



Mississippi Valley Workforce Development Board

Finance Committee Meeting Agenda

Wednesday, January 4, 2023, at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83258651167?pwd=A2ceAJaBrZlKnnXIanb15PhQCPym1Z.1>

Meeting ID: 832 5865 1167 Passcode: 398120

One tap mobile: [+13126266799](tel:+13126266799).,[83258651167#](tel:+13126266799)

Called to Order	Lori Bassow
Roll Call	Mandy Tripp
*Excused Absences	Lori Bassow
*Approval of Agenda	Lori Bassow
*Approval of Previous Minutes	Lori Bassow
Financial Updates (Page 5)	Miranda Swafford
WIOA Financial Report (Page 7)	Kassie Ruth
*November Program Invoice (Page 26)	Kendra Schaapveld
*November One Stop Operator Invoice (Page 33)	Robert Ryan
*Fiscal Agent Invoice (Page 35)	Kassie Ruth
Non-WIOA Financial Report (Page 39)	Kassie Ruth
*Budget Modification Policy (Page 41)	Miranda Swafford
Other Business	
Public Comment	
*Adjourn	Lori Bassow

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities.

If you need accommodation, please contact Andrea Taylor. associate@mississippivalleyworkforce.org or at 1-844-967-5365



Mississippi Valley Workforce Development Board

Finance Committee Meeting Minutes

Wednesday, November 30, 2022, at 3:00 p.m.

Members Present: Lori Bassow, Cory Bergfeld, Kelley Brown, Angela Rheingans,

Members Absent: Ali Debus, Joyce Stimpson, Brad Quigley

CEOs Present: Nathan Mather

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director and Mandy Tripp, Executive Assistant

Fiscal Agent Staff: Kassie Ruth

Service Provider Staff: Kendra Schaapveld, Project Director, Tabytha Seigfried, Quality Assurance, Cheryl Tipsword, Project Accountant, and Taylor Longstreth, Operations Supervisor

One-Stop Operator: Robert Ryan

CALL TO ORDER

Bassow called the meeting to order at 3:00 p.m.

QUORUM

The committee had a quorum to conduct business.

EXCUSED ABSENCES

There were no excused absences. Debus, Stimpson, and Quigley had unexcused absences.

APPROVAL OF AGENDA

Bergfeld made a motion to approve the agenda, seconded by Brown, and the motion carried.

APPROVAL OF PREVIOUS MEETING MINUTES

Brown made a motion to approve the meeting minutes, seconded by Bergfeld, and the motion carried.

FINANCIAL UPDATES

Swafford advised Cheryl Plank resigned from the committee. Swafford reported we are still waiting for the NDWG contract extension from IWD. Swafford advised the Rapid Response Funds request has been approved, so a contract for \$10,000 in rapid response funds will be coming from IWD.

***OCTOBER PROGRAM INVOICE**

Schaapveld shared the adult budget is on track with \$60,647.53 expended. The Dislocated Worker expended \$68,631.85 and the youth budget combined expenditures at \$91,267.38. Schaapveld also advised they have one OJT started with the NDWG funds, but the invoice would not be paid out until this week, so for October the NDWG expenditures were \$1,289.67. Bergfeld made a motion to accept the final invoices, seconded by Brown, and the motion carried.

ONE-STOP OPERATOR OCTOBER INVOICE

Ryan advised his expenditures are \$8,388.42 of the contracted budget which is mostly salaries and travel. Rheingans made a motion to accept the invoice, seconded by Brown, and the motion was carried.

***FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for October, the CIJDC wages invoice for \$4,592 for 41.75 hours. Bergfeld motioned to approve the invoice, seconded by Rheingans, and the motion carried.

WIOA FINANCIAL REPORT

Ruth presented budget expenditures for Adult, Dislocated Workers, Youth, and NDWG at \$1,086,550.54. The remaining budget after expenditures is \$3,628,010.31 The total budget for the PY22 is \$4,744,311.52. Ruth advised she included the side-by-side comparison from the last Fiscal Agent, but it is hard to see if it is on track without having multiple years to compare. Ruth advised all budgets are on track.

NON-WIOA FINANCIAL REPORT

Ruth advised Ticket to Work funds expended were \$640.73 with a remaining balance of \$42,006.67.

SUB-RECIPIENT DISCUSSION

Swafford provided information on the sub-recipient requirement that IWD is required to be put in place by July 1, 2023. Discussion took place about what the sub-recipient's role is overall. Swafford advised the CEOs are having a meeting on December 1st prior to the board training to discuss and must have a subrecipient decided and submitted to IWD by February 28, 2023.

OTHER BUSINESS

Bergfeld asked questions regarding when our audit would take place, and Swafford advised it is usually January. Ruth advised they would not be audited on our funds until next January since those audits are usually one year behind.

PUBLIC COMMENT

There was no public comment.

ADJOURNED

Rheingans made a motion to adjourn the meeting, seconded by Brown, the motion carried, and the meeting was adjourned by Bassow at 3:44 p.m.

Financial Reports

Financial Updates

December 28th, 2022

- New Subleases for the Burlington and Davenport Center were received and executed. Burlington's monthly sublease increased from \$4,290.00 to \$4,336.80. Davenport's sublease increased from 8,846.14 to \$9,172.17.
- The NDWG contract was received from IWD but there were a couple of questions sent bac to the state for clarification. Waiting on response before execution.

WIOA Financial Report

CIJDC

**WIOA Statement of Rev & Exp YTD
For the Month Ending November 30th, 2022**

	Administration	Adult Program	Dislocated Worker Program	NDWG Program	Youth Program Out of School
WIOA Grant Revenues					
WIOA Grant - Administration	\$124,374.29				
WIOA Grant- Adult		\$410,750.11			
WIOA Grant- Dislocated Worker			\$315,947.14		
WIOA Grant- NDWG				\$9,495.65	
WIOA Grant- Youth Out of School					\$364,610.67
WIOA Grant- Youth In School					
TOTAL	\$124,374.29	\$410,750.11	\$315,947.14	\$9,495.65	\$364,610.67
WIOA Expenses					
Board Salaries and Benefits	\$64,454.62	\$13,187.74	\$12,045.71	\$228.37	\$10,331.24
Fiscal Agent Costs	\$35,773.00	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$21,674.65	\$21,674.65	\$0.00	\$16,748.55
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$13,741.97	\$13,741.97	\$0.00	\$10,294.58
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$96,460.30	\$110,796.40	\$3,738.08	\$163,659.12
Payroll Taxes, Fringe / Work Comp	\$0.00	\$21,173.69	\$22,230.08	\$943.69	\$40,493.30
60850 Mileage & Travel	\$9,709.48	\$3,705.81	\$4,297.48	\$0.00	\$10,470.92
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$190.61	\$2,447.96	\$2,506.34	\$0.00	\$5,610.90
62830, 62860 Outreach & Public Relations / Job Fairs	\$147.58	\$204.43	\$178.88	\$0.00	\$638.63
65610 Reimbursable Equipment	\$1,643.42	\$0.00	\$0.00	\$0.00	\$1,749.99
62510-62520 Resource Sharing Allocation	\$0.00	\$344.69	\$290.81	\$0.00	\$2,276.19
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,048.31	\$7,414.70	\$6,971.00	\$0.00	\$11,127.64
Information Technology	\$3,106.67	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$5,319.50	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$32.96	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$759.01	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$189.13	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$13,741.68	\$15,360.36	\$488.31	\$24,617.58
Management Fee	\$0.00	\$20,403.15	\$16,600.44	\$1,754.26	\$34,487.31
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$3,775.36
67408 Instructional Training	\$0.00	\$135,335.00	\$37,419.00	\$0.00	\$3,875.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$51,578.45	\$48,789.50	\$0.00	\$17,180.88
67426 Individual Career Services- New Service	\$0.00	\$99.00	\$3,212.00	\$0.00	\$0.00
67422 On the Job Training	\$0.00	\$15,860.47	\$11,867.39	\$0.00	\$251.79
67418,67420 Client Awards/Incentives	\$0.00	\$5,031.49	\$0.00	\$2,163.75	\$14,850.00
5% WEX Markup	\$0.00	\$793.03	\$593.37	\$0.00	\$188.77
Unobligated/Unbudgeted Grant	\$0.00	\$1,293.87	\$1,113.73	\$179.19	\$2,277.50
TOTAL	\$124,374.29	\$410,750.11	\$315,947.14	\$9,495.65	\$364,610.67

CIJDC

**WIOA Statement of Rev & Exp YTD
For the Month Ending November 30th, 2022**

	Youth Program In School	One Stop Operator	Year To Date	Total Annual Budget
WIOA Grant Revenues				
WIOA Grant - Administration		\$0.00	\$124,374.29	\$493,239.03
WIOA Grant- Adult		\$13,741.97	\$424,492.08	\$1,206,299.98
WIOA Grant- Dislocated Worker		\$13,741.97	\$329,689.11	\$851,657.99
WIOA Grant- NDWG		\$0.00	\$9,495.65	\$234,163.40
WIOA Grant- Youth Out of School		\$10,294.58	\$374,905.25	\$1,375,634.61
WIOA Grant- Youth In School	\$130,957.36	\$3,431.55	\$134,388.91	\$553,565.84
TOTAL	\$130,957.36	\$41,210.07	\$1,397,345.29	\$4,714,560.85
WIOA Expenses				
Board Salaries and Benefits	\$3,443.74	\$0.00	\$103,691.42	\$305,315.67
Fiscal Agent Costs	\$0.00	\$0.00	\$35,773.00	\$68,196.31
Subleases	\$5,582.85	\$0.00	\$65,680.70	\$155,006.09
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$75,275.01
One Stop Operator	\$3,431.55	\$0.00	\$41,210.07	\$107,391.09
60110-60190 Salaries 60310-60330 & 60610-60560	\$63,974.19	\$25,461.09	\$438,628.09	\$1,128,481.24
Payroll Taxes, Fringe / Work Comp	\$15,950.23	\$5,349.10	\$100,790.99	\$309,655.26
60850 Mileage & Travel	\$3,592.53	\$1,521.50	\$31,776.22	\$123,341.35
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,223.84	\$375.59	\$12,979.65	\$41,202.41
62830, 62860 Outreach & Public Relations / Job Fairs	\$231.87	\$0.00	\$1,401.39	\$70,000.00
65610 Reimbursable Equipment	\$577.04	\$0.00	\$3,970.45	\$123,707.81
62510-62520 Resource Sharing Allocation	\$873.28	\$0.00	\$3,784.97	\$29,569.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,890.71	\$679.54	\$32,452.36	\$73,370.57
Information Technology	\$0.00	\$0.00	\$3,106.67	\$7,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$5,319.50	\$10,000.00
Meeting Expenses	\$0.00	\$0.00	\$32.96	\$4,000.00
Conferences and Trainings	\$0.00	\$0.00	\$759.01	\$15,000.00
Printing	\$0.00	\$0.00	\$189.13	\$4,000.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$15,000.00
Indirect Cost	\$9,524.02	\$3,438.59	\$63,731.95	\$191,476.82
Management Fee	\$9,474.07	\$4,400.49	\$82,719.23	\$202,730.45
65602, 65603 Work Experience	\$6,497.90	\$0.00	\$10,273.26	\$459,092.82
67408 Instructional Training	\$0.00	\$0.00	\$176,629.00	\$405,891.64
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$50,000.00
67412 Customer Support Service	\$2,786.31	\$0.00	\$120,335.14	\$242,287.07
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$3,311.00	\$29,324.40
67422 On the Job Training	\$0.00	\$0.00	\$27,979.65	\$255,746.26
67418,67420 Client Awards/Incentives	\$1,250.00	\$0.00	\$23,295.24	\$72,414.26
5% WEX Markup	\$324.89	\$0.00	\$1,900.06	\$22,954.64
Unobligated/Unbudgeted Grant	\$759.89	\$0.00	\$5,624.18	\$117,130.71
TOTAL	\$130,957.36	\$41,225.90	\$1,397,345.29	\$4,714,560.88

