



# Mississippi Valley Workforce Development Board

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## Youth Committee Meeting Agenda

Monday, January 10, 2022 at 5:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/81590561729?pwd=aEFTRXhFajdEN0hJOUc4YlVsbUFqdz09>

Meeting ID: 815 9056 1729

Passcode: 984372

One tap mobile: 1-312-626-6799

Called to Order	Jacob Nye
Roll Call	Phyllis Wood
*Excused Absences	Jacob Nye
*Approval of Agenda	Jacob Nye
*Approval of Previous Meeting Minutes	Jacob Nye
Equus Nov/Dec Youth Report	Kendra Schaapveld
Youth Symposium Update	Miranda Swafford/Kendra Schaapveld
Meeting Time Review	Miranda Swafford
Other Business	
Public Comment	
Adjourn	Jacob Nye

\*Items Requiring a Vote \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact: Miranda Swafford [director@mississippivalleyworkforce.org](mailto:director@mississippivalleyworkforce.org) or at 319-759-8980.



# Mississippi Valley Workforce Development Board

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## Youth Committee Meeting

Monday, November 8th, at 5:00 p.m., via Zoom

**Members Present:** Jacob Nye, Heather Halbrook, Regina Matheson, Rebecca Ruberg, Carrie Nudd, Andy Sokolovich, and Ron Schaefer

**Members Absent:** Tasha Beghtol, Patrick Stock, and Andy Sokolovich

**Staff Present:** Miranda Swafford, Executive Director and Phyllis Wood, Executive Assistant

**CEO Present:**

**Equus Staff:** Cherisa Price-Wells, Kendra Schaapveld, Shannon Weaver, and Brent Schwoebel

**One-stop Operator:** Robert Ryan

### **CALLED TO ORDER**

Nye called the meeting to order at 5:00 p.m.

### **QUORUM**

There was a quorum to conduct business.

### **EXCUSED ABSENCES**

Schaefer made a motion to approve Sokolovich and Stock absences, seconded by Nudd, motion carried.

### **APPROVAL OF AGENDA**

Schaefer made a motion to accept the agenda, seconded by Nudd, motion carried.

### **APPROVAL OF MINUTES**

Matheson made a motion to approve the previous meeting minutes, seconded by Schaefer, motion carried.

### **EQUUS OCTOBER YOUTH REPORT**

Schaapveld reported that there were 198 contacts with potential participants and 170 contacts with participants in the month of October, with \$4,864 spent on WEX and \$325 on incentives. There were 0 ISY and 3 OSY enrollments during the month of October, and the average caseload is 24. The caseload is where they like it to be for youth navigators. A Des Moines County OSY started an internship with Pritchard Broadcasting. A Scott County OSY began a work experience with Katun Corporation.

### **YOUTH OUTREACH SPECIALIST**

Schaapveld introduced Brent Schwoebel who was recently hired to fill the role of Youth Outreach Specialist. Brent is a recent graduate who has worked with other Quad City non-profits focused on youth services.

### **OTHER BUSINESS**

Swafford reminded the committee the next in-person training is December 2 and to complete their registrations.

**PUBLIC COMMENT**

None.

**ADJOURN**

Schaefer made a motion to adjourn, seconded by Nudd, motion carried. Nye adjourned the meeting at 5:22 p.m.



