



# Mississippi Valley Workforce Development Board

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## **Youth Committee Meeting**

Monday, May 2, 2022, at 5:00 p.m., via Zoom

**Members Present:** Jacob Nye, Heather Halbrook, Regina Matheson, Carol Reynolds, and Rebecca Ruberg

**Members Absent:** Patrick Stock, Ron Schaefer, and Andy Sokolovich

**Staff Present:** Miranda Swafford, Executive Director, Elizabeth Rodriguez, Associate Director, and Phyllis Wood, Executive Assistant

**CEO Present:** Chad White

**Equus Staff:** Shannon Weaver, Operations Supervisor, Taylor Longstreth, Operations Supervisor, Tabytha Seigfried, Quality Assurance Specialist, Kendra Schaapveld, Project Director, and Cherisa Price-Wells, Regional Director

**One-stop Operator:** Robert Ryan

### **CALLED TO ORDER**

Nye called the meeting to order at 5:01 p.m.

### **QUORUM**

There was a quorum to conduct business.

### **EXCUSED ABSENCES**

Reynolds made a motion to approve all absences, seconded by Matheson, the motion carried.

### **APPROVAL OF AGENDA**

Matheson made a motion to accept the agenda, seconded by Ruberg, the motion carried.

### **APPROVAL OF MINUTES**

Matheson made a motion to approve the previous meeting minutes, seconded by Reynolds, the motion carried.

### **CONTRACT DELIVERABLES/PERFORMANCE**

Nye explained the committee must establish contract deliverables and performance objectives for the service provider to maximize performance outcomes. After review of PY20 and PY21 deliverables and performance, the deliverables for PY22 will remain unchanged. A measure for youth events was considered but rather than focus on quantity, it was concluded to let the service provider focus on quality, but this may be considered next year. As part of the youth events discussion, Ruberg shared the success of the Burlington Youth Job Fair and feedback of a satisfied business who found a great candidate. Matheson made a motion to leave the contract deliverables at the PY21 levels for PY22, seconded by Ruberg, the motion carried.

### **FEO MODIFICATION**

Schaapveld presented a modification request to the Future Economic Opportunity (FEO) section of the Youth Incentive and Stipend Policy. In order to attract youth to earn FEO incentives, the list of activities would be expanded to encourage development of job readiness skills. All the activities will be assigned a credit value based on impact, time, and effort. The modified list and credit values was reviewed. The language in the policy would be modified from 10 activities to 10 credits and attachment A would be modified to reflect the list with credit values. This change will make the more impactful tasks with higher credit values more attractive to youth and make the incentive more attainable. Matheson made a motion to approve the modifications to the FEO section as presented, seconded by Halbrook, the motion carried.

### **POLICY REVISION POLICY**

Rodriguez shared the draft policy and form to be used by any workforce partner to recommend changes to MVWDB policies. The policy documents the process currently used and creates accessibility. Reynolds acknowledge the benefit of the policy.

### **EQUUS MARCH YOUTH REPORT**

Schaapveld reported on March program numbers. There were 231 contacts with participants, with \$3,600 spent on WEX wages, \$1,000 paid out in incentives/stipends, and \$1,780 on support services. There were 7 new community connections. There were 0 In-School Youth and 7 Out-of-School Youth enrollments during March, with the average caseload size running high at 34. There were 3 new Occupational Skills Training started. The iLegacy course had 3 participants attend and 2 complete it in March. Legacy in Action customer satisfaction survey was 90.32%.

### **OTHER BUSINESS**

There was no other business discussed.

### **PUBLIC COMMENT**

Nye reported UAW Local 807 at Case/New Holland in Burlington went on strike at noon today (May 2, 2022). Nye asked that organizers of the job fair scheduled in West Burlington, Thursday, May 5, 2022 be made aware that if Case/New Holland continues with its participation in the job fair, it would be likely the union workers on strike would picket at the job fair to discourage the hiring of strike breaker employees by Case/New Holland. Ryan and Weaver both indicated they would ensure the organizers of the job fair are aware of the situation.

### **ADJOURN**

Halbrook made a motion to adjourn, seconded by Reynolds, the motion carried. Nye adjourned the meeting at 6:10 p.m.