



# Mississippi Valley Workforce Development Board

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## Finance Committee Meeting Agenda

Wednesday, April 24, 2024, at 3:00 p.m.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82123759743?pwd=cjZxT3M1Rko2aUpiVnQ0UFpYMFVCQT09>

Meeting ID: 821 2375 9743      Passcode: 241648

One tap mobile: 13126266799,,82123759743#

Called to Order	Ryan Drew
Roll Call	Tyler Lanz
*Consent Agenda	Ryan Drew
Excused Absences	
Approval of Agenda	
Approval of Previous Minutes	
Financial Updates (Page 5)	Miranda Swafford
WIOA Financial Report (Page 7)	Kassie Ruth
* March Program Invoice (Page 25)	Shannon Weaver
* March One Stop Operator Invoice (Page 31)	Cheryl Tipword
*Fiscal Agent Invoice (Page 33)	Kassie Ruth
Non-WIOA Financial Report (Page 37)	Kassie Ruth
<b>New Business</b>	
*Initial Budgets (Page 43)	Miranda Swafford
Other Business	
Public Comment	
*Adjourn	Ryan Drew

\*Items Requiring a Vote    \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at [assistant@mississippivalleyworkforce.org](mailto:assistant@mississippivalleyworkforce.org) or at 1-844-967-5365 option 3.



# Mississippi Valley Workforce Development Board

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## **Finance Committee Meeting Minutes**

Wednesday, March 27, 2024

**Members Present:** Ryan Drew, Kelley Brown, Lori Bassow, Kimberly Jaber, Cory Bergfeld, and Joyce Stimpson

**Members Absent:** Jack Willey (unexcused), Angela Rheingans (unexcused)

**CEOs Present:** Danny Chick, Jim Irwin

**Staff Present:** Tyler Lanz, Strategic Partnership Specialist and Miranda Swafford, Executive Director

**Fiscal Agent Staff:** Kassie Ruth

**Service Provider Staff:** Taylor Longstreth, Operations Manager, Shannon Weaver Project Director, Tabytha Seigfried, Quality Assurance, and Cheryl Tipsword, Project Accountant

**One-Stop Operator:** None

### **CALL TO ORDER**

Drew called the meeting to order at 3:00 p.m.

### **QUORUM**

The committee had a quorum to conduct business.

### **CONSENT AGENDA**

The consent agenda included approval of the agenda and previous minutes. Bergfeld made a motion to approve the consent agenda items, seconded by Jaber and the motion carried.

### **FINANCIAL UPDATES**

Swafford provided the estimated PY24 allocations received from the state, advising that there will be approximately a \$407,071 decrease based on the estimates, which do not include any carryover funding. There was a question where the cuts came from, and Swafford answered that the state is expecting cuts from the federal level which will trick down to the local areas.

Swafford also provided updates about the delay in drawdowns, advised there was an error on the IWD financial side but we have not had a problem since. Irwin discussed that the CEOs had been planning to send correspondence to IWD regarding this issue but did not since it has been resolved. Moving forward, the board will be copied on future correspondence between IWD and the fiscal agent since the board is the local grant recipient and holds the contract with CIJDC.

Swafford discussed that Equus' invoices are submitted separately due to the amount of backup documentation required. Weaver later advised the committee that backup documentation accounted for approximately 313 MB of data in February. Swafford also discussed the strategic plan goal to bring fiscal agent services in-house and there was a discussion of what development of that process might look like over the next year.

**WIOA FINANCIAL REPORT**

Ruth presented budget expenditures for Adult, Dislocated Worker, and Youth. The remaining budget after expenditures is \$2,069,284.04. Ruth advised the administrative budget has \$212,030.22 remaining, Adult has \$697,923.17 remaining, DW has \$521,122.25 remaining, the Youth Out of school budget has \$493,607.84 left to expend, while the Youth in-school budget has \$144,600.56 remaining.

**\*FEBRUARY PROGRAM INVOICE**

Weaver shared that spending for the Adult and Dislocated Worker program had increased as their team was now fully staffed again! The Adult budget expended \$56,782.05 in February. The Dislocated Worker expended \$34,179.00, and the Youth budget combined expenditures at \$101,375.67. Weaver shared that the Youth program once again exceeded their goal of 20% work-based learning expenditures, achieving 30.95% in February and that their In-School Youth spending is right around 20%. Brown made a motion to accept the final invoices, seconded by Stimpson, and the motion carried.

**\*ONE-STOP OPERATOR FEBRUARY INVOICE**

Tipword presented the One Stop Operator invoice since there is not currently a staff member in that role and advised the expenditures are \$4,020.49 of the contracted budget which includes the staff's final paycheck and professional services which are likely related to payroll processing and posting the position for hire. Brown made a motion to accept the invoice, seconded by Bergfeld, and the motion carried.

**\*FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for February, the CIJDC wages invoice for \$3,977.00 for 36.75 hours. Brown motioned to approve the invoice, seconded by Bergfeld, and the motion carried.

**NON-WIOA FINANCIAL REPORT**

Ruth advised there was \$37.00 expended from Ticket to Work funds and 90.57% remains. None of the Clinton County funds were spent in February, with 73.89% remaining. North Scott Rotary Grant used \$240.84 on laundry detergent, hygiene supplies, and clothing for the Youth Space with 72.00% remaining.

**ALTERNATIVE FUNDING UPDATES**

Swafford discussed the board's goal to diversify funding streams and provided an overview of applications submitted for various grants related to translation services, Metrix Learning, Virtual Reality, and general operating expenses. Swafford advised we have not heard back on any of the applications yet, but she will continue to report out on this process in future committee meetings.

**OTHER BUSINESS**

There was no other business.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNED**

Brown made a motion to adjourn, seconded by Jaber. Motion carried, and meeting was adjourned at 3:28 p.m.