CIJDC

WIOA Statement of Rev & Exp YTD

For the Month Ending November 30th, 2022

	<u>Remaining Budget</u>
WIOA Grant Revenues	
WIOA Grant - Administration	\$368,864.74
WIOA Grant- Adult	\$781,807.90
WIOA Grant- Dislocated Worker	\$521,968.88
WIOA Grant- NDWG	\$224,667.75
WIOA Grant- Youth Out of School	\$1,000,729.36
WIOA Grant- Youth In School	\$419,176.93
TOTAL	<u>\$3,317,215.56</u>
WIOA Expenses	
Board Salaries and Benefits	\$201,624.25
Fiscal Agent Costs	\$32,423.31
Subleases	\$89,325.39
Contractual RFP's	\$75,275.01
One Stop Operator	\$66,181.02
60110-60190 Salaries	\$689,853.15
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	\$208,864.27
60850 Mileage & Travel	\$91,565.13
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$28,222.76
62830, 62860 Outreach & Public Relations / Job Fairs	\$68,598.61
65610 Reimbursable Equipment	\$119,737.36
62510-62520 Resource Sharing Allocation	\$25,784.03
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$40,918.21
Information Technology	\$3,893.33
Dues & Subscriptions	\$4,680.50
Meeting Expenses	\$3,967.04
Conferences and Trainings	\$14,240.99
Printing	\$3,810.87
Special Initiatives	\$15,000.00
Indirect Cost	\$127,744.87
Management Fee	\$120,011.22
65602, 65603 Work Experience	\$448,819.56
67408 Instructional Training	\$229,262.64
Incumbent Worker Training	\$50,000.00
67412 Customer Support Service	\$121,951.93
67426 Individual Career Services- New Service	\$26,013.40
67422 On the Job Training	\$227,766.61
67418,67420 Client Awards/Incentives	\$49,119.02
5% WEX Markup	\$21,054.58
Unobligated/Unbudgeted Grant	<u>\$111,506.53</u>
TOTAL	<u>\$3,317,215.59</u>

CIJDC
WIOA Statement of Revenue and Expenses- Administration YTD
For the Month Ending November 30th, 2022

	Year to Date	Administration Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant - Administration	\$124,374.29	\$493,239.03	\$368,864.74	74.78%
WIOA Expenses				
Board Salaries and Benefits	\$64,454.62	\$210,757.90	\$146,303.28	69.42%
Fiscal Agent Costs	\$35,773.00	\$68,196.31	\$32,423.31	47.54%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$9,709.48	\$30,000.00	\$20,290.52	67.64%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$190.61	\$5,000.00	\$4,809.39	96.19%
62830, 62860 Outreach & Public Relations / Job Fairs	\$147.58	\$15,000.00	\$14,852.42	99.02%
65610 Reimbursable Equipment	\$1,643.42	\$5,000.00	\$3,356.58	67.13%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,048.31	\$8,500.00	\$5,451.69	64.14%
Information Technology	\$3,106.67	\$7,000.00	\$3,893.33	55.62%
Dues & Subscriptions	\$5,319.50	\$10,000.00	\$4,680.50	46.81%
Meeting Expenses	\$32.96	\$4,000.00	\$3,967.04	99.18%
Conferences and Trainings	\$759.01	\$15,000.00	\$14,240.99	94.94%
Printing	\$189.13	\$4,000.00	\$3,810.87	95.27%
Special Initiatives	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$95,784.82	\$95,784.82	100.00%
TOTAL	\$124,374.29	\$493,239.03	\$368,864.74	

CIJDC
WIOA Statement of Revenue and Expenses- Adult YTD
For the Month Ending November 30th, 2022

	Year to Date	Adult Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Adult	\$424,492.08	\$1,206,299.98	\$781,807.90	64.81%
WIOA Expenses				
Board Salaries and Benefits	\$13,187.74	\$30,108.27	\$16,920.53	56.20%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$21,674.65	\$51,152.00	\$29,477.35	57.63%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$13,741.97	\$35,797.03	\$22,055.06	61.61%
60110-60190 Salaries	\$96,460.30	\$300,175.82	\$203,715.52	67.87%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$21,173.69	\$82,368.25	\$61,194.56	74.29%
60850 Mileage & Travel	\$3,705.81	\$30,162.57	\$26,456.76	87.71%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,447.96	\$7,760.00	\$5,312.04	68.45%
62830, 62860 Outreach & Public Relations / Job Fairs	\$204.43	\$7,500.00	\$7,295.57	97.27%
65610 Reimbursable Equipment	\$0.00	\$4,500.00	\$4,500.00	100.00%
62510-62520 Resource Sharing Allocation	\$344.69	\$8,103.00	\$7,758.31	95.75%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$7,414.70	\$19,312.00	\$11,897.30	61.61%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$13,741.68	\$47,965.65	\$34,223.97	71.35%
Management Fee	\$20,403.15	\$50,784.73	\$30,381.58	59.82%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$135,335.00	\$257,891.64	\$122,556.64	47.52%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$51,578.45	\$80,000.00	\$28,421.55	35.53%
67426 Individual Career Services- New Service	\$99.00	\$10,000.00	\$9,901.00	99.01%
65602 Work Based Learning	\$15,860.47	\$96,717.92	\$80,857.45	83.60%
67422 On the Job Training	\$5,031.49	\$25,000.00	\$19,968.51	79.87%
5% WEX Markup	\$793.03	\$4,835.90	\$4,042.87	83.60%
Unobligated/Unbudgeted Grant	\$1,293.87	\$6,073.53	\$4,779.66	78.70%
TOTAL	\$424,492.08	\$1,206,299.98	\$781,807.90	

CIJDC
WIOA Statement of Revenue and Expenses- Dislocated Worker YTD
For the Month Ending November 30th, 2022

	Year to Date	Dislocated Worker Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Dislocated Worker	\$329,689.11	\$851,657.99	\$521,968.88	61.29%
WIOA Expenses				
Board Salaries and Benefits	\$12,045.71	\$30,108.27	\$18,062.56	59.99%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$21,674.65	\$51,152.00	\$29,477.35	57.63%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$13,741.97	\$35,797.03	\$22,055.06	61.61%
60110-60190 Salaries	\$110,796.40	\$238,216.57	\$127,420.17	53.49%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$22,230.08	\$65,366.63	\$43,136.55	65.99%
60850 Mileage & Travel	\$4,297.48	\$24,249.00	\$19,951.52	82.28%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,506.34	\$5,793.41	\$3,287.07	56.74%
62830, 62860 Outreach & Public Relations / Job Fairs	\$178.88	\$5,000.00	\$4,821.12	96.42%
65610 Reimbursable Equipment	\$0.00	\$3,000.00	\$3,000.00	100.00%
62510-62520 Resource Sharing Allocation	\$290.81	\$5,125.00	\$4,834.19	94.33%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,971.00	\$15,069.12	\$8,098.12	53.74%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$15,360.36	\$37,737.80	\$22,377.44	59.30%
Management Fee	\$16,600.44	\$39,955.75	\$23,355.31	58.45%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$37,419.00	\$90,000.00	\$52,581.00	58.42%
Incumbent Worker Training	\$0.00	\$25,000.00	\$25,000.00	100.00%
67412 Customer Support Service	\$48,789.50	\$71,306.64	\$22,517.14	31.58%
67426 Individual Career Services- New Service	\$3,212.00	\$5,000.00	\$1,788.00	35.76%
65602 Work Based Learning	\$11,867.39	\$40,586.26	\$28,718.87	70.76%
67422 On the Job Training	\$0.00	\$30,000.00	\$30,000.00	100.00%
5% WEX Markup	\$593.37	\$2,029.31	\$1,435.94	70.76%
Unobligated/Unbudgeted Grant	\$1,113.73	\$6,073.53	\$4,959.80	81.66%
TOTAL	\$329,689.11	\$851,657.99	\$521,968.88	

CIJDC
WIOA Statement of Revenue and Expenses- NDWG YTD
For the Month Ending November 30th, 2022

	Year to Date	NDWG Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- NDWG	\$9,495.65	\$234,163.40	\$224,667.75	95.94%
WIOA Expenses				
Board Salaries and Benefits	\$228.37	\$4,232.96	\$4,004.59	94.60%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$3,738.08	\$31,311.53	\$27,573.45	88.06%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$943.69	\$8,591.88	\$7,648.19	89.02%
60850 Mileage & Travel	\$0.00	\$1,406.25	\$1,406.25	100.00%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$0.00	\$210.00	\$210.00	100.00%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$0.00	\$513.45	\$513.45	100.00%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$488.31	\$4,384.05	\$3,895.74	88.86%
Management Fee	\$1,754.26	\$4,641.72	\$2,887.46	62.21%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$2,163.75	\$175,746.26	\$173,582.51	98.77%
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$179.19	\$3,125.30	\$2,946.11	94.27%
TOTAL	\$9,495.65	\$234,163.40	\$183,825.27	

