



Mississippi Valley Workforce Development Board

Youth Committee Meeting Minutes

Monday, September 11, at 4:00 p.m., via Zoom

Members Present: Rebecca Ruberg, Regina Matheson, Heather Halbrook, Charlene Fitzgerald, Carol Reynolds, Andy Sokolovich, and Martha Bell

Members Absent: Jacob Nye (excused)

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Strategic Partnership Specialist, Mandy Tripp, Compliance Officer, and Tyler Lanz, Communications Assistant

CEO Present: None

Equus Staff: Kendra Schaapveld, Title One Director, Taylor Longstreth, Title One Operations Manager, Tabytha Seigfried, Quality Assurance, and Dashawn Banks, Outreach Specialist

One-Stop Operator: None

CALLED TO ORDER

Ruberg called the meeting to order at 4:00 p.m.

QUORUM

There was a quorum to conduct business.

CONSENT AGENDA

The consent agenda included approval of the agenda, approval of previous meeting minutes, and approval of Nye's excused absence. Matheson made a motion to approve the consent agenda, seconded by Sokolovich, and motion carried.

EQUUS AUGUST YOUTH REPORT

Schaapveld reviewed current outreach strategies and highlighted some upcoming events, including the You Choose career exploration event. Schaapveld reported 8 out-of-school youth enrollments and 3 in-school youth enrollments for August, 10 entered into Occupational Skills Training, and 2 entered into Work-Based Learning. 7 stipends and 13 incentives were paid out in August. Schaapveld also reported outcomes for August: 3 CNA, 1 Event Management and Design, 1 Phlebotomy Tech, 1 HiSED, and 6 unsubsidized employments. The customer satisfaction rate was 97.37% with 26 surveys completed, a much higher turnout than July.

VIRTUAL REALITY METRICS REPORT

Schaapveld stated this report has not yet been received from Transfr VR.

Q4 PERFORMANCE

Tripp presented the program performance metrics for April 1, 2023 through June 30, 2023, and advised that deliverables were not quite met, though there were notable increases in credential attainment and measurable skills gain.

WCA UPDATES

Swafford discussed updates to the Workforce Communities of Action initiative. A focus group has been conducted to gather information about employer perceptions of work-based learning programs. A virtual employer focus group is scheduled for September 29, 2023 for the same purpose. A youth survey is being conducted and has received 30 responses so far. Swafford and Schaapveld are also conducting interviews with other successful work-based learning programs.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Matheson made a motion to adjourn, seconded by Reynolds, and motion carried. Ruberg adjourned the meeting at 4:17 p.m.