



Mississippi Valley Workforce Development Board

Youth Committee Meeting Agenda

Monday, April 10, at 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83923925051?pwd=EF0H1i03mZVFhvoVgKT6jUn7nsMJOJF.1>

Meeting ID: 839 2392 5051 Passcode: 655847

One tap mobile: +13126266799,,83923925051# US

Called to Order	Jacob Nye
Roll Call	Mandy Tripp
*Excused Absences	Jacob Nye
*Approval of Agenda	Jacob Nye
*Approval of Previous Meeting Minutes	Jacob Nye

STANDING REPORTS

Equus March Youth Report (page 5)	Kendra Schaapveld
Virtual Reality Metrics Report (page 15)	Kendra Schaapveld

NEW BUSINESS

Youth Eligibility (page 24)	Kendra Schaapveld
Youth LMI	Kendra Schaapveld

Other Business	
Public Comment	
Adjourn	Jacob Nye

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Andrea Taylor at associate@mississippivalleyworkforce.org or at 1-844-967-5365 option 2



Mississippi Valley Workforce Development Board

Youth Committee Meeting Minutes

Monday, March 13, at 4:00 p.m., via Zoom and In-Person at 1205 N Central Ave Burlington, IA

Members Present: Jacob Nye, Rebecca Ruberg, Regina Matheson (late), Heather Halbrook, Carol Reynolds, and Andy Sokolovich

Members Absent: Patrick Stock, and Tim Brown

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

CEO Present: Shane McCampbell and Chad White

Equus Staff: Taylor Longstreth, Title One Operations Manager, Shannon Weaver, Title One Operations Manager, Tabytha Seigfried, Quality Assurance, and Deshawn Banks, Youth Outreach Specialist

One-stop Operator: Nick Clayton

CALLED TO ORDER

Nye called the meeting to order at 4:06 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

There were no excused absences, Tim Brown and Patrick Stock had unexcused absences.

APPROVAL OF AGENDA

Ruberg made a motion to accept the agenda, seconded by Reynolds, and the motion carried.

APPROVAL OF MINUTES

Halbrook made a motion to approve the previous meeting minutes, seconded by Ruberg, and the motion carried.

TRANSFER AR APP

Ryan Leonhardt from Transfr VR was a guest via zoom to give information on a new APP that Transfr has launched called Transfr AR which is free. It is a free app that can be downloaded and career paths viewed in 3D right from a cell phone or tablet. This will allow people of all ages to have access to different types of jobs within their state and see how many open jobs are available as well as the skills needed for those jobs. Everyone in attendance downloaded the app and looked at it with his guidance. He expects Iowa to have its information pulled into it by October 2023. Ryan wanted his email passed along for anyone who had further questions: rleonhardt@transfrvr.com

EQUUS FEBRUARY YOUTH REPORT

Weaver reported 10 out-of-school youth enrollments for February and 1 entered into Occupational Skills Training. 40 stipends and 16 incentives have been paid out in February. Weaver also reported outcomes for February: 1 ISY Work Experience started, 1 OSY Internship started, 1 CDL, 6 measurable skill gains, 1 HISED completion, and 5 unsubsidized employment. The customer satisfaction survey was 90.63% in February. Weaver advised the challenge they are facing is participant follow-through. Weaver discussed some of the outreach they are doing, and Longstreth discussed the VR Healthcare event that was held, though poorly attended due to weather, they are planning to do monthly VR events in the Northern counties. Banks advised the QC Mayors' youth hiring fair was very successful with 12 referrals made, but he spoke to a lot more than 12 youth and advised that connections were being made with youth that were bringing their friends to talk about the program.

VIRTUAL REALITY METRICS REPORT

Weaver stated they had 55 unique users, 64 SIMS started, and 17 sims completed. The most popular sims were First Responders, Robotics Specialist, Hotel Front Desk, and Auto Service Tech.

***POSSIBLE RFQ YOUTH STRATEGY DEVELOPMENT**

Tripp gave a presentation on possibly putting out an RFQ for a subject matter expert to assist with determining better strategies and ways to improve our youth program. Swafford advised it would allow us a way to bring in the youth voice even through community partners to further our reach. Funding would come from the youth budget; Swafford advised the board sets aside funds for special initiatives and this could be one of them if the committee wanted to go this route. Reynolds advised Muscatine had great success with their AIM (Align Impact Muscatine) project and would be happy to connect Swafford with their lead on that project Kim Warren. Next committee meeting Swafford advised we could review youth eligibility, LMI data and possibly have Kim speak if she aligns with our goal. A motion to table this project until further information is provided was made by Ruberg and seconded by Reynolds and the motion was carried.

PERFORMANCE DATA

Weaver discussed the populations that we serve as OSY. Swafford advised she has a meeting with Cherisa Price-Wells from Equus tomorrow, with Nye, Irwin, and Duke invited to participate to discuss ideas on meeting the performance requirements. Swafford advised that if we do not meet even one performance measure 2 years in a row, IWD can force realignment. Weaver advised the only data that is real-time is measurable skill gains and that is the one we can impact now.

YOUTH LOGO

Tripp presented the approved Youth Logo created by TAG – “Accelerate Iowa’ and advised we are waiting for TAG to get us the files to start using them.

OTHER BUSINESS

There was no other business.

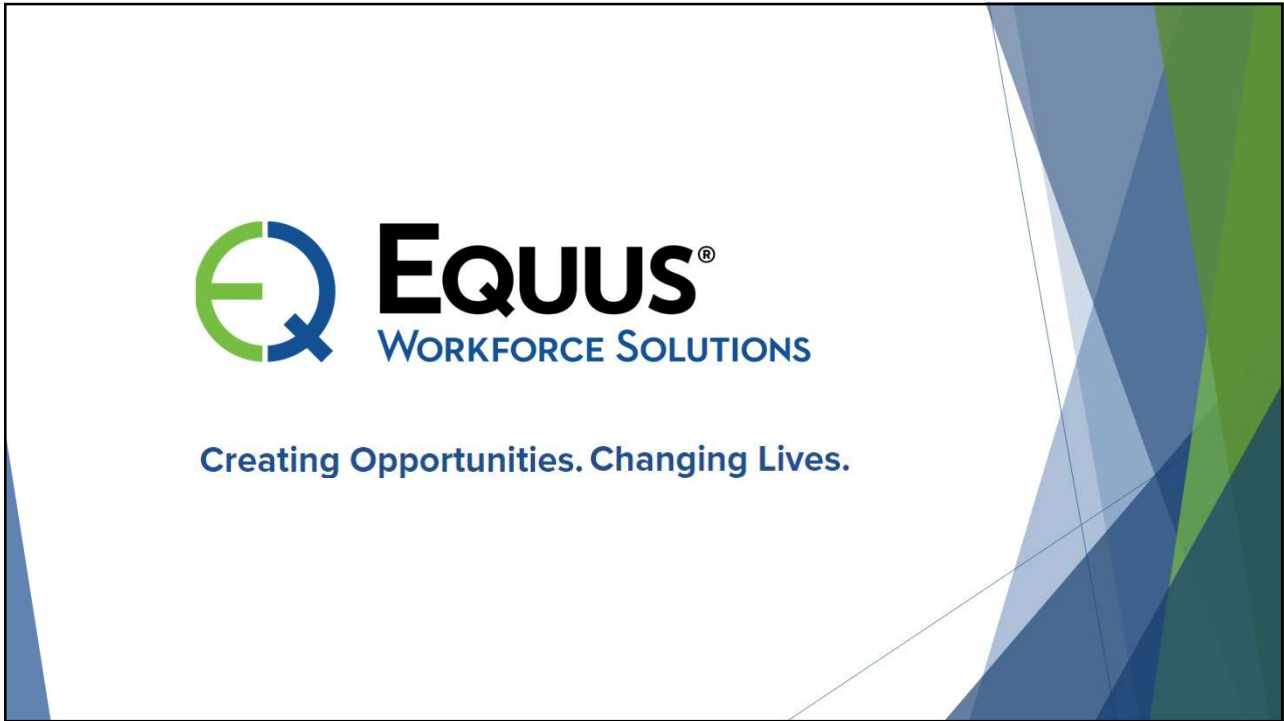
PUBLIC COMMENT

There was no public comment.

