



Mississippi Valley Workforce Development Board

Youth Committee Meeting Agenda

Monday, September 11, 2023, at 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83601949703?pwd=RCszWjdQeU1ONlZKYnB3aUxRa2VZZz09>

Meeting ID: 836 0194 9703

Passcode: 548009

One tap mobile: +13052241968,,83601949703# US

Called to Order

Jacob Nye

Roll Call

Tyler Lanz

*Consent Agenda

Jacob Nye

Excused Absences

Approval of Agenda

Approval of Previous Meeting Minutes

STANDING REPORTS

Equus Youth Report (page 4)

Kendra Schaapveld

Virtual Reality Metrics Report

Kendra Schaapveld

NEW BUSINESS

Q4 Performance (Page 12)

Mandy Tripp

WCA Update

Miranda Swafford

Other Business

Public Comment

Adjourn

Jacob Nye

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodation is available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at assistant@mississippivalleyworkforce.org or at 1-844-967-5365 option 2.



Mississippi Valley Workforce Development Board

Youth Committee Meeting Minutes

Monday, August 14, at 4:00 p.m., via Zoom

Members Present: Jacob Nye, Rebecca Ruberg, Regina Matheson, Heather Halbrook, and Martha Bell

Members Absent: Charlene Fitzgerald (unexcused), Carol Reynolds (unexcused), Andy Sokolovich (unexcused)

Staff Present: Andrea Taylor, Strategic Partnership Specialist and Tyler Lanz, Communications Assistant

CEO Present: None

Equus Staff: Kendra Schaapveld, Title One Director, Taylor Longstreth, Title One Operations Manager, and Tabytha Seigfried, Quality Assurance

One-Stop Operator: Nick Clayton

CALLED TO ORDER

Nye called the meeting to order at 4:00 p.m.

QUORUM

There was a quorum to conduct business.

CONSENT AGENDA

The consent agenda included approval of the agenda and approval of previous meeting minutes.

Reynolds, Sokolovich, and Fitzgerald were listed as unexcused absences. Ruberg made a motion to approve the consent agenda, seconded by Matheson, motion carried.

EQUUS JULY YOUTH REPORT

Schaapveld reviewed current outreach strategies and highlighted a new partnership with Genesis Health Systems' GAIN Camp (Genesis Awareness in Nursing). Schaapveld reported 10 out-of-school youth enrollments and 0 in-school youth enrollments for July, 1 entered into Occupational Skills Training, and 2 entered into Work-Based Learning. 7 stipends and 13 incentives were paid out in July. Schaapveld also reported outcomes for July: 3 CNA, 1 Event Management and Design, 1 Phlebotomy Tech, 1 HiSED, and 6 unsubsidized employments. The customer satisfaction survey was 94.29% in July. Schaapveld advised that they received fewer surveys than usual due to issues with the link, which have been resolved. Schaapveld presented two participant highlights, including a new partnership with IBEW to develop a WEP with Tri-City Electric and a participant who obtained their CNA and entered Nursing school at Eastern Iowa Community College.

VIRTUAL REALITY METRICS REPORT

Schaapveld stated they had 3 unique users this month for Career Exploration. 5 Sims started with 3 completed. 8 youths started in the Virtual Training Facility and completed 51 simulations. Schaapveld advised they have added an Adult classroom to the Virtual Training Facility in an effort to branch out

and use the headsets for more than just work experiences. 1 adult started in the Virtual Training Facility and completed 5 simulations. Nye asked about the completed sims by mastery detail and next steps for individuals who are “stuck.” Schaapveld advised they have the option to start over and try again or quit.

CLINTON YOUTH EVENT UPDATE

Lanz reported that there will be a youth career exploration event on October 4, 2023 at the Advancement Center in Clinton, IA from 2:30-6:30 p.m. Youth will have the opportunity for hands-on career exploration using a CDL simulator, Welding simulators, Construction simulators, and Virtual Reality headsets.

