.69%
60850 Mileage & Travel	\$5,134.24	\$9,351.00	\$4,216.76	45.09%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$3,504.76	\$5,068.00	\$1,563.24	30.85%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,323.29	\$8,500.00	\$6,176.71	72.67%
65610 Reimbursable Equipment	\$577.04	\$22,241.56	\$21,664.52	97.41%
62510-62520 Resource Sharing Allocation	\$2,440.56	\$4,280.00	\$1,839.44	42.98%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$5,805.00	\$5,746.00	-\$59.00	-1.03%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$14,574.07	\$21,421.03	\$6,846.96	31.96%
Management Fee	\$17,020.31	\$22,680.01	\$5,659.70	24.95%
65602, 65603 Work Experience	\$8,321.70	\$203,048.01	\$194,726.31	95.90%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$4,846.31	\$25,215.31	\$20,369.00	80.78%
67426 Individual Career Services- New Service	\$0.00	\$7,743.93	\$7,743.93	100.00%
67422 On the Job Training	\$1,312.38	\$5,000.00	\$3,687.62	73.75%
67418,67420 Client Awards/Incentives	\$10,330.00	\$15,482.98	\$5,152.98	33.28%
5% WEX Markup	\$416.08	\$10,152.40	\$9,736.32	95.90%
Unobligated/Unbudgeted Grant	\$759.89	\$1,518.38	\$758.49	49.95%
TOTAL	\$219,519.44	\$553,565.84	\$334,046.40	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$454.11			
Staff Wages	\$26,522.77			
Client Wage Subsidy	\$7,619.42			
Client Wages Taxes	\$702.28			
WEX Markup 5%	\$416.08			
On the Job Training	\$0.00			
Client Awards / Incentives	\$4,850.00			
VR Headsets for WBL Training	\$577.04			
Total WEP Expenditures	\$41,141.70	\$97,006.70	\$55,865.00	57.59%

CIJDC
WIOA Statement of Revenue and Expenses- One Stop Operator YTD
For the Month Ending March 31st, 2023

	Year to Date	OSO Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Adult	\$24,835.81	\$35,797.03	\$10,961.22	30.62%
WIOA Grant- Dislocated Worker	\$24,835.81	\$35,797.03	\$10,961.22	30.62%
WIOA Grant- Youth	\$24,835.79	\$35,797.03	\$10,961.24	30.62%
TOTAL	\$74,507.41	\$107,391.09	\$32,883.68	30.62%
WIOA Expenses				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$43,610.33	\$51,464.97	\$7,854.64	15.26%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$9,549.67	\$12,718.82	\$3,169.15	24.92%
60850 Mileage & Travel	\$4,578.40	\$4,705.00	\$126.60	2.69%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$521.00	\$1,045.00	\$524.00	50.14%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$2,425.67	\$2,009.00	-\$416.67	-20.74%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$6,285.80	\$7,503.63	\$1,217.83	16.23%
Management Fee	\$7,536.54	\$7,944.64	\$408.10	5.14%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
TOTAL	\$74,507.41	\$87,391.06	\$12,883.65	

Administration:

	PY21 Carryover	FY22 Carryover	PY 22	FY23	Cumulative Totals
Grant	\$22,556.31	\$144,567.72	\$178,978.00	\$147,137.00	\$493,239.03
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$95,784.82	\$95,784.82
Total Obligated Funds	\$22,556.31	\$144,567.72	\$178,978.00	\$51,352.18	\$397,454.21
Expenditures to Date	\$22,556.31	\$144,567.72	\$70,675.17	\$0.00	\$237,799.20
Obligated Balance as of (11/30/22)	\$0.00	\$0.00	\$108,302.83	\$51,352.18	\$159,655.01
Unspent Funds	\$0.00	\$0.00	\$108,302.83	\$51,352.18	\$159,655.01
Funds that can be carried over	\$0.00	\$0.00	\$178,978.00	\$147,137.00	\$326,115.00

Dislocated Workers:

	FY22 Carryover	PY 22	FY 23	Cumulative Totals
Grant	\$180,288.99	\$159,003.00	\$512,366.00	\$851,657.99
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$180,288.99	\$159,003.00	\$507,406.20	\$846,698.19
Expenditures to date	\$180,288.99	\$159,003.00	\$211,464.08	\$550,756.07
Obligated Balance as of (11/30/22)	\$0.00	\$0.00	\$300,901.92	\$300,901.92
Unspent funds	\$0.00	\$0.00	\$300,901.92	\$300,901.92
Funds that can be carried over	\$0.00	\$31,800.60	\$102,473.20	\$134,273.80

Adult:

	FY22 Carryover	PY22	FY23	Cumulative Totals
Grant	\$212,751.97	\$181,674.00	\$811,874.00	\$1,206,299.97
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$212,751.97	\$181,674.00	\$806,914.20	\$1,201,340.17
Expenditures to date	\$212,751.97	\$181,674.00	\$314,114.82	\$708,540.79
Obligated Balance as of (11/30/22)	\$0.00	\$0.00	\$492,799.38	\$492,799.38
Unspent funds	\$0.00	\$0.00	\$492,799.38	\$492,799.38
Funds that can be carried over	\$0.00	\$0.00	\$162,374.80	\$162,374.80

Youth Combined:

	PY21 Carryover	PY 22	Cumulative Totals
Grant	\$659,066.47	\$1,270,134.00	\$1,929,200.47
Unobligated Funds	\$0.00	\$3,036.14	\$3,036.14
Total Obligated Funds	\$659,066.47	\$1,267,097.86	\$1,926,164.33
Expenditures to date	\$659,066.47	\$355,887.88	\$1,014,954.35
Obligated Balance as of (10/31/22)	\$0.00	\$911,209.98	\$911,209.98
Unspent funds	\$0.00	\$911,209.98	\$911,209.98
Funds that can be carried over	\$0.00	\$254,026.80	\$254,026.80

Youth Work Experience:

	PY21 Carryover	PY 22 Expenses	Cumulative Totals
Drawn Amount to Date	\$659,066.47	\$355,887.88	\$1,014,954.35
Work Experience Expended	\$131,813.29	\$39,901.99	\$171,715.28
Work Experience Required	\$131,813.29	\$254,026.80	\$385,840.09
Percentage Expended	100%	16%	45%

NDWG:

Grant	\$234,163.40
Unobligated Funds	\$3,125.30
Total Obligated Funds	\$231,038.10
Expenditures to date	\$37,150.27
Obligated Balance as of (10/31/22)	\$193,887.83
Unspent funds	\$193,887.83
Funds that can be carried over	\$0.00