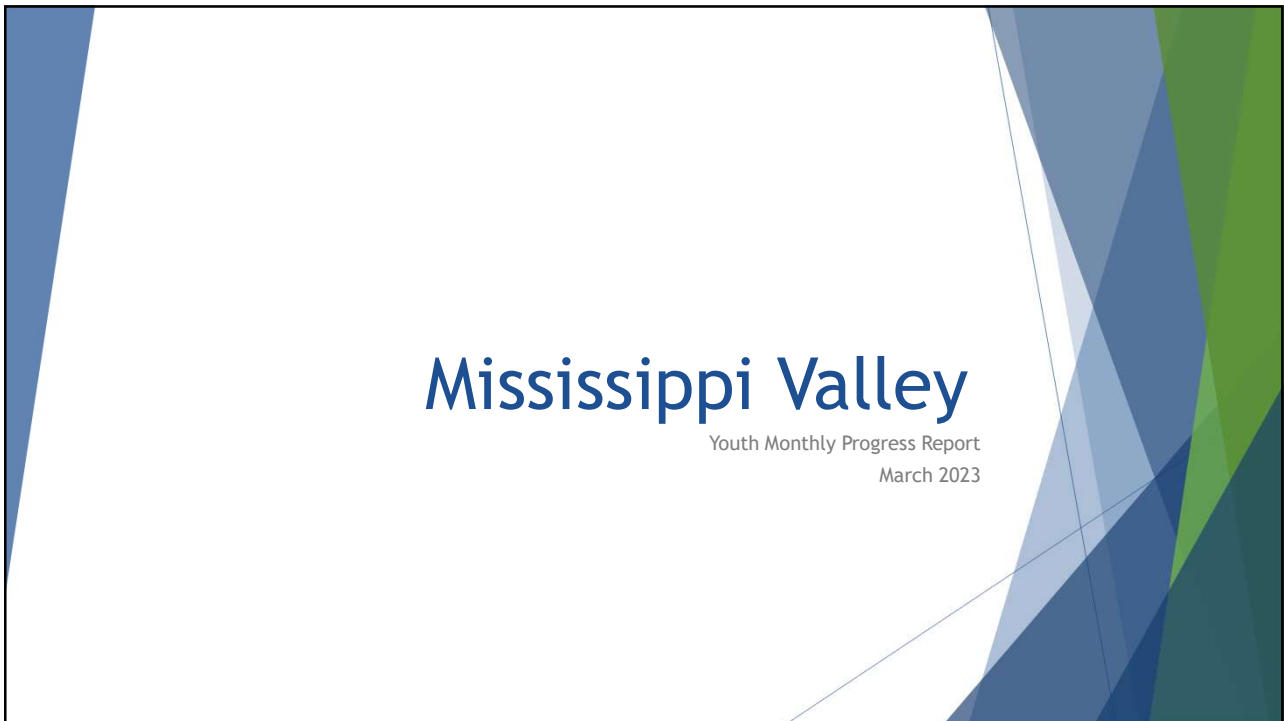
ADJOURN

Matheson made a motion to adjourn, seconded by Ruberg and the motion carried. Nye adjourned the meeting at 5:15 p.m.

Youth Report



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Outreach

- Rosecrance Lifeskills Center-will move to every other month-reoccurring
- Unity Point
- Lee County Economic Development & True Colors
- Grimes Resource Fair
- Lee County Juvenile Detention Center
- STEM Night @ Danville Schools
- HiSED Orientations

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Out of School Youth Virtual Reality Career Exploration



- ▶ Employer contacts: 15
 - ▶ Grow Clinton, Comm. Healthcare, Headstart, City of Clinton, Renaissance Boutique, Grandma's Goody Jar
- ▶ Youth contacts: 10
 - ▶ Public Library, HiSET, YWCA, Family Resources, Victory Center, Voc Rehab, WIC Office, LSI
- ▶ Employers in attendance: 3
 - ▶ Custom-Pak, Maclean-Fogg, MercyOne Hospital
- ▶ Youth in attendance: 4
 - ▶ Plus 2 staff members from Northeast Community School District

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CAFFEINATE & CONNECT
LEARN WHAT WORK-BASED LEARNING CAN DO FOR YOU
JENNY'S DINER
517 N 2ND STREET
CLINTON IA 52732
MARCH 16, 2023 7AM-8 AM
RSVP: JAMIE.MCLAUGHLIN@IOWA.GOV

COFFEE TALK WITH IOWAWORKS
Enjoy some coffee and pastries on us!
Partnering for work-based learning
8:00 am Thursday, Mar. 30
Join us at: Java River
2528 Main St
Keokuk, Iowa

Coffee Talks

Davenport: Held in Clinton, no one attended
Burlington: Held in Keokuk, no one attended

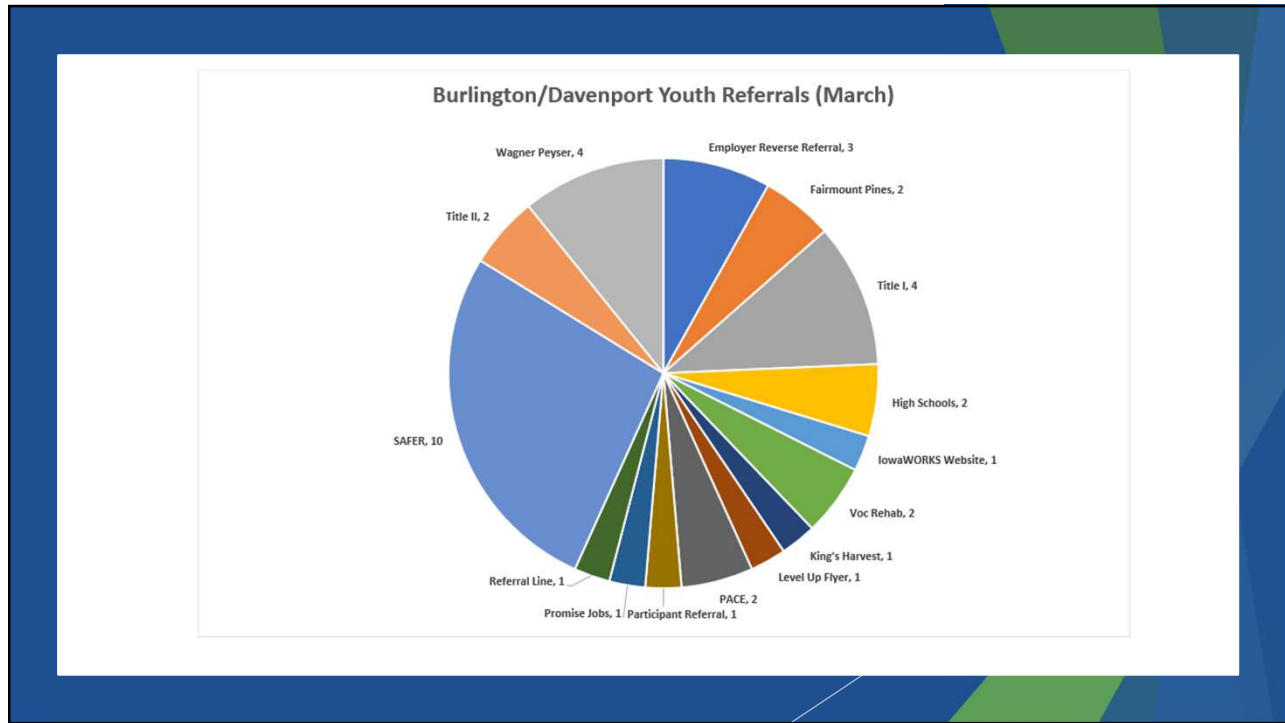
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Upcoming Events

- Virtual Reality Career Exploration Event May 3rd 1-3
 - Riverview Center Muscatine

PERFECT TIME FOR COFFEE
LEARN HOW WORK-BASED LEARNING BENEFITS YOUR BUSINESS!
iowaWORKS
MISSISSIPPI VALLEY
JOIN US
Coffee & Collaboration
Muscatine Waffle and Pancake House
303 E 2nd Street Muscatine, Iowa
April 12, 2023 7:00 A.M.-8:00 A.M.
RSVP jamie.mclaughlin@iwd.iowa.gov

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Enrollments

	March	YTD Actual	% of Goal (60)
In School Youth	0	10	
Out of School Youth	9	77	145%

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Occupational Skills Training

	March	YTD Goal	YTD Actual	% of Goal
Occupational Skills Training	1	15	22	146%

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Project Name	Survey Date	T-Did well and areas to improve
IA MISSISSIPPI VALLEY IOWA ADW	03/21/23	Everything was great and Tyler is amazing!!!
IA MISSISSIPPI VALLEY IOWA ADW	03/05/23	I think you guys are doing great, but you could try to guide those on the spectrum a bit better when it comes to finding a career that's right for them.
IA MISSISSIPPI VALLEY IOWA ADW	03/27/23	Kenzie was very professional and always welcomed me. She definitely deserves a raise by far the best person to work with in the building.
IA MISSISSIPPI VALLEY IOWA ADW	03/10/23	Needs to be more polite and respectful.
IA MISSISSIPPI VALLEY IOWA ADW	03/12/23	Staff helped me out on my CDL classes
IA MISSISSIPPI VALLEY IOWA ADW	03/09/23	Summits is always positive and helpful
IA MISSISSIPPI VALLEY IOWA ADW	03/11/23	This program has helped me get where I should be. Thank you.
IA MISSISSIPPI VALLEY IOWA ADW	03/09/23	Tyler Weger has been exceptional in assisting me with my job search as a dislocated worker. She has gone above and beyond in assisting me!!
IA MISSISSIPPI VALLEY IOWA ADW	03/23/23	You guys did well.