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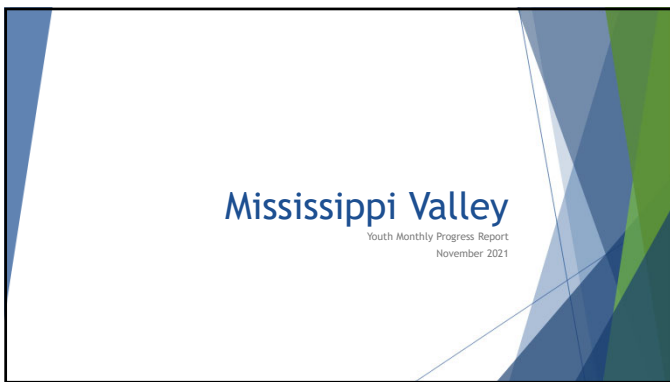
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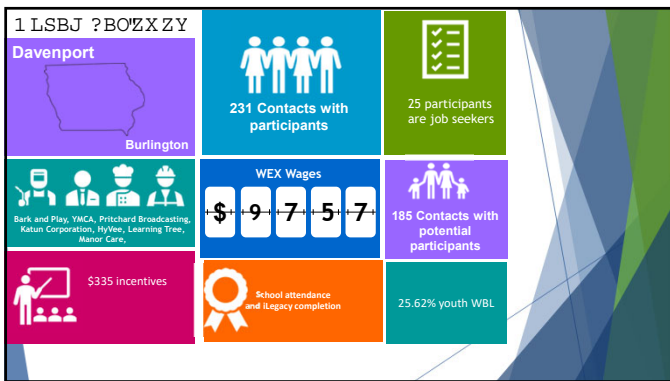
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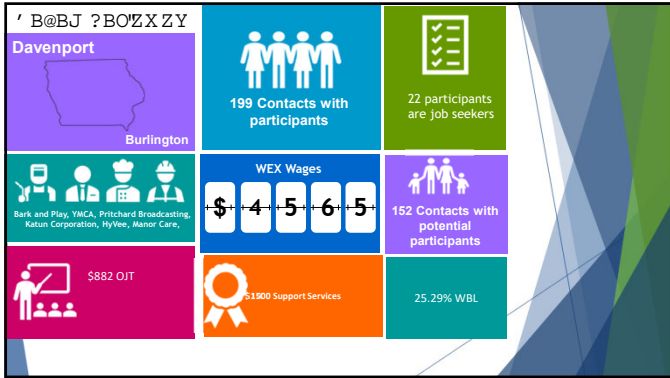
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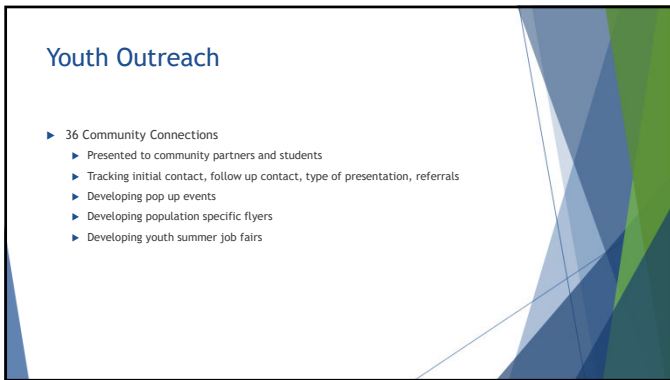
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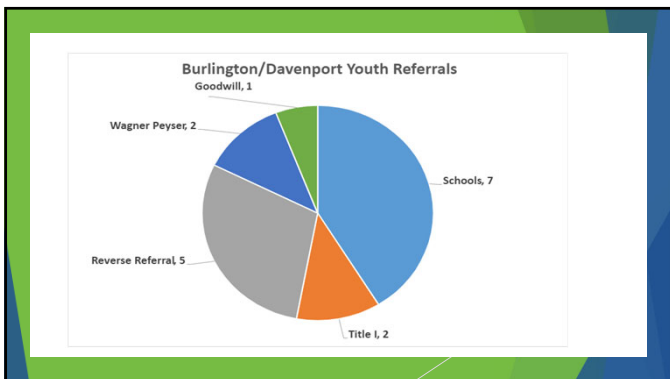
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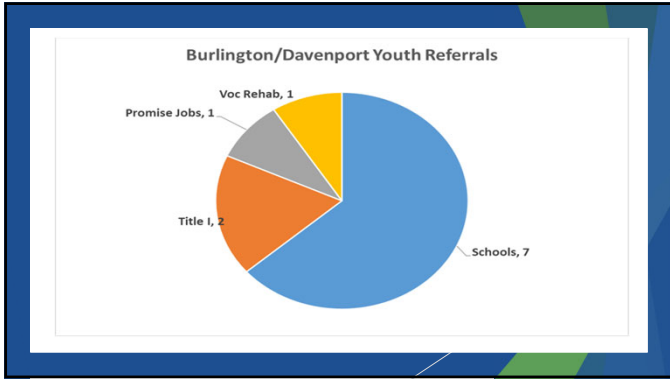
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### Enrollments

	November	YTD Actual	% of Goal (60)
In School Youth	0	1	
Out of School Youth	4	18	32%

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### Enrollments

	December	YTD Actual	% of Goal (60)
In School Youth	0	1	
Out of School Youth	5	23	40%

