



# Mississippi Valley Workforce Development Board

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## Youth Committee Meeting Agenda

Monday, March 14, 2022, at 5:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/81590561729?pwd=aEFTRXhFajdEN0hJOUc4YlVsbUFqdz09>

Meeting ID: 815 9056 1729

Passcode: 984372

One tap mobile: 1-312-626-6799

Called to Order	Jacob Nye
Roll Call	Phyllis Wood
*Excused Absences	Jacob Nye
*Approval of Agenda	Jacob Nye page 1
*Approval of Previous Meeting Minutes	Jacob Nye pages 2-3
Equus February Youth Report	Kendra Schaapveld pages 4-8
Steamwheelers' Video	Kendra Schaapveld page 8 (link)
Other Business	
Public Comment	
Adjourn	Jacob Nye

\*Items Requiring a Vote \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact: Miranda Swafford [director@mississippivalleyworkforce.org](mailto:director@mississippivalleyworkforce.org) or at 319-759-8980.



# Mississippi Valley Workforce Development Board

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## Youth Committee Meeting

Monday, February 16, 2022, at 5:00 p.m., via Zoom

**Members Present:** Jacob Nye, Heather Halbrook, Regina Matheson, Patrick Stock, Andy Sokolovich, and Carol Reynolds

**Members Absent:** Ron Schaefer and Rebecca Ruberg

**Staff Present:** Miranda Swafford, Executive Director, Elizabeth Rodriguez, Associate Director, and Phyllis Wood, Executive Assistant

**CEO Present:** Shane McCampbell

**Equus Staff:** Cherisa Price-Wells, Regional Director, Kendra Schaapveld, Project Director, Shannon Weaver, Operations Supervisor, Tabytha Seigfried, Quality Assurance Specialist and Brent Schwoebel, Youth Career Navigator

**One-stop Operator:** Robert Ryan

### **CALLED TO ORDER**

Nye called the meeting to order at 5:00 p.m.

### **QUORUM**

There was a quorum to conduct business.

### **EXCUSED ABSENCES**

Sokolovich made a motion to approve Schaefer and Ruberg absences, seconded by Stock, the motion carried.

### **APPROVAL OF AGENDA**

Reynolds made a motion to accept the agenda, seconded by Sokolovich, the motion carried.

### **APPROVAL OF MINUTES**

Sokolovich made a motion to approve the previous meeting minutes, seconded by Reynolds, the motion carried.

### **EQUUS JANUARY YOUTH REPORT**

Schaapveld reported on January numbers. There were 176 contacts with potential participants, 222 contacts with participants, with \$3,069 spent on WEX and \$852 on support services. There were 0 ISY and 3 OSY enrollments during the month, and the average caseload remains around 24. Schaapveld discussed the community outreach connections being made by Schwoebel with fourteen new community connections which resulted in 29 referrals in January. Schwoebel is presenting at an MCC orientation for HiSET classes and has office hours at CCC to meet with HiSET participants. The goal is for Schwoebel to be a part of every HiSET orientation at every EICC campus. The iLegacy enrollment and completion rate is up with eight enrolled and four completed in January with two more scheduled to complete in February.

### **YOUTH WORK EXPERIENCE POLICY**

Schaapveld reported on instances that the no overtime policy has created situations in which Equus has been responsible for participant wages. The proposed language is to allow for early/late clock ins and situations where overtime is unavoidable. The policy added language that employers would have to schedule overtime with regular employees first and working overtime would remain voluntary for participants. Sokolovich made the motion to approve the updated policy, seconded by Stock, the motion carried.

### **OTHER BUSINESS**

Swafford introduced Rodriguez as the new Associate Director.

### **PUBLIC COMMENT**

None.

### **ADJOURN**

Sokolovich made a motion to adjourn, seconded by Stock, motion carried. Nye adjourned the meeting at 5:33 p.m.