# Financial Updates



## Mississippi Valley Workforce Development Board

### FISCAL SUSTAINABILITY AND GROWTH

Last Updated: 4/15/2024

Status	Funding Source	Date Applied	Amount	Purpose
	Tyson	1/3/2024	50,000	Translation Services
Approved	Community Foundation of Des Moines County	2/2/2024	2,500	Metrix Learning
	Prairie Meadows	2/12/2024	30,000	Virtual Reality
	LB Research & Education Foundation	2/28/2024	30,000	Virtual Reality - Concept Paper
	Paul and Pearl Caslow Foundation	3/1/2024	30,000	General Operating
	Murray Foundation	3/1/2024	25,000	General Operating
Denied	Clinton County Development Authority	3/11/2024	4,827	Metrix Learning
Presented	Regional Development Authority	3/12/2024	30,000	General Operating
	Scott County Regional Authority	3/12/2024	30,000	Metrix Learning
	Kwik Star	4/5/2024	\$500.00	Training Sponsorship

# WIOA Financial Report

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending March 31st, 2024**

	<b>Administration</b>	<b>Adult Program</b>	<b>Dislocated Worker Program</b>	<b>Youth Program Out of School</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$302,672.05			
WIOA Grant- Adult		\$547,722.28		
WIOA Grant- Dislocated Worker			\$446,958.30	
WIOA Grant- Youth Out of School				\$785,187.27
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$302,672.05</b>	<b>\$547,722.28</b>	<b>\$446,958.30</b>	<b>\$785,187.27</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$201,492.60	\$25,149.18	\$24,051.27	\$19,133.88
Fiscal Agent Costs	\$39,646.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$40,507.10	\$40,507.11	\$31,152.96
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$20,977.69	\$20,977.74	\$15,733.30
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$184,485.50	\$169,710.73	\$333,947.79
Payroll Taxes, Fringe / Work Comp	\$0.00	\$44,969.55	\$43,471.52	\$81,475.40
60850 Mileage & Travel	\$18,064.21	\$3,923.74	\$4,785.78	\$14,396.88
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$214.00	\$3,484.96	\$2,978.87	\$7,423.03
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,522.54	\$287.50	\$666.28	\$6,934.97
65610 Reimbursable Equipment	\$5,699.12	\$0.00	\$0.00	\$206.65
62510-62520 Resource Sharing Allocation	\$0.00	\$6,292.21	\$4,592.13	\$8,937.48
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,236.94	\$7,680.49	\$6,260.63	\$14,682.68
Information Technology	\$5,083.04	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$7,486.50	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$14,959.50	\$0.00	\$0.00	\$0.00
Printing	\$425.55	\$0.00	\$0.00	\$0.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$3,500.00	\$3,500.00	\$2,625.00
Indirect Cost	\$0.00	\$26,192.24	\$24,246.20	\$48,421.87
Management Fee	\$0.00	\$41,653.32	\$32,820.51	\$50,174.21
65602, 65603 Work Experience	\$0.00	\$52,840.31	\$23,634.85	\$32,543.09
67408 Instructional Training	\$0.00	\$56,432.52	\$5,649.00	\$21,572.50
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$9,657.79	\$9,657.80	\$0.00
67412 Customer Support Service	\$0.00	\$25,401.47	\$47,429.32	\$22,112.75
67426 Individual Career Services- New Service	\$0.00	\$912.00	\$160.00	\$2,436.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$11,667.44
67418,67420 Client Awards/Incentives	\$0.00	\$10,055.83	\$0.00	\$72,474.62
5% WEX Markup	\$0.00	\$2,642.03	\$1,181.75	\$1,627.16
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$1,654.54</b>	<b>\$1,654.55</b>	<b>\$1,240.91</b>
<b>TOTAL</b>	<b>\$302,672.05</b>	<b>\$547,722.28</b>	<b>\$446,958.30</b>	<b>\$785,187.27</b>



**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending March 31st, 2024**

	<b>Youth Program In School</b>	<b>One Stop Operator</b>	<b>Year To Date</b>	<b>Total Annual Budget</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration		\$0.00	\$302,672.05	\$480,415.67
WIOA Grant- Adult		\$20,977.69	\$568,699.97	\$1,201,353.38
WIOA Grant- Dislocated Worker		\$20,977.74	\$467,936.04	\$929,840.84
WIOA Grant- Youth Out of School		\$15,733.30	\$800,920.57	\$1,201,225.52
WIOA Grant- Youth In School	\$207,183.41	\$5,244.44	\$212,427.85	\$335,812.37
<b>TOTAL</b>	<b>\$207,183.41</b>	<b>\$62,933.17</b>	<b>\$2,352,656.48</b>	<b>\$4,148,647.78</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$6,377.95	\$0.00	\$276,204.88	\$407,197.87
Fiscal Agent Costs	\$0.00	\$0.00	\$39,646.00	\$59,956.00
Subleases	\$10,384.31	\$0.00	\$122,551.48	\$170,000.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$5,244.44	\$0.00	\$62,933.17	\$107,875.62
60110-60190 Salaries	\$75,066.24	\$35,203.07	\$798,413.33	\$1,090,565.64
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$19,075.20	\$9,653.31	\$198,644.98	\$341,902.90
60850 Mileage & Travel	\$3,249.67	\$3,669.09	\$48,089.37	\$98,044.78
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,344.13	\$615.14	\$17,060.13	\$26,594.00
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$0.00	\$12,543.32	\$64,355.00
65610 Reimbursable Equipment	\$36.24	\$0.00	\$5,942.01	\$37,500.00
62510-62520 Resource Sharing Allocation	\$1,865.95	\$0.00	\$21,687.77	\$46,696.53
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,320.99	\$646.04	\$38,827.77	\$69,175.01
Information Technology	\$0.00	\$0.00	\$5,083.04	\$8,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$7,486.50	\$9,000.00
Meeting Expenses	\$0.00	\$0.00	\$842.05	\$5,000.00
Conferences and Trainings	\$0.00	\$0.00	\$14,959.50	\$20,000.00
Printing	\$0.00	\$0.00	\$425.55	\$3,000.00
Special Initiatives/ Sector Strategy/Job Quality	\$875.00	\$0.00	\$10,500.00	\$45,000.00
Indirect Cost	\$11,039.17	\$5,192.74	\$115,092.22	\$175,102.38
Management Fee	\$12,747.49	\$6,490.50	\$143,886.03	\$185,393.63
65602, 65603 Work Experience	\$15,762.00	\$0.00	\$124,780.25	\$337,075.25
67408 Instructional Training	\$0.00	\$0.00	\$83,654.02	\$294,381.40
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$19,315.59	\$107,205.00
67412 Customer Support Service	\$2,510.39	\$0.00	\$97,453.93	\$166,950.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$3,508.00	\$19,023.95
67422 On the Job Training	\$13,404.91	\$0.00	\$25,072.35	\$45,000.00
67418,67420 Client Awards/Incentives	\$25,790.00	\$0.00	\$108,320.45	\$137,500.00
5% WEX Markup	\$788.10	\$0.00	\$6,239.04	\$17,603.76
<b>Unobligated/Unbudgeted Grant</b>	<b>\$413.64</b>	<b>\$0.00</b>	<b>\$4,963.64</b>	<b>\$53,549.07</b>
<b>TOTAL</b>	<b>\$207,183.41</b>	<b>\$61,469.89</b>	<b>\$2,414,126.37</b>	<b>\$4,148,647.79</b>

