



Mississippi Valley Workforce Development Board

Youth Committee Meeting Agenda

Monday, August 8, 2022, at 5:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83923925051?pwd=EF0H1i03mZVFhvoVgKT6jUn7nsMJOE.1>

Meeting ID: 839 2392 5051 Passcode: 655847

One tap mobile: +13126266799,,83923925051# US

Called to Order	Jacob Nye
Roll Call	Phyllis Wood
*Excused Absences	Jacob Nye
*Approval of Agenda	Jacob Nye
*Approval of Previous Meeting Minutes	Jacob Nye
VR-WEP Update	Kendra Schaapveld
Equus June Youth Report	Kendra Schaapveld
GLETA Ideas	Phyllis Wood
Other Business	
Public Comment	
Adjourn	Jacob Nye

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact: Miranda Swafford director@mississippivalleyworkforce.org or at 319-759-8980.



Mississippi Valley Workforce Development Board

Youth Committee Meeting

Monday, July 11, 2022, at 5:00 p.m., via Zoom

Members Present: Jacob Nye, Heather Halbrook, Regina Matheson, Carol Reynolds, Patrick Stock, Ron Schaefer, and Andy Sokolovich

Members Absent: Rebecca Ruberg

Staff Present: Miranda Swafford, Executive Director, Elizabeth Rodriguez, Associate Director, and Phyllis Wood, Executive Assistant

CEO Present: Shane McCampbell

Equus Staff: Shannon Weaver, Operations Supervisor, Taylor Longstreth, Operations Supervisor, Tabytha Seigfried, Quality Assurance Specialist, Brett Schwoebel, Youth Career Planner

One-stop Operator: Robert Ryan

CALLED TO ORDER

Nye called the meeting to order at 5:01 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

Matheson made a motion to approve Ruberg absence, seconded by Sokolovich, the motion carried.

APPROVAL OF AGENDA

Stock made a motion to accept the agenda, seconded by Matheson, the motion carried.

APPROVAL OF MINUTES

Sokolovich made a motion to approve the previous meeting minutes, seconded by Reynolds, the motion carried.

***STIPEND AND INCENTIVE POLICY**

Weaver explained incentives are to incentivize performance outcomes measures. Rodriguez added these are being reviewed in part to ensure our policies stay relevant. Weaver stated the amounts are at least the same as they were in 2015. Ryan added the current level amounts were at this level in 2001. These incentives impact our United States Department of Labor performance outcomes. Halbrook asked if there is a maximum in the program. Weaver said no, there is not at this time as these stipends and incentives are separate from the support services offered which does have cap. Halbrook would like to see these added up to use as a marketing tool for the program. Weaver agreed, minus the attendance as they want to ensure the youth are enrolling with employment as their goal. Nye asked what the support services policy limit was for maximum benefit. Weaver said she believed it was \$6,000.

Nye suggested the basic skills/benchmark goal may be low. Sokolovich stated the incentive for achievement of skills/benchmark goal should be raised to \$300. Nye and Sokolovich both suggested \$250 each quarter and \$250 for if they had both quarters for the incentive amount for employment second quarter after exit and fourth quarter after exit. Nye asked about the maximum on the FEO credits. Weaver said they have never had anyone meet it. Matheson made a motion to approve as presented in the packet and as modified by the discussed, seconded by Sokolovich, the motion carried.

***VIRTUAL REALITY WORK EXPERIENCE PLAN**

Swafford stated the plan was the same as last month but includes technical support and reporting criteria. Swafford created the materials in the packet to justify the expense. Sokolovich asked if there are any pictures. Weaver would check to see what they have and what they can share. Swafford offered that they could write up something to share with partners and community partners. Sokolovich motioned to approve the plan as presented, seconded by Matheson, the motion carried.

EQUUS JUNE REPORT

Swafford prefaced that the Iowa*WORKS* system has been down since before the end of June so all the numbers for the program report could not be pulled. Weaver reported on June program numbers. There were 273 contacts with participants, with just \$361 spent on WEX wages, \$4,950 written for ITA's, and \$5,154 on support services. There were 0 In-School Youth and 9 Out-of-School Youth enrollments during June. The average caseload size was not able to be reported this month due to the system issues. Legacy in Action customer satisfaction survey was at 95.5%. Challenges include scheduling for TABE testing and slow responses from employers.