93.63% Customer Satisfaction Rate

27 Surveys completed

Legacy in Action

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Youth Elements

These are youth activities that were opened new for the month

March Youth Elements	Service	Number of Services Provided	Youth Impacted
1	Tutoring, study skills training, dropout prevention	0	0
2	Alternative secondary school services	0	0
3	Paid and unpaid work experience	3	3
4	Occupational skills training	0	0
5	Education offered concurrently with workforce preparation	0	0
6	Leadership development	4	4
7	Support Services	51	33
8	Adult mentoring	0	0
9	Follow-up services	6	5
10	Comprehensive guidance and counseling	0	0
11	Financial literacy education	3	3
12	Entrepreneurial skills training	0	0
13	Services that provide labor market information	63	55
14	Postsecondary preparation and transition activities	0	0

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Youth Elements Program Year to Date

PY22	Service	Number of Services Provided	Youth Impacted
1	Tutoring, study skills training, dropout prevention	6	6
2	Alternative secondary school services	4	4
3	Paid and unpaid work experience	16	16
4	Occupational skills training	22	22
5	Education offered concurrently with workforce preparation	0	0
6	Leadership development	16	16
7	Support Services	312	186
8	Adult mentoring	0	0
9	Follow-up services	98	57
10	Comprehensive guidance and counseling	0	0
11	Financial literacy education	7	7
12	Entrepreneurial skills training	0	0
13	Services that provide labor market information	477	424
14	Postsecondary preparation and transition activities	1	1

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Stipends/Incentives

Stipends-paid out for attendance for high school or high school equivalency or class related to 14 elements

- ▶ 38 paid out

Incentives-paid out for measurable skills gain, achievement of basic skills, completion of a goal, FEO credits, perfect attendance for employment, employed after exit

- ▶ 17 paid out

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Virtual Reality Training

- ▶ Report

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Challenges

1. One participant (21. OSY, Henry County) was a Promise Jobs referral and initially seemed very eager in seeking employment. Since then, she has not followed through with any of the applications I have sent her way and has seemed obstinate. She does not have transportation of her own and relies on others, but will not be proactive in communicating her travel needs ahead of time to whoever is providing her transportation so that she can make the appointments we have set together and now have had to cancel multiple. When I offer her transportation assistance through the public bus system or other method, she refuses and stated she did not like being on a strict schedule and didn't want to have to call ahead of time to schedule rides. At this point, she is essentially refusing any of the suggestions or help I am trying to provide her.

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Outcomes

- 1 OJT started
- 1 Phlebotomy certificate
- 1 HiSED completion
- 10 Unsubsidized employment
- 1 High school diploma
- 3 MSG
- 2 Credentials

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Participant Highlights

- ▶ OSY, Des Moines County, started an OJT with a local insurance agent and is doing very well. She is also a HISED student, with only one subject left to pass. She has scheduled the official test with me and is set to take that next week. She has been very communicative with me and very proactive about getting things done.
- ▶ Clinton County ISY, participant in school at Gateway in Clinton, Iowa finished all high school requirements and received diploma.

Virtual Reality Metrics

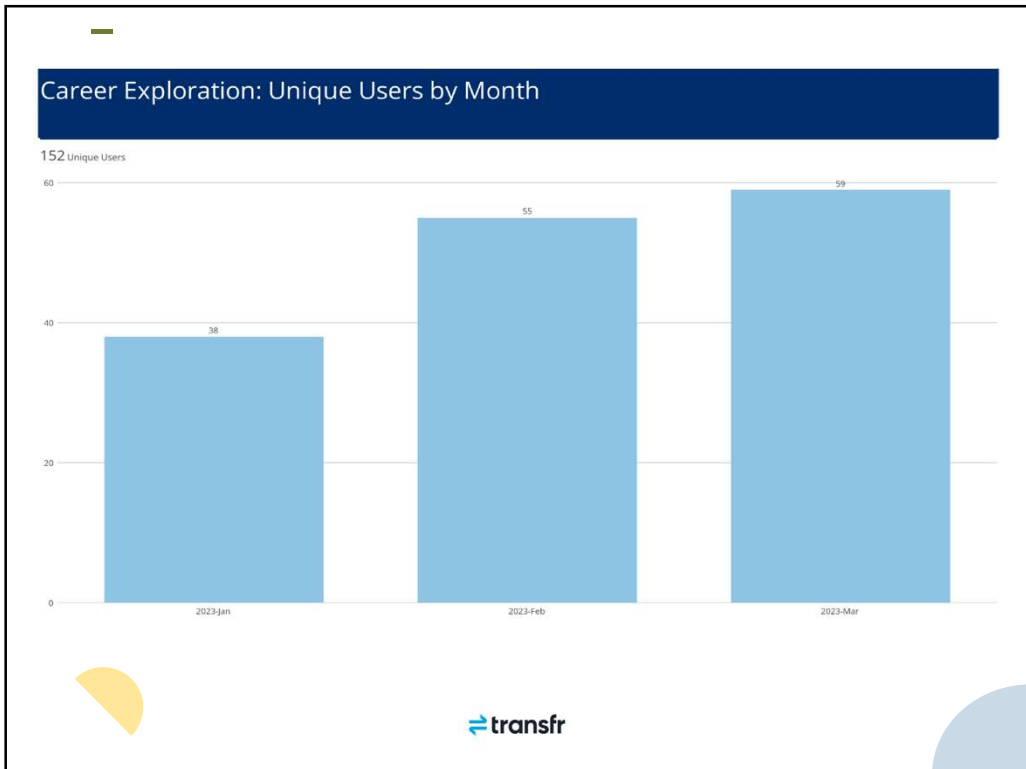


Quarterly Business Review

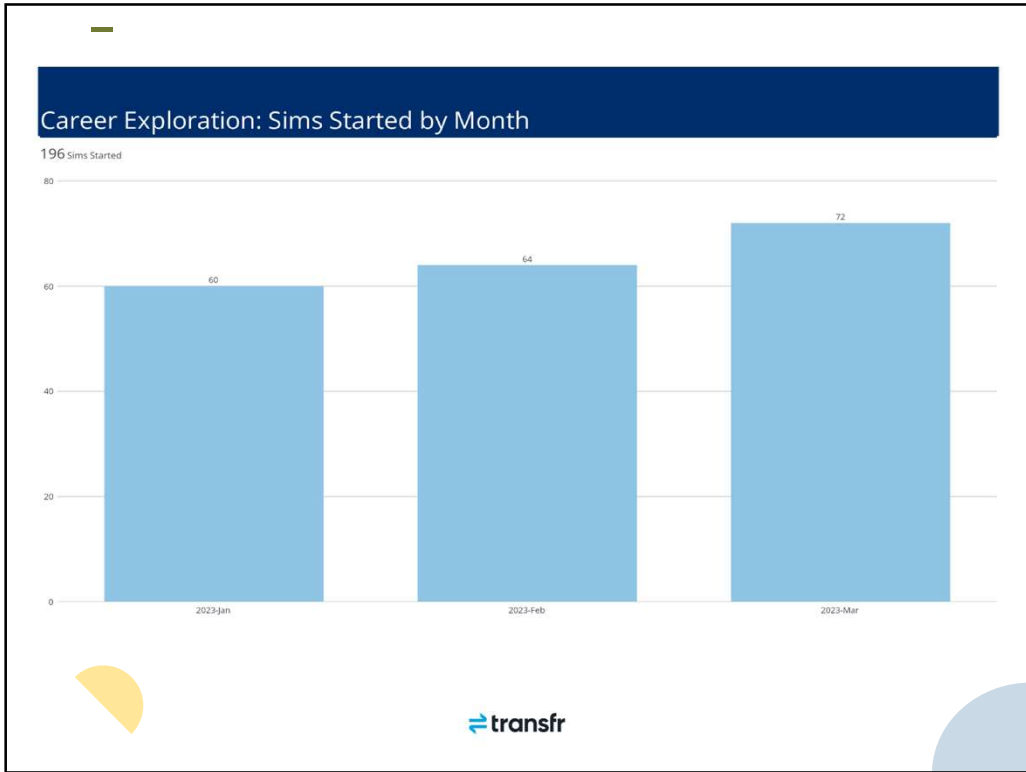
This report summarizes key metrics for Equus - Mississippi Valley Workforce Development Board.