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending March 31st, 2023**

	Administration	SIRPC Administration	Adult Program	SIRPC Adult Program
WIOA Grant Revenues				
WIOA Grant - Administration	\$237,799.20	\$196,167.14		
WIOA Grant- Adult			\$683,704.98	\$718,852.17
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
TOTAL	\$237,799.20	\$196,167.14	\$683,704.98	\$718,852.17
WIOA Expenses				
Board Salaries and Benefits	\$127,835.76	\$90,863.40	\$26,508.30	\$19,275.83
Fiscal Agent Costs	\$55,753.00	\$54,680.44	\$0.00	\$0.00
Subleases	\$0.00	\$293.42	\$35,048.53	\$30,889.16
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$2,073.41
One Stop Operator	\$0.00	\$0.00	\$24,835.81	\$17,485.10
60110-60190 Salaries	\$0.00	\$0.00	\$175,737.84	\$209,346.51
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$41,043.87	\$54,404.47
60850 Mileage & Travel	\$25,149.22	\$11,836.79	\$7,757.16	\$7,149.08
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$261.93	\$137.32	\$4,632.83	\$5,573.38
62830, 62860 Outreach & Public Relations / Job Fairs	\$547.58	\$13,463.33	\$4,981.25	\$8,460.65
65610 Reimbursable Equipment	\$2,235.07	\$3,194.33	\$0.00	\$7,128.91
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$4,093.54	\$5,634.78
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,248.23	\$8,251.12	\$13,421.58	\$2,337.59
Information Technology	\$4,413.59	\$3,289.83	\$0.00	\$0.00
Dues & Subscriptions	\$6,648.50	\$2,910.75	\$0.00	\$0.00
Meeting Expenses	\$1,487.16	\$1,428.09	\$0.00	\$0.00
Conferences and Trainings	\$9,640.56	\$4,983.13	\$0.00	\$0.00
Printing	\$578.60	\$835.19	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$26,248.98	\$28,396.91
Management Fee	\$0.00	\$0.00	\$37,764.07	\$34,017.56
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$60,394.51
67408 Instructional Training	\$0.00	\$0.00	\$184,533.78	\$199,674.22
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$72,170.24	\$33,870.12
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$1,867.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$32,028.08	\$7,205.36
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$12,972.65	\$0.00
5% WEX Markup	\$0.00	\$0.00	\$1,601.41	\$3,019.72
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$1,293.87	\$0.00
TOTAL	\$237,799.20	\$196,167.14	\$683,704.98	\$718,852.17

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending March 31st, 2023**

	Dislocated Worker Program	SIRPC Dislocated Worker Program	NDWG Program	SIRPC NDWG Program
WIOA Grant Revenues				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$525,920.26	\$371,067.17		
WIOA Grant- NDWG			\$37,329.46	\$28,760.99
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
TOTAL	\$525,920.26	\$371,067.17	\$37,329.46	\$28,760.99
WIOA Expenses				
Board Salaries and Benefits	\$24,082.33	\$19,129.31	\$362.83	\$5,213.88
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$35,048.53	\$30,889.16	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$1,929.17	\$0.00	-\$0.03
One Stop Operator	\$24,835.81	\$17,485.10	\$0.00	\$0.00
60110-60190 Salaries	\$170,805.45	\$142,565.50	\$18,513.68	\$10,503.85
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$37,491.33	\$31,875.92	\$4,116.52	\$1,205.59
60850 Mileage & Travel	\$7,435.89	\$5,695.04	\$50.00	\$6.25
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$4,470.41	\$3,874.61	\$35.00	\$21.91
62830, 62860 Outreach & Public Relations / Job Fairs	\$4,181.67	\$4,489.99	\$3,940.22	\$0.00
65610 Reimbursable Equipment	\$0.00	\$5,984.33	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$2,637.13	\$3,507.33	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$11,454.81	\$2,054.26	\$0.00	\$0.00
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$24,873.11	\$19,148.19	\$2,548.38	\$1,146.77
Management Fee	\$29,946.36	\$25,355.98	\$3,404.26	\$3,978.00
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00
67408 Instructional Training	\$45,581.00	\$44,212.79	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$99,663.05	\$30,355.59	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$3,649.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$22,368.06	\$0.00	\$0.00	\$6,684.77
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$4,179.38	\$0.00
5% WEX Markup	\$1,118.40	\$0.00	\$0.00	\$0.00
Unobligated/Unbudgeted Grant	\$1,113.73	\$0.00	\$179.19	\$0.00
TOTAL	\$525,920.26	\$371,067.17	\$37,329.46	\$28,760.99

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending March 31st, 2023**

	Youth Program Out of School	SIRPC Youth Program Out of School	Youth Program In School	SIRPC Youth Program In School
WIOA Grant Revenues				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School	\$776,808.09	\$419,241.58		
WIOA Grant- Youth In School			\$213,310.48	\$115,421.75
TOTAL	\$776,808.09	\$419,241.58	\$213,310.48	\$115,421.75
WIOA Expenses				
Board Salaries and Benefits	\$18,329.73	\$16,378.21	\$6,109.89	\$5,556.58
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$27,082.92	\$22,831.30	\$9,027.63	\$10,216.24
Contractual RFP's	\$2,580.00	\$2,166.33	\$860.00	\$1,005.12
One Stop Operator	\$18,626.83	\$8,742.56	\$6,208.96	\$8,742.56
60110-60190 Salaries	\$331,154.94	\$180,496.64	\$95,594.39	\$54,252.77
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$83,839.50	\$44,297.12	\$24,352.94	\$11,521.26
60850 Mileage & Travel	\$17,970.10	\$4,800.00	\$5,134.24	\$1,395.45
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$11,914.11	\$6,369.73	\$3,504.76	\$2,119.23
62830, 62860 Outreach & Public Relations / Job Fairs	\$13,972.06	\$3,822.16	\$2,323.29	\$1,188.00
65610 Reimbursable Equipment	\$1,749.99	\$3,749.33	\$577.04	\$1,240.11
62510-62520 Resource Sharing Allocation	\$10,711.19	\$3,553.87	\$2,440.56	\$1,143.03
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$21,360.03	\$8,626.90	\$5,805.00	\$2,769.91
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$51,385.68	\$23,649.05	\$14,574.07	\$7,212.70
Management Fee	\$63,162.12	\$43,649.80	\$17,020.31	\$11,567.38
65602, 65603 Work Experience	\$19,750.72	\$41,465.35	\$8,321.70	\$3,160.92
67408 Instructional Training	\$15,260.00	\$2,715.50	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$26,772.31	\$5,835.30	\$4,846.31	\$740.00
67426 Individual Career Services- New Service	\$1,441.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$694.04	\$882.56	\$1,312.38	\$0.00
67418,67420 Client Awards/Incentives	\$54,412.61	\$1,890.00	\$10,330.00	\$175.00
5% WEX Markup	\$987.54	\$2,062.43	\$416.08	\$158.05
Unobligated/Unbudgeted Grant	\$2,277.50	\$0.00	\$759.89	\$0.00
TOTAL	\$776,808.09	\$419,241.58	\$213,310.48	\$115,421.75

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending March 31st, 2023**

	One Stop Operator	SIRPC One Stop Operator	Year To Date	SIRPC Year To Date
WIOA Grant Revenues				
WIOA Grant - Administration	\$0.00	\$0.00	\$237,799.20	\$196,167.14
WIOA Grant- Adult	\$24,835.81	\$17,485.10	\$708,540.79	\$736,337.27
WIOA Grant- Dislocated Worker	\$24,835.81	\$17,485.10	\$550,756.07	\$388,552.27
WIOA Grant- NDWG	\$0.00	\$0.00	\$37,329.46	\$28,760.99
WIOA Grant- Youth Out of School	\$18,626.83	\$8,742.56	\$795,434.92	\$427,984.14
WIOA Grant- Youth In School	\$6,208.96	\$8,742.56	\$219,519.44	\$124,164.31
TOTAL	\$74,507.41	\$52,455.32	\$2,549,379.88	\$1,901,966.12
WIOA Expenses				
Board Salaries and Benefits	\$0.00	\$0.00	\$203,228.84	\$156,417.21
Fiscal Agent Costs	\$0.00	\$0.00	\$55,753.00	\$54,680.44
Subleases	\$0.00	\$0.00	\$106,207.61	\$95,119.28
Contractual RFP's	\$0.00	\$79.17	\$3,440.00	\$7,253.17
One Stop Operator	\$0.00	\$0.00	\$74,507.41	\$52,455.32
60110-60190 Salaries	\$43,610.33	\$34,067.64	\$791,806.30	\$631,232.91
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$9,549.67	\$6,666.69	\$190,844.16	\$149,971.05
60850 Mileage & Travel	\$4,578.40	\$1,668.41	\$63,496.61	\$32,551.02
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$521.00	\$570.27	\$24,819.04	\$18,666.45
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$29,946.07	\$31,424.13
65610 Reimbursable Equipment	\$0.00	\$0.00	\$4,562.10	\$21,297.01
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$19,882.42	\$13,839.01
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$2,425.67	\$253.80	\$55,289.65	\$24,293.58
Information Technology	\$0.00	\$0.00	\$4,413.59	\$3,289.83
Dues & Subscriptions	\$0.00	\$0.00	\$6,648.50	\$2,910.75
Meeting Expenses	\$0.00	\$0.00	\$1,487.16	\$1,428.09
Conferences and Trainings	\$0.00	\$0.00	\$9,640.56	\$4,983.13
Printing	\$0.00	\$0.00	\$578.60	\$835.19
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$6,285.80	\$4,230.99	\$119,630.22	\$83,784.61
Management Fee	\$7,536.54	\$4,918.34	\$151,297.12	\$123,487.06
65602, 65603 Work Experience	\$0.00	\$0.00	\$28,072.42	\$105,020.78
67408 Instructional Training	\$0.00	\$0.00	\$245,374.78	\$246,602.51
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$203,451.91	\$70,801.01
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$6,957.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$56,402.56	\$14,772.69
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$81,894.64	\$2,065.00
5% WEX Markup	\$0.00	\$0.00	\$4,123.43	\$5,240.20
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$5,624.18	\$0.00
TOTAL	\$74,507.41	\$52,455.31	\$2,543,755.70	\$1,901,966.11