OTHER BUSINESS

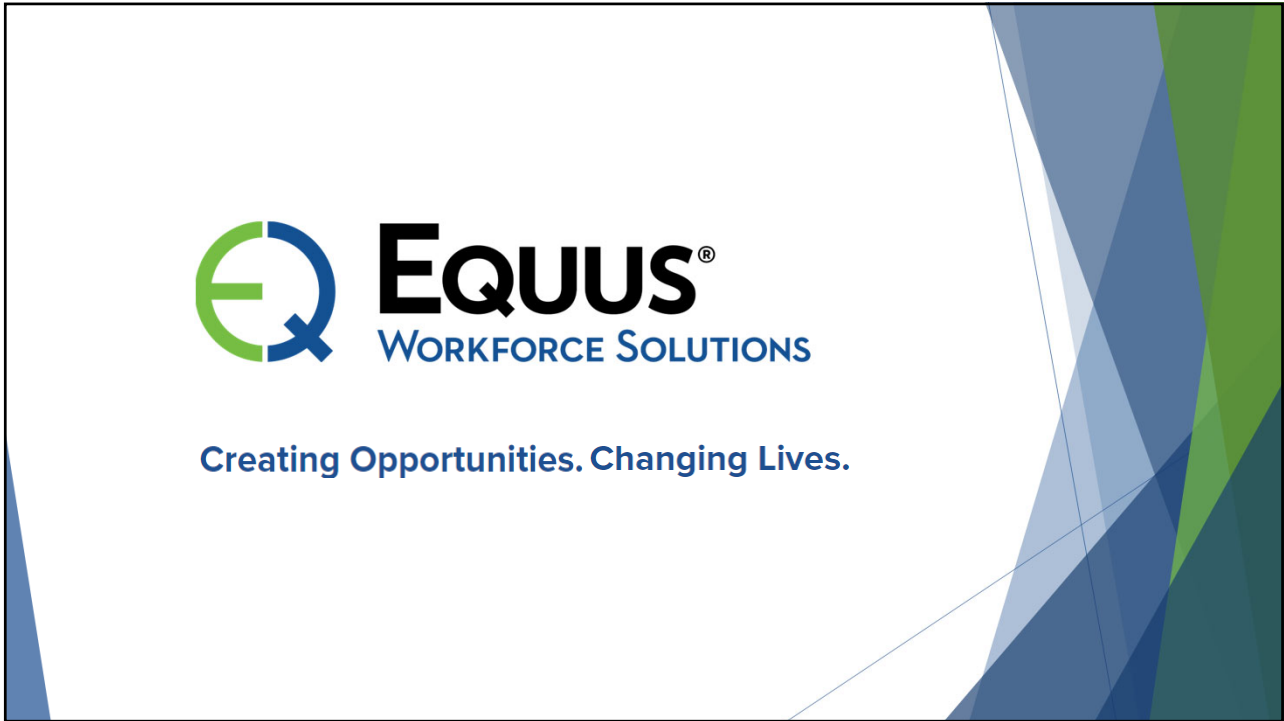
Wood presented the results of the poll for the location of in-person meeting being Burlington. The location for the meeting will be Jacob Nye's facility and will include a tour of their registered apprenticeship program.