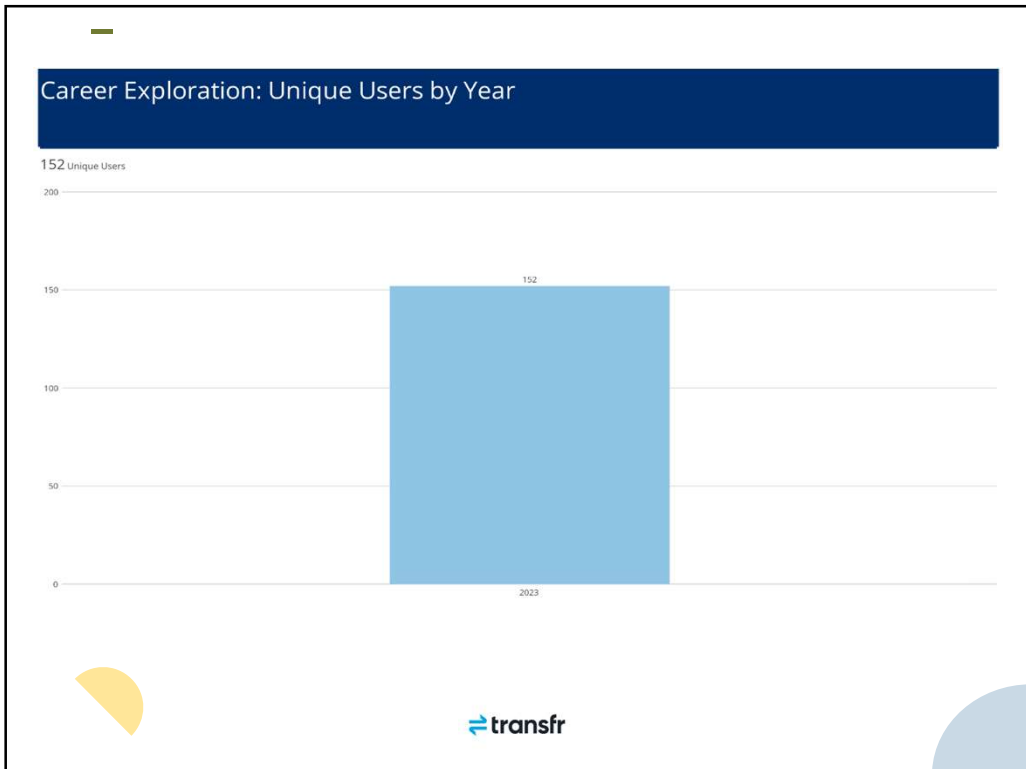
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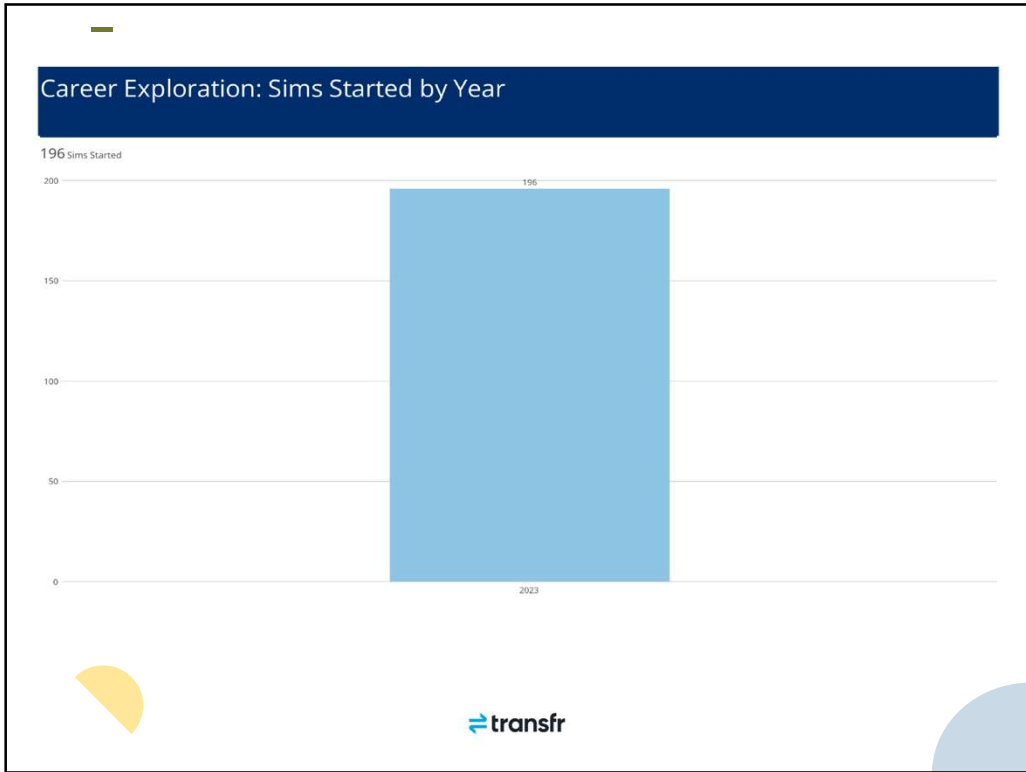
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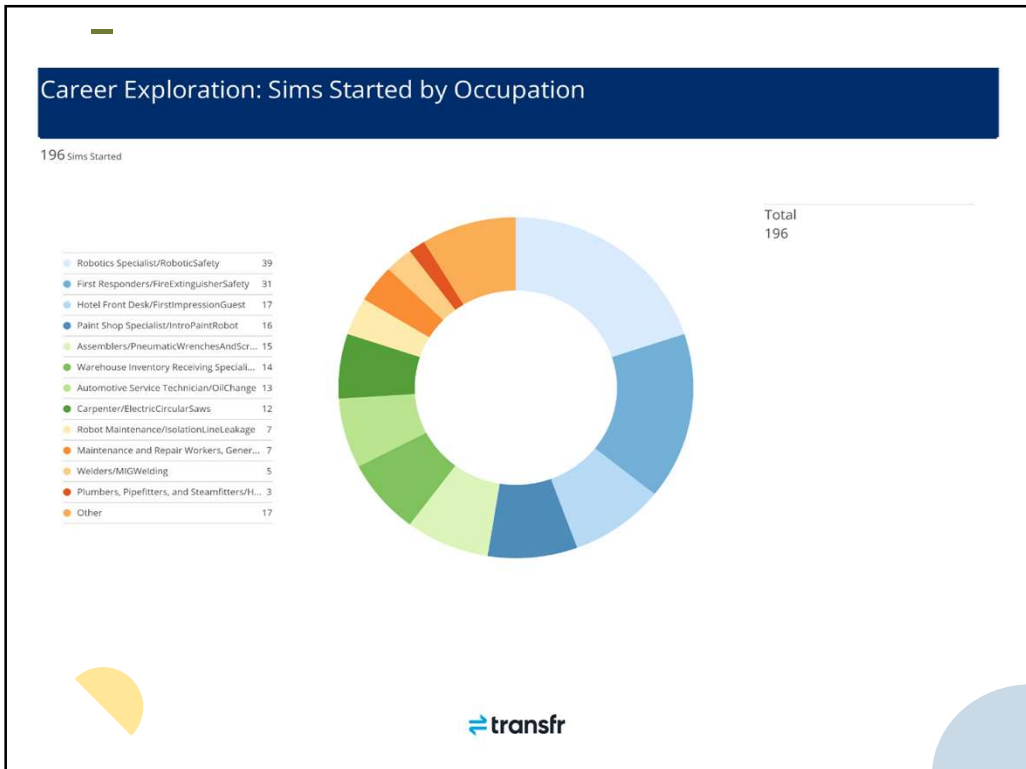
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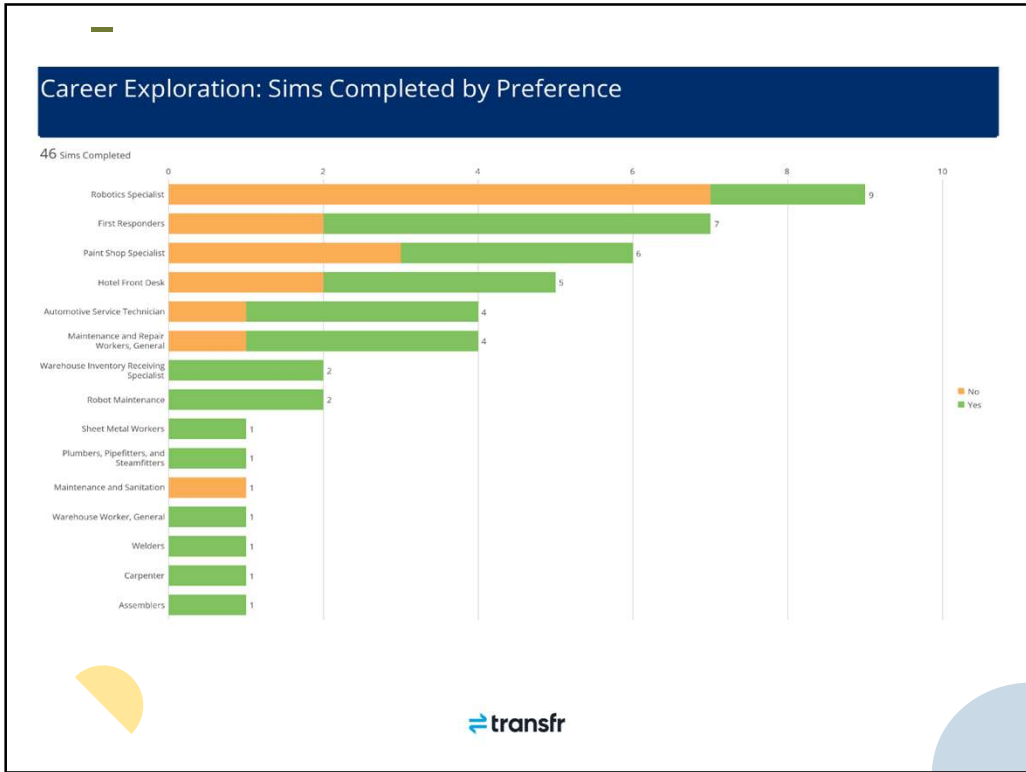
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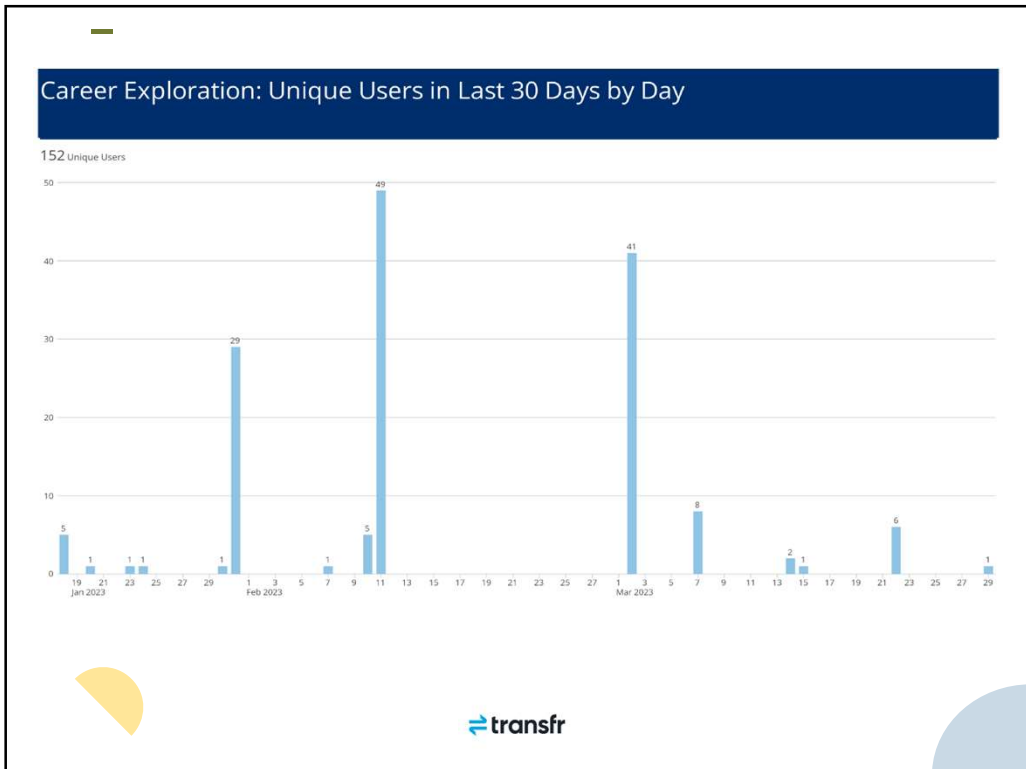