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending March 31st, 2023**

	Total Annual Budget	SIRPC Total Annual Budget	Remaining Budget	SIRPC Remaining Budget
WIOA Grant Revenues				
WIOA Grant - Administration	\$493,239.03	\$473,726.54	\$255,439.83	\$277,559.40
WIOA Grant- Adult	\$1,176,299.98	\$1,100,967.64	\$467,759.19	\$364,630.37
WIOA Grant- Dislocated Worker	\$881,657.99	\$870,737.27	\$330,901.92	\$482,185.00
WIOA Grant- NDWG	\$234,163.40	\$289,419.00	\$196,833.94	\$260,658.01
WIOA Grant- Youth Out of School	\$1,375,634.61	\$1,341,173.17	\$580,199.69	\$913,189.03
WIOA Grant- Youth In School	\$553,565.84	\$277,245.76	\$334,046.40	\$153,081.45
TOTAL	\$4,714,560.85	\$4,353,269.38	\$2,165,180.97	\$2,451,303.26
WIOA Expenses				
Board Salaries and Benefits	\$304,440.97	\$196,908.77	\$101,212.13	\$40,491.56
Fiscal Agent Costs	\$68,196.31	\$72,500.00	\$12,443.31	\$17,819.56
Subleases	\$155,006.09	\$111,050.00	\$48,798.48	\$15,930.72
Contractual RFP's	\$75,275.01	\$22,851.00	\$71,835.01	\$15,597.83
One Stop Operator	\$107,391.09	\$99,882.00	\$32,883.68	\$47,426.68
60110-60190 Salaries	\$1,128,481.24	\$1,020,952.43	\$336,674.94	\$389,719.52
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$309,655.26	\$243,165.26	\$118,811.10	\$93,194.21
60850 Mileage & Travel	\$122,841.35	\$103,609.00	\$59,344.74	\$71,057.98
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$41,202.41	\$34,409.63	\$16,383.37	\$15,743.18
62830, 62860 Outreach & Public Relations / Job Fairs	\$74,500.00	\$65,729.15	\$44,553.93	\$34,305.02
65610 Reimbursable Equipment	\$123,707.81	\$31,422.24	\$119,145.71	\$10,125.23
62510-62520 Resource Sharing Allocation	\$29,569.00	\$28,735.00	\$9,686.58	\$14,895.99
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$73,370.57	\$35,777.51	\$18,080.92	\$11,483.93
Information Technology	\$7,000.00	\$2,801.99	\$2,586.41	-\$487.84
Dues & Subscriptions	\$10,000.00	\$10,000.00	\$3,351.50	\$7,089.25
Meeting Expenses	\$4,000.00	\$2,500.00	\$2,512.84	\$1,071.91
Conferences and Trainings	\$15,000.00	\$15,371.86	\$5,359.44	\$10,388.73
Printing	\$4,000.00	\$7,007.00	\$3,421.40	\$6,171.81
Special Initiatives	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Indirect Cost	\$191,476.82	\$141,142.77	\$71,846.60	\$57,358.16
Management Fee	\$202,730.45	\$163,509.63	\$51,433.33	\$40,022.57
65602, 65603 Work Experience	\$459,092.82	\$288,851.00	\$431,020.40	\$183,830.22
67408 Instructional Training	\$374,891.64	\$449,449.00	\$129,516.86	\$202,846.49
Incumbent Worker Training	\$50,000.00	\$0.00	\$50,000.00	\$0.00
67412 Customer Support Service	\$302,287.07	\$335,620.00	\$98,835.16	\$264,818.99
67426 Individual Career Services- New Service	\$25,324.40	\$0.00	\$18,367.40	\$0.00
67422 On the Job Training	\$230,746.26	\$394,256.00	\$174,343.70	\$379,483.31
67418,67420 Client Awards/Incentives	\$72,414.26	\$22,503.00	-\$9,480.38	\$20,438.00
5% WEX Markup	\$22,954.64	\$14,443.00	\$18,831.21	\$9,202.80
Unobligated/Unbudgeted Grant	\$117,130.71	\$538,704.14	\$111,506.53	\$538,704.14
TOTAL	\$4,717,686.18	\$4,353,269.38	\$2,168,306.30	\$2,451,303.27

*March Program Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area
GRANT NO:
PROJECT/ACTIVITY: WIOA Grant -Adult
Invoice Number: 37026-0323-AD