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending March 31st, 2024**

	<u>Remaining Budget</u>
<b>WIOA Grant Revenues</b>	
WIOA Grant - Administration	\$177,743.62
WIOA Grant- Adult	\$632,653.41
WIOA Grant- Dislocated Worker	\$461,904.80
WIOA Grant- Youth Out of School	\$400,304.95
WIOA Grant- Youth In School	\$123,384.52
<b>TOTAL</b>	<u>\$1,795,991.30</u>
<b>WIOA Expenses</b>	
Board Salaries and Benefits	\$130,992.99
Fiscal Agent Costs	\$20,310.00
Subleases	\$47,448.52
Contractual RFP's	\$0.00
One Stop Operator	\$44,942.45
60110-60190 Salaries	\$292,152.31
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	\$143,257.92
60850 Mileage & Travel	\$49,955.41
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$9,533.87
62830, 62860 Outreach & Public Relations / Job Fairs	\$51,811.68
65610 Reimbursable Equipment	\$31,557.99
62510-62520 Resource Sharing Allocation	\$25,008.76
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$30,347.24
Information Technology	\$2,916.96
Dues & Subscriptions	\$1,513.50
Meeting Expenses	\$4,157.95
Conferences and Trainings	\$5,040.50
Printing	\$2,574.45
Special Initiatives/ Sector Strategy/Job Quality	\$34,500.00
Indirect Cost	\$60,010.16
Management Fee	\$41,507.60
65602, 65603 Work Experience	\$212,295.00
67408 Instructional Training	\$210,727.38
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41
67412 Customer Support Service	\$69,496.07
67426 Individual Career Services- New Service	\$15,515.95
67422 On the Job Training	\$19,927.65
67418,67420 Client Awards/Incentives	\$29,179.55
5% WEX Markup	\$11,364.72
<b>Unobligated/Unbudgeted Grant</b>	<u>\$48,585.43</u>
<b>TOTAL</b>	<u>\$1,734,521.42</u>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Administration YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Administration Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant - Administration</b>	\$302,672.05	\$480,415.67	\$177,743.62	37.00%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$201,492.60	\$257,313.55	\$55,820.95	21.69%
Fiscal Agent Costs	\$39,646.00	\$59,956.00	\$20,310.00	33.87%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$18,064.21	\$50,000.00	\$31,935.79	63.87%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$214.00	\$3,000.00	\$2,786.00	92.87%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,522.54	\$15,000.00	\$12,477.46	83.18%
65610 Reimbursable Equipment	\$5,699.12	\$5,000.00	-\$699.12	-13.98%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,236.94	\$8,000.00	\$1,763.06	22.04%
Information Technology	\$5,083.04	\$8,000.00	\$2,916.96	36.46%
Dues & Subscriptions	\$7,486.50	\$9,000.00	\$1,513.50	16.82%
Meeting Expenses	\$842.05	\$5,000.00	\$4,157.95	83.16%
Conferences and Trainings	\$14,959.50	\$20,000.00	\$5,040.50	25.20%
Printing	\$425.55	\$3,000.00	\$2,574.45	85.82%
Special Initiatives/Sector Strategy/Job Quality	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$22,146.12	\$22,146.12	100.00%
<b>TOTAL</b>	<b>\$302,672.05</b>	<b>\$480,415.67</b>	<b>\$177,743.62</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Adult YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Adult Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- Adult</b>	\$568,699.97	\$1,201,353.38	\$632,653.41	52.66%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$25,149.18	\$49,961.44	\$24,812.26	49.66%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$40,507.10	\$55,000.00	\$14,492.90	26.35%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$20,977.69	\$35,958.54	\$14,980.85	41.66%
60110-60190 Salaries	\$184,485.50	\$340,909.92	\$156,424.42	45.88%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$44,969.55	\$107,300.82	\$62,331.27	58.09%
60850 Mileage & Travel	\$3,923.74	\$14,113.43	\$10,189.69	72.20%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$3,484.96	\$6,578.20	\$3,093.24	47.02%
62830, 62860 Outreach & Public Relations / Job Fairs	\$287.50	\$16,126.50	\$15,839.00	98.22%
65610 Reimbursable Equipment	\$0.00	\$2,250.00	\$2,250.00	100.00%
62510-62520 Resource Sharing Allocation	\$6,292.21	\$13,802.00	\$7,509.79	54.41%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$7,680.49	\$16,653.50	\$8,973.01	53.88%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$3,500.00	\$10,000.00	\$6,500.00	65.00%
Indirect Cost	\$26,192.24	\$53,478.20	\$27,285.96	51.02%
Management Fee	\$41,653.32	\$56,621.26	\$14,967.94	26.44%
65602, 65603 Work Experience	\$52,840.31	\$115,000.00	\$62,159.69	54.05%
67408 Instructional Training	\$56,432.52	\$174,381.40	\$117,948.88	67.64%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.79	\$37,205.00	\$27,547.21	74.04%
67412 Customer Support Service	\$25,401.47	\$50,000.00	\$24,598.53	49.20%
67426 Individual Career Services- New Service	\$912.00	\$2,676.76	\$1,764.76	65.93%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$10,055.83	\$27,500.00	\$17,444.17	63.43%
5% WEX Markup	\$2,642.03	\$5,750.00	\$3,107.97	54.05%
<b>Unobligated/Unbudgeted Grant</b>	\$1,654.54	\$10,086.41	\$8,431.87	83.60%
<b>TOTAL</b>	<b>\$568,699.97</b>	<b>\$1,201,353.38</b>	<b>\$632,653.41</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Dislocated Worker YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Dislocated Worker Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Dislocated Worker</b>	\$467,936.04	\$929,840.84	\$461,904.80	49.68%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$24,051.27	\$49,961.44	\$25,910.17	51.86%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$40,507.11	\$55,000.00	\$14,492.89	26.35%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$20,977.74	\$35,958.54	\$14,980.80	41.66%
60110-60190 Salaries	\$169,710.73	\$273,719.68	\$104,008.95	38.00%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$43,471.52	\$85,546.22	\$42,074.70	49.18%
60850 Mileage & Travel	\$4,785.78	\$9,408.96	\$4,623.18	49.14%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,978.87	\$6,218.80	\$3,239.93	52.10%
62830, 62860 Outreach & Public Relations / Job Fairs	\$666.28	\$5,751.00	\$5,084.72	88.41%
65610 Reimbursable Equipment	\$0.00	\$1,500.00	\$1,500.00	100.00%
62510-62520 Resource Sharing Allocation	\$4,592.13	\$9,201.00	\$4,608.87	50.09%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,260.63	\$14,333.29	\$8,072.66	56.32%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$3,500.00	\$10,000.00	\$6,500.00	65.00%
Indirect Cost	\$24,246.20	\$42,312.32	\$18,066.12	42.70%
Management Fee	\$32,820.51	\$44,799.13	\$11,978.62	26.74%
65602, 65603 Work Experience	\$23,634.85	\$76,000.00	\$52,365.15	68.90%
67408 Instructional Training	\$5,649.00	\$83,500.00	\$77,851.00	93.23%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$40,000.00	\$30,342.20	75.86%
67412 Customer Support Service	\$47,429.32	\$66,950.00	\$19,520.68	29.16%
67426 Individual Career Services- New Service	\$160.00	\$7,090.18	\$6,930.18	97.74%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$1,181.75	\$3,800.00	\$2,618.25	68.90%
<b>Unobligated/Unbudgeted Grant</b>	\$1,654.55	\$8,790.28	\$7,135.73	81.18%