PUBLIC COMMENT

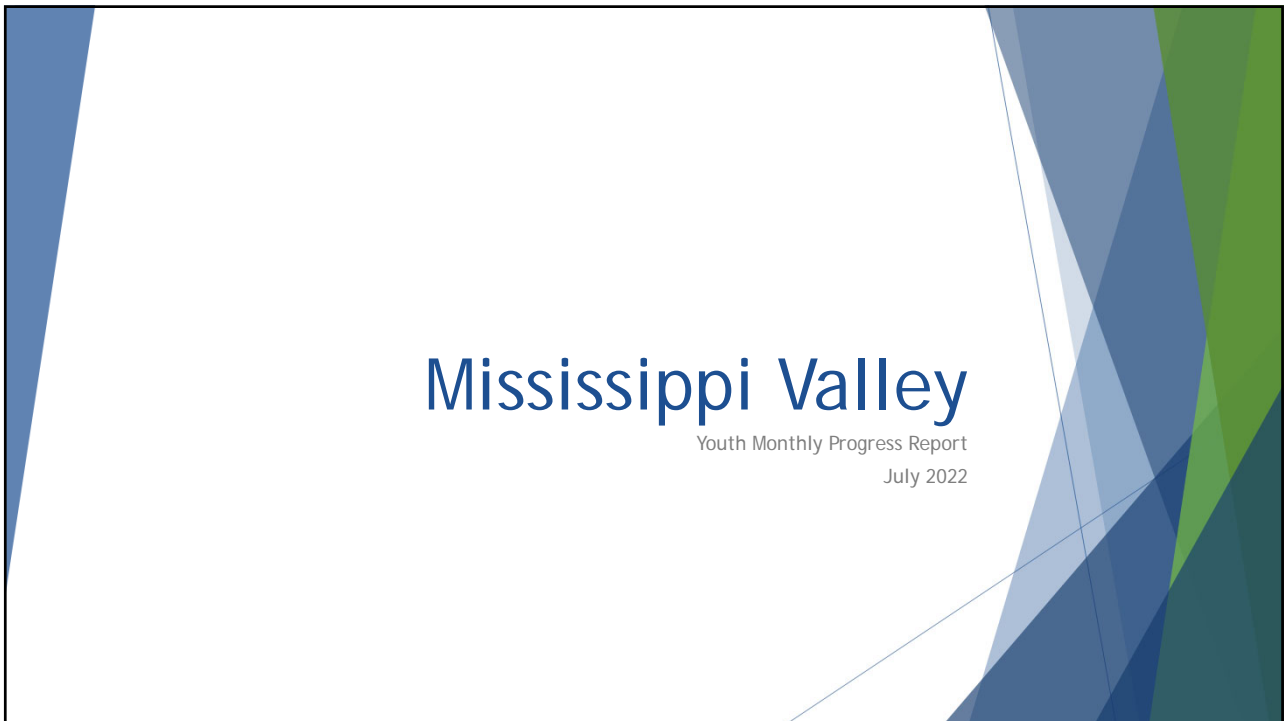
There was no public comment.

ADJOURN

Matheson made a motion to adjourn, seconded by Reynolds, the motion carried. Nye adjourned the meeting at 5:46p.m.



