



Mississippi Valley Workforce Development Board

Youth Committee Meeting Minutes

Monday, October 9, at 4:00 p.m., via Zoom

Members Present: Jacob Nye, Rebecca Ruberg (late), Regina Matheson, Charlene Fitzgerald, and Martha Bell

Members Absent: Carol Reynolds (excused), Heather Halbrook (excused), and Andy Sokolovich (excused)

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Strategic Partnership Specialist, and Tyler Lanz, Communications Assistant

CEO Present: None

Equus Staff: Kendra Schaapveld, Title I Director, Taylor Longstreth, Title I Operations Manager, Tabytha Seigfried, Quality Assurance, and Shannon Weaver, Title I Operations Manager

One-Stop Operator: None

CALLED TO ORDER

Nye called the meeting to order at 4:00 p.m.

QUORUM

There was a quorum to conduct business.

CONSENT AGENDA

The consent agenda included approval of the agenda, approval of previous meeting minutes, and approval of Reynolds, Halbrook, and Sokolovich's excused absences. Ruberg made a motion to approve the consent agenda, seconded by Bell, and motion carried.

EQUUS SEPTEMBER YOUTH REPORT

Schaapveld reviewed current outreach strategies and highlighted some recent events that they attended, including the Clinton Information Fair and the Southeast Iowa Job Fair. Schaapveld reported 1 out-of-school youth enrollment, 1 entered Occupational Skills Training which exceeded their deliverable at 117%, and 2 entered into Work-Based Learning. 22 stipends and 20 incentives were paid out in September. Schaapveld also reported outcomes for August: 1 CDL, 4 unsubsidized employments, 1 ISY Internship started, and 1 OSY WEX started. The customer satisfaction rate was 96.34% with 14 surveys completed.

VIRTUAL REALITY METRICS REPORT

Schaapveld presented the VR metrics report. She reported that 25 people participated in Career Exploration, completing 61 simulations. Schaapveld discussed that many of these users were from the Southeast Iowa Job Fair in Burlington. 4 Youth students used the Virtual Training Facility, completing 30 simulations. Schaapveld reviewed the mastery details for the Virtual Training Facility, sharing that 76.67% of youth successfully mastered the skills in the simulations.

PREDICTIVE REPORTS

Schaapveld presented the Predictive Reports and discussed that the credential attainment rate and Measurable Skills Gain performance will be low for Q1 since the semester just started. She discussed that they will likely see an increase in Q2 due to receiving end-of-semester grade reports. Schaapveld reminded us that these are predictive reports based on reports pulled from the Iowa*WORKS* case management system, but there is some employment data that is not available until it is updated at the state level.

WCA UPDATES

Swafford discussed updates to the Workforce Communities of Action initiative. The deadline has been extended through the end of January 2024. We are wrapping up the research portion and Schaapveld is working on coding the data collected from interviews and focus groups. There will be a final meeting prior to Schaapveld's last day.

OTHER BUSINESS

Lanz discussed that the "You Choose" career exploration event in Clinton went well. It was attended by 10 employers and 77 youth, including one family that drove 6.5 hours to attend after seeing it on the news! A full report will be provided at the next committee meeting.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Ruberg made a motion to adjourn, seconded by Matheson, and motion carried. Nye adjourned the meeting at 4:29 p.m.