<b>TOTAL</b>	<b>\$467,936.04</b>	<b>\$929,840.84</b>	<b>\$461,904.80</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Combined YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Youth Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth</b>	\$1,013,348.43	\$1,537,037.90	\$523,689.47	34.07%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$25,511.83	\$49,961.44	\$24,449.61	48.94%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$41,537.27	\$60,000.00	\$18,462.73	30.77%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$20,977.74	\$35,958.54	\$14,980.80	41.66%
60110-60190 Salaries	\$409,014.03	\$475,936.04	\$66,922.01	14.06%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$100,550.60	\$149,055.86	\$48,505.26	32.54%
60850 Mileage & Travel	\$17,646.55	\$24,522.39	\$6,875.84	28.04%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$9,767.16	\$10,797.00	\$1,029.84	9.54%
62830, 62860 Outreach & Public Relations / Job Fairs	\$9,067.00	\$27,477.50	\$18,410.50	67.00%
65610 Reimbursable Equipment	\$242.89	\$28,750.00	\$28,507.11	99.16%
62510-62520 Resource Sharing Allocation	\$10,803.43	\$23,693.53	\$12,890.10	54.40%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$18,003.67	\$30,188.22	\$12,184.55	40.36%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$3,500.00	\$10,000.00	\$6,500.00	65.00%
Indirect Cost	\$59,461.05	\$79,311.86	\$19,850.81	25.03%
Management Fee	\$62,921.70	\$83,973.24	\$21,051.54	25.07%
65602, 65603 Work Experience	\$48,305.09	\$146,075.25	\$97,770.16	66.93%
67408 Instructional Training	\$21,572.50	\$36,500.00	\$14,927.50	40.90%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$30,000.00	\$30,000.00	100.00%
67412 Customer Support Service	\$24,623.14	\$50,000.00	\$25,376.86	50.75%
67426 Individual Career Services- New Service	\$2,436.00	\$9,257.01	\$6,821.01	73.68%
67422 On the Job Training	\$25,072.35	\$45,000.00	\$19,927.65	44.28%
67418, 67420 Client Awards/Incentives	\$98,264.62	\$110,000.00	\$11,735.38	10.67%
5% WEX Markup	\$2,415.26	\$8,053.76	\$5,638.50	70.01%
<b>Unobligated/Unbudgeted Grant</b>	\$1,654.55	\$12,526.26	\$10,871.71	86.79%
<b>TOTAL</b>	<b>\$1,013,348.43</b>	<b>\$1,537,037.90</b>	<b>\$523,689.47</b>	
		\$1,537,037.90		
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$146,290.58			
Client Wage Subsidy	\$44,145.43			
Client Wages Taxes	\$4,159.66			
WEX Markup 5%	\$2,415.26			
On the Job Training	\$25,072.35			
Client Awards / Incentives	\$26,800.00			
Customer Support Service	\$2,694.13			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$251,577.41</b>	<b>\$307,407.58</b>	<b>\$55,830.17</b>	<b>18.16%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Out of School YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Youth Out of School Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
WIOA Grant- Youth Out of School	\$800,920.57	\$1,201,225.52	\$400,304.95	33.32%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$19,133.88	\$37,471.08	\$18,337.20	48.94%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$31,152.96	\$45,000.00	\$13,847.04	30.77%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$15,733.30	\$26,968.91	\$11,235.61	41.66%
60110-60190 Salaries	\$333,947.79	\$380,748.83	\$46,801.04	12.29%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$81,475.40	\$119,244.69	\$37,769.29	31.67%
60850 Mileage & Travel	\$14,396.88	\$18,817.91	\$4,421.03	23.49%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$7,423.03	\$7,937.60	\$514.57	6.48%
62830, 62860 Outreach & Public Relations / Job Fairs	\$6,934.97	\$21,482.00	\$14,547.03	67.72%
65610 Reimbursable Equipment	\$206.65	\$23,000.00	\$22,793.35	99.10%
62510-62520 Resource Sharing Allocation	\$8,937.48	\$18,402.74	\$9,465.26	51.43%
Professional Services and Business Expenses	\$14,682.68	\$22,950.58	\$8,267.90	36.02%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$2,625.00	\$7,500.00	\$4,875.00	65.00%
Indirect Cost	\$48,421.87	\$63,110.30	\$14,688.43	23.27%
Management Fee	\$50,174.21	\$66,819.46	\$16,645.25	24.91%
65602, 65603 Work Experience	\$32,543.09	\$116,075.25	\$83,532.16	71.96%
67408 Instructional Training	\$21,572.50	\$36,500.00	\$14,927.50	40.90%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$22,500.00	\$22,500.00	100.00%
67412 Customer Support Service	\$22,112.75	\$40,000.00	\$17,887.25	44.72%
67426 Individual Career Services- New Service	\$2,436.00	\$5,747.72	\$3,311.72	57.62%
67422 On the Job Training	\$11,667.44	\$25,000.00	\$13,332.56	53.33%
67418, 67420 Client Awards/Incentives	\$72,474.62	\$80,000.00	\$7,525.38	9.41%
5% WEX Markup	\$1,627.16	\$6,553.76	\$4,926.60	75.17%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,240.91</b>	<b>\$9,394.69</b>	<b>\$8,153.78</b>	<b>86.79%</b>
<b>TOTAL</b>	<b>\$800,920.57</b>	<b>\$1,201,225.52</b>	<b>\$400,304.95</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$117,752.65			
Client Wage Subsidy	\$29,774.80			
Client Wages Taxes	\$2,768.29			
WEX Markup 5%	\$1,627.16			
On the Job Training	\$11,667.44			
Client Awards / Incentives	\$22,050.00			
Customer Support Service	\$2,232.64			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$187,872.98</b>	<b>\$291,020.10</b>	<b>\$103,147.12</b>	<b>35.44%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth In School YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Youth in School Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth In School</b>	\$212,427.85	\$335,812.37	\$123,384.52	36.74%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$6,377.95	\$12,490.36	\$6,112.41	48.94%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$10,384.31	\$15,000.00	\$4,615.69	30.77%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$5,244.44	\$8,989.63	\$3,745.19	41.66%
60110-60190 Salaries	\$75,066.24	\$95,187.21	\$20,120.97	21.14%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$19,075.20	\$29,811.17	\$10,735.97	36.01%
60850 Mileage & Travel	\$3,249.67	\$5,704.48	\$2,454.81	43.03%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,344.13	\$2,859.40	\$515.27	18.02%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$5,995.50	\$3,863.47	64.44%
65610 Reimbursable Equipment	\$36.24	\$5,750.00	\$5,713.76	99.37%
62510-62520 Resource Sharing Allocation	\$1,865.95	\$5,290.79	\$3,424.84	64.73%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,320.99	\$7,237.64	\$3,916.65	54.12%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$875.00	\$2,500.00	\$1,625.00	65.00%
Indirect Cost	\$11,039.17	\$16,201.56	\$5,162.39	31.86%
Management Fee	\$12,747.49	\$17,153.78	\$4,406.29	25.69%
65602, 65603 Work Experience	\$15,762.00	\$30,000.00	\$14,238.00	47.46%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$7,500.00	\$7,500.00	100.00%
67412 Customer Support Service	\$2,510.39	\$10,000.00	\$7,489.61	74.90%
67426 Individual Career Services- New Service	\$0.00	\$3,509.29	\$3,509.29	100.00%
67422 On the Job Training	\$13,404.91	\$20,000.00	\$6,595.09	32.98%
67418, 67420 Client Awards/Incentives	\$25,790.00	\$30,000.00	\$4,210.00	14.03%
5% WEX Markup	\$788.10	\$1,500.00	\$711.90	47.46%
<b>Unobligated/Unbudgeted Grant</b>	\$413.64	\$3,131.56	\$2,717.92	86.79%
<b>TOTAL</b>	<b>\$212,427.85</b>	<b>\$335,812.37</b>	<b>\$123,384.52</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$28,537.93			
Client Wage Subsidy	\$14,370.63			
Client Wages Taxes	\$1,391.37			
WEX Markup 5%	\$788.11			
On the Job Training	\$13,404.91			
Client Awards / Incentives	\$4,750.00			
Customer Support Services	\$461.49			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$63,704.44</b>	<b>\$75,622.70</b>	<b>\$11,918.26</b>	15.76%