CIJDC
WIOA Statement of Revenue and Expenses- Youth Combined YTD
For the Month Ending November 30th, 2022

	Year to Date	Youth Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth	\$509,309.99	\$1,929,200.48	\$1,419,890.49	73.60%
WIOA Expenses				
Board Salaries and Benefits	\$13,774.98	\$30,108.27	\$16,333.29	54.25%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$22,331.40	\$52,702.09	\$30,370.69	57.63%
Contractual RFP's	\$0.00	\$25,091.67	\$25,091.67	100.00%
One Stop Operator	\$13,741.96	\$35,797.03	\$22,055.07	61.61%
60110-60190 Salaries	\$227,633.31	\$558,777.32	\$331,144.01	59.26%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$56,443.53	\$153,328.50	\$96,884.97	63.19%
60850 Mileage & Travel	\$14,063.45	\$37,523.53	\$23,460.08	62.52%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$7,834.74	\$22,439.00	\$14,604.26	65.08%
62830, 62860 Outreach & Public Relations / Job Fairs	\$870.50	\$42,500.00	\$41,629.50	97.95%
65610 Reimbursable Equipment	\$2,327.03	\$111,207.81	\$108,880.78	97.91%
62510-62520 Resource Sharing Allocation	\$3,149.47	\$16,341.00	\$13,191.53	80.73%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$15,018.35	\$29,976.00	\$14,957.65	49.90%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$34,141.61	\$101,389.32	\$67,247.71	66.33%
Management Fee	\$43,961.37	\$107,348.25	\$63,386.88	59.05%
65602, 65603 Work Experience	\$10,273.26	\$321,788.64	\$311,515.38	96.81%
67408 Instructional Training	\$3,875.00	\$58,000.00	\$54,125.00	93.32%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$19,967.19	\$90,980.43	\$71,013.24	78.05%
67426 Individual Career Services- New Service	\$0.00	\$14,324.40	\$14,324.40	100.00%
67422 On the Job Training	\$251.79	\$25,000.00	\$24,748.21	98.99%
67418, 67420 Client Awards/Incentives	\$16,100.00	\$72,414.26	\$56,314.26	77.77%
5% WEX Markup	\$513.66	\$16,089.43	\$15,575.77	96.81%
Unobligated/Unbudgeted Grant	\$3,037.39	\$6,073.53	\$3,036.14	49.99%
TOTAL	\$509,309.99	\$1,929,200.48	\$1,419,890.49	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$1,446.84			
Staff Wages	\$48,145.71			
Client Wage Subsidy	\$9,413.80			
Client Wages Taxes	\$859.46			
WEX Markup 5%	\$513.66			
On the Job Training	\$0.00			
Client Awards / Incentives	\$17,075.00			
VR Headsets for WBL Training	\$2,327.03			
Total WEP Expenditures	\$79,781.50	\$385,840.10	\$306,058.60	79.32%

CIJDC
WIOA Statement of Revenue and Expenses- Youth Out of School YTD
For the Month Ending November 30th, 2022

	Year to Date	Youth Out of School Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Youth Out of School	\$374,905.25	\$1,375,634.61	\$1,000,729.36	72.75%
WIOA Expenses				
Board Salaries and Benefits	\$10,331.24	\$22,581.20	\$12,249.96	54.25%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$16,748.55	\$39,526.57	\$22,778.02	57.63%
Contractual RFP's	\$0.00	\$18,818.75	\$18,818.75	100.00%
One Stop Operator	\$10,294.58	\$26,847.77	\$16,553.19	61.66%
60110-60190 Salaries	\$163,659.12	\$440,923.84	\$277,264.72	62.88%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$40,493.30	\$120,989.50	\$80,496.20	66.53%
60850 Mileage & Travel	\$10,470.92	\$28,172.53	\$17,701.61	62.83%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$5,610.90	\$17,371.00	\$11,760.10	67.70%
62830, 62860 Outreach & Public Relations / Job Fairs	\$638.63	\$34,000.00	\$33,361.37	98.12%
65610 Reimbursable Equipment	\$1,749.99	\$88,966.25	\$87,216.26	98.03%
62510-62520 Resource Sharing Allocation	\$2,276.19	\$12,061.00	\$9,784.81	81.13%
Professional Services and Business Expenses	\$11,127.64	\$24,230.00	\$13,102.36	54.07%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$24,617.58	\$79,968.28	\$55,350.70	69.22%
Management Fee	\$34,487.31	\$84,668.24	\$50,180.93	59.27%
65602, 65603 Work Experience	\$3,775.36	\$118,740.63	\$114,965.27	96.82%
67408 Instructional Training	\$3,875.00	\$58,000.00	\$54,125.00	93.32%
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$17,180.88	\$60,765.12	\$43,584.24	71.73%
67426 Individual Career Services- New Service	\$0.00	\$6,580.47	\$6,580.47	100.00%
67422 On the Job Training	\$251.79	\$25,000.00	\$24,748.21	98.99%
67418,67420 Client Awards/Incentives	\$14,850.00	\$56,931.28	\$42,081.28	73.92%
5% WEX Markup	\$188.77	\$5,937.03	\$5,748.26	96.82%
Unobligated/Unbudgeted Grant	\$2,277.50	\$4,555.15	\$2,277.65	50.00%
TOTAL	\$374,905.25	\$1,375,634.61	\$1,000,729.36	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$1,085.13			
Staff Wages	\$30,087.86			
Client Wage Subsidy	\$3,464.89			
Client Wages Taxes	\$310.47			
WEX Markup 5%	\$188.77			
On the Job Training	\$0.00			
Client Awards / Incentives	\$15,825.00			
VR Headsets for WBL Training	\$1,749.99			
Total WEP Expenditures	\$52,712.11	\$291,020.10	\$238,307.99	81.89%

CIJDC
WIOA Statement of Revenue and Expenses- Youth In School YTD
For the Month Ending November 30th, 2022

	Year to Date	Youth in School Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth In School	\$134,388.91	\$553,565.84	\$419,176.93	75.72%
WIOA Expenses				
Board Salaries and Benefits	\$3,443.74	\$7,527.07	\$4,083.33	54.25%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$5,582.85	\$13,175.52	\$7,592.67	57.63%
Contractual RFP's	\$0.00	\$6,272.92	\$6,272.92	100.00%
One Stop Operator	\$3,431.55	\$8,949.26	\$5,517.71	61.66%
60110-60190 Salaries	\$63,974.19	\$117,853.47	\$53,879.28	45.72%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$15,950.23	\$32,338.99	\$16,388.76	50.68%
60850 Mileage & Travel	\$3,592.53	\$9,351.00	\$5,758.47	61.58%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,223.84	\$5,068.00	\$2,844.16	56.12%
62830, 62860 Outreach & Public Relations / Job Fairs	\$231.87	\$8,500.00	\$8,268.13	97.27%
65610 Reimbursable Equipment	\$577.04	\$22,241.56	\$21,664.52	97.41%
62510-62520 Resource Sharing Allocation	\$873.28	\$4,280.00	\$3,406.72	79.60%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,890.71	\$5,746.00	\$1,855.29	32.29%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$9,524.02	\$21,421.03	\$11,897.01	55.54%
Management Fee	\$9,474.07	\$22,680.01	\$13,205.94	58.23%
65602, 65603 Work Experience	\$6,497.90	\$203,048.01	\$196,550.11	96.80%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$2,786.31	\$30,215.31	\$27,429.00	90.78%
67426 Individual Career Services- New Service	\$0.00	\$7,743.93	\$7,743.93	100.00%
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67418,67420 Client Awards/Incentives	\$1,250.00	\$15,482.98	\$14,232.98	91.93%
5% WEX Markup	\$324.89	\$10,152.40	\$9,827.51	96.80%
Unobligated/Unbudgeted Grant	\$759.89	\$1,518.38	\$758.49	49.95%
TOTAL	\$134,388.91	\$553,565.84	\$419,176.93	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$361.71			
Staff Wages	\$18,057.85			
Client Wage Subsidy	\$5,948.91			
Client Wages Taxes	\$548.99			
WEX Markup 5%	\$324.89			
On the Job Training	\$0.00			
Client Awards / Incentives	\$1,250.00			
VR Headsets for WBL Training	\$577.04			
Total WEP Expenditures	\$27,069.39	\$97,006.70	\$69,937.31	72.10%

CIJDC
WIOA Statement of Revenue and Expenses- One Stop Operator YTD
For the Month Ending November 30th, 2022

	Year to Date	OSO Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Adult	\$13,741.97	\$35,797.03	\$22,055.06	61.61%
WIOA Grant- Dislocated Worker	\$13,741.97	\$35,797.03	\$22,055.06	61.61%
WIOA Grant- Youth	\$13,741.96	\$35,797.03	\$22,055.07	61.61%
TOTAL	\$41,225.90	\$107,391.09	\$66,165.19	61.61%
WIOA Expenses				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$25,461.09	\$51,464.97	\$26,003.88	50.53%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$5,349.10	\$12,718.82	\$7,369.72	57.94%
60850 Mileage & Travel	\$1,521.50	\$5,605.00	\$4,083.50	72.85%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$375.59	\$1,045.00	\$669.41	64.06%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$679.54	\$1,109.00	\$429.46	38.72%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Initiatives	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$3,438.59	\$7,503.63	\$4,065.04	54.17%
Management Fee	\$4,400.49	\$7,944.64	\$3,544.15	44.61%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
TOTAL	\$41,225.90	\$87,391.06	\$8,038.65	

Administration:

	PY21 Carryover	FY22 Carryover	PY 22	FY23	Cumulative Totals
Grant	\$22,556.31	\$144,567.72	\$178,978.00	\$147,137.00	\$493,239.03
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$95,784.82	\$95,784.82
Total Obligated Funds	\$22,556.31	\$144,567.72	\$178,978.00	\$51,352.18	\$397,454.21
Expenditures to Date	\$22,556.31	\$101,817.98	\$0.00	\$0.00	\$124,374.29
Obligated Balance as of (11/30/22)	\$0.00	\$42,749.74	\$178,978.00	\$51,352.18	\$273,079.92
Unspent Funds	\$0.00	\$42,749.74	\$178,978.00	\$51,352.18	\$273,079.92
Funds that can be carried over	\$0.00	\$0.00	\$178,978.00	\$147,137.00	\$326,115.00

Dislocated Workers:

	FY22 Carryover	PY 22	FY 23	Cumulative Totals
Grant	\$180,288.99	\$159,003.00	\$512,366.00	\$851,657.99
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$180,288.99	\$159,003.00	\$507,406.20	\$846,698.19
Expenditures to date	\$180,288.99	\$149,400.12	\$0.00	\$329,689.11
Obligated Balance as of (11/30/22)	\$0.00	\$9,602.88	\$507,406.20	\$517,009.08
Unspent funds	\$0.00	\$9,602.88	\$507,406.20	\$517,009.08
Funds that can be carried over	\$0.00	\$31,800.60	\$102,473.20	\$134,273.80

Adult:

	FY22 Carryover	PY22	FY23	Cumulative Totals
Grant	\$212,751.97	\$181,674.00	\$811,874.00	\$1,206,299.97
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$212,751.97	\$181,674.00	\$806,914.20	\$1,201,340.17
Expenditures to date	\$212,751.97	\$181,674.00	\$30,066.11	\$424,492.08
Obligated Balance as of (11/30/22)	\$0.00	\$0.00	\$776,848.09	\$776,848.09
Unspent funds	\$0.00	\$0.00	\$776,848.09	\$776,848.09
Funds that can be carried over	\$0.00	\$0.00	\$162,374.80	\$162,374.80

Youth Combined:

	PY21 Carryover	PY 22	Cumulative Totals
Grant	\$659,066.47	\$1,270,134.00	\$1,929,200.47
Unobligated Funds	\$0.00	\$3,036.14	\$3,036.14
Total Obligated Funds	\$659,066.47	\$1,267,097.86	\$1,926,164.33
Expenditures to date	\$509,309.99	\$0.00	\$509,309.99
Obligated Balance as of (10/31/22)	\$149,756.48	\$1,267,097.86	\$1,416,854.34
Unspent funds	\$149,756.48	\$1,267,097.86	\$1,416,854.34
Funds that can be carried over	\$0.00	\$254,026.80	\$254,026.80

Youth Work Experience:

	PY21 Carryover	PY 22 Expenses	Cumulative Totals
Drawn Amount to Date	\$509,309.99	\$0.00	\$509,309.99
Work Experience Expended	\$79,781.50	\$0.00	\$79,781.50
Work Experience Required	\$131,813.29	\$254,026.80	\$385,840.09

NDWG:

Grant	\$234,163.40
Unobligated Funds	\$3,125.30
Total Obligated Funds	\$231,038.10
Expenditures to date	\$9,495.65
Obligated Balance as of (10/31/22)	\$221,542.45
Unspent funds	\$221,542.45
Funds that can be carried over	\$0.00

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending November 30th, 2022**

	Administration	SIRPC Administration	Adult Program	SIRPC Adult Program
WIOA Grant Revenues				
WIOA Grant - Administration	\$124,374.29	\$87,698.78		
WIOA Grant- Adult			\$410,750.11	\$402,557.79
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
TOTAL	\$124,374.29	\$87,698.78	\$410,750.11	\$402,557.79
WIOA Expenses				
Board Salaries and Benefits	\$64,454.62	\$43,477.75	\$13,187.74	\$10,735.33
Fiscal Agent Costs	\$35,773.00	\$26,258.01	\$0.00	\$0.00
Subleases	\$0.00	\$0.00	\$21,674.65	\$14,418.54
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$1,189.99
One Stop Operator	\$0.00	\$0.00	\$13,741.97	\$7,240.08
60110-60190 Salaries	\$0.00	\$0.00	\$96,460.30	\$137,633.19
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$21,173.69	\$35,810.04
60850 Mileage & Travel	\$9,709.48	\$3,258.99	\$3,705.81	\$3,916.62
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$190.61	\$76.80	\$2,447.96	\$3,526.39
62830, 62860 Outreach & Public Relations / Job Fairs	\$147.58	\$325.00	\$204.43	\$4,968.89
65610 Reimbursable Equipment	\$1,643.42	\$2,038.76	\$0.00	\$4,792.18
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$344.69	\$3,977.18
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,048.31	\$4,717.88	\$7,414.70	\$1,345.85
Information Technology	\$3,106.67	\$2,405.97	\$0.00	\$0.00
Dues & Subscriptions	\$5,319.50	\$2,085.75	\$0.00	\$0.00
Meeting Expenses	\$32.96	\$66.53	\$0.00	\$0.00
Conferences and Trainings	\$759.01	\$2,675.00	\$0.00	\$0.00
Printing	\$189.13	\$312.34	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$13,741.68	\$18,143.45
Management Fee	\$0.00	\$0.00	\$20,403.15	\$15,947.90
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$20,303.28
67408 Instructional Training	\$0.00	\$0.00	\$135,335.00	\$97,565.30
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$51,578.45	\$20,909.14
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$99.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$15,860.47	\$6,359.36
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$5,031.49	\$0.00
5% WEX Markup	\$0.00	\$0.00	\$793.03	\$1,015.16
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$1,293.87	\$0.00
TOTAL	\$124,374.29	\$87,698.78	\$410,750.11	\$402,557.79

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending November 30th, 2022**

	Dislocated Worker Program	SIRPC Dislocated Worker Program	NDWG Program	SIRPC NDWG Program
WIOA Grant Revenues				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$315,947.14	\$191,395.32		
WIOA Grant- NDWG			\$9,495.65	\$22,557.38
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
TOTAL	\$315,947.14	\$191,395.32	\$9,495.65	\$22,557.38
WIOA Expenses				
Board Salaries and Benefits	\$12,045.71	\$10,735.33	\$228.37	\$4,871.00
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$21,674.65	\$14,418.54	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$1,249.44	\$0.00	-\$0.03
One Stop Operator	\$13,741.97	\$7,240.08	\$0.00	\$0.00
60110-60190 Salaries	\$110,796.40	\$60,361.66	\$3,738.08	\$6,841.52
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$22,230.08	\$13,067.09	\$943.69	\$736.81
60850 Mileage & Travel	\$4,297.48	\$3,821.35	\$0.00	\$6.25
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,506.34	\$1,628.31	\$0.00	\$21.91
62830, 62860 Outreach & Public Relations / Job Fairs	\$178.88	\$914.95	\$0.00	\$0.00
65610 Reimbursable Equipment	\$0.00	\$3,591.67	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$290.81	\$1,810.04	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,971.00	\$1,077.93	\$0.00	\$0.00
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$15,360.36	\$7,966.07	\$488.31	\$743.15
Management Fee	\$16,600.44	\$15,529.80	\$1,754.26	\$2,652.00
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	\$0.00
67408 Instructional Training	\$37,419.00	\$37,883.79	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$48,789.50	\$17,339.35	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$3,212.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$11,867.39	\$0.00	\$0.00	\$6,684.77
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$2,163.75	\$0.00
5% WEX Markup	\$593.37	\$0.00	\$0.00	\$0.00
Unobligated/Unbudgeted Grant	\$1,113.73	\$0.00	\$179.19	\$0.00
TOTAL	\$315,947.14	\$191,395.32	\$9,495.65	\$22,557.38

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending November 30th, 2022**

	Youth Program Out of School	SIRPC Youth Program Out of School	Youth Program In School	SIRPC Youth Program In School
WIOA Grant Revenues				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker				
WIOA Grant- NDWG				
WIOA Grant- Youth Out of School	\$364,610.67	\$197,461.43		
WIOA Grant- Youth In School			\$130,957.36	\$50,189.39
TOTAL	\$364,610.67	\$197,461.43	\$130,957.36	\$50,189.39
WIOA Expenses				
Board Salaries and Benefits	\$10,331.24	\$5,884.43	\$3,443.74	\$5,884.43
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$16,748.55	\$8,038.93	\$5,582.85	\$8,038.93
Contractual RFP's	\$0.00	\$1,099.25	\$0.00	\$712.26
One Stop Operator	\$10,294.58	\$1,831.26	\$3,431.55	\$5,493.78
60110-60190 Salaries	\$163,659.12	\$90,570.60	\$63,974.19	\$17,912.15
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$40,493.30	\$20,341.26	\$15,950.23	\$2,578.10
60850 Mileage & Travel	\$10,470.92	\$1,491.31	\$3,592.53	\$429.27
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$5,610.90	\$2,789.32	\$2,223.84	\$673.58
62830, 62860 Outreach & Public Relations / Job Fairs	\$638.63	\$120.56	\$231.87	\$16.40
65610 Reimbursable Equipment	\$1,749.99	\$956.32	\$577.04	\$260.64
62510-62520 Resource Sharing Allocation	\$2,276.19	\$1,796.45	\$873.28	\$586.72
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$11,127.64	\$4,699.14	\$3,890.71	\$1,470.75
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$24,617.58	\$10,555.51	\$9,524.02	\$2,132.79
Management Fee	\$34,487.31	\$22,577.90	\$9,474.07	\$5,674.40
65602, 65603 Work Experience	\$3,775.36	\$21,053.58	\$6,497.90	\$3,160.92
67408 Instructional Training	\$3,875.00	\$1,570.50	\$0.00	\$0.00
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$17,180.88	\$2,074.53	\$2,786.31	\$325.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$251.79	\$0.00	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$14,850.00	\$800.00	\$1,250.00	\$175.00
5% WEX Markup	\$188.77	\$1,041.84	\$324.89	\$158.05
Unobligated/Unbudgeted Grant	\$2,277.50	\$0.00	\$759.89	\$0.00
TOTAL	\$364,610.67	\$197,461.43	\$130,957.36	\$50,189.39

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending November 30th, 2022**