OTHER BUSINESS

Nye discussed that he will reach out regarding the Southeast Iowa High School Trades Expo coming up in November.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Matheson made a motion to adjourn, seconded by Ruberg and the motion carried. Nye adjourned the meeting at 4:18 p.m.

Equus Youth Report

Outreach

Youth Outreach Specialist continues to be present in the community. He cultivates his relationships with various special education teachers, IJag teachers, and community providers. Coming up in the next month, he will be presenting in the schools, present in the Davenport Public Library on Wednesdays at the Main Street Branch until Clinton HiSET starts back up, and presenting to the One Eighty group. We continue to see participants complete the iLegacy job readiness program as that workshop is held weekly. Coming up in October in Clinton, the program is partnering with the board staff to put on a “You Choose” event, for youth to tryout new careers!

Performance

The second month of the program year saw 3 in school youth enrolled and 8 out of school youth enrolled. The enrollment goal is currently at 35% completed. 10 youth enrolled into school achieving 92% of the goal for the program year. We would expect August to have higher enrollment and school enrollment as it is the start of the semester.

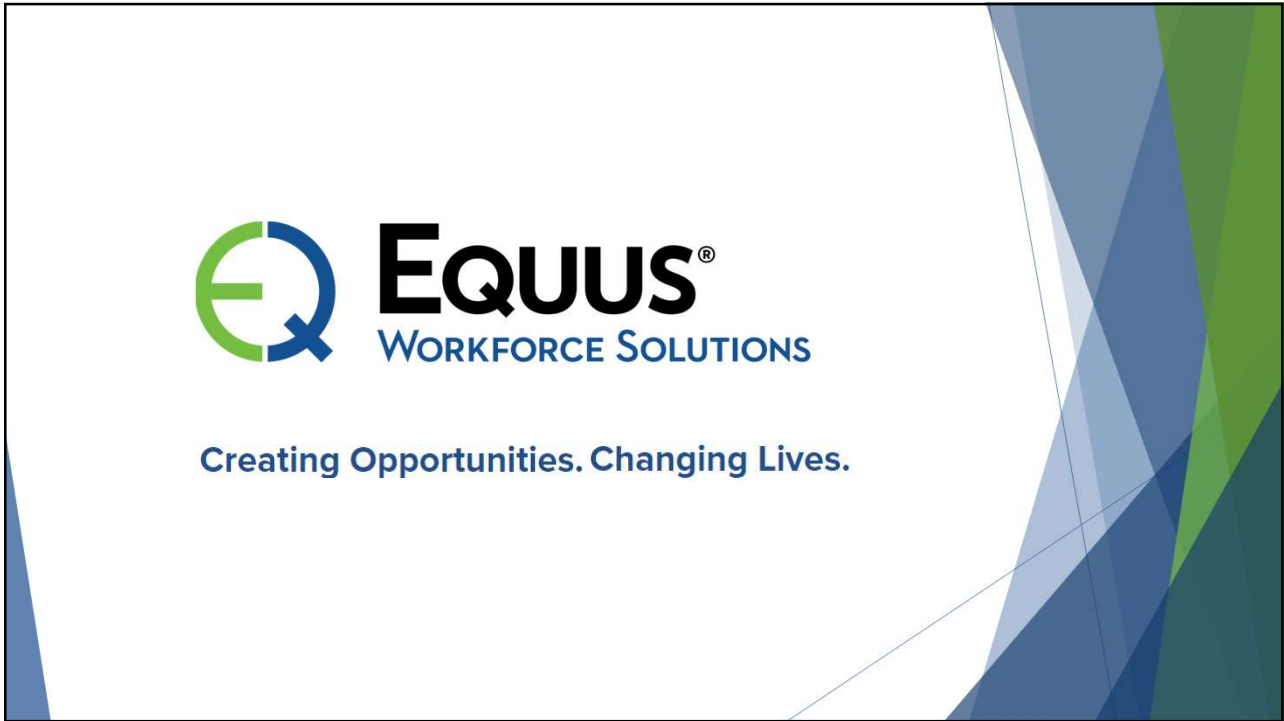
Work-based learning saw 2 youth enter placements in August. 1 in school youth began an internship and one out of school youth began a work experience. This brings the overall performance to 15% of the achieved deliverable for the program year.