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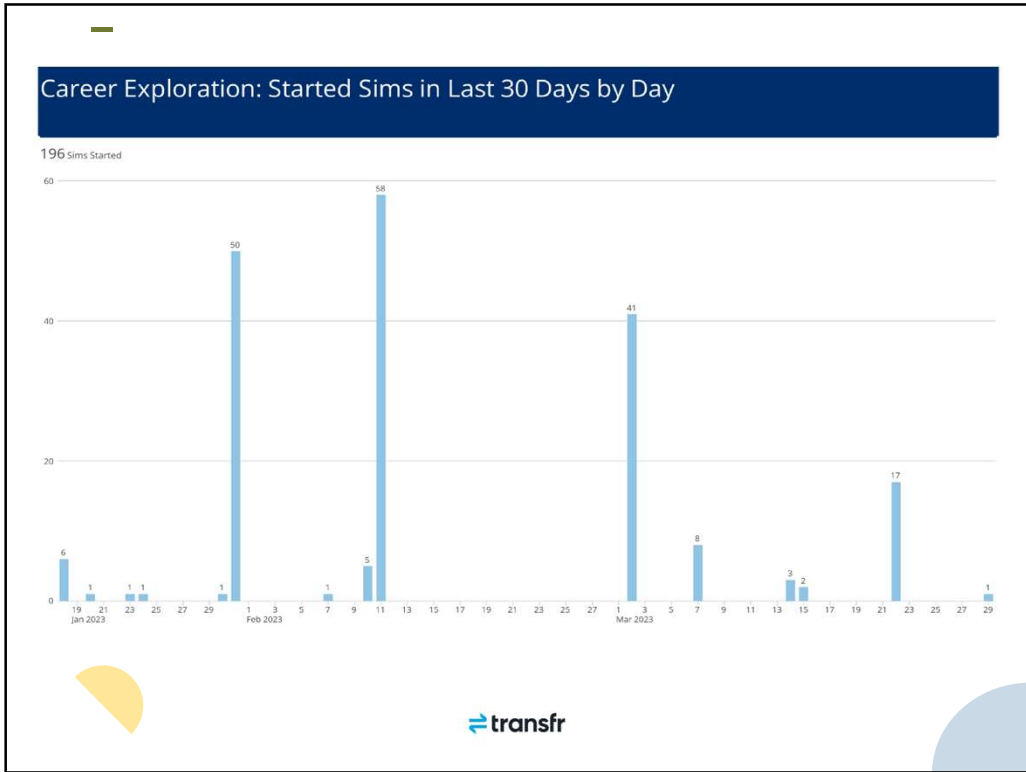
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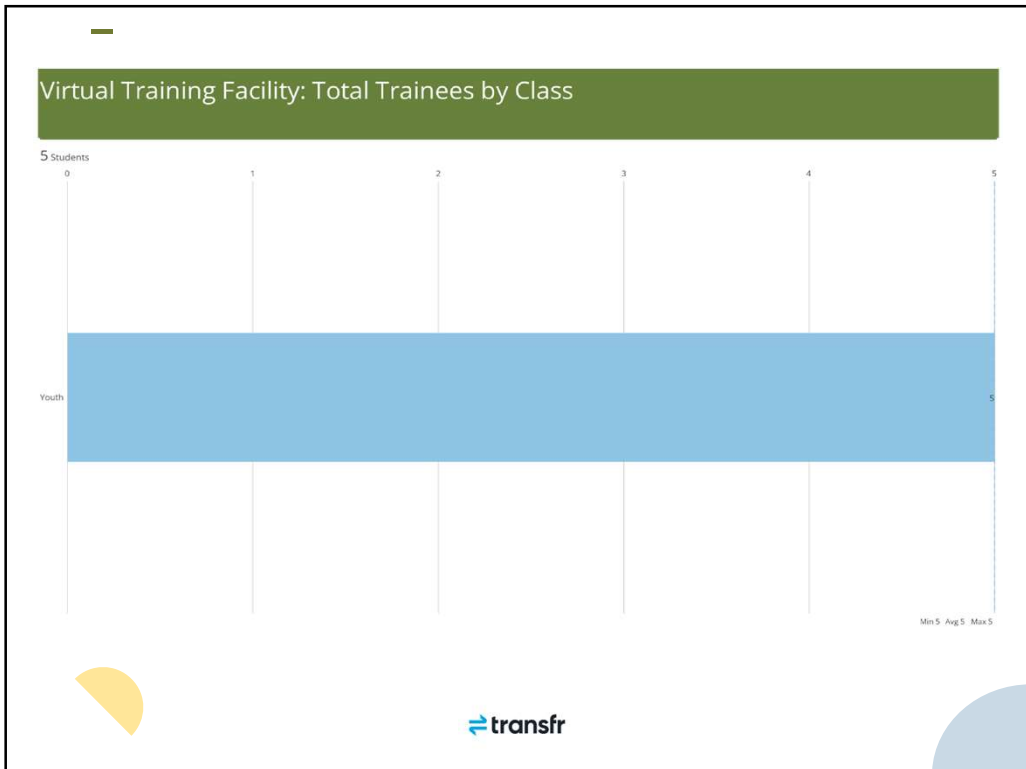
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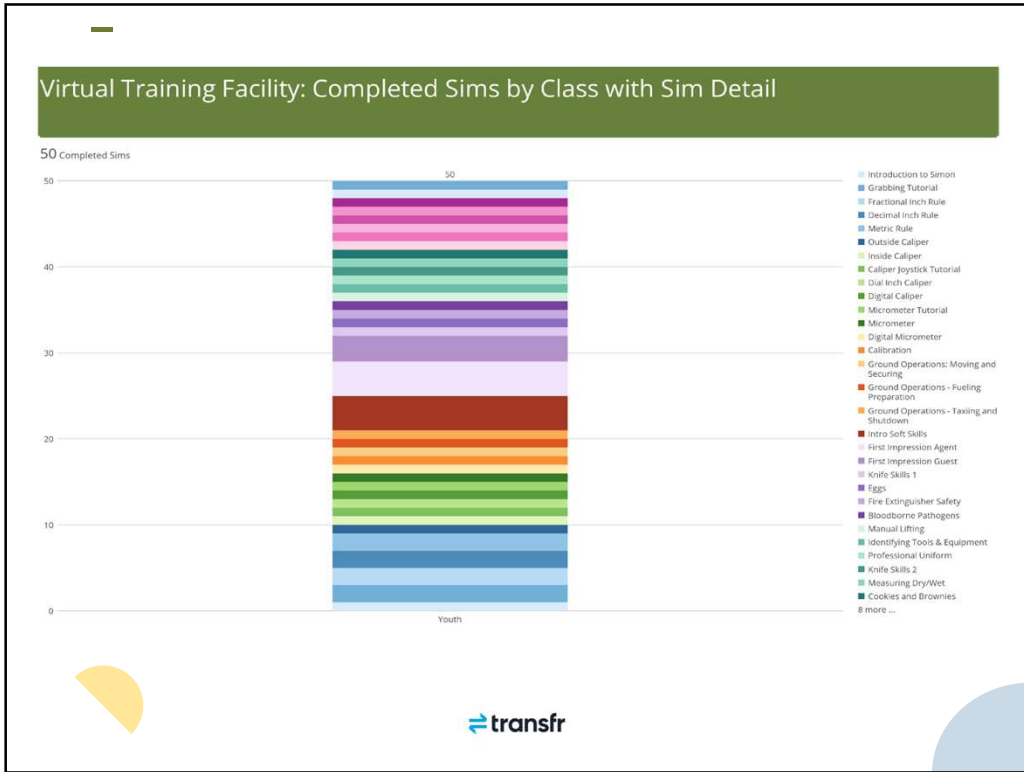
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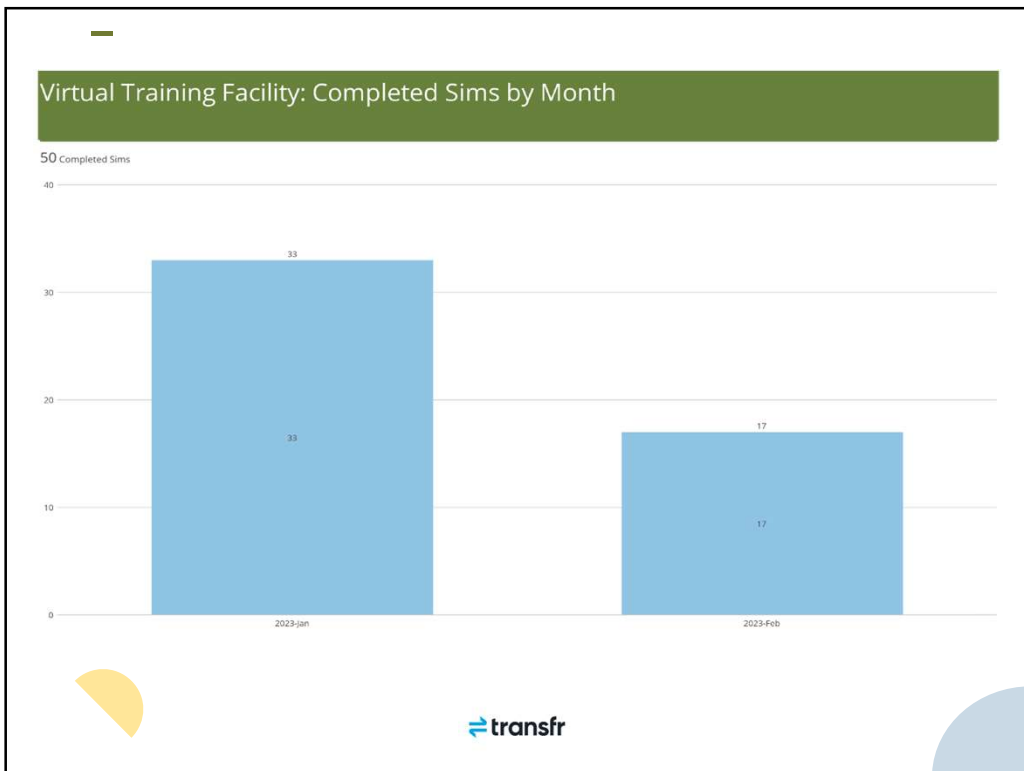