	One Stop Operator	SIRPC One Stop Operator	Year To Date	SIRPC Year To Date
WIOA Grant Revenues				
WIOA Grant - Administration	\$0.00	\$0.00	\$124,374.29	\$87,698.78
WIOA Grant- Adult	\$13,741.97	\$7,240.08	\$424,492.08	\$409,797.87
WIOA Grant- Dislocated Worker	\$13,741.97	\$7,240.08	\$329,689.11	\$198,635.40
WIOA Grant- NDWG	\$0.00	\$0.00	\$9,495.65	\$22,557.38
WIOA Grant- Youth Out of School	\$10,294.58	\$1,831.26	\$374,905.25	\$199,292.69
WIOA Grant- Youth In School	\$3,431.55	\$5,493.78	\$134,388.91	\$55,683.17
TOTAL	\$41,210.07	\$21,805.20	\$1,397,345.29	\$973,665.29
WIOA Expenses				
Board Salaries and Benefits	\$0.00	\$0.00	\$103,691.42	\$81,588.27
Fiscal Agent Costs	\$0.00	\$0.00	\$35,773.00	\$26,258.01
Subleases	\$0.00	\$0.00	\$65,680.70	\$44,914.94
Contractual RFP's	\$0.00	\$68.70	\$0.00	\$4,319.61
One Stop Operator	\$0.00	\$0.00	\$41,210.07	\$21,805.20
60110-60190 Salaries	\$25,461.09	\$13,945.12	\$438,628.09	\$327,264.24
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$5,349.10	\$2,508.77	\$100,790.99	\$75,042.07
60850 Mileage & Travel	\$1,521.50	\$1,372.01	\$31,776.22	\$14,295.80
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$375.59	\$174.60	\$12,979.65	\$8,890.91
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$1,401.39	\$6,345.80
65610 Reimbursable Equipment	\$0.00	\$0.00	\$3,970.45	\$11,639.57
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$3,784.97	\$8,170.39
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$679.54	\$71.95	\$32,452.36	\$13,383.50
Information Technology	\$0.00	\$0.00	\$3,106.67	\$2,405.97
Dues & Subscriptions	\$0.00	\$0.00	\$5,319.50	\$2,085.75
Meeting Expenses	\$0.00	\$0.00	\$32.96	\$66.53
Conferences and Trainings	\$0.00	\$0.00	\$759.01	\$2,675.00
Printing	\$0.00	\$0.00	\$189.13	\$312.34
Special Initiatives	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$3,438.59	\$1,772.39	\$63,731.95	\$41,313.36
Management Fee	\$4,400.49	\$1,891.66	\$82,719.23	\$64,273.66
65602, 65603 Work Experience	\$0.00	\$0.00	\$10,273.26	\$44,517.78
67408 Instructional Training	\$0.00	\$0.00	\$176,629.00	\$137,019.59
Incumbent Worker Training	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$120,335.14	\$40,648.02
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$3,311.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$27,979.65	\$13,044.13
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$23,295.24	\$975.00
5% WEX Markup	\$0.00	\$0.00	\$1,900.06	\$2,215.05
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$5,624.18	\$0.00
TOTAL	\$41,225.90	\$21,805.20	\$1,391,721.11	\$973,665.29

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending November 30th, 2022**

	Total Annual Budget	SIRPC Total Annual Budget	Remaining Budget	SIRPC Remaining Budget
WIOA Grant Revenues				
WIOA Grant - Administration	\$493,239.03	\$473,726.54	\$368,864.74	\$386,027.76
WIOA Grant- Adult	\$1,206,299.98	\$1,100,967.64	\$781,807.90	\$691,169.77
WIOA Grant- Dislocated Worker	\$851,657.99	\$870,737.27	\$521,968.88	\$672,101.87
WIOA Grant- NDWG	\$234,163.40	\$289,419.00	\$224,667.75	\$266,861.62
WIOA Grant- Youth Out of School	\$1,375,634.61	\$1,341,173.17	\$1,000,729.36	\$1,141,880.48
WIOA Grant- Youth In School	\$553,565.84	\$277,245.76	\$419,176.93	\$221,562.59
TOTAL	\$4,714,560.85	\$4,353,269.38	\$3,317,215.56	\$3,379,604.09
WIOA Expenses				
Board Salaries and Benefits	\$305,315.67	\$196,908.77	\$201,624.25	\$115,320.50
Fiscal Agent Costs	\$68,196.31	\$72,500.00	\$32,423.31	\$46,241.99
Subleases	\$155,006.09	\$111,050.00	\$89,325.39	\$66,135.06
Contractual RFP's	\$75,275.01	\$22,851.00	\$75,275.01	\$18,531.39
One Stop Operator	\$107,391.09	\$99,882.00	\$66,181.02	\$78,076.80
60110-60190 Salaries	\$1,128,481.24	\$1,020,952.43	\$689,853.15	\$693,688.19
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$309,655.26	\$243,165.26	\$208,864.27	\$168,123.19
60850 Mileage & Travel	\$123,341.35	\$103,609.00	\$91,565.13	\$89,313.20
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$41,202.41	\$34,409.63	\$28,222.76	\$25,518.72
62830, 62860 Outreach & Public Relations / Job Fairs	\$70,000.00	\$65,729.15	\$68,598.61	\$59,383.35
65610 Reimbursable Equipment	\$123,707.81	\$31,422.24	\$119,737.36	\$19,782.67
62510-62520 Resource Sharing Allocation	\$29,569.00	\$28,735.00	\$25,784.03	\$20,564.61
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$73,370.57	\$35,777.51	\$40,918.21	\$22,394.01
Information Technology	\$7,000.00	\$2,801.99	\$3,893.33	\$396.02
Dues & Subscriptions	\$10,000.00	\$10,000.00	\$4,680.50	\$7,914.25
Meeting Expenses	\$4,000.00	\$2,500.00	\$3,967.04	\$2,433.47
Conferences and Trainings	\$15,000.00	\$15,371.86	\$14,240.99	\$12,696.86
Printing	\$4,000.00	\$7,007.00	\$3,810.87	\$6,694.66
Special Initiatives	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Indirect Cost	\$191,476.82	\$141,142.77	\$127,744.87	\$99,829.41
Management Fee	\$202,730.45	\$163,509.63	\$120,011.22	\$99,235.97
65602, 65603 Work Experience	\$459,092.82	\$288,851.00	\$448,819.56	\$244,333.22
67408 Instructional Training	\$405,891.64	\$449,449.00	\$229,262.64	\$312,429.41
Incumbent Worker Training	\$50,000.00	\$0.00	\$50,000.00	\$0.00
67412 Customer Support Service	\$242,287.07	\$335,620.00	\$121,951.93	\$294,971.98
67426 Individual Career Services- New Service	\$29,324.40	\$0.00	\$26,013.40	\$0.00
67422 On the Job Training	\$255,746.26	\$394,256.00	\$227,766.61	\$381,211.87
67418,67420 Client Awards/Incentives	\$72,414.26	\$22,503.00	\$49,119.02	\$21,528.00
5% WEX Markup	\$22,954.64	\$14,443.00	\$21,054.58	\$12,227.95
Unobligated/Unbudgeted Grant	\$117,130.71	\$538,704.14	\$111,506.53	\$538,704.14
TOTAL	\$4,714,560.88	\$4,353,269.38	\$3,317,215.59	\$3,379,604.09

*November Program Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area
GRANT NO:
PROJECT/ACTIVITY WIOA Grant -Adult

Invoice Number 37026-1122-AD

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 11/1/2022 11/30/2022

WIOA SUMMARY - Total Grant	ADULT(AD)
	886

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	Salaries	\$ 300,175.82	\$ 19,644.08	\$ 76,816.21	\$ 96,460.29	\$ 203,715.53 32.13%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 82,368.25	\$ 4,224.90	\$ 16,948.79	\$ 21,173.69	\$ 61,194.56 25.71%
	Total Personnel Expenses	\$ 382,544.07	\$ 23,868.98	\$ 93,765.00	\$ 117,633.98	\$ 264,910.09 30.75%
Operating Expenses:						
60850	Mileage & Travel	\$ 30,162.57	\$ 1,201.73	\$ 2,504.08	\$ 3,705.81	\$ 26,456.76 12.29%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 7,760.00	\$ 656.20	\$ 1,791.76	\$ 2,447.96	\$ 5,312.04 31.55%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 7,500.00	\$ 86.88	\$ 117.55	\$ 204.43	\$ 7,295.57 2.73%
65610	Reimbursable Equipment	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00 0.00%
62510-62520	Resource Sharing Allocation	\$ 8,103.00	\$ -	\$ 344.69	\$ 344.69	\$ 7,758.31 4.25%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 19,312.00	\$ 4,480.72	\$ 2,933.98	\$ 7,414.70	\$ 11,897.30 38.39%
	Subtotal Personnel & Operating expenses	\$ 459,881.64	\$ 30,294.51	\$ 101,457.06	\$ 131,751.57	\$ 328,130.07 28.65%
10.43%	Indirect Cost	\$ 47,965.66	\$ 3,159.72	\$ 10,581.98	\$ 13,741.70	\$ 34,223.96 28.65%
	Management Fee	\$ 50,784.73	\$ 4,340.23	\$ 16,062.92	\$ 20,403.15	\$ 30,381.58 40.18%
	Total Operating expenses	\$ 558,632.02	\$ 37,794.46	\$ 128,101.96	\$ 165,896.42	\$ 392,735.61 29.70%
Participant Expenses						
65602	Work Based Learning	\$ 96,717.92	\$ 4,539.19	\$ 11,321.28	\$ 15,860.47	\$ 80,857.45 16.40%
67408	Instructional Training	\$ 257,891.64	\$ 15,905.00	\$ 119,430.00	\$ 135,335.00	\$ 122,556.64 52.48%
67412	Customer Support Service	\$ 80,000.00	\$ 11,713.86	\$ 39,864.59	\$ 51,578.45	\$ 28,421.55 64.47%
67426	Individual Career Services - New Service	\$ 10,000.00	\$ -	\$ 99.00	\$ 99.00	\$ 9,901.00 0.99%
67422	On The Job Training	\$ 25,000.00	\$ 1,721.51	\$ 3,309.98	\$ 5,031.49	\$ 19,968.51 20.13%
	5% WEX Markup	\$ 4,835.90	\$ 226.96	\$ 566.07	\$ 793.03	\$ 4,042.87 16.40%
	Total Participant Expenses	\$ 474,445.46	\$ 34,106.52	\$ 174,590.92	\$ 208,697.44	\$ 265,748.02 43.99%
	Total WIOA Adult GRANT COST	\$ 1,033,077.48	\$ 71,900.98	\$ 302,692.88	\$ 374,593.86	\$ 658,483.62 36.26%

WEX 5% Markup	Client Wage Subsidy & Client Wage Tax	\$ 4,539.19
	WEX Markup 5%	\$ 226.96
	Total WEP Expenditures	\$ 4,766.15

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		12/8/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant -DW