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 3/1/2023 3/31/2023

WIOA SUMMARY - Total Grant	ADULT(AD)
	886


SECTION II. EXPENDITURES

		CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage Expended
		Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost		
Administration:							
60110-60190 exclude 60150	Salaries	\$ 300,175.82	\$ 17,598.33	\$ 158,139.50	\$ 175,737.83	\$ 99,437.99	63.86%
	Transfer to DW	\$ (25,000.00)					
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 82,368.25	\$ 4,982.85	\$ 36,061.02	\$ 41,043.87	\$ 36,324.38	53.05%
	Transfer to DW	\$ (5,000.00)					
	Total Personnel Expenses	\$ 352,544.07	\$ 22,581.18	\$ 194,200.52	\$ 216,781.70	\$ 135,762.37	61.49%
Operating Expenses:							
60850	Mileage & Travel	\$ 30,162.57	\$ 1,273.53	\$ 6,483.63	\$ 7,757.16	\$ 25,405.41	23.39%
	Adjustment for Indirect Cost and Management Fee	\$ 3,000.00					
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 7,760.00	\$ 806.91	\$ 3,825.92	\$ 4,632.83	\$ 4,127.17	52.89%
	Adjustment for Indirect Cost and Management Fee	\$ 1,000.00					
62830,62860	Outreach & Public Relations/Job Fairs	\$ 7,500.00	\$ 3,376.47	\$ 1,604.78	\$ 4,981.25	\$ 3,518.75	58.60%
	Adjustment for Indirect Cost and Management Fee	\$ 1,000.00					
65610	Reimbursable Equipment	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00	0.00%
62510-62520 61745,64120,65120,65544,65 520,65530,65125,65128,6513 0	Resource Sharing Allocation	\$ 8,103.00	\$ -	\$ 4,093.54	\$ 4,093.54	\$ 4,009.46	50.52%
	Professional Services and Business Expenses	\$ 19,312.00	\$ 1,787.75	\$ 11,633.83	\$ 13,421.58	\$ 5,890.42	68.42%
	Adjustment for Indirect Cost and Management Fee	\$ 303.15					
	Subtotal Personnel & Operating expenses	\$ 435,184.79	\$ 29,825.84	\$ 221,842.22	\$ 251,668.06	\$ 183,516.73	57.83%
10.43%	Indirect Cost	\$ 47,965.66	\$ 3,110.84	\$ 23,138.16	\$ 26,249.00	\$ 19,140.78	57.83%
		\$ (2,575.88)					
	Management Fee	\$ 50,784.73	\$ 4,340.23	\$ 33,423.84	\$ 37,764.07	\$ 10,293.39	78.58%
		\$ (2,727.27)					
	Total Operating expenses	\$ 528,632.03	\$ 37,276.91	\$ 278,404.22	\$ 315,681.13	\$ 212,950.90	59.72%
Participant Expenses							
65602	Work Based Learning	\$ 96,717.92	\$ 6,776.64	\$ 25,251.44	\$ 32,028.08	\$ 64,689.84	33.11%
67408	Instructional Training	\$ 241,891.64	\$ 8,341.00	\$ 176,192.78	\$ 184,533.78	\$ 57,357.86	76.29%
67412	Customer Support Service	\$ 100,000.00	\$ 4,279.86	\$ 67,890.38	\$ 72,170.24	\$ 27,829.76	72.17%
67426	Individual Career Services - New Service	\$ 6,000.00	\$ 168.00	\$ 1,699.00	\$ 1,867.00	\$ 4,133.00	31.12%
67422	On The Job Training	\$ 25,000.00	\$ 686.81	\$ 12,285.84	\$ 12,972.65	\$ 12,027.35	51.89%
	5% WEX Markup	\$ 4,835.90	\$ 338.83	\$ 1,262.58	\$ 1,601.41	\$ 3,234.48	33.12%
	Total Participant Expenses	\$ 474,445.46	\$ 20,591.14	\$ 284,582.02	\$ 305,173.16	\$ 169,272.29	64.32%
	Total WIOA Adult GRANT COST	\$ 1,003,077.49	\$ 57,868.05	\$ 562,986.24	\$ 620,854.29	\$ 382,223.20	61.89%

WEX 5% Markup	Client Wage Subsidy & Client Wage Tax	\$ 6,776.64
	WEX Markup 5%	\$ 338.83
	Total WEP Expenditures	\$ 7,115.47

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature): 

Typed Name & Title:

Cheryl Tipsword, Project Accountant

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant -DW

Invoice Number

37026-0323-DW

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 3/1/2023 3/31/2023

WIOA SUMMARY - Total Grant	Dislocated Worker(DW)
	888

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	Salaries	\$ 238,216.57	\$ 14,273.22	\$ 156,532.23	\$ 170,805.45	\$ 92,411.12 64.89%
	Transfer from Adult	\$ 25,000.00				
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 65,366.63	\$ 4,494.30	\$ 32,997.03	\$ 37,491.33	\$ 32,875.30 53.28%
	Transfer from Adult	\$ 5,000.00				
	Total Personnel Expenses	\$ 333,583.20	\$ 18,767.52	\$ 189,529.26	\$ 208,296.78	\$ 125,286.42 62.44%
Operating Expenses:						
60850	Mileage & Travel	\$ 24,249.00	\$ 924.47	\$ 6,511.42	\$ 7,435.89	\$ 13,313.11 35.84%
	Adjustment for Indirect Cost and Management Fee	\$ (3,000.00)				
	Transfer to Outreach	\$ (500.00)				
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 5,793.41	\$ 597.11	\$ 3,873.30	\$ 4,470.41	\$ 323.00 93.26%
	Adjustment for Indirect Cost and Management Fee	\$ (1,000.00)				
62830,62860	Outreach & Public Relations/Job Fairs	\$ 5,000.00	\$ 2,450.99	\$ 1,730.68	\$ 4,181.67	\$ 318.33 92.93%
	Adjustment for Indirect Cost and Management Fee	\$ (1,000.00)				
	Transfer from Mileage and Travel	\$ 500.00				
62510-62520	Reimbursable Equipment	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00 0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Resource Sharing Allocation	\$ 5,125.00	\$ -	\$ 2,637.13	\$ 2,637.13	\$ 2,487.87 51.46%
0	Professional Services and Business Expenses	\$ 15,069.12	\$ 1,537.76	\$ 9,917.05	\$ 11,454.81	\$ 3,311.16 77.58%
	Adjustment for Indirect Cost and Management Fee	\$ (303.15)				
	Subtotal Personnel & Operating expenses	\$ 386,516.58	\$ 24,277.85	\$ 214,198.84	\$ 238,476.69	\$ 148,039.89 61.70%
10.43%	Indirect Cost	\$ 37,737.80	\$ 2,532.18	\$ 22,340.93	\$ 24,873.11	\$ 15,440.57 61.70%
	Adjustment for Indirect Cost and Management Fee	\$ 2,575.88				
	Management Fee	\$ 39,955.75	\$ 3,336.48	\$ 26,609.88	\$ 29,946.36	\$ 12,736.66 70.16%
	Adjustment for Indirect Cost and Management Fee	\$ 2,727.27				
	Total Operating expenses	\$ 469,513.28	\$ 30,146.51	\$ 263,149.65	\$ 293,296.16	\$ 176,217.12 62.47%
Participant Expenses						
67408	Instructional Training	\$ 75,000.00	\$ 212.00	\$ 45,369.00	\$ 45,581.00	\$ 29,419.00 60.77%
67412	Customer Support Service	\$ 116,306.64	\$ 13,169.21	\$ 86,493.84	\$ 99,663.05	\$ 16,643.59 85.69%
67426	Individual Career Services - New Service	\$ 5,000.00	\$ -	\$ 3,649.00	\$ 3,649.00	\$ 1,351.00 72.98%
65602	Work Based Learning	\$ 40,586.26	\$ 1,341.76	\$ 21,026.30	\$ 22,368.06	\$ 18,218.20 55.13%
67422	On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
	5% WEX Markup	\$ 2,029.31	\$ 67.09	\$ 1,051.31	\$ 1,118.40	\$ 910.92 55.11%
	Total Participant Expenses	\$ 238,922.21	\$ 14,790.06	\$ 157,589.45	\$ 172,379.51	\$ 66,542.71 72.15%
	Total WIOA DW GRANT COST	\$ 708,435.49	\$ 44,936.57	\$ 420,739.10	\$ 465,675.67	\$ 242,759.83 65.73%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature): 	Typed Name & Title: Cheryl Tipsword, Project Accountant
Date signed: 4/13/23	4/6/2023

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions Address: 805 N Whittinton Parkway, Louisville, KY 40222	Grantor: GRANT NO: PROJECT/ACTIVITY Invoice Number	Mississippi Valley Workforce Area WIOA Grant -Youth Combined 36192-0323-Youth
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GRANT PERIOD: 7/1/2022 to 6/30/2023
REPORT PERIOD: 3/1/2023 to 3/31/2023