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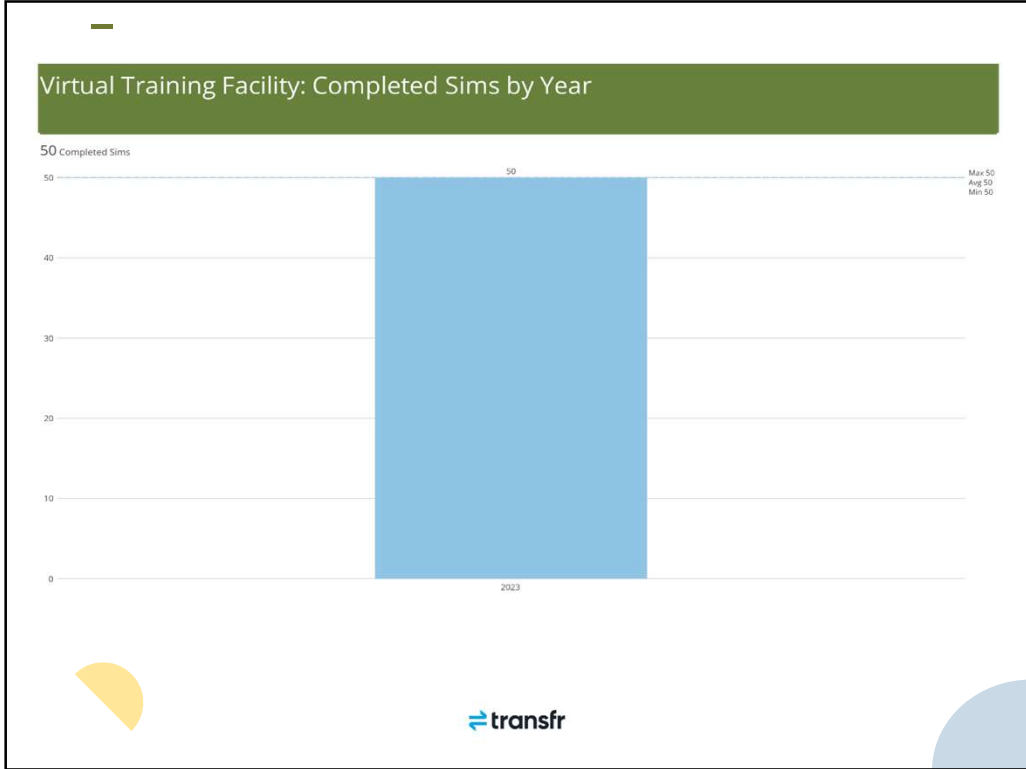
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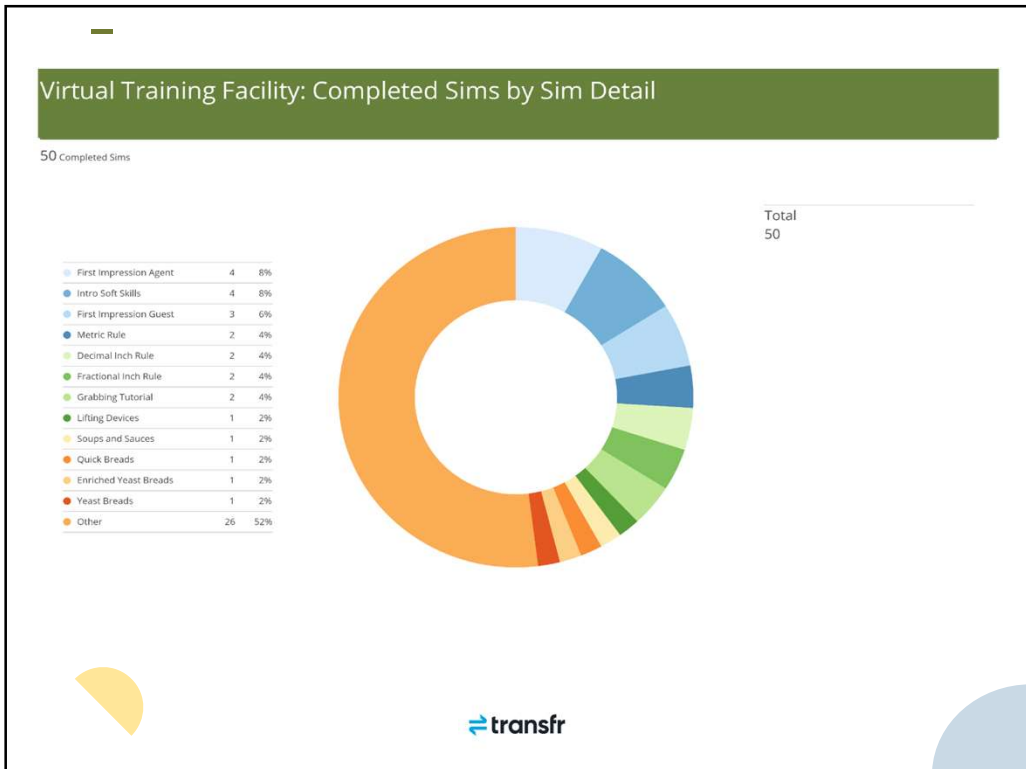
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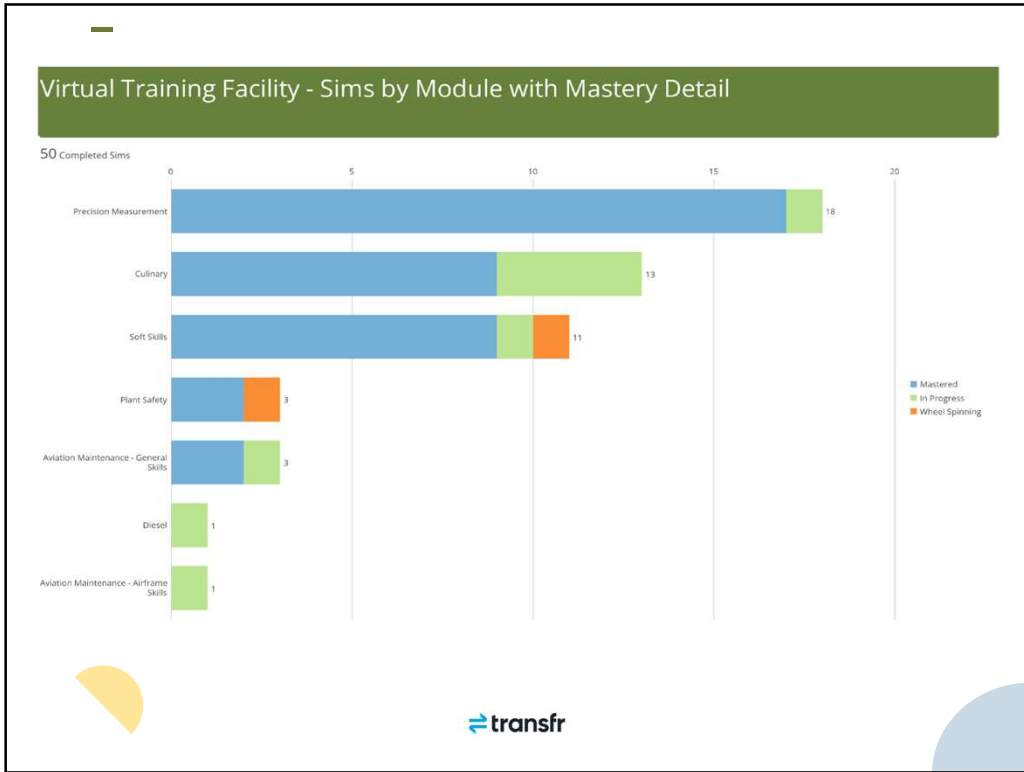
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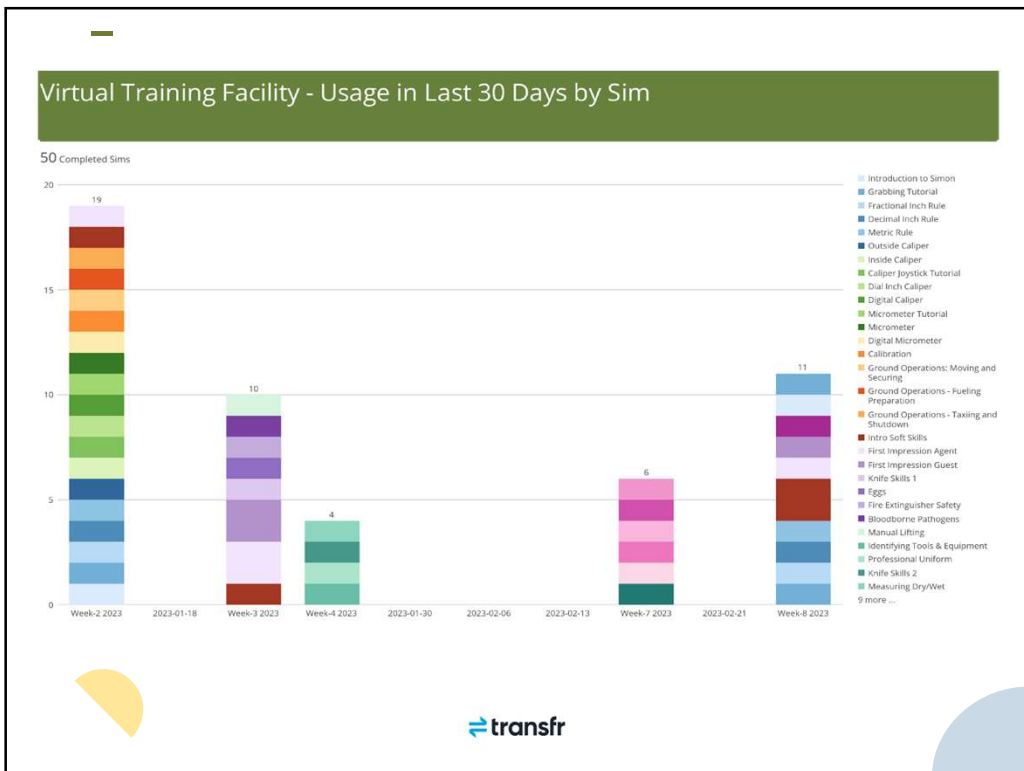
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Youth Eligibility & LMI

