



Mississippi Valley Workforce Development Board

Operations Committee Meeting

Wednesday, December 14, 2022, at 4:00 p.m. via Zoom

Members Present: Mathew Nicol, Kirby Phillips, Ryan Drew, Tim Gobble, Mandy Parchert, and Jana Wittenberg

Members Absent: Scott Schneider

CEOs Present: Brinson Kinzer

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

Service Provider Staff Present: Kendra Schaapveld, Project Director, Tabytha Seigfried, Quality Assurance Specialist, and Taylor Longstreth, Operations Manager

One-Stop Operator: Robert Ryan

**Items Requiring a Vote, ** Items Requiring a Roll Call Vote*

CALLED TO ORDER

Nicol called the meeting to order at 4:00 p.m.

EXCUSED ABSENCES

No excused absences. Schneider had an unexcused absence.

QUORUM

The committee had a quorum to conduct business.

***APPROVAL OF AGENDA**

Phillips made a motion to approve the agenda, seconded by Parchert, and the motion carried.

***APPROVAL OF PREVIOUS MINUTES**

Phillips made a motion to approve the previous meeting minutes, seconded by Drew, and the motion carried.

STANDING REPORTS

ONE-STOP OPERATOR REPORT

Ryan reviewed the numbers for November. Burlington averaged 31 visitors per day. Davenport had an average of 68 visitors per day. Facebook's total reach in Davenport was 14,175. Burlington's Facebook total reach was 28,888. Customer satisfaction was 85.1 % in November, the areas of concern remain consistent with trouble getting phone assistance and the website being difficult to navigate.

ADULT/DW/RR REPORT

Schaapveld reported for November they had 3 enrollments for Adult, 0 Dislocated Worker, and 0 NDWG. Caseload numbers reflect 122 active and 101 follow-up participants in Adult and 135 active and 50 follow-up participants in the Dislocated Worker program. There were 2 occupational skills training and 2 WBL and 0 NDWG OJT. Legacy in Action reports a 97 % customer satisfaction rate. Outcomes included 1 Internship start, 1 TJB start, 1 OJT satisfactory review, 3 unsubsidized employment, and 9 credential attainments. Schaapveld advised they have met a challenge with EICC renaming some of their credentials, which no longer match the Eligible Training Provider list, making it difficult to pay for it, when it does not match the list exactly.

TITLE III REPORT

Wittenberg reported on unemployment and labor force numbers for the MVWA. The Burlington office served 517 distinct users in November with Davenport serving 832. There were 95 enrollments in November for Burlington and 137 for Davenport.

NEW BUSINESS

***SELF-SUFFICIENCY POLICY REVIEW**

Nicol discussed the need to review the policy due to inflation and current wage rates. After much discussion, Phillips and Drew agree that the current rate is too low. The rate is used to determine program eligibility and training that can be paid for with WIOA funds. They reviewed current public assistance thresholds including SNAP, HUD, Childcare Assistance, and Weatherization. Drew made a motion to set the amounts at 225% of the LLSI for a family of 1, 200% for a family of 2, and 150% for a family of 3 or more, Parchert seconded the motion, and the motion carried.

IN-PERSON MEETING

Nicol suggested sending out a poll for January, February, and March for dates/locations to hold an in-person meeting.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURNED

Phillips made a motion to adjourn the meeting, seconded by Parchert, motion carried, Nicol adjourned the meeting at 5:02 p.m.