WIOA SUMMARY - Total Grant	YOUTH COMBINED
	890 & 892

SECTION II. EXPENDITURES	CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage Expended	
	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost			
Administration:							
60110-60190 exclude 60150 60310-60330 & 60610-60650	Salaries	\$ 558,777.32	\$ 50,993.45	\$ 375,755.88	\$ 426,749.33	\$ 132,027.99	76.31%
	Payroll Taxes, Fringe/Work Comp	\$ 153,328.49	\$ 13,911.16	\$ 13,911.16	\$ 94,281.28	\$ 108,192.44	45.13%
	Total Personnel Expenses	\$ 712,105.81	\$ 64,904.61	\$ 470,037.16	\$ 534,941.77	\$ 177,164.04	75.12%
	Operating Expenses:						
60850	Mileage & Travel	\$ 37,523.53	\$ 2,100.51	\$ 21,003.83	\$ 23,104.34	\$ 14,419.19	61.57%
62115,65570,63110-63130 62830,62860	Telephone, Postage, Supplies	\$ 22,439.00	\$ 2,650.03	\$ 12,768.84	\$ 15,418.87	\$ 7,020.13	68.71%
	Outreach & Public Relations/Job Fairs	\$ 42,500.00	\$ 12,063.96	\$ 4,231.39	\$ 16,295.35	\$ 26,204.65	38.34%
65610	Reimbursable Equipment	\$ 111,207.81	\$ -	\$ 2,327.03	\$ 2,327.03	\$ 108,880.78	2.09%
62510-62520 61745,64120,65120,65544,6 5520,65530,65125,65128,65 130	Resource Sharing Allocation	\$ 16,341.00	\$ 500.00	\$ 12,651.75	\$ 13,151.75	\$ 3,189.25	80.48%
	Professional Services and Business Expenses	\$ 29,976.00	\$ 4,042.94	\$ 23,122.09	\$ 27,165.03	\$ 2,810.97	90.62%
	Subtotal Personnel & Operating expenses	\$ 972,093.15	\$ 86,262.05	\$ 546,142.09	\$ 632,404.14	\$ 339,689.01	65.06%
10.43%	Indirect Cost	\$ 101,389.33	\$ 8,997.13	\$ 56,962.63	\$ 65,959.76	\$ 35,429.56	65.06%
	Management Fee	\$ 107,348.25	\$ 9,055.26	\$ 71,127.16	\$ 80,182.42	\$ 27,165.83	74.69%
	Total Operating expenses	\$ 1,180,830.72	\$ 104,314.44	\$ 674,231.88	\$ 778,546.32	\$ 402,284.40	65.93%
	Participant Expenses						
65602	Work Based Learning	\$ 321,788.64	\$ 5,480.52	\$ 22,591.90	\$ 28,072.42	\$ 293,716.22	8.72%
67408	Instructional Training	\$ 58,000.00	\$ 2,053.00	\$ 13,207.00	\$ 15,260.00	\$ 42,740.00	26.31%
67412	Customer Support service	\$ 85,980.43	\$ 2,696.89	\$ 28,921.73	\$ 31,618.62	\$ 54,361.81	36.77%
67426	Individual Career Services - New Service	\$ 14,324.40	\$ 1,441.00	\$ -	\$ 1,441.00	\$ 12,883.40	10.06%
67422	On The Job Training	\$ 30,000.00	\$ 1,754.63	\$ 251.79	\$ 2,006.42	\$ 27,993.58	6.69%
*67418, 67420	Client Awards/Incentives	\$ 72,414.26	\$ 12,813.54	\$ 51,929.07	\$ 64,742.61	\$ 7,671.65	89.41%
	5% WEX Markup	\$ 16,089.43	\$ 274.03	\$ 1,129.61	\$ 1,403.64	\$ 14,685.80	8.72%
	Total Participant Expenses	\$ 598,597.16	\$ 26,513.61	\$ 118,031.10	\$ 144,544.71	\$ 454,052.46	24.15%
	Total WIOA YOUTH GRANT COST	\$ 1,779,427.88	\$ 130,828.04	\$ 792,262.98	\$ 923,091.03	\$ 856,336.87	51.88%

WEP - 20% Expected Expenditure	Staff Wages	\$ 23,947.39	\$ 86,533.06	\$ 110,480.45	\$ 110,480.45
	Client Wage Subsidy (WEP)	\$ 5,019.58	\$ 20,690.32	\$ 25,709.90	\$ 25,709.90
	Client Wage Taxes	\$ 460.94	\$ 1,901.58	\$ 2,362.52	\$ 2,362.52
	WEX Markup 5%	\$ 274.03	\$ 1,129.60	\$ 1,403.63	\$ 1,403.63
	On The Job Training	\$ -	\$ -	\$ -	\$ -
	Client Awards / Incentives	\$ 500.00	\$ 26,775.00	\$ 27,275.00	\$ 27,275.00
	Customer Support Service	\$ 268.93	\$ -	\$ 268.93	\$ 268.93
	VR Headsets for WBL Training	\$ -	\$ 2,327.03	\$ 2,327.03	\$ 2,327.03
WEP - 20% Expected Expenditure	Total WEP Expenditures	\$ 30,470.87	\$ 139,356.59	\$ 169,827.46	\$ 169,827.46
					\$ 184,618.21
					\$ (14,790.75) over(shortage)

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	4/6/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Invoice Number

Mississippi Valley Workforce Area
WIOA Grant -JN School Youth
YOUTH
38192-0323-WIOA Youth

GRANT PERIOD: 7/1/2022 6/30/2023
REPORT PERIOD: 3/1/2023 3/31/2023

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	Salaries	\$ 117,853.47	\$ 6,929.57	\$ 88,664.82	\$ 95,594.39	\$ 22,259.08 81.11%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 32,338.99	\$ 2,067.68	\$ 22,285.26	\$ 24,352.94	\$ 7,986.05 75.31%
	Total Personnel Expenses	\$ 150,192.47	\$ 8,997.25	\$ 110,950.08	\$ 119,947.33	\$ 30,245.14 79.86%
Operating Expenses:						
60850	Mileage & Travel	\$ 9,351.00	\$ 308.88	\$ 4,825.36	\$ 5,134.24	\$ 4,216.76 54.91%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 5,068.00	\$ 425.05	\$ 3,079.71	\$ 3,504.76	\$ 1,563.24 69.15%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 8,500.00	\$ 1,774.20	\$ 549.09	\$ 2,323.29	\$ 6,176.71 27.33%
65610	Reimbursable Equipment	\$ 22,241.56	\$ -	\$ 577.04	\$ 577.04	\$ 21,664.52 2.59%
62510-62520	Resource Sharing Allocation	\$ 4,280.00	\$ 73.50	\$ 2,367.06	\$ 2,440.56	\$ 1,839.44 57.02%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 5,746.00	\$ 595.52	\$ 5,209.48	\$ 5,805.00	\$ (59.00) 101.03%
	Subtotal Personnel & Operating expenses	\$ 205,379.03	\$ 12,174.40	\$ 127,557.82	\$ 139,732.22	\$ 65,646.81 68.04%
10.43%	Indirect Cost	\$ 21,421.03	\$ 1,269.79	\$ 13,304.27	\$ 14,574.06	\$ 6,846.97 68.04%
	Management Fee	\$ 22,680.01	\$ 1,886.56	\$ 15,133.75	\$ 17,020.31	\$ 5,659.70 75.05%
	Total Operating expenses	\$ 249,480.07	\$ 15,330.75	\$ 155,995.84	\$ 171,326.59	\$ 78,153.48 68.67%
Participant Expenses						
65602	Work Based Learning	\$ 203,048.01	\$ 643.04	\$ 7,678.66	\$ 8,321.70	\$ 194,726.31 4.10%
67408	Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
67412	Customer Support service	\$ 30,215.31	\$ -	\$ 4,846.31	\$ 4,846.31	\$ 20,369.00 19.22%
	Transfer to On the Job Training	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
67426	Individual Career Services - New Service	\$ 7,743.93	\$ -	\$ -	\$ -	\$ 7,743.93 0.00%
67422	On The Job Training	\$ -	\$ 1,312.38	\$ -	\$ 1,312.38	\$ 3,687.62 26.25%
	Transfer from Customer Support Services	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
	Client Awards/Incentives	\$ 15,482.98	\$ 2,880.00	\$ 7,450.00	\$ 10,330.00	\$ 5,152.98 66.72%
	5% WEX Markup	\$ 10,152.40	\$ 32.15	\$ 383.94	\$ 416.09	\$ 9,736.31 4.10%
	Total Participant Expenses	\$ 266,642.63	\$ 4,867.57	\$ 20,358.91	\$ 25,226.48	\$ 241,416.15 9.46%
	Total WIOA YOUTH ISY GRANT COST	\$ 516,122.70	\$ 20,198.32	\$ 176,354.75	\$ 196,553.07	\$ 319,569.63 38.08%