WIOA Youth Eligibility

A. Out-of-School Youth (OSY) Eligibility

1. To be provided services under the youth funding stream as an out-of-school youth (OSY), the individual must be:
 - a. Not attending any school as defined under State law.
 - i. Individuals attending Adult Education provided under WIOA Title II, YouthBuild, or Job Corps are also classified as out-of-school youth
 - b. Not younger than age 16 or older than age 24; and
 - c. One or more of the following:
 - i. school dropout
 - ii. within the age of compulsory school attendance, but has not attended school for at least the most recently completed school year calendar quarter
 - iii. a recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is also either one of the following:
 - I. Basic Skills Deficient, or
 - II. An English Language Learner
 - iv. offender
 - v. homeless individual, a homeless child or youth aged 16 to 24, or a runaway
 - vi. individual in foster care or has aged out of the foster care system or who has attained 16 years of age and left foster care for kinship, guardianship, or adoption, a child who is likely to remain in foster care until 18 years of age, or in an out-of-home placement
 - vii. pregnant or parenting
 - viii. individual with a disability
 - ix. low-income individual or person living in a high-poverty area, requiring additional assistance to enter or complete an educational program, or to secure or hold employment
1. Per 20 CFR § 681.250 for OSY, only those youth who are the [recipient](#) of a [secondary school](#) diploma or its recognized equivalent and are either [basic skills deficient](#) or an [English language learner](#), and youth who require additional assistance to enter or complete an educational program or to secure or hold employment, must be low-income. All other OSY meeting OSY eligibility under [§ 681.210\(c\)\(1\)](#), (2), (4), (5), (6), (7), and (8) are not required to be low-income.