Program customer service continues to perform above expectations at 97.37% customer satisfaction rate. There were 26 surveys completed. This was much higher turnout than last month.

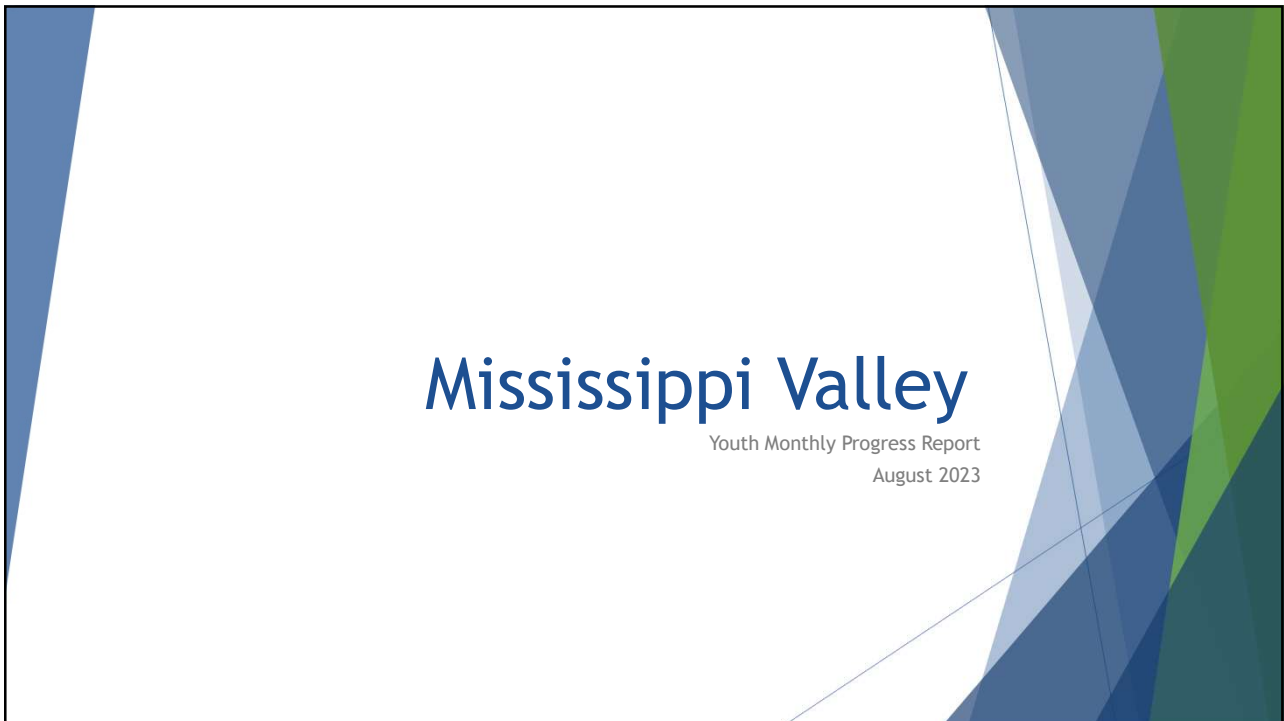
The youth program is delivered via 14 specific elements. Most services continue to relate to support services, labor market information, and occupational skills training.

Challenges

We continually hear that the enrollment process should not be a barrier. The documentation required is extensive. Often, we find that youth do not have all the paperwork necessary to enroll. Or, because of the data validation required by the Department of Labor, it may not be required at enrollment, it is required once they are enrolled, so it is easier to get before they are enrolled. If we cannot get it prior to enrollment, then we need to evaluate whether to enroll because of data validation. Participant follow through is also a major limitation. It can also take months to establish a work-based learning opportunity and sometimes individuals obtain employment elsewhere and do not tell us. Participant mental health and family are also challenging to navigate.