Invoice Number

37026-1122-DW

GRANT PERIOD: 7/1/2022 6/30/2023
REPORT PERIOD: 11/1/2022 11/30/2023

WIOA SUMMARY - Total Grant	Dislocated Worker(DW)
	888

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150						
60310-60330 & 60610-60650	\$ 238,216.57	\$ 22,176.92	\$ 88,619.48	\$ 110,796.40	\$ 127,420.17	46.51%
	\$ 65,366.63	\$ 4,352.24	\$ 17,877.84	\$ 22,230.08	\$ 43,136.55	34.01%
	\$ 303,583.20	\$ 26,529.16	\$ 106,497.32	\$ 133,026.48	\$ 170,556.72	43.82%
Operating Expenses:						
60850	\$ 24,249.00	\$ 1,670.04	\$ 2,627.44	\$ 4,297.48	\$ 19,951.52	17.72%
62115,65570,63110-63130	\$ 5,793.41	\$ 643.45	\$ 1,862.89	\$ 2,506.34	\$ 3,287.07	43.26%
62830,62860	\$ 5,000.00	\$ 80.56	\$ 98.32	\$ 178.88	\$ 4,821.12	3.58%
65610	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	0.00%
62510-62520	\$ 5,125.00	\$ -	\$ 290.81	\$ 290.81	\$ 4,834.19	5.67%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 15,069.12	\$ 4,118.67	\$ 2,852.33	\$ 6,971.00	\$ 8,098.12	46.26%
	\$ 361,819.73	\$ 33,041.88	\$ 114,229.11	\$ 147,270.99	\$ 214,548.74	40.70%
10.43%	\$ 37,737.80	\$ 3,446.27	\$ 11,914.09	\$ 15,360.36	\$ 22,377.44	40.70%
	\$ 39,955.75	\$ 3,336.48	\$ 13,263.96	\$ 16,600.44	\$ 23,355.31	41.55%
	\$ 439,513.28	\$ 39,824.63	\$ 139,407.16	\$ 179,231.79	\$ 260,281.49	40.78%
Participant Expenses						
67408	\$ 100,000.00	\$ 5,549.00	\$ 31,870.00	\$ 37,419.00	\$ 52,581.00	37.42%
	\$ (10,000.00)					
67412	\$ 61,306.64	\$ 20,183.67	\$ 28,605.83	\$ 48,789.50	\$ 22,517.14	68.42%
	\$ 10,000.00					
67426	\$ 5,000.00	\$ 334.00	\$ 2,878.00	\$ 3,212.00	\$ 1,788.00	0.00%
65602	\$ 40,586.26	\$ 3,348.48	\$ 8,518.91	\$ 11,867.39	\$ 28,718.87	29.24%
67422	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	0.00%
	\$ 2,029.31	\$ 167.42	\$ 425.95	\$ 593.37	\$ 1,435.94	29.24%
	\$ 238,922.21	\$ 29,582.57	\$ 72,298.69	\$ 101,881.26	\$ 210,777.08	42.64%
	\$ 678,435.49	\$ 69,407.20	\$ 211,705.85	\$ 281,113.05	\$ 471,058.58	41.44%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/8/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant -Youth Combined

Invoice Number

36192-1122-Youth

GRANT PERIOD:

7/1/2022

6/30/2023

REPORT PERIOD:

11/1/2022

11/30/2022

WIOA SUMMARY - Total Grant	YOUTH COMBINED
	890 8,892

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	\$ 558,777.32	\$ 50,524.96	\$ 177,108.35	\$ 227,633.31	\$ 331,144.01	40.74%
60310-60330 & 60610-60650	\$ 153,328.49	\$ 12,341.20	\$ 44,102.33	\$ 56,443.53	\$ 96,884.96	36.81%
	\$ 712,105.81	\$ 62,866.16	\$ 221,210.68	\$ 284,076.84	\$ 428,028.97	39.89%
Operating Expenses:						
60850	\$ 37,523.53	\$ 7,162.76	\$ 6,900.69	\$ 14,063.45	\$ 23,460.08	37.48%
62115,65570,63110-63130	\$ 22,439.00	\$ 792.48	\$ 7,042.26	\$ 7,834.74	\$ 14,604.26	34.92%
62830,62860	\$ 42,500.00	\$ 396.88	\$ 473.62	\$ 870.50	\$ 41,629.50	2.05%
65610	\$ 111,207.81	\$ -	\$ 2,327.03	\$ 2,327.03	\$ 108,880.78	2.09%
62510-62520	\$ 16,341.00	\$ 500.00	\$ 2,649.47	\$ 3,149.47	\$ 13,191.53	19.27%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 29,976.00	\$ 3,137.01	\$ 11,881.34	\$ 15,018.35	\$ 14,957.65	50.10%
	\$ 972,093.15	\$ 74,855.29	\$ 252,485.09	\$ 327,340.38	\$ 644,752.77	33.67%
10.43%	\$ 101,389.33	\$ 7,807.41	\$ 26,334.20	\$ 34,141.61	\$ 67,247.72	33.67%
	\$ 107,348.25	\$ 9,055.26	\$ 34,906.12	\$ 43,961.38	\$ 63,386.87	40.95%
	\$ 1,180,830.72	\$ 91,717.96	\$ 313,725.41	\$ 405,443.37	\$ 775,387.36	34.34%
Participant Expenses						
65602	\$ 321,788.64	\$ 2,551.25	\$ 7,722.01	\$ 10,273.26	\$ 311,515.38	3.19%
67408	\$ 58,000.00	\$ -	\$ 3,875.00	\$ 3,875.00	\$ 54,125.00	6.68%
67412	\$ 90,980.43	\$ 4,761.45	\$ 15,205.74	\$ 19,967.19	\$ 71,013.24	21.95%
67426	\$ 14,324.40	\$ -	\$ -	\$ -	\$ 14,324.40	0.00%
67422	\$ 25,000.00	\$ -	\$ 251.79	\$ 251.79	\$ 24,748.21	1.01%
*67418, 67420	\$ 72,414.26	\$ 8,100.00	\$ 8,000.00	\$ 16,100.00	\$ 56,314.26	22.23%
	\$ 16,089.43	\$ 127.56	\$ 386.11	\$ 513.67	\$ 15,575.76	3.19%
	\$ 598,597.16	\$ 15,540.26	\$ 35,440.65	\$ 50,980.91	\$ 547,616.25	8.52%
	\$ 1,779,427.88	\$ 107,258.22	\$ 349,166.06	\$ 456,424.28	\$ 1,323,003.60	25.65%

WEP - 20% Expected Expenditure

Staff Wages	\$ 8,470.36	\$ 39,675.35	\$ 48,145.71	\$ 48,145.71
Client Wage Subsidy (WEP)	\$ 2,336.78	\$ 7,077.02	\$ 9,413.80	\$ 9,413.80
Client Wage Taxes	\$ 214.47	\$ 644.99	\$ 859.46	\$ 859.46
WEX Markup 5%	\$ 127.56	\$ 386.10	\$ 513.66	\$ 513.66
On The Job Training	\$ -	\$ -	\$ -	\$ -
Client Awards / Incentives	\$ 8,100.00	\$ 8,975.00	\$ 17,075.00	\$ 17,075.00
VR Headsets for WBL Training	\$ -	\$ 2,327.03	\$ 2,327.03	\$ 2,327.03

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 19,249.17	\$ 69,085.49	\$ 78,334.66	\$ 78,334.66	17.95%
				\$ 91,284.86	20%
				\$ (12,950.19)	over(shortage)

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	12/8/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Invoice Number

Mississippi Valley Workforce Area
WIOA Grant -IN School Youth
YOUTH
36192-1122-WIOA Youth

GRANT PERIOD: 7/1/2022 6/30/2023
REPORT PERIOD: 11/1/2022 11/30/2022

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended	
Administration:							
60110-60190 exclude 60150	\$ 117,853.47	\$ 12,064.64	\$ 51,909.55	\$ 63,974.19	\$ 53,879.28	54.28%	
60310-60330 & 60610-60650	\$ 32,338.99	\$ 2,972.60	\$ 12,977.63	\$ 15,950.23	\$ 16,388.76	49.32%	
	Total Personnel Expenses	\$ 150,192.47	\$ 15,037.24	\$ 64,887.18	\$ 79,924.42	70,268.05	53.21%
Operating Expenses:							
60850	\$ 9,351.00	\$ 1,589.46	\$ 2,003.07	\$ 3,592.53	\$ 5,758.47	38.42%	
62115,65570,63110-63130	\$ 5,068.00	\$ 175.85	\$ 2,047.99	\$ 2,223.84	\$ 2,844.16	43.88%	
62830,62860	\$ 8,500.00	\$ 88.07	\$ 143.80	\$ 231.87	\$ 8,268.13	2.73%	
65610	\$ 22,241.56	\$ -	\$ 577.04	\$ 577.04	\$ 21,664.52	2.59%	
62510-62520	\$ 4,280.00	\$ 110.95	\$ 762.33	\$ 873.28	\$ 3,406.72	20.40%	
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 5,746.00	\$ 695.50	\$ 3,195.21	\$ 3,890.71	\$ 1,855.29	67.71%	
	Professional Services and Business Expenses	\$ 205,379.03	\$ 17,697.07	\$ 73,616.62	\$ 91,313.69	\$ 114,065.34	44.46%
10.43%	Subtotal Personnel & Operating expenses	\$ 21,421.03	\$ 1,845.80	\$ 7,678.21	\$ 9,524.01	\$ 11,897.02	44.46%
	Indirect Cost	\$ 22,680.01	\$ 1,886.56	\$ 7,587.51	\$ 9,474.07	\$ 13,205.94	41.77%
	Management Fee	\$ 249,480.07	\$ 21,429.43	\$ 88,882.34	\$ 110,311.77	\$ 139,168.29	44.22%
Participant Expenses							
65602	\$ 203,048.01	\$ 765.22	\$ 5,732.68	\$ 6,497.90	\$ 196,550.11	3.20%	
67408	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
67412	\$ 30,215.31	\$ 1,000.00	\$ 1,786.31	\$ 2,786.31	\$ 27,429.00	9.22%	
67426	\$ 7,743.93	\$ -	\$ -	\$ -	\$ 7,743.93	0.00%	
67422	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Client Awards/Incentives	\$ 15,482.98	\$ 700.00	\$ 550.00	\$ 1,250.00	\$ 14,232.98	8.07%
	5% WEX Markup	\$ 10,152.40	\$ 38.26	\$ 286.64	\$ 324.90	\$ 9,827.50	3.20%
	Total Participant Expenses	\$ 266,642.63	\$ 2,503.48	\$ 8,355.63	\$ 10,859.11	\$ 255,783.52	4.07%
	Total WIOA YOUTH ISY GRANT COST	\$ 516,122.70	\$ 23,932.92	\$ 97,237.97	\$ 121,170.89	\$ 394,951.81	23.48%

