



Mississippi Valley Workforce Development Board

Youth Committee Meeting Minutes

Monday, January 9, 2023, at 5:00 p.m., via Zoom

Members Present: Jacob Nye, Rebecca Ruberg, Regina Matheson, Patrick Stock, Heather Halbrook, Andy Sokolovich, and Tim Brown

Members Absent: Carol Reynolds

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

CEO Present: none

Equus Staff: Taylor Longstreth, Title One Operations Manager, and Shannon Weaver, Title One Operations Manager, Kendra Schaapveld, Title One Project Director, Tabytha Seigfried, Quality Assurance, Cherisa Price Wells, Equus Regional Director

One-stop Operator: vacant

CALLED TO ORDER

Nye called the meeting to order at 5:00 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

Ruberg made a motion to excuse Reynold's absence, seconded by Matheson, and the motion carried.

APPROVAL OF AGENDA

Brown made a motion to accept the agenda, seconded by Ruberg, and the motion carried.

APPROVAL OF MINUTES

Matheson made a motion to approve the previous meeting minutes, seconded by Ruberg, and the motion carried.

EQUUS NOVEMBER/DECEMBER YOUTH REPORT

Schaapveld reported 2 in-school youth and 11 out-of-school youth enrollments for November, and 11 total enrollments for December meeting the goal of 60 youth enrolled with 6 months left of the Program Year. 34 stipends and 12 incentives have been paid out in November and 10 stipends and 17 incentives were paid out in December. Schaapveld also reported outcomes for November were: 4 out-of-school youth unsubsidized employment, out-of-school youth work experience began at Stuff Etc. and 1 out-of-school work experience successfully completed at the North YMCA. December, they had 4 measurable skill gains, 1 High School completion, 1 unsubsidized employment, 1 in-school youth complete work experience and start OJT, 1 CNA credential, 1 out-of-school youth work experience completed, and 1 additional credential. The customer satisfaction survey was 97% in November and 91% in December.

Nye advised it would be nice to see the 14 youth elements in a report of how we are doing monthly and year to date, Swafford thought that a report could be pulled with that data.

VIRTUAL REALITY METRICS REPORT

Schaapveld stated they had 99 users and 132 completed SIMS. The Virtual Training Facility had 5 users with 36 completed SIMS.

***ADULT MENTORING POLICY**

Schaapveld presented the policy advising it is modeled after one in St. Louis. Nye had some questions about outside agencies paying for the mentors when it says Career Navigators can be used if there are no available adult mentors. Weaver clarified that this policy states mentors cannot be paid using WIOA dollars and that service would not be charged during Career Navigation. The motion to accept the policy as written was made by Sokolovich and seconded by Matheson, and the motion was carried.

Q1 Performance

Schaapveld advised the measurable skill gain is the only real-time statistic available, the rest of the data is approximately 18 months behind. We are getting closer to the negotiated rate of 41%, currently, the rate is 39.6%.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Sokolovich made a motion to adjourn, seconded by Ruberg, and the motion carried. Nye adjourned the meeting at 5:29 p.m.