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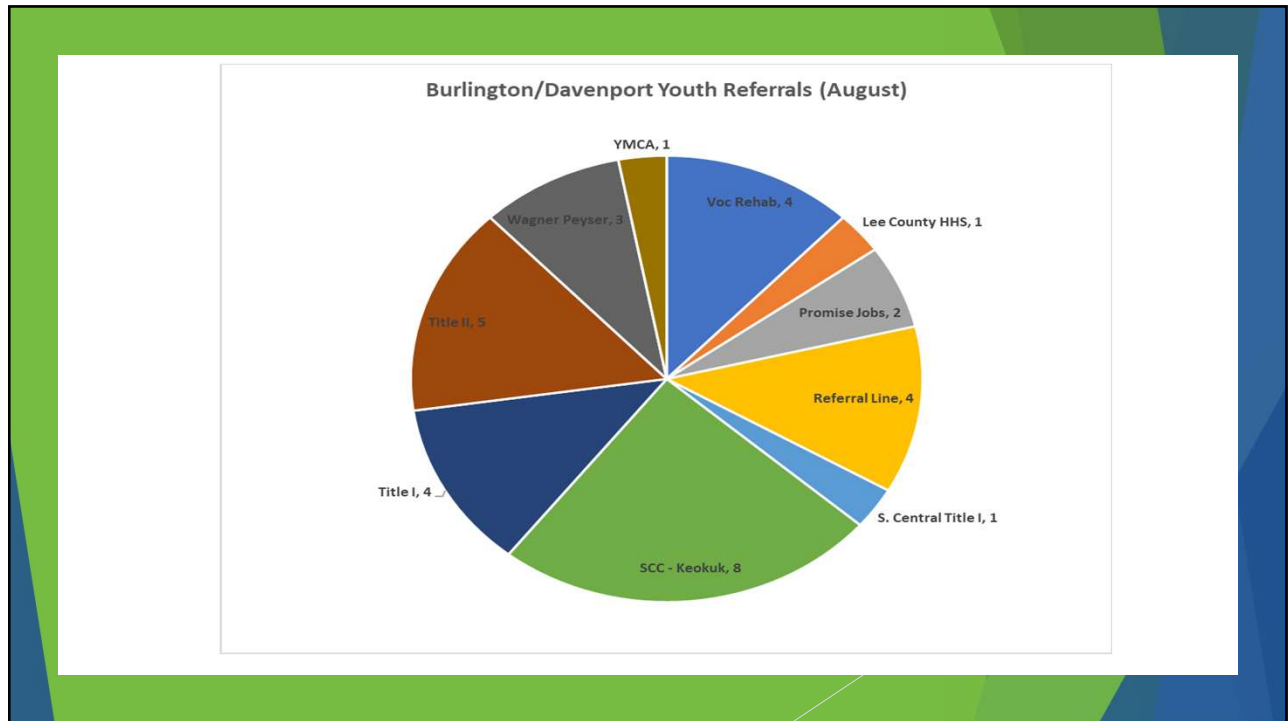


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Outreach

- Goodwill @ North Park Mall
- Henry County services
- Lee County Juvenile Detention Center
- Maquoketa Drive-In, Back to School Event
- QC Success Fair
- Southeastern Community College
- Des Moines County Inner Agency Meeting

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Performance

Enrollments	August	YTD Actual	% of Goal (60)
In School Youth	3	3	
Out of School Youth	8	18	35%

Occupational Skills Training	August	YTD Goal	YTD Actual	% of Goal
Occupational Skills Training	10	12	11	92%

Work-Based Learning	August	YTD Goal	YTD Actual	% of Goal
Work-Based Learning	2	27	4	15%

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Caseload

Youth

- ▶ 120 Active
- ▶ 66 Follow Up
- ▶ 31 Average caseload
- ▶ 7 Exit
 - ▶ 4 Employed
 - ▶ 1 Unknown
 - ▶ 2 Not employed

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Cynthia is always kind and respectful, she shows interest in my educational progress, she has helped me on numerous occasions during my educational journey, I don't know what I would have done without the programs assistance.