16500.15

Cumulative

WEP - 20% Expected Expenditure

Staff Wages	\$ 2,733.00	\$ 15,324.85	\$ 18,057.85	\$ 18,057.85	\$ 18,057.85
Client Wage Subsidy (WEP)	\$ 700.59	\$ 5,248.32	\$ 5,948.91	\$ 5,948.91	\$ 5,948.91
Client Wage Taxes	\$ 64.63	\$ 484.36	\$ 548.99	\$ 548.99	\$ 548.99
WEX Markup 5%	\$ 38.26	\$ 286.63	\$ 324.89	\$ 324.89	\$ 324.89
On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ -
Client Awards / Incentives	\$ 700.00	\$ 550.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ 577.04	\$ 577.04	\$ 577.04	\$ 577.04

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 4,236.48	\$ 22,471.20	\$ 26,707.68	\$ 26,707.68	\$ 26,707.68	17.70%
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/8/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

::

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant - Out of School Youth
YOUTH
36192-1122-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023
REPORT PERIOD: 11/1/2022 11/30/2022

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended	
Administration:							
60110-60190 exclude 60150	Salaries	\$ 440,923.84	\$ 38,460.32	\$ 125,198.80	\$ 163,659.12	\$ 277,264.72	37.12%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 120,989.50	\$ 9,368.60	\$ 31,124.70	\$ 40,493.30	\$ 80,496.20	33.47%
	Total Personnel Expenses	\$ 561,913.34	\$ 47,828.92	\$ 156,323.50	\$ 204,152.42	\$ 357,760.92	36.33%
Operating Expenses:							
60850	Mileage & Travel	\$ 28,172.53	\$ 5,573.30	\$ 4,897.62	\$ 10,470.92	\$ 17,701.61	37.17%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 17,371.00	\$ 616.63	\$ 4,994.27	\$ 5,610.90	\$ 11,760.10	32.30%
62830,62860	Outreach & Public Relations/Job Fairs	\$ 34,000.00	\$ 308.81	\$ 329.82	\$ 638.63	\$ 33,361.37	1.88%
65610	Reimbursable Equipment	\$ 88,966.25	\$ -	\$ 1,749.99	\$ 1,749.99	\$ 87,216.26	1.97%
62510-62520	Resource Sharing Allocation	\$ 12,061.00	\$ 389.05	\$ 1,887.14	\$ 2,276.19	\$ 9,784.81	18.87%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 24,230.00	\$ 2,441.51	\$ 8,686.13	\$ 11,127.64	\$ 13,102.36	45.93%
	Subtotal Personnel & Operating expenses	\$ 766,714.12	\$ 57,158.22	\$ 178,868.47	\$ 236,026.69	\$ 530,687.43	30.78%
10.45%	Indirect Cost	\$ 79,968.28	\$ 5,961.60	\$ 18,655.98	\$ 24,617.58	\$ 55,350.70	30.78%
	Management Fee	\$ 84,668.24	\$ 7,168.70	\$ 27,318.61	\$ 34,487.31	\$ 50,180.93	40.73%
	Total Operating expenses	\$ 931,350.64	\$ 70,288.52	\$ 224,843.06	\$ 295,131.58	\$ 636,219.06	31.69%
Participant Expenses							
65602	Work Based Learning	\$ 118,740.63	\$ 1,786.03	\$ 1,989.33	\$ 3,775.36	\$ 114,965.27	3.18%
67408	Instructional Training	\$ 58,000.00	\$ -	\$ 3,875.00	\$ 3,875.00	\$ 54,125.00	6.68%
67412	Customer Support service	\$ 60,765.12	\$ 3,761.45	\$ 13,419.43	\$ 17,180.88	\$ 43,584.24	28.27%
67426	Individual Career Services - New Service	\$ 6,580.47	\$ -	\$ -	\$ -	\$ 6,580.47	0.00%
67422	On The Job Training	\$ 25,000.00	\$ -	\$ 251.79	\$ 251.79	\$ 24,748.21	1.01%
*67418, 67420	Client Awards/Incentives	\$ 56,931.28	\$ 7,400.00	\$ 7,450.00	\$ 14,850.00	\$ 42,081.28	26.08%
	5% WEX Markup	\$ 5,937.03	\$ 89.30	\$ 99.47	\$ 188.77	\$ 5,748.26	3.18%
	Total Participant Expenses	\$ 331,954.53	\$ 13,036.78	\$ 27,085.02	\$ 40,121.80	\$ 291,832.73	12.09%
	Total WIOA YOUTH OSY GRANT COST	\$ 1,263,305.17	\$ 83,325.30	\$ 251,928.08	\$ 335,253.38	\$ 928,051.79	26.54%

WEP - 20% Expected Expenditure

Staff Wages	\$ 5,737.36	\$ 24,350.50	\$ 30,087.86	\$ 30,087.86
Client Wage Subsidy (WEP)	\$ 1,636.19	\$ 1,828.70	\$ 3,464.89	\$ 3,464.89
Client Wage Taxes	\$ 149.84	\$ 160.63	\$ 310.47	\$ 310.47
WEX Markup 5%	\$ 89.30	\$ 99.47	\$ 188.77	\$ 188.77
On the Job Training	\$ -	\$ -	\$ -	\$ -
Client Awards / Incentives	\$ 7,400.00	\$ 8,425.00	\$ 15,825.00	\$ 15,825.00
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ 1,749.99	\$ 1,749.99	\$ 1,749.99

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 15,012.69	\$ 36,614.29	\$ 51,626.98	\$ 51,626.98	18.02%
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/8/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant - NDWG
National Dislocated Worker Grant
370226-1122-NDWG

Invoice Number

GRANT PERIOD: 7/1/2022 6/30/2023

REPORT PERIOD: 11/1/2022 11/30/2022

WIOA SUMMARY - Total Grant	NDWG
	895

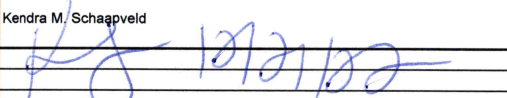
SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	Salaries	\$ 31,311.53	\$ 650.57	\$ 3,087.51	\$ 3,738.08	\$ 27,573.45 11.94%
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp	\$ 8,591.88	\$ 193.80	\$ 749.89	\$ 943.69	\$ 7,648.19 10.98%
	Total Personnel Expenses	\$ 39,903.41	\$ 844.37	\$ 3,837.40	\$ 4,681.77	\$ 35,221.64 11.73%
Operating Expenses:						
60850	Mileage & Travel	\$ 1,406.25	\$ -	\$ -	\$ -	\$ 1,406.25 0.00%
62115,65570,63110-63130	Telephone, Postage, Supplies	\$ 210.00	\$ -	\$ -	\$ -	\$ 210.00 0.00%
62830,62860	Outreach & Public Relations/Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
65610	Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
62510-62520	Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses	\$ 513.45	\$ -	\$ -	\$ -	\$ 513.45 0.00%
	Subtotal Personnel & Operating expenses	\$ 42,033.11	\$ 844.37	\$ 3,837.40	\$ 4,681.77	\$ 37,351.34 11.14%
10.43%	Indirect Cost	\$ 4,384.05	\$ 88.07	\$ 400.24	\$ 488.31	\$ 3,895.75 11.14%
	Management Fee	\$ 4,641.72	\$ 412.50	\$ 1,341.76	\$ 1,754.26	\$ 2,887.46 37.79%
	Total Operating expenses	\$ 51,058.88	\$ 1,344.94	\$ 5,579.40	\$ 6,924.34	\$ 44,134.54 13.56%
Participant Expenses						
67408	Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
67412	Customer Support service	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
67426	Individual Career Services - New Service	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
65602	Work Based Learning	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
67422	On The Job Training	\$ 175,746.26	\$ 2,163.75	\$ -	\$ 2,163.75	\$ 173,582.51 1.23%
	5% WEX Markup	\$ -	\$ -	\$ -	\$ -	\$ - 0.00%
	Total Participant Expenses	\$ 175,746.26	\$ 2,163.75	\$ -	\$ 2,163.75	\$ 173,582.51 1.23%
	Total WIOA Adult GRANT COST	\$ 226,805.14	\$ 3,508.69	\$ 5,579.40	\$ 9,088.09	\$ 217,717.05 4.01%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/8/2022
Approved By(signature):	Typed Name & Title:	Kendra Schaapveld
Kendra M. Schaapveld	Project Director	
	Date Signed:	

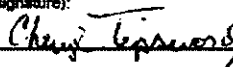
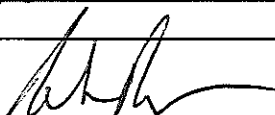
*November One-Stop Operator Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222		Grantor GRANT NO: PROJECT/ACTIVITY <i>Invoice Number</i>	Mississippi Valley Workforce Area WJOA Grant - One Stop Operator One Stop Operator 36347-1122-OSO
GRANT PERIOD:	9/16/2021	6/30/2023	
REPORT PERIOD:	11/1/2022	11/30/2022	
WJOA SUMMARY - Total Grant		OSO	
		898	

Acct Code	SECTION II. EXPENDITURES				CUMULATIVE COST TO DATE		Grant Balance Remaining	Grant Percentage expended
	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)				
	Administration:							
	Salaries	\$ 51,464.97	\$ 5,239.12	\$ 7,510.91	\$ 12,750.03	\$ 38,714.96	24.72%	
	Payroll Taxes, Fringe/Work Comp	\$ 12,718.82	\$ 1,096.85	\$ 1,597.00	\$ 2,693.85	\$ 10,024.97	21.16%	
	Total Personnel Expenses	\$ 64,183.79	\$ 6,335.97	\$ 9,107.91	\$ 15,443.88	\$ 48,778.93	24.06%	
	Operating Expenses:							
60850	Mileage & Travel	\$ 5,605.00	\$ 301.96	\$ 750.57	\$ 1,052.53	\$ 4,552.47	0.00%	
70319, 80076, 83136	Telephone, Postage & Supplies	\$ 1,045.00	\$ 75.12	\$ 112.71	\$ 187.83	\$ 857.17	17.97%	
62830	Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	\$ 21.00	0.00%	
65610	Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$ 50.00	0.00%	
4218-4220	Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$ 60.00	0.00%	
	Professional Services and Business Expenses	\$ 1,109.00	\$ 84.91	\$ 127.50	\$ 212.41	\$ 896.59	19.15%	
	Subtotal Personnel & Operating expenses	\$ 71,942.79	\$ 6,787.96	\$ 10,098.69	\$ 16,896.65	\$ 55,046.14	23.49%	
10.43%	Indirect Cost	\$ 7,503.63	\$ 709.03	\$ 1,053.29	\$ 1,762.32	\$ 5,741.32	23.49%	
	Management Fee	\$ 7,944.64	\$ 836.28	\$ 1,672.56	\$ 2,508.84	\$ 5,435.80	31.58%	
	Total Operating expenses	\$ 87,391.07	\$ 8,343.27	\$ 12,824.54	\$ 21,167.81	\$ 66,223.26	24.22%	
	Total WJOA OSO GRANT COST	\$ 87,391.07	\$ 8,343.27	\$ 12,824.54	\$ 21,167.81	\$ 66,223.26	24.22%	

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): 	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed 12/7/2022
Approved By(signature): 	Typed Name & Title: One Stop Operator Robert Ryan
Robert Ryan - One Stop Operator	
	Date Signed: 12/7/2022

*Fiscal Agent Invoice



Central Iowa Detention
2317 Rick Collins Way
Eldora, IA 50627

Coordination Services

Date	Invoice #
12/7/2022	42676

Mississippi Valley Workforce Development
Miranda Swafford

Month & Year & Service	Nov 22 MV
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DESCRIPTION	AMOUNT
Fiscal Services	5,449.00
Total	\$5,449.00

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.