Cumulative

WEP - 20% Expected Expenditure

Staff Wages	\$ 2,952.43	\$ 23,570.34	\$ 26,522.77	\$ 26,522.77	\$ 26,522.77
Client Wage Subsidy (WEP)	\$ 588.95	\$ 7,030.47	\$ 7,619.42	\$ 7,619.42	\$ 7,619.42
Client Wage Taxes	\$ 54.09	\$ 648.19	\$ 702.28	\$ 702.28	\$ 702.28
WEX Markup 5%	\$ 32.15	\$ 383.93	\$ 416.08	\$ 416.08	\$ 416.08
On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ -
Client Awards / Incentives	\$ 500.00	\$ 4,350.00	\$ 4,850.00	\$ 4,850.00	\$ 4,850.00
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ 577.04	\$ 577.04	\$ 577.04	\$ 577.04

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 4,127.62	\$ 36,559.97	\$ 40,687.59	\$ 40,687.59	20.44%	\$ 40,687.59
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	4/6/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

Handwritten signature and date: 4/13/23

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant - Out of School Youth
YOUTH
36192-0323-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023
REPORT PERIOD: 3/1/2023 3/31/2023

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended	
Administration:							
60110-60190 exclude 60150	Salaries	\$ 440,923.84	\$ 44,063.88	\$ 287,091.06	\$ 331,154.94	\$ 109,768.90	75.10%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 120,989.50	\$ 11,843.48	\$ 71,996.02	\$ 83,839.50	\$ 37,150.00	69.23%
	Total Personnel Expenses	\$ 561,913.34	\$ 55,907.36	\$ 359,087.08	\$ 414,994.44	\$ 146,918.90	73.85%
Operating Expenses:							
60850	Mileage & Travel	\$ 28,172.53	\$ 1,791.63	\$ 16,178.47	\$ 17,970.10	\$ 10,202.43	63.79%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 17,371.00	\$ 2,224.98	\$ 9,689.13	\$ 11,914.11	\$ 5,456.89	68.59%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 34,000.00	\$ 10,289.76	\$ 3,682.30	\$ 13,972.06	\$ 20,027.94	41.09%
65610	Reimbursable Equipment	\$ 88,966.25	\$ -	\$ 1,749.99	\$ 1,749.99	\$ 87,216.26	1.97%
62510-62520	Resource Sharing Allocation	\$ 12,061.00	\$ 426.50	\$ 10,284.69	\$ 10,711.19	\$ 1,349.81	88.81%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 24,230.00	\$ 3,447.42	\$ 17,912.61	\$ 21,360.03	\$ 2,869.97	88.16%
	Subtotal Personnel & Operating expenses	\$ 766,714.12	\$ 74,087.65	\$ 418,584.27	\$ 492,671.92	\$ 274,042.20	64.26%
10.43%	Indirect Cost	\$ 79,968.28	\$ 7,727.34	\$ 43,658.34	\$ 51,385.68	\$ 28,582.60	64.26%
	Management Fee	\$ 84,668.24	\$ 7,168.70	\$ 55,993.41	\$ 63,162.11	\$ 21,506.13	74.60%
	Total Operating expenses	\$ 931,350.64	\$ 88,983.69	\$ 518,236.02	\$ 607,219.71	\$ 324,130.93	65.20%
Participant Expenses							
65602	Work Based Learning	\$ 118,740.63	\$ 4,837.48	\$ 14,913.24	\$ 19,750.72	\$ 98,989.91	16.63%
67408	Instructional Training	\$ 58,000.00	\$ 2,053.00	\$ 13,207.00	\$ 15,260.00	\$ 42,740.00	26.31%
67412	Customer Support service	\$ 60,765.12	\$ 2,696.89	\$ 24,075.42	\$ 26,772.31	\$ 33,992.81	44.06%
67426	Individual Career Services - New Service	\$ 6,580.47	\$ 1,441.00	\$ -	\$ 1,441.00	\$ 5,139.47	21.90%
67422	On The Job Training	\$ 25,000.00	\$ 442.25	\$ 251.79	\$ 694.04	\$ 24,305.96	2.78%
*67418, 67420	Client Awards/Incentives	\$ 56,931.28	\$ 9,933.54	\$ 44,479.07	\$ 54,412.61	\$ 2,518.67	95.58%
	5% WEX Markup	\$ 5,937.03	\$ 241.87	\$ 745.67	\$ 987.54	\$ 4,949.49	16.63%
	Total Participant Expenses	\$ 331,954.53	\$ 21,646.03	\$ 97,672.19	\$ 119,318.22	\$ 212,636.31	35.94%
	Total WIOA YOUTH OSY GRANT COST	\$ 1,263,905.17	\$ 110,629.73	\$ 615,908.21	\$ 726,537.94	\$ 536,767.24	57.51%

WEP - 20% Expected Expenditure	Staff Wages	\$ 20,994.96	\$ 62,962.72	\$ 83,957.68	\$ 83,957.68	
	Client Wage Subsidy (WEP)	\$ 4,430.63	\$ 13,659.85	\$ 18,090.48	\$ 18,090.48	
	Client Wage Taxes	\$ 406.85	\$ 1,253.39	\$ 1,660.24	\$ 1,660.24	
	WEX Markup 5%	\$ 241.87	\$ 745.67	\$ 987.54	\$ 987.54	
	On the Job Training	\$ -	\$ -	\$ -	\$ -	
	Client Awards / Incentives	\$ -	\$ 22,425.00	\$ 22,425.00	\$ 22,425.00	
	Customer Support Service	\$ 268.93	\$ 268.93	\$ 268.93	\$ 268.93	
	Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ 1,749.99	\$ 1,749.99	\$ 1,749.99	
WEP - 20% Expected Expenditure	Total WEP Expenditures	\$ 26,343.24	\$ 102,796.62	\$ 129,139.86	\$ 129,139.86	23.81%

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	4/6/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant - NDWG
National Dislocated Worker Grant
37026-0323-NDWG

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 3/1/2023 3/31/2023

WIOA SUMMARY - Total Grant NDWG
895

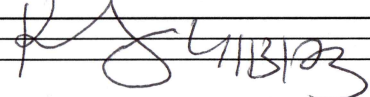
CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	\$ 31,311.53	\$ 4,206.44	\$ 14,307.24	\$ 18,513.68	\$ 12,797.85	59.13%
60310-60330 & 60610-60650	\$ 8,591.88	\$ 505.57	\$ 3,610.95	\$ 4,116.52	\$ 4,475.36	47.91%
	\$ 39,903.41	\$ 4,712.01	\$ 17,918.19	\$ 22,630.20	\$ 17,273.21	56.71%
Operating Expenses:						
60850	\$ 1,406.25	\$ -	\$ 50.00	\$ 50.00	\$ 1,356.25	3.56%
62115,65570,63110-63130	\$ 210.00	\$ -	\$ 35.00	\$ 35.00	\$ 175.00	16.67%
62830,62860	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
65610	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 513.45	\$ -	\$ -	\$ -	\$ 513.45	0.00%
	\$ 42,033.11	\$ 4,712.01	\$ 18,003.19	\$ 22,715.20	\$ 19,317.91	54.04%
10.43%	\$ 4,384.05	\$ 491.46	\$ 1,877.73	\$ 2,369.19	\$ 2,014.86	54.04%
	\$ 4,641.72	\$ 412.50	\$ 2,991.76	\$ 3,404.26	\$ 1,237.46	73.34%
	\$ 51,058.88	\$ 5,615.97	\$ 22,872.68	\$ 28,488.65	\$ 22,570.23	55.80%
Participant Expenses						
67408	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67426	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
65602	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422	\$ 175,746.26	\$ -	\$ 4,179.38	\$ 4,179.38	\$ 171,566.88	2.38%
	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ 175,746.26	\$ -	\$ 4,179.38	\$ 4,179.38	\$ 171,566.88	2.38%
	\$ 226,805.14	\$ 5,615.97	\$ 27,052.06	\$ 32,668.03	\$ 194,137.11	14.40%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	4/6/2023
Approved By(signature):	Typed Name & Title:	Kendra M. Schaapveld
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