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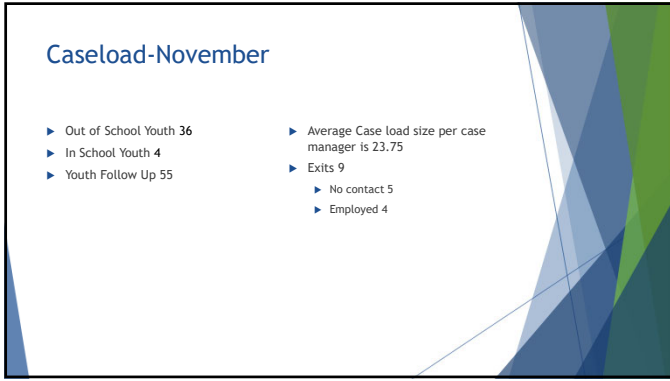
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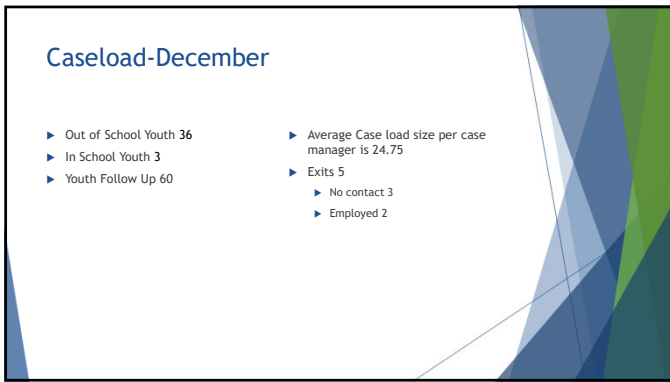
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### Occupational Skills Training

	November	YTD Goal	YTD Actual	% of Goal
Occupational Skills Training	0	15	4	27%

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### Occupational Skills Training

	December	YTD Goal	YTD Actual	% of Goal
Occupational Skills Training	0	15	4	27%

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### Legacy in Action

- 92.91% Customer Satisfaction Rate
- 24 Surveys Completed
- Feedback:

11/08/21 Excellent help!

11/22/21 I enjoy the program.

11/22/21 I feel like I was taken care of very well. I have never had a problem with this facility. People are always very friendly and helpful.

11/29/21 Personnel are highly professional and informative.

11/16/21 Provided a great overview of potential resources and services available to our organization and our student population. Follow-up required by our Campus Center Director, AI Office, and Dean of Academic Affairs. Much appreciated.  
Troy Harris  
Chairman of Board / CEO

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### Legacy in Action December

- 98.72% Customer Satisfaction Rate
- 13 Surveys Completed
- Feedback:

I always receive professional and courteous service at this location. Shayla Taegeer has been very helpful to me!! Sumita is very professional. She helped out tremendously and promised to be with me every step of the way! I am so happy she gave me a chance to help me in my journey of re-creating myself.

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**iLegacy**

- ▶ 1 November Class
  - ▶ 1 participant fully completed
  - ▶ 1 participant completed live class
- ▶ 1 December Class
  - ▶ 2 in pretest



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**Outcomes**

- ▶ 1 ISY unsubsidized employment at Target
- ▶ 1 OSY WEX started at Bark and Play
- ▶ 1 ISY earned 14.5 college credits in nursing



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**Challenges**

- ▶ This month I have had trouble with referrals completing the whole enrollment process and then not showing up/following through to the enrollment appointment. This is the format I generally use for the enrollment process: 1st appointment - Orientation and WIOA Forms, 2nd Appointment - TABE, Traitify, 3rd Appointment - Enrollment. Appointment 1 & 2 takes about a week collectively and then I call to schedule that 3rd appointment within 24 hours of completing appointment 2, usually scheduled for the beginning of the next week. I don't know if it just happens to be these referrals or the holiday season starting, but this format worked fine in Aug./Sep.
- ▶ Getting documents signed by participants and their guardians. Difficulty with a few waiting for them to sign their applications for enrollment
- ▶ Working on 3 enrollments but slowed down by transportation, guardian signature and testing



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Participant Highlights

OSY Des Moines county with significant barriers started a WEX

ISY completed mock interviews and soft skill assistance to obtain unsubsidized employment at Target

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## Youth Symposium Takeaways

- Financial toolkit for youth with disabilities developed by DOL.
- Post job openings in high schools
- Offer food in youth lounge twice a week
- Work closer with high school counselors to reach students that are not planning on going to college.
- Use SMART goals with Individual Service Strategy
- Focus on entrepreneurial skills training as the upcoming generation is all about side hustles and the gig economy.
- Youth outreach should be targeted to specific barriers so that it talks to the youth. If wanting to reach single teen parents reach out to those organizations serving that population. Develop outreach material to specifically speak to this population with images (picture of a parent reading a book to a child) they relate to and a target message of 7 words or less. Do not use WIOA language but language they relate to.
- Youth specific job fairs.
- Social media can not be the only outlet, you have to go where the youth are, door to door, etc
- Youth ambassador program. Bring successful youth back to speak to current youth enrolled.
- Care packages at libraries or similar locations for homeless youth to pickup.