B. In-School Youth Eligibility

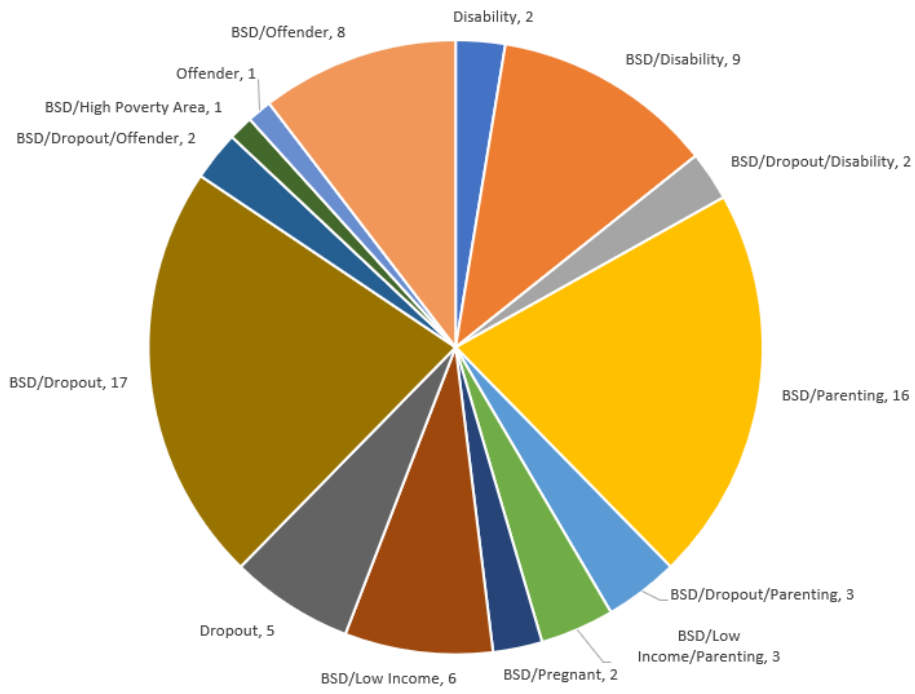
1. To be provided services under the youth funding stream as an in-school youth (ISY), the individual must be:
 - a. Attending school (as defined by State law)
 - b. Not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21
 - c. A low-income individual; and
 - d. One or more of the following:
 - i. basic skills deficient
 - ii. English Language Learner
 - iii. offender
 - iv. homeless individual, a homeless child or youth aged 16 to 24, or a runaway
 - v. individual in foster care or has aged out of the foster care system or who has attained 16 years of age and left foster care for kinship guardianship or adoption, a child who is likely to remain in foster care until 18 years of age, or in an out-of-home placement
 - vi. pregnant or parenting
 - vii. individual with a disability
 - viii. an individual who requires additional assistance to complete an educational program or to secure or hold employment
- Not more than 5% of total in-school youth enrolled in the youth program can be enrolled under the “individual who requires additional assistance” component. The calculation is based on all in-school youth

WIOA 14 Youth Program Elements

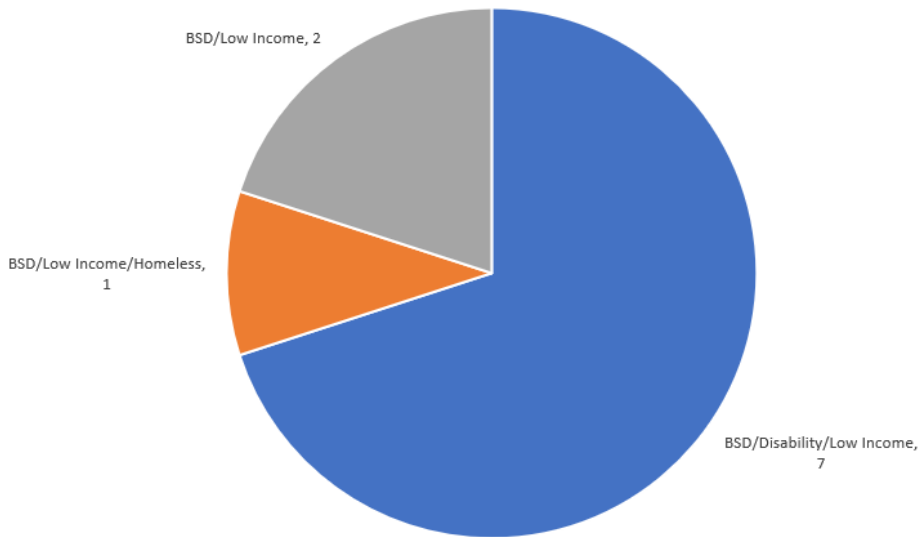
Programs must be able to provide access to each of the fourteen (14) WIOA youth program elements either directly or through collaboration with other organizations or through referral. Services accessed by a WIOA youth participant will depend upon the needs and goals identified by the participant and case manager as documented in the participant's ISS. Proposals should outline how each of the program elements will be made available to youth that need them.

1. **Tutoring, Study Skills Training, Instruction, and Dropout Prevention** activities that lead to completion of a high school diploma or recognized equivalent.
2. **Alternative Secondary School and Dropout Recovery Services** assist youth who have struggled in traditional secondary education or who have dropped out of school.
3. **Paid and Unpaid Work Experience** is a structured learning experience in a workplace and provides opportunities for career exploration and skill development; the work experience definition includes summer employment, pre-apprenticeship, internships, job shadows and on-the-job training opportunities.
4. **Occupational Skills Training** is an organized program of study that provides specific skills and leads to proficiency in an occupational field.
5. **Education Offered Concurrently with Workforce Preparation** is an integrated education and training model combining workforce preparation, basic academic skills, and occupational skills.
6. **Leadership Development Opportunities** encourage responsibility, confidence, employability, self-determination, and other positive social behaviors.
7. **Supportive Services** enable an individual to participate in WIOA activities. Examples include assistance with transportation, books, work-clothing, tools, childcare, legal aid services and other supports. Service providers should establish linkages with entities that can provide non-WIOA funded supportive services.
8. **Adult Mentoring** is a formal relationship between a youth and an adult mentor with structured activities where the mentor offers guidance, support, and encouragement.
9. **Follow-up Services** are provided following program exit to help ensure youth succeed in employment or education.
10. **Comprehensive Guidance and Counseling** provides individualized counseling to participants, including drug/alcohol and mental health counseling.
11. **Financial Literacy Education** provides youth with the knowledge and skills they need to achieve long-term financial stability.
12. **Entrepreneurial Skills Training** provides the basics of starting and operating a small business and develops entrepreneurial skills.
13. **Services that Provide Labor Market** Information offer employment and labor market information about in-demand industry sectors or occupations.
14. **Postsecondary Preparation and Transition Activities** that help youth prepare for and transition to postsecondary education and training.

PY 22 Out of School Youth (OSY) Eligibility/Barriers



PY 22 In School Youth (ISY) Eligibility/Barriers





Virtual Reality Career Exploration Event

May 3rd, 2023 1:00PM–3:00PM

Riverview Center
1–51 Harbor Dr, Muscatine, IA 52761

TIRED OF THE SAME OLD JOB TALKS?

GET HANDS-ON EXPERIENCE USING OUR VR HEADSETS. YOU ARE IN CHARGE OF YOUR FUTURE, HAVE SOME FUN WHILE LEARNING WHAT OPPORTUNITIES EXIST. YOUNG ADULTS 16–24 ARE THE FOCUS OF THIS EVENT, BUT ALL ARE WELCOME.

CONTACT US :

CALL: 563.445.3200 EXT 43331

TEXT: 563–265–1944

EMAIL: DASHAWN.BANKS@IWD.IOWA.GOV

iowaworks.gov



Equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. by emailing associate@mississippivalleyworkforce.org For deaf or hard of hearing, use Relay 711.