**CIJDC**  
**WIOA Statement of Revenue and Expenses- One Stop Operator YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	OSO Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
WIOA Grant- Adult	\$20,489.93	\$35,958.54	\$15,468.61	43.02%
WIOA Grant- Dislocated Worker	\$20,489.98	\$35,958.54	\$15,468.56	43.02%
WIOA Grant- Youth	\$20,489.98	\$35,958.54	\$15,468.56	43.02%
<b>TOTAL</b>	<b>\$61,469.89</b>	<b>\$107,875.62</b>	<b>\$46,405.73</b>	<b>43.02%</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$35,203.07	\$59,926.14	\$24,723.07	41.26%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$9,653.31	\$17,667.99	\$8,014.68	45.36%
60850 Mileage & Travel	\$3,669.09	\$8,397.12	\$4,728.03	56.31%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$615.14	\$1,365.00	\$749.86	54.93%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$646.04	\$1,450.00	\$803.96	55.45%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$5,192.74	\$9,262.50	\$4,069.76	43.94%
Management Fee	\$6,490.50	\$9,806.87	\$3,316.37	33.82%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>5% WEX Markup</b>	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>TOTAL</b>	<b>\$61,469.89</b>	<b>\$107,875.62</b>	<b>\$46,405.73</b>	

**Administration:**

	<b>PY22 Carryover</b>	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$12,742.67	\$155,818.00	\$167,683.00	\$144,172.00	\$480,415.67
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$16,720.12	\$16,720.12
Total Obligated Funds	\$12,742.67	\$155,818.00	\$167,683.00	\$127,451.88	\$463,695.55
Expenditures to Date	\$12,742.67	\$155,818.00	\$134,111.38	\$0.00	\$302,672.05
Obligated Balance	\$0.00	\$0.00	\$33,571.62	\$127,451.88	\$161,023.50
Unspent Funds	\$0.00	\$0.00	\$33,571.62	\$127,451.88	\$161,023.50
Funds that can be carried over	\$0.00	\$0.00	\$167,683.00	\$144,172.00	\$311,855.00

**Dislocated Workers:**

	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY 24</b>	<b>Cumulative Totals</b>
Grant	\$252,525.84	\$122,795.00	\$554,520.00	\$929,840.84
Unobligated Funds	\$0.00	\$0.00	\$8,790.28	\$8,790.28
Total Obligated Funds	\$252,525.84	\$122,795.00	\$545,729.72	\$921,050.56
Expenditures to date	\$252,525.84	\$122,795.00	\$92,615.20	\$467,936.04
Obligated Balance	\$0.00	\$0.00	\$461,904.80	\$461,904.80
Unspent funds	\$0.00	\$0.00	\$461,904.80	\$461,904.80
Funds that can be carried over	\$0.00	\$0.00	\$110,904.00	\$110,904.00

**Adult:**

	<b>FY23 Carryover</b>	<b>PY23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$226,401.39	\$231,915.00	\$743,037.00	\$1,201,353.39
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$226,401.39	\$231,915.00	\$738,077.20	\$1,196,393.59
Expenditures to date	\$226,401.39	\$231,915.00	\$110,383.58	\$568,699.97
Obligated Balance	\$0.00	\$0.00	\$627,693.62	\$627,693.62
Unspent funds	\$0.00	\$0.00	\$627,693.62	\$627,693.62
Funds that can be carried over	\$0.00	\$0.00	\$148,607.40	\$148,607.40

**Youth Combined:**

	<b>PY22 Carryover</b>	<b>PY23</b>	<b>Cumulative Totals</b>
Grant	\$382,583.90	\$1,154,454.00	\$1,537,037.90
Unobligated Funds	\$0.00	\$12,526.26	\$12,526.26
Total Obligated Funds	\$382,583.90	\$1,141,927.74	\$1,524,511.64
Expenditures to date	\$382,583.90	\$630,764.53	\$1,013,348.43
Obligated Balance	\$0.00	\$511,163.21	\$511,163.21
Unspent funds	\$0.00	\$511,163.21	\$511,163.21
Funds that can be carried over	\$0.00	\$230,890.80	\$230,890.80

**Youth Work Experience:**

	<b>PY22 Carryover</b>	<b>PY 23 Expenses</b>	<b>Cumulative Totals</b>
Drawn Amount to Date	\$382,583.90	\$630,764.53	\$1,013,348.43
Work Experience Expended	\$85,189.18	\$166,388.23	\$251,577.41
Work Experience Required	\$76,516.78	\$230,890.80	\$307,407.58
<b>Percentage Expended</b>	111%	72%	82%