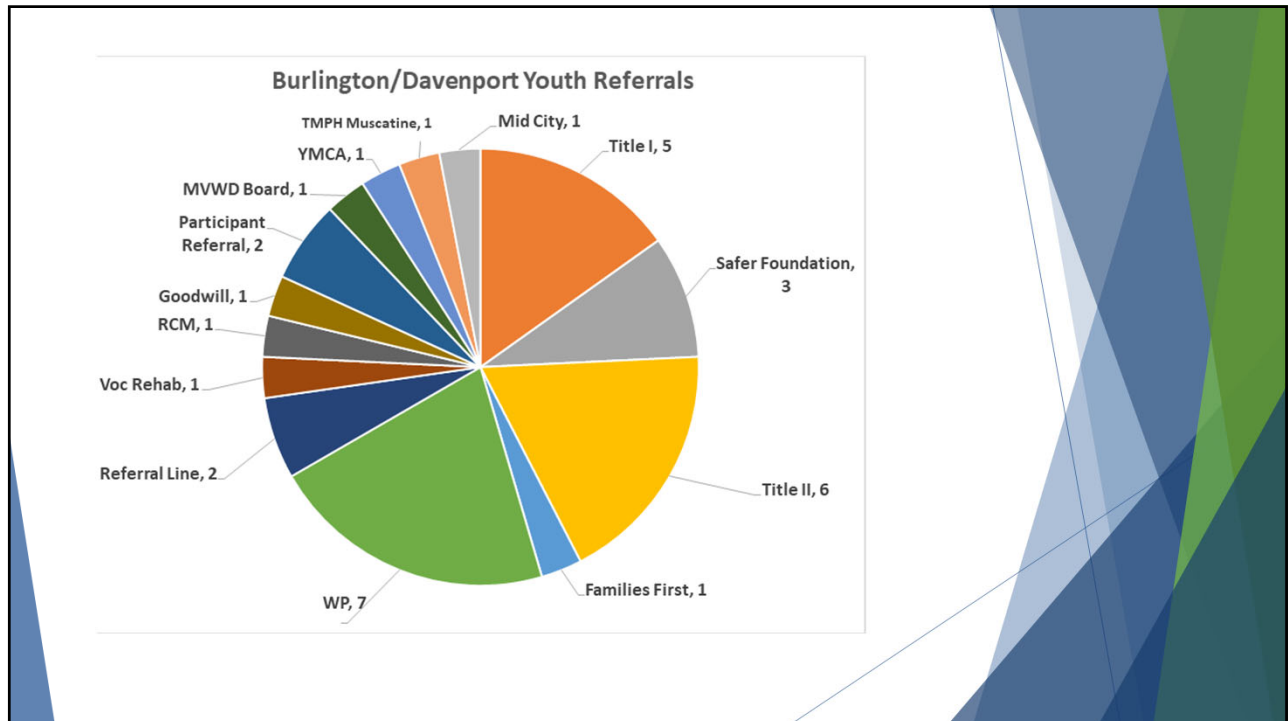
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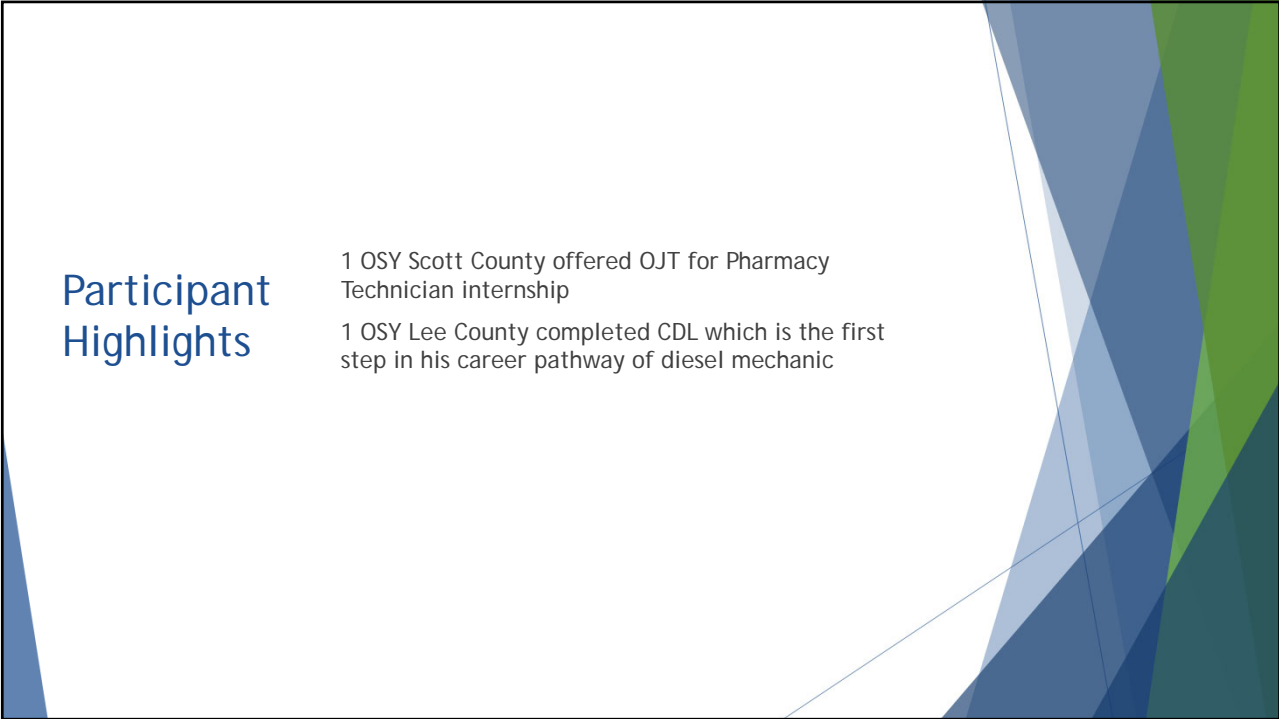
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Participant Highlights

- 1 OSY Scott County offered OJT for Pharmacy Technician internship
- 1 OSY Lee County completed CDL which is the first step in his career pathway of diesel mechanic