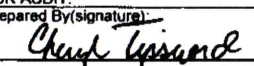

***March OSO Invoice**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222	Grantor Mississippi Valley Workforce Area GRANT NO: PROJECT/ACTIVITY WIOA Grant - One Stop Operator Invoice Number One Stop Operator 36347-0323-OSO
GRANT PERIOD: 9/16/2021 to 6/30/2023	
REPORT PERIOD: 3/1/2023 to 3/31/2023	
WIOA SUMMARY - Total Grant OSO 898	

Acct Code	SECTION II. EXPENDITURES				CUMULATIVE COST TO DATE	
	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
	Administration:					
60110-60190 include 60150	Salaries	\$ 51,464.97	\$ 4,874.11	\$ 26,025.16	\$ 30,899.27	\$20,565.76 60.34
60310-60330; 60610-60660	Payroll Taxes, Fringe/Work Comp	\$ 12,718.82	\$ 995.97	\$ 5,898.45	\$ 6,894.42	\$5,824.40 45.51
	Total Personnel Expenses	\$ 64,183.79	\$ 5,870.08	\$ 31,923.61	\$ 37,793.69	\$26,389.16 68.85
	Operating Expenses:					
60850	Mileage & Travel	\$ 5,605.00	\$ 2,403.67	\$ 1,705.76	\$ 4,109.43	\$ 595.57 87.34
	Transfer to Personal Services and Business Expense	\$(900.00)				
*62116, 66476, 63130	Telephone, Postage & Supplies	\$ 1,045.00	\$ 35.13	\$ 298.11	\$ 333.24	\$711.76 67.89
62830	Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	\$ -
65610	Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
62510-62520	Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$ -
	Professional Services and Business Expenses	\$ 1,109.00	\$ 1,518.90	\$ 439.64	\$ 1,958.54	\$ 50.00 4.76
	Transfer from Mileage & Travel	\$ 900.00				
	Subtotal Personnel & Operating expenses	\$ 71,042.79	\$ 9,827.78	\$ 34,367.12	\$ 44,194.90	\$26,847.89 61.21
10.43%	Indirect Cost	\$ 7,409.76	\$ 1,025.04	\$ 3,584.49	\$ 4,609.53	\$2,800.24 37.81
	Management Fee	\$ 7,845.26	\$ 766.59	\$ 4,878.30	\$ 5,644.89	\$2,200.37 28.17
	Total Operating expenses	\$ 86,297.81	\$ 11,819.41	\$ 42,829.91	\$ 44,449.32	\$31,848.49 71.65
	Total WIOA OSO GRANT COST	\$ 86,297.81	\$ 11,819.41	\$ 42,829.91	\$ 44,449.32	\$31,848.49 71.65

SECTION V.
 I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature): 	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 4/6/2023
Approved By (signature): 	Typed Name & Title: One Stop Operator Nicholas Clayton
Nicholas Clayton - One Stop Operator.	Date Signed: 4/6/2023

*Fiscal Agent Invoice



Central Iowa Detention
2317 Rick Collins Way
Eldora, IA 50627

Coordination Services

Date	Invoice #
4/5/2023	44146

Mississippi Valley Workforce Development
Miranda Swafford

Month & Year & Service

Mar 23 MV IWD

DESCRIPTION	AMOUNT
Fiscal Services	4,600.00
Total	\$4,600.00

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.

Central Iowa Juvenile Detention Center
Mississippi Valley Workforce Development Fiscal Time Tracking

Mar-23

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
03/01/23	Wed					
03/02/23	Thur	4.50			0.50	February reports and bill, drawdown prep
03/03/23	Fri	0.50				drawdown
03/04/23	Sat					
03/05/23	Sun	5.00				monitoring
03/06/23	Mon	3.00				deposit reconciliation and checks
03/07/23	Tue					
03/08/23	Wed					
03/09/23	Thur	2.00				drawdown prep
03/10/23	Fri	4.00		4.00		monitoring and drawdown
03/11/23	Sat	6.00				monitoring
03/12/23	Sun					
03/13/23	Mon	8.00		4.00		monitoring and fsr
03/14/23	tue	4.00				monitoring
03/15/23	Wed	9.00		4.00		deposit reconciliation and checks, reports, monitoring
03/16/23	thur	4.00				monitoring
03/17/23	Fri	8.00	1.00		0.50	monitoring
03/18/23	Sat					
03/19/23	sun					
03/20/23	Mon	2.00				monitoring
03/21/23	Tue	1.00				deposit reconciliation and checks
03/22/23	Wed	3.00				program monitoring documents, board meeting
03/23/23	thur	3.50				interview with Cheryl for monitoring, drawdown prep
03/24/23	Fri	1.50	1.00			drawdown, deposit reconciliation, cut checks
03/25/23	Sat					
03/26/23	Sun					
03/27/23	Mon					
03/28/23	Tue	2.00				claim/drawdown prep
03/29/23	Wed					
03/30/23	Thur					
03/31/23	Fri	1.50				deposit reconciliaiton, cut checks, drawdown
Actual Hours=		72.50	2.00	12.00	1.00	
Proposed Hours=		32.69	4.33	3.03	1.30	

Central Iowa Juvenile Detention Center

Mississippi Valley Workforce Development Fiscal Time Tracking

		Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker		
		September	March	August	August		
		Hourly Pay=	41.46	83.77	49.35	57.94	
		Hours This Month=	72.50	2.00	12.00	1.00	
		Wages=	\$ 3,005.85	\$ 167.54	\$ 592.20	\$ 57.94	
per Hr.	\$ 10.67	Health & Life Ins.=	\$ 773.58	\$ 21.34	\$ 128.04	\$ 10.67	
	9.44%	IPERS=	\$ 283.75	\$ 15.82	\$ 55.90	\$ 5.47	
	1.45%	Medicare=	\$ 43.58	\$ 2.43	\$ 8.59	\$ 0.84	
	6.20%	Social Security=	\$ 186.36	\$ 10.39	\$ 36.72	\$ 3.59	
	1.68%	Work Comp.=	\$ 50.50	\$ 2.81	\$ 9.95	\$ 0.97	
	2.46%	Unemployment=	\$ 73.94	\$ 4.12	\$ 14.57	\$ 1.43	
	2.94%	Liability Insurance=	\$ 88.37	\$ 4.93	\$ 17.41	\$ 1.70	
		PAYROLL COSTS=	\$ 4,506	\$ 229	\$ 863	\$ 83	
		MONTHLY PAYROLL TOTAL=				\$ 5,681.00	
Months	Annual					Legal=	\$ 56
13	\$ 732					Audit Prep & Audit=	\$ 188
13	\$ 2,448					Supplies=	\$ 189
13	\$ 2,460					Indirect=	\$ 762
13	\$ 9,900					Fiscal Fee=	\$ 508
13	\$ 6,600						
13 Months		Monthly	MONTHLY OTHER TOTAL=				\$ 1,703
\$	59,796	\$	4,600	MONTHLY BILL TOTAL=		\$	7,384