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending March 31st, 2024**

		FY23		FY23 Adult
	Administration	Administration	Adult Program	Program
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$302,672.05	\$237,799.20		
WIOA Grant- Adult			\$547,722.28	\$683,704.98
WIOA Grant- Dislocated Worker				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$302,672.05</b>	<b>\$237,799.20</b>	<b>\$547,722.28</b>	<b>\$683,704.98</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$201,492.60	\$127,835.76	\$25,149.18	\$26,508.30
Fiscal Agent Costs	\$39,646.00	\$55,753.00	\$0.00	\$0.00
Subleases	\$0.00	\$0.00	\$40,507.10	\$35,048.53
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$0.00	\$20,977.69	\$24,835.81
60110-60190 Salaries	\$0.00	\$0.00	\$184,485.50	\$175,737.84
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$44,969.55	\$41,043.87
60850 Mileage & Travel	\$18,064.21	\$25,149.22	\$3,923.74	\$7,757.16
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$214.00	\$261.93	\$3,484.96	\$4,632.83
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,522.54	\$547.58	\$287.50	\$4,981.25
65610 Reimbursable Equipment	\$5,699.12	\$2,235.07	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$6,292.21	\$4,093.54
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,236.94	\$3,248.23	\$7,680.49	\$13,421.58
Information Technology	\$5,083.04	\$4,413.59	\$0.00	\$0.00
Dues & Subscriptions	\$7,486.50	\$6,648.50	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$1,487.16	\$0.00	\$0.00
Conferences and Trainings	\$14,959.50	\$9,640.56	\$0.00	\$0.00
Printing	\$425.55	\$578.60	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$3,500.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$26,192.24	\$26,248.98
Management Fee	\$0.00	\$0.00	\$41,653.32	\$37,764.07
65602, 65603 Work Experience	\$0.00	\$0.00	\$52,840.31	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$56,432.52	\$184,533.78
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$9,657.79	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$25,401.47	\$72,170.24
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$912.00	\$1,867.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$32,028.08
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$10,055.83	\$12,972.65
5% WEX Markup	\$0.00	\$0.00	\$2,642.03	\$1,601.41
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,654.54</b>	<b>\$1,293.87</b>
<b>TOTAL</b>	<b>\$302,672.05</b>	<b>\$237,799.20</b>	<b>\$547,722.28</b>	<b>\$683,704.98</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending March 31st, 2024**

	Dislocated Worker Program	FY23 Dislocated Worker Program	Youth Program Out of School	FY23 Youth Program Out of School
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$446,958.30	\$525,920.26		
WIOA Grant- Youth Out of School			\$785,187.27	\$776,808.09
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$446,958.30</b>	<b>\$525,920.26</b>	<b>\$785,187.27</b>	<b>\$776,808.09</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$24,051.27	\$24,082.33	\$19,133.88	\$18,329.73
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$40,507.11	\$35,048.53	\$31,152.96	\$27,082.92
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$2,580.00
One Stop Operator	\$20,977.74	\$24,835.81	\$15,733.30	\$18,626.83
60110-60190 Salaries	\$169,710.73	\$170,805.45	\$333,947.79	\$331,154.94
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$43,471.52	\$37,491.33	\$81,475.40	\$83,839.50
60850 Mileage & Travel	\$4,785.78	\$7,435.89	\$14,396.88	\$17,970.10
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,978.87	\$4,470.41	\$7,423.03	\$11,914.11
62830, 62860 Outreach & Public Relations / Job Fairs	\$666.28	\$4,181.67	\$6,934.97	\$13,972.06
65610 Reimbursable Equipment	\$0.00	\$0.00	\$206.65	\$1,749.99
62510-62520 Resource Sharing Allocation	\$4,592.13	\$2,637.13	\$8,937.48	\$10,711.19
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,260.63	\$11,454.81	\$14,682.68	\$21,360.03
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$3,500.00	\$0.00	\$2,625.00	\$0.00
Indirect Cost	\$24,246.20	\$24,873.11	\$48,421.87	\$51,385.68
Management Fee	\$32,820.51	\$29,946.36	\$50,174.21	\$63,162.12
65602, 65603 Work Experience	\$23,634.85	\$0.00	\$32,543.09	\$19,750.72
67408 Instructional Training	\$5,649.00	\$45,581.00	\$21,572.50	\$15,260.00
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$47,429.32	\$99,663.05	\$22,112.75	\$26,772.31
67426 Individual Career Services- New Service	\$160.00	\$3,649.00	\$2,436.00	\$1,441.00
67422 On the Job Training	\$0.00	\$22,368.06	\$11,667.44	\$694.04
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$72,474.62	\$54,412.61
5% WEX Markup	\$1,181.75	\$1,118.40	\$1,627.16	\$987.54
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,654.55</b>	<b>\$1,113.73</b>	<b>\$1,240.91</b>	<b>\$2,277.50</b>
<b>TOTAL</b>	<b>\$446,958.30</b>	<b>\$525,920.26</b>	<b>\$785,187.27</b>	<b>\$776,808.09</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending March 31st, 2024**

	Youth Program In School	FY23 Youth Program In School	One Stop Operator	FY23 One Stop Operator
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration			\$0.00	\$0.00
WIOA Grant- Adult			\$20,977.69	\$24,835.81
WIOA Grant- Dislocated Worker			\$20,977.74	\$24,835.81
WIOA Grant- Youth Out of School			\$15,733.30	\$18,626.83
WIOA Grant- Youth In School	\$207,183.41	\$213,310.48	\$5,244.44	\$6,208.96
<b>TOTAL</b>	<b>\$207,183.41</b>	<b>\$213,310.48</b>	<b>\$62,933.17</b>	<b>\$74,507.41</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$6,377.95	\$6,109.89	\$0.00	\$0.00
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$10,384.31	\$9,027.63	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$860.00	\$0.00	\$0.00
One Stop Operator	\$5,244.44	\$6,208.96	\$0.00	\$0.00
60110-60190 Salaries	\$75,066.24	\$95,594.39	\$35,203.07	\$43,610.33
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$19,075.20	\$24,352.94	\$9,653.31	\$9,549.67
60850 Mileage & Travel	\$3,249.67	\$5,134.24	\$3,669.09	\$4,578.40
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,344.13	\$3,504.76	\$615.14	\$521.00
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$2,323.29	\$0.00	\$0.00
65610 Reimbursable Equipment	\$36.24	\$577.04	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$1,865.95	\$2,440.56	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,320.99	\$5,805.00	\$646.04	\$2,425.67
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$875.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$11,039.17	\$14,574.07	\$5,192.74	\$6,285.80
Management Fee	\$12,747.49	\$17,020.31	\$6,490.50	\$7,536.54
65602, 65603 Work Experience	\$15,762.00	\$8,321.70	\$0.00	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$2,510.39	\$4,846.31	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$13,404.91	\$1,312.38	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$25,790.00	\$10,330.00	\$0.00	\$0.00
5% WEX Markup	\$788.10	\$416.08	\$0.00	\$0.00
<b>Unobligated/Unbudgeted Grant</b>	<b>\$413.64</b>	<b>\$759.89</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$207,183.41</b>	<b>\$213,310.48</b>	<b>\$61,469.89</b>	<b>\$74,507.41</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending March 31st, 2024**