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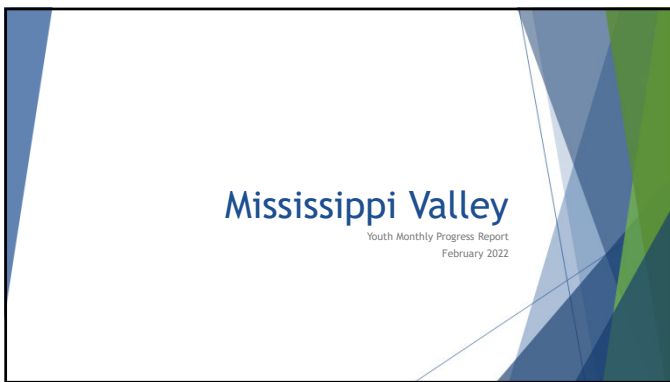
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### Youth Outreach

- ▶ 13 New Community Connections
  - ▶ Presented to community partners and students
  - ▶ Received 4 new referrals
  - ▶ 4 Contacts in Clinton county
  - ▶ 1 contact in Jackson county
  - ▶ 4 events in Scott county
  - ▶ 3 events in Muscatine county
  - ▶ 2 events in Clinton county

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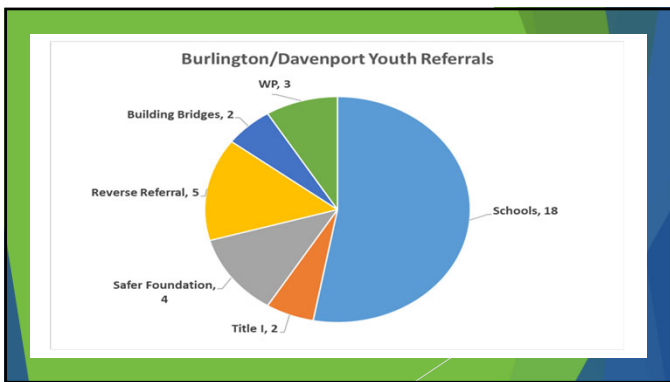
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### Enrollments

	February	YTD Actual	% of Goal (60)
In School Youth	1	2	
Out of School Youth	7	33	58%

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### Caseload

- ▶ Out of School Youth 40
- ▶ In School Youth 4
- ▶ Youth Follow Up 58
- ▶ Average Case load size per case manager is 25
- ▶ Exits 2
  - ▶ No contact 1
  - ▶ Employed 1

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### Occupational Skills Training

	February	YTD Goal	YTD Actual	% of Goal
Occupational Skills Training	1	15	13	87%

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### Legacy in Action

I feel that everyone was very nice with the clients that they were helping, that they knew what they were doing. Megan was very nice and helpful. I'm happy for all of her assistance and her idea of Vocational Rehabilitation as well for my inability to find a job.

I have consistently received assistance in a courteous and professional manner. Jamie and Jacqueline are fantastic resources and should be highly commended for their professionalism and knowledge. I never knew such amazing resources existed, and I am excited to partner together with these two on our future hiring needs.

Megan is always so helpful, nice and does a great job following up.



**96.62% Customer Satisfaction Rate**



**26 Surveys Completed**

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iLegacy

- ▶ 5 iLegacy Classes Offered
  - ▶ 4 participants completed
  - ▶ 1 to complete in March

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Outcomes

- ▶ 1 Unsubsidized employment
- ▶ 1 OSY WEX began
- ▶ 1 OSY OST began

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Challenges

- ▶ WEX ended after 3 weeks due to behavior issues in the workplace
- ▶ Participant's family thinks the program is "hooney" or not thinking the program is legit
- ▶ Schools want us to pay their students to attend school, however, we need student buy in for working in order to enroll
- ▶ Getting participants to follow through with FEO credits

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**Participant Highlights**

OSY Scott County (16), obtained employment at HyVee, first job!

OSY Scott County, with disability began WEX with YMCA. When he received his staff shirt, he absolutely glowed!

OSY Des Moines County Follow Up participant sustained unsubsidized employment through the year and received incentive for Q2 and Q4 employment!

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STEAMWHEELERS Video Link: <https://www.kwqc.com/2022/03/04/reverse-job-fair-looks-hire-steamwheelers/>