



Mississippi Valley Workforce Development Board

Youth Committee Meeting

Monday, September 13th, at 5:00 p.m., via Zoom

Members Present: Jacob Nye, Heather Halbrook, Tasha Beghtol, Rebecca Ruberg, Carrie Nudd and Ron Schaefer

Members Absent: Regina Matheson and Patrick Stock

Staff Present: Miranda Swafford, Executive Director and Phyllis Wood, Executive Assistant

CEO Present: Chad White (late)

Equus Staff: Cherisa Price-Wells, Shannon Weaver and Robert Ryan

CALLED TO ORDER

Nye called the meeting to order at 5:00 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

Nudd made a motion to approve Matheson's absence, seconded by Schaefer, motion carried. Schaefer made a motion to approve Stock's absence, seconded by Ruberg, motion carried.

APPROVAL OF AGENDA

Ruberg made a motion to accept the agenda, seconded by Nudd, motion carried.

APPROVAL OF MINUTES

Nudd made a motion to approve the meeting minutes, seconded by Ruberg, motion carried.

EQUUS JULY YOUTH REPORT

Weaver reported that there were 111 contacts with potential participants in the month of August, with \$3,831 spent on WEX and \$1,527 on Support Services. There were 0 ISY and 3 OSY enrollments during the month of August, and the average caseload is 31.7. Outcomes included two entering Work-Based Learning, one training started, six unsubsidized employment, and three earned credentials.

WIOA MENTORING POLICY

Swafford explained that mentoring is one of the fourteen required elements for WIOA Youth programs and provided documents for the committee to review regarding how the board would screen and select mentors. The thought being she would take today's discussion ideas and formulate a policy based on the committee recommendations. There was some feedback about the need to be specific but careful to allow flexibility and not paint the program into a corner with unrealistic time commitments. Nye asked about a timeline for the policy, which Swafford said the board was marked for not having one in the Spring monitoring and will be

again for the Fall monitoring and felt there should be something by January 1. Discussion about possible delivery of the program includes virtual, contracting with BBBS, Young House, Family Resources, or similar organization. Weaver, Beghtol, Ruberg, and Halbrook all recommended reaching out to Cassie Gerst who implemented the youth mentoring program for Burlington High School. Swafford is going to and the committee can revisit the topic at their next meeting

MONITORING

Swafford presented an overview of the monitoring documents required by the state for a Fall monitoring with a desk review starting September 16, 2021 and running through October 1, 2021 then followed with an onsite visit to the Burlington center October 5, 2021 and October 6, 2021.

OTHER BUSINESS

Swafford asked the committee about moving the next meeting as she would be out on vacation that week and Wood would be unavailable due to a state training. Wood will send a doodle with options to ensure we will have quorum.

PUBLIC COMMENT

There were no public comments.

ADJOURN

Schaeffer made a motion to adjourn, seconded by Beghtol, motion carried. Nye adjourned the meeting at 5:40 p.m.