	Year To Date	FY23 Year To Date	Total Annual Budget	FY23 Total Annual Budget
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$302,672.05	\$237,799.20	\$480,415.67	\$526,115.00
WIOA Grant- Adult	\$568,699.97	\$708,540.79	\$1,201,353.38	\$1,206,299.98
WIOA Grant- Dislocated Worker	\$467,936.04	\$550,756.07	\$929,840.84	\$851,657.99
WIOA Grant- Youth Out of School	\$800,920.57	\$795,434.92	\$1,201,225.52	\$1,375,634.61
WIOA Grant- Youth In School	\$212,427.85	\$219,519.44	\$335,812.37	\$553,565.84
<b>TOTAL</b>	<b>\$2,352,656.48</b>	<b>\$2,512,050.42</b>	<b>\$4,148,647.78</b>	<b>\$4,513,273.42</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$276,204.88	\$202,866.01	\$407,197.87	\$301,082.71
Fiscal Agent Costs	\$39,646.00	\$55,753.00	\$59,956.00	\$68,196.31
Subleases	\$122,551.48	\$106,207.61	\$170,000.00	\$155,006.09
Contractual RFP's	\$0.00	\$3,440.00	\$0.00	\$75,275.01
One Stop Operator	\$62,933.17	\$74,507.41	\$107,875.62	\$107,391.09
60110-60190 Salaries	\$798,413.33	\$816,902.95	\$1,090,565.64	\$1,113,078.95
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$198,644.98	\$196,277.31	\$341,902.90	\$290,822.04
60850 Mileage & Travel	\$48,089.37	\$68,025.01	\$98,044.78	\$110,761.28
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$17,060.13	\$25,305.04	\$26,594.00	\$42,061.19
62830, 62860 Outreach & Public Relations / Job Fairs	\$12,543.32	\$26,005.85	\$64,355.00	\$54,293.23
65610 Reimbursable Equipment	\$5,942.01	\$4,562.10	\$37,500.00	\$121,126.57
62510-62520 Resource Sharing Allocation	\$21,687.77	\$19,882.42	\$46,696.53	\$45,129.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$38,827.77	\$57,715.32	\$69,175.01	\$80,021.88
Information Technology	\$5,083.04	\$4,413.59	\$8,000.00	\$7,000.00
Dues & Subscriptions	\$7,486.50	\$6,648.50	\$9,000.00	\$10,000.00
Meeting Expenses	\$842.05	\$1,487.16	\$5,000.00	\$4,000.00
Conferences and Trainings	\$14,959.50	\$9,640.56	\$20,000.00	\$15,000.00
Printing	\$425.55	\$578.60	\$3,000.00	\$4,000.00
Sector Strategy/ Sector Strategy/Job Quality	\$10,500.00	\$0.00	\$45,000.00	\$15,000.00
Indirect Cost	\$115,092.22	\$123,367.64	\$175,102.38	\$187,092.77
Management Fee	\$143,886.03	\$155,429.40	\$185,393.63	\$198,088.73
65602, 65603 Work Experience	\$124,780.25	\$28,072.42	\$146,075.25	\$459,092.82
67408 Instructional Training	\$83,654.02	\$245,374.78	\$294,381.40	\$336,891.64
Incumbent Worker Training/ Youth System Strategy RFP	\$19,315.59	\$0.00	\$107,205.00	\$50,000.00
67412 Customer Support Service	\$97,453.93	\$203,451.91	\$166,950.00	\$306,683.73
67426 Individual Career Services- New Service	\$3,508.00	\$6,957.00	\$19,023.95	\$17,239.00
67422 On the Job Training	\$25,072.35	\$56,402.56	\$72,500.00	\$53,130.00
67418,67420 Client Awards/Incentives	\$108,320.45	\$77,715.26	\$110,000.00	\$115,972.61
5% WEX Markup	\$6,239.04	\$4,123.43	\$17,603.76	\$22,954.64
<b>Unobligated/Unbudgeted Grant</b>	<b>\$4,963.64</b>	<b>\$0.00</b>	<b>\$68,277.91</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$2,351,193.20</b>	<b>\$2,506,605.43</b>	<b>\$3,972,376.63</b>	<b>\$4,480,397.08</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending March 31st, 2024**

	Remaining Budget	FY23 Remaining Budget
<b>WIOA Grant Revenues</b>		
WIOA Grant - Administration	\$177,743.62	\$288,315.80
WIOA Grant- Adult	\$632,653.41	\$497,759.19
WIOA Grant- Dislocated Worker	\$461,904.80	\$300,901.92
WIOA Grant- Youth Out of School	\$400,304.95	\$580,199.69
WIOA Grant- Youth In School	\$123,384.52	\$334,046.40
<b>TOTAL</b>	<b>\$1,795,991.30</b>	<b>\$2,001,223.00</b>
<b>WIOA Expenses</b>		
Board Salaries and Benefits	\$130,992.99	\$98,216.70
Fiscal Agent Costs	\$20,310.00	\$12,443.31
Subleases	\$47,448.52	\$48,798.48
Contractual RFP's	\$0.00	\$71,835.01
One Stop Operator	\$44,942.45	\$32,883.68
60110-60190 Salaries	\$292,152.31	\$296,176.00
60310-60330 & 60610-60560		
Payroll Taxes, Fringe / Work Comp	\$143,257.92	\$94,544.73
60850 Mileage & Travel	\$49,955.41	\$42,736.27
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$9,533.87	\$16,756.15
62830, 62860 Outreach & Public Relations / Job Fairs	\$51,811.68	\$28,287.38
65610 Reimbursable Equipment	\$31,557.99	\$116,564.47
62510-62520 Resource Sharing Allocation	\$25,008.76	\$25,246.96
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$30,347.24	\$22,306.56
Information Technology	\$2,916.96	\$2,586.41
Dues & Subscriptions	\$1,513.50	\$3,351.50
Meeting Expenses	\$4,157.95	\$2,512.84
Conferences and Trainings	\$5,040.50	\$5,359.44
Printing	\$2,574.45	\$3,421.40
Sector Strategy/ Sector Strategy/Job Quality	\$34,500.00	\$15,000.00
Indirect Cost	\$60,010.16	\$63,725.13
Management Fee	\$41,507.60	\$42,659.33
65602, 65603 Work Experience	\$21,295.00	\$431,020.40
67408 Instructional Training	\$210,727.38	\$91,516.86
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41	\$50,000.00
67412 Customer Support Service	\$69,496.07	\$103,231.82
67426 Individual Career Services- New Service	\$15,515.95	\$10,282.00
67422 On the Job Training	\$47,427.65	-\$3,272.56
67418,67420 Client Awards/Incentives	\$1,679.55	\$38,257.35
5% WEX Markup	\$11,364.72	\$18,831.21
<b>Unobligated/Unbudgeted Grant</b>	<b>\$63,314.27</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$1,558,250.26</b>	<b>\$1,866,400.56</b>