Did not talk with anyone it was just correspondence through email.

Michaela s. Was a great worker, and advocate for not only getting me the skill set that I needed, but also was an inspiration to me with an upbeat personality .

My case worker is very helpful, and has went above and beyond to help me achieve my goals for CDL School

Provide me with great customer service

Sumita Amrik was amazing, I would recommend her to anyone. She was great to work with, explained everything and if I have questions, she has no problem answering. She is very polite.

Sumita Amrik, Provided me with outstanding guidance and support throughout the entire time I was going to school and provide me with many options to meet all of my needs.

97.37% Customer Satisfaction Rate

26 Surveys completed

Legacy in Action

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Youth Elements

These are youth activities that were opened new for the month

Youth Elements	Service	Services Provided in August	Youth Impacted in August	PY23 Services Provided	PY 23 Youth Impacted
1	Tutoring, study skills training, dropout prevention	3	3	3	3
2	Alternative secondary school services	0	0	0	0
3	Paid and unpaid work experience	2	2	4	4
4	Occupational skills training	10	10	11	11
5	Education offered concurrently with workforce preparation	0	0	0	0
6	Leadership development	0	0	0	0
7	Support Services	53	33	70	48
8	Adult mentoring	0	0	0	0
9	Follow-up services	5	5	9	8
10	Comprehensive guidance and counseling	0	0	0	0
11	Financial literacy education	0	0	0	0
12	Entrepreneurial skills training	0	0	0	0
13	Services that provide labor market information	71	59	112	101
14	Postsecondary preparation and transition activities	0	0	0	0

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Stipends/Incentives

Stipends-paid out for attendance for high school or high school equivalency or class related to 14 elements

- ▶ 16 paid out

Incentives-paid out for measurable skills gain, achievement of basic skills, completion of a goal, FEO credits, perfect attendance for employment, employed after exit