Non-WIOA Financial Report

CIJDC
Non-WIOA Statement of Revenue and Expenses- Ticket to Work YTD
For the Month Ending February 28th, 2023

	Year to Date	TTW Budget	Remaining Budget	
Ticket to Work Revenues				
Ticket to Work	\$5,115.89	\$43,397.40	\$38,281.51	88.21%
TOTAL	\$5,115.89	\$43,397.40	\$38,281.51	88.21%
 Ticket to Work Expenses				
Support Services	\$451.36	\$2,000.00	\$1,548.64	77.43%
Center Incentives	\$0.00	\$5,000.00	\$5,000.00	100.00%
Outreach for Incentives	\$0.00	\$5,500.00	\$5,500.00	100.00%
Food	\$2,192.74	\$2,500.00	\$307.26	12.29%
Sponsorships	\$475.00	\$2,000.00	\$1,525.00	76.25%
Professional Development	\$0.00	\$3,000.00	\$3,000.00	100.00%
Center Supplies	\$1,399.51	\$2,500.00	\$1,100.49	44.02%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Lee County Project	\$0.00	\$5,000.00	\$5,000.00	100.00%
Assistive Technology	\$597.28	\$2,500.00	\$1,902.72	76.11%
Unobligated/Unbudgeted Grant	\$0.00	\$11,397.40	\$11,397.40	100.00%
TOTAL	\$5,115.89	\$43,397.40	\$38,281.51	

Date	Ticket to Work Funds	Deposit	Withdrawal	Balance	Date	Other Funds	Deposit	Withdrawal	Balance
8/23/2022	MV	\$24,740.40		\$24,740.40	8/23/2022		\$1,000.00		\$1,000.00
9/8/2022	IWD	\$17,907.00		\$42,647.40	1/17/2023	CIJDC (Credit Card) Clinton County Gift Cards		\$759.99	\$240.01
9/16/2022	Bob Ryan (Popcorn Machine Rental)		\$71.05	\$42,576.35					\$240.01
9/20/2022	Bob Ryan (Cookie Reim)		\$51.00	\$42,525.35					\$240.01
10/12/2022	CIJDC (Credit Card) Center Supplies (Open House) (Food)		\$518.68	\$42,006.67					\$240.01
12/12/2022	Bob Ryan (Steel Toe Work Boots)		\$176.50	\$41,830.17					
12/13/2022	CIJDC (Credit Card)		\$83.40	\$41,746.77					
11/23/2022	Mandy Tripp (Food Reim)		\$16.63	\$41,730.14					
1/3/2023	Bob Ryan (Tire Repair)		\$102.58	\$41,627.56					
1/17/2023	CIJDC (Credit Card) Food, Support Services (Work Boots)		\$1,143.87	\$40,483.69					
2/7/2023	Dewitt Chamber (Inv 3908 & 3909)		\$475.00	\$40,008.69					
2/14/2023	CIJDC (Credit Card) Center Supplies (Owl)		\$1,111.94	\$38,896.75					
2/14/2023	Central IWD	\$750.00		\$39,646.75					
3/14/2023	Blain's Farm & Fleet		\$79.99	\$39,566.76					
3/15/2023	CIJDC (Credit Card) Center Supplies (bean counter)		\$322.40	\$39,244.36					
4/14/2023	CIJDC (Credit Card) Assistive Technology (Braille Keyboards)		\$597.28	\$38,647.08					
4/14/2023	CIJDC (Credit Card) Food (WBL Event Bettendorf)		\$93.99	\$38,553.09					
4/14/2023	CIJDC (Credit Card) Center Supplies (Backdrop for Headshots)		\$17.11	\$38,535.98					
4/14/2023	CIJDC (Credit Card) Food (Refugee Employer Event)		\$87.71	\$38,448.27					
4/14/2023	CIJDC (Credit Card) Food (WBL Event Clinton)		\$166.76	\$38,281.51					

Fiscal Agent Monitoring



Mississippi Valley Workforce Development Board

PY22 Monitoring Report

Date of Report: April 17th, 2023

Contract: Fiscal Agent Services – Central Iowa Juvenile Detention Center

Date of Desk Review: April 1 – April 15, 2022

Monitors: Miranda Swafford - Executive Director

Documents Requested

1. Check disbursement copies for the months of November and December
2. Draw down documents for the months of November and December
3. Monthly bank statement and reconciliation documentation for November and December transactions.
4. November and December Timesheets for all staff time billed to WIOA.

Systems Monitored

1. Time Tracking Systems - Reconciliation of actual staff to billed staff time in the months of November and December.
2. Drawdown Processes – Review of all copies of checks written for November and December, compared to CIJDC monthly report, and cross referenced to draw down documents from the Iowa Workforce Development TM1 system.
3. Bank Statement Reconciliations – Comparison of all drawdown documents to deposits and copies of checks reconciled with withdrawals on bank statements for the months of November and December.

MONITORING REPORT DEFINITIONS

Findings - Findings are identified as issues or practices non-compliant with federal, state and/or local statutes, regulations, terms and conditions of an award or contract, policies and directives. Each finding has a corresponding required corrective action identifying what action must be taken, or documentation provided, in order for the finding to be resolved. Please use the “Contractor Response” box within the monitoring report to detail the actions taken by the Fiscal Agent to resolve the Finding. MVWDB will utilize the “MVWDB Response” box within the report to acknowledge when a finding is resolved or if additional action is required to resolve the finding.

Areas of Concern - Areas of concern are issues, policies, or practices observed during the review that may negatively impact the ability to effectively manage the grant or provide services to participants. They may also include red flags or risk areas that, if not addressed and corrected, could lead to an area of non-compliance in future monitoring reviews. Each area of concern will

have a corresponding recommendation for correcting the issue or practice. Responses are not required for an area of concern but are welcome.

There were no Findings

AREAS OF CONCERN

Staff do not use activity-based timesheets and only track hours billed to the MVWA WIOA grant. Timecards do not provide detailed tasks of staff that are billed to WIOA. They track their time for Mississippi Valley on the time tracking sheet that is attached to the bill submitted to the Finance Committee and it is not pulled from any other tracking system. Other contracts that they provide services are straight fee based and they do not track their time.

Recommendation

Use detailed activity-based timesheet tracking to link to allowable grant activities to ensure transparency for customers, oversight agencies, and monitors for all grants.

Fiscal Agent Response (Optional)

Financial Monitoring



Mississippi Valley Workforce Development Board

Financial Monitoring

AREAS OF CONCERN

During the review of payroll records for the months of October and January data, it was discovered that there were several errors in payroll calculations.

Instance #1 October-

- 93.34 needed to be allocated from Adult to YIS
- 148.53 needed to be allocated from DW to YOS
- 42.72 was allocated to DW instead of Youth
- Part of staff DL was allocated to Adult and DW that should have been allocated to YIS WBL; Staff stated this was corrected in February (\$242.72)
- 44.70 was allocated to DW instead of Youth; Staff stated correction would be made in March.
- Correcting entries for staff WBL for \$242.72 for October 2022 in February 2023.
- Staff salary correcting entries for October 2022 in February 2023.
- Staff \$44.70 WBL October 2022 in March 2023.

Recommendation

All errors must be corrected and submitted to the fiscal agent. A process should be developed to ensure the correct categorization of expenditures occurs moving forward.

Fiscal Agent Response (Optional)