Central Iowa Juvenile Detention Center
Mississippi Valley Workforce Development Fiscal Time Tracking

	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker
Pay Change Month=	September	March	August	August
Hourly Pay=	41.46	83.77	49.35	57.94
Hours This Month=	50.75	3.50	1.50	1.00
Wages=	\$ 2,104.10	\$ 293.20	\$ 74.03	\$ 57.94
Health & Life Ins.=	\$ 541.50	\$ 37.35	\$ 16.01	\$ 10.67
IPERS=	\$ 198.63	\$ 27.68	\$ 6.99	\$ 5.47
Medicare=	\$ 30.51	\$ 4.25	\$ 1.07	\$ 0.84
Social Security=	\$ 130.45	\$ 18.18	\$ 4.59	\$ 3.59
Work Comp.=	\$ 35.35	\$ 4.93	\$ 1.24	\$ 0.97
Unemployment=	\$ 51.76	\$ 7.21	\$ 1.82	\$ 1.43
Liability Insurance=	\$ 61.86	\$ 8.62	\$ 2.18	\$ 1.70
PAYROLL COSTS=	\$ 3,154	\$ 401	\$ 108	\$ 83

per Hr. \$ 10.67
 9.44%
 1.45%
 6.20%
 1.68%
 2.46%
 2.94%

Months	Annual
13	\$ 732
13	\$ 2,448
13	\$ 2,460
13	\$ 9,900
13	\$ 6,600

		MONTHLY PAYROLL TOTAL=		\$ 3,746.00
			Legal=	\$ 56
			Audit Prep & Audit=	\$ 188
			Supplies=	\$ 189
			Indirect=	\$ 762
			Fiscal Fee=	\$ 508
13 Months	Monthly	MONTHLY OTHER TOTAL=		\$ 1,703
\$ 59,796	\$ 4,600	MONTHLY BILL TOTAL=		\$ 5,449

Central Iowa Juvenile Detention Center
Mississippi Valley Workforce Development Fiscal Time Tracking

November 2022

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
11/01/22	Tue	7.00				carryover reconciliation/FIFO
11/02/22	Wed	2.00		0.50	0.50	bank reconciliation and reports
11/03/22	Thur	2.00				claim reconciliation
11/04/22	Fri	0.50				drawdown
11/05/22	Sat					
11/06/22	Sun	0.50				Bill
11/07/22	Mon	1.00				PY22 Fiscal Monitoring Interview with Lisa Funk
11/08/22	Tue					
11/09/22	Wed	0.50				drawdown
11/10/22	Thur					
11/11/22	Fri					
11/12/22	Sat					
11/13/22	Sun					
11/14/22	Mon	7.00				deposit reconciliaton, cut checks
11/15/22	Tue					
11/16/22	Wed	2.00	2.00			iwd meeting in des moines
11/17/22	Thur	0.50				drawdown
11/18/22	Fri	0.25				travel claim review
11/19/22	Sat	4.00				equus invoice review/finanical reports
11/20/22	Sun	2.00				financial reports
11/21/22	Mon	7.00				financial reports
11/22/22	Tue	6.00	1.50	1.00	0.50	comparison finanicals
11/23/22	Wed					
11/24/22	Thur	0.50				drawdown
11/25/22	Fri					
11/26/22	Sat					
11/27/22	Sun					
11/28/22	Mon					
11/29/22	Tue	2.00				deposit reconciliation, cut checks
11/30/22	Wed	6.00				credit card reconciliation, finance meeeting
Actual Hours=		50.75	3.50	1.50	1.00	
Proposed Hours=		32.69	4.33	3.03	1.30	

Non-WIOA Financial Report

CIJDC

**WIOA Statement of Revenue and Expenses- Ticket to Work YTD
For the Month Ending November 30th, 2022**

	Year to Date	TTW Budget	Remaining Budget	
Ticket to Work Revenues				
	Ticket to Work	\$740.76	\$42,647.40	\$41,906.64 98.26%
TOTAL		\$740.76	\$42,647.40	\$41,906.64 98.26%
 Ticket to Work Expenses				
Support Services	\$0.00	\$2,000.00	\$2,000.00	100.00%
Center Incentives	\$0.00	\$5,000.00	\$5,000.00	100.00%
Outreach for Incentives	\$0.00	\$5,500.00	\$5,500.00	100.00%
Food	\$470.30	\$2,500.00	\$2,029.70	81.19%
Sponsorships	\$0.00	\$2,000.00	\$2,000.00	100.00%
Professional Development	\$0.00	\$3,000.00	\$3,000.00	100.00%
Center Supplies	\$270.46	\$2,500.00	\$2,229.54	89.18%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Lee County Project	\$0.00	\$5,000.00	\$5,000.00	100.00%
Assistive Technology	\$0.00	\$2,500.00	\$2,500.00	100.00%
Unobligated/Unbudgeted Grant	\$0.00	\$10,647.40	\$10,647.40	100.00%
TOTAL		\$740.76	\$42,647.40	\$41,906.64

*Budget Modification Policy



Mississippi Valley Workforce Development Board

Budget Modification Policy

APPROVED DATE:

EFFECTIVE DATE:

PURPOSE

To provide guidance, set forth standards for sub-award budget modifications, and outline the Mississippi Valley Workforce Development Board (MVWDB) budget modification process.

BACKGROUND

Each recipient and sub-recipient of Federal funds must expend and account for the Federal award in accordance with established laws and regulations. In addition, recipients' and sub-recipients' financial management systems, including records, documentation, compliance with Federal statutes, regulations, and the terms and conditions of the Federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions, and the tracing of funds to a level of expenditure adequate to establish that such funds have been used according to Federal statutes and regulations.

A sub-recipient financial management system must provide accurate, current, and complete disclosure of the financial results of each sub-award or program in accordance with the requirements found in 2CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

POLICY

MVWDB is responsible for adequately processing all budget modification requests, which will be considered only when proposed modifications are determined to be necessary and for the benefit of the specific program or project funded by MVWDB. Flexibility is allowed within any sub-award budget category as long as the total aggregate category is not increased or decreased by more than 5%.

Sub-recipients are permitted to modify a sub-award budget within the established parameters to meet unanticipated program or project requirements. However, any modification shall be consistent with the term and conditions of the sub-award agreement and the original intent of the approved/funded program or project. The sub-recipient shall request a budget modification in writing to the MVWDB for any of the following reasons:

- Total expenditures under the contract will exceed the total approved budget
- Total expenditures will result in less than 80% of the approved budget being expended

- total expenditures under any aggregate line-item budget will exceed the approved line-item budget by 5%

PRIOR WRITTEN APPROVAL

Budget modifications over 5% per aggregate category must receive prior written approval from MVWDB before they are executed. Requests for budget modifications will be accepted by MVWDB for review quarterly unless an emergency or unforeseen immediate need exists.

BUDGET MODIFICATION WRITTEN REQUEST

Any proposed budget modification that results in an aggregate category increase or decrease of 5% or more must include the following:

- Modification requests must be submitted via a dated cover letter, on organizational letterhead, signed by an authorized representative containing:
 - Amount of modification and summary of budget changes.
 - explanation of how the modification will benefit the project or program and
 - explanation of the projected outcomes of the modification.
- Budget Modification Form filled out in its entirety including a current budget, proposed modification, and narrative.
- MVWDB may request additional information/documentation as determined necessary and appropriate.

MVWDB will perform both a programmatic and fiscal analysis of the allowability, reasonableness, and need for the budget modification. MVWDB will notify the sub-recipient of the approval/disapproval of the modification request in writing. Written approval of the sub-recipient's modification request from MVWDB must be in place prior to the sub-recipient's implementation of the modification.

TRANSFER BETWEEN ADULT AND DISLOCATED WORKER

In accordance with Iowa Workforce Development (IWD) Field Memo 21-01, Transfer of Funds between WIOA Title IB Adult and Dislocated Worker and WIOA section 133(b)(4), Local Workforce Development Boards (LWDBs) may transfer up to 100 percent of a Local Workforce Development Area's (LWDAs) program year formula allocations between WIOA Title IB Adult and Dislocated Worker funds. IWD's request form must be completed and submitted to the MVWDB by February 15th of each year for any requested transfers.

OTHER BUDGET MODIFICATION REQUIREMENTS

- **Direct Participant Service** – All participant expenses may be increased throughout the year via approved budget modifications and award increases but may only be decreased in limited situations by the board.
- **Overhead** – Line items within Operating expenses may only be increased by approved funding increases or by decreasing a line item in one of the line-item categories. Line-item budget modifications affecting the aforementioned Operating sections must be net to zero or show a net decrease.

- **Direct Staff** – Salaries, Payroll Taxes, and Fringe/Work Comp line items may only be increased through approved funding increases or by pulling funding from an Operations line item. Any deviations from the above must be approved in writing by the MVWDB.

MVWDB reserves the right to mandate budget requirements, which may entail setting minimum and/or maximum requirements for any budgetary item or section.

BUDGET VS. EXPENDITURE

MVWDB approval of the original budget and/or any modification(s) does not constitute approval of actual expenditures, actual expenditures must comply with all applicable Federal statutes and/or regulations, and State and local policies.

*Equal Opportunity Programs/Employer
Auxiliary aids and services are available upon request for individuals with disabilities.*