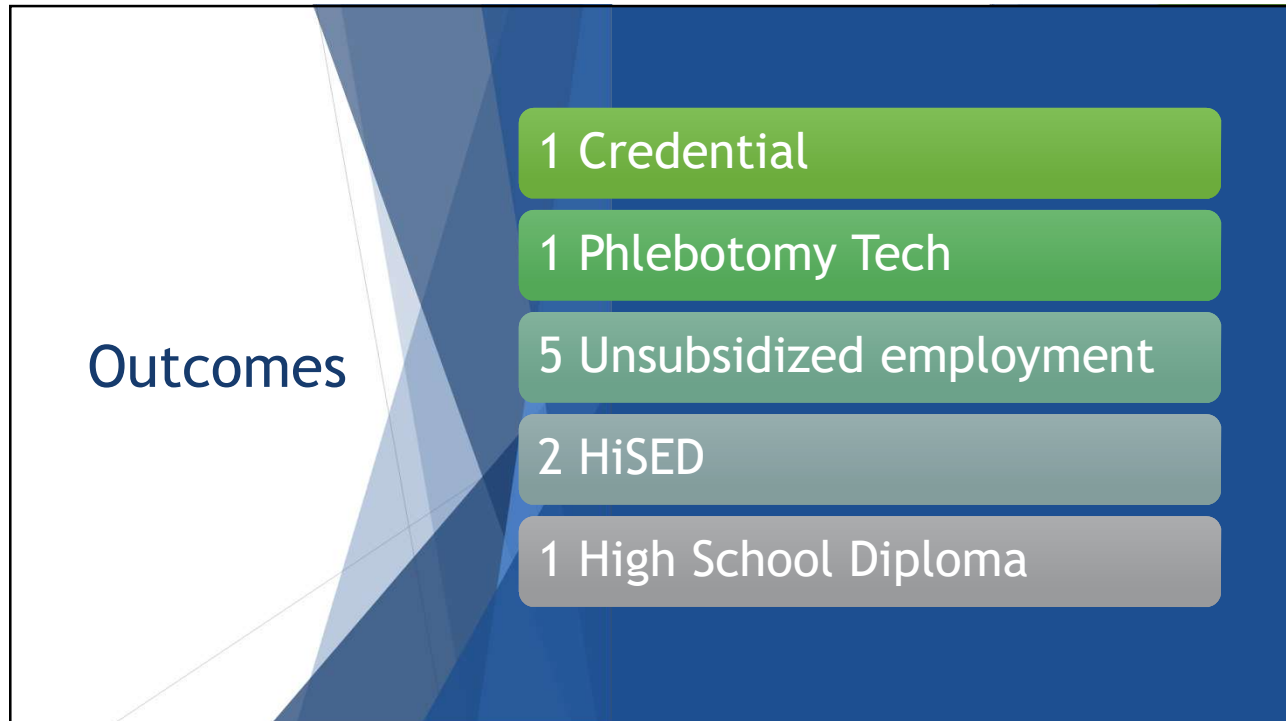
- ▶ 32 paid out

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Virtual Reality Training

- ▶ Report

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Participant Highlights

OSY, Des Moines County has continuously struggled with his mental health and other conditions. He has an Associate of Applied Science degree in CAD design, but we found that type of environment was overwhelming for him after his previous work experience ended after half a day. Since then, I've seen him open up in his communication. He tells me when he is struggling and is starting to be a better advocate for himself, as we have gotten him into a new Work Experience doing some clerical and data entry work. He seems more confident and hopeful for a future within some kind of data entry career, and has started doing his own research on different types of jobs available within this industry.

OSY, moved to the area from Florida a few years ago, working on high school equivalency online. She stopped attending online and decided to pursue her HiSED. She has been putting in few hours the past month, had knee surgery, she found her job on her own with Pizza Hut and she is gaining skills in customer service.

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Q4 Performance

Youth

Indicator	PY21			PY22				PY23	
	Required	Annual		Required	Q1	Q2	Q3	Q4	Required
Employment 2nd Qtr	73.0%	73.3%		73.0%	71.9%	68.90%	70.60%	72.10%	74.0%
Employment 4th Qtr	72.0%	93.8%		73.0%	80.0%	80%	63.20%	67.20%	74.0%
Median Earnings 2nd Qtr	\$3,600	\$4,016.0		\$3,700	\$3,454	\$3,376	\$3,696	\$3,299	\$3,800.00
Credential Attainment	59.0%	40.0%		52.0%	41.2%	44%	39.30%	43.30%	57.0%
Measurable Skills Gain	41.0%	21.4%		35.0%	24.3%	27.30%	44%	47.40%	36.0%

Program Year 2022 Quarterly Timeframes to be Reported

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Employment Rate Second Quarter After Ex	10/01/20 to 9/30/21	1/01/21 to 12/31/21	4/01/21 to 3/31/22	7/01/21 to 6/30/22
Employment Rate Fourth Quarter After Ex	4/01/20 to 3/31/21	7/01/20 to 6/30/21	10/01/20 to 9/30/21	1/01/21 to 12/31/21
Median Earnings Second Quarter After Ex	10/01/20 to 9/30/21	1/01/21 to 12/31/21	4/01/21 to 3/31/22	7/01/21 to 6/30/22
Credential Attainment Rate	4/01/20 to 3/31/21	7/01/20 to 6/30/21	10/01/20 to 9/30/21	1/01/21 to 12/31/21
Measurable Skill Gains	10/01/21 to 9/30/22	1/01/22 to 12/31/22	4/01/22 to 3/31/23	7/01/22 to 6/30/23