# \*Program Invoices

Documents Included: March Adult,  
Dislocated Worker, and Youth  
Invoices

Action Requested: Approve the  
Invoices

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area  
GRANT NO:  
PROJECT/ACTIVITY: WIOA Grant -Adult  
Invoice Number: 37026-0324-AD

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 3/1/2024 3/31/2024

<b>WIOA SUMMARY - Total Grant</b>	<b>ADULT(AD)</b>
	886

**SECTION II. EXPENDITURES**

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150						
Salaries	\$ 336,101.22	\$ 27,454.84	\$ 152,030.66	\$ 184,485.50	\$ 156,424.42	54.12%
Transfer from DW	\$ 4,808.70					
60310-60330 & 60610-60650						
Payroll Taxes, Fringe/Work Comp	\$ 105,631.87	\$ 5,014.06	\$ 89,955.49	\$ 44,969.55	\$ 62,331.27	61.21%
Transfer from DW	\$ 1,668.95					
<b>Total Personnel Expenses</b>	\$ 448,210.74	\$ 27,468.90	\$ 201,986.15	\$ 229,455.05	\$ 218,755.69	51.15%
<b>Operating Expenses:</b>						
60850						
Mileage & Travel	\$ 14,111.43	\$ 602.92	\$ 3,320.82	\$ 3,923.74	\$ 10,189.69	27.44%
62115-65570,63110-63130						
Telephone, Postage, Supplies	\$ 6,578.20	\$ 616.53	\$ 2,868.43	\$ 3,484.96	\$ 3,093.24	52.99%
62830,62860						
Outreach & Public Relations/Job Fairs	\$ 11,126.50	\$ -	\$ 287.50	\$ 287.50	\$ 10,839.00	2.57%
65610						
Reimbursable Equipment	\$ 2,250.00	\$ -	\$ -	\$ -	\$ 2,250.00	0.00%
62510-62520						
Resource Sharing Allocation	\$ 13,802.00	\$ -	\$ 6,292.21	\$ 6,292.21	\$ 7,509.79	45.59%
61745,64120,65120,65544,65520,65530,65125,65128,65130						
Professional Services and Business Expenses	\$ 16,653.50	\$ 445.10	\$ 7,235.39	\$ 7,680.49	\$ 8,973.01	45.52%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 512,734.37	\$ 29,131.45	\$ 221,990.50	\$ 251,123.95	\$ 261,610.42	49.38%
10.43%						
Indirect Cost	\$ 53,478.20	\$ 3,038.62	\$ 23,153.61	\$ 26,192.23	\$ 27,285.98	49.33%
Transfer from DW	\$ 675.62					
Management Fee	\$ 56,821.26	\$ 4,750.86	\$ 36,902.46	\$ 41,653.32	\$ 14,967.94	73.45%
Transfer from DW	\$ 715.33					
<b>Total Operating expenses</b>	\$ 622,833.83	\$ 36,922.93	\$ 282,046.57	\$ 318,969.50	\$ 303,864.33	51.21%
<b>Participant Expenses</b>						
65602						
Work Based Learning	\$ 100,000.00	\$ 4,330.96	\$ 48,509.35	\$ 52,840.31	\$ 62,159.69	45.35%
Transfer from DW	\$ 15,000.00					
67408						
Instructional Training	\$ 148,000.00	\$ 7,645.00	\$ 48,787.52	\$ 56,432.52	\$ 117,948.88	38.16%
Transfer from DW	\$ 26,381.40					
67412						
Customer Support Service	\$ 50,000.00	\$ 2,946.00	\$ 22,455.47	\$ 25,401.47	\$ 24,598.53	50.80%
67426						
Individual Career Services - New Service	\$ 2,676.76	\$ -	\$ 912.00	\$ 912.00	\$ 1,764.76	33.91%
67422						
On The Job Training	\$ 27,500.00	\$ 1,749.60	\$ 8,306.23	\$ 10,955.83	\$ 17,444.17	39.83%
<b>5% WEX Markup</b>	\$ 5,000.00	\$ 216.55	\$ 2,425.48	\$ 2,642.03	\$ 3,107.97	53.25%
Transfer from DW	\$ 750.00					
<b>Total Participant Expenses</b>	\$ 375,308.16	\$ 16,888.11	\$ 131,396.05	\$ 148,284.16	\$ 227,024.00	39.77%
<b>Total WIOA Adult GRANT COST</b>	\$ 998,141.99	\$ 53,811.04	\$ 413,442.62	\$ 467,253.66	\$ 530,888.34	46.81%

**WEX 5% Markup**

Client Wage Subsidy & Client Wage Tax	\$ 4,330.96
WEX Markup 5%	\$ 216.55
<b>Total WEP Expenditures</b>	\$ 4,547.51

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		4/15/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittenton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY  
  
Invoice Number

Mississippi Valley Workforce Area  
WIOA Grant -DW  
  
37C26-0324-DW

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 3/1/2024 3/31/2024

WIOA SUMMARY - Total Grant Dislocated Worker(DW)  
888

CUMULATIVE COST TO DATE

**SECTION II. EXPENDITURES**

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110 60190 exclude 60150	Salaries \$ 270,513.88	\$ 24,202.58	\$ 145,508.15	\$ 169,710.74	\$ 104,008.95	42.05%
	Additional Funding \$ 3,295.80					
60310-60330 & 60610-60650	Payroll Taxes, Fringe/Work Comp \$ 84,346.92	\$ 5,579.32	\$ 37,892.20	\$ 43,471.52	\$ 42,074.70	50.82%
	Additional Funding \$ 1,199.30					
	<b>Total Personnel Expenses</b> \$ 359,255.90	\$ 29,781.90	\$ 183,400.35	\$ 213,182.25	\$ 146,083.65	59.33%
<b>Operating Expenses:</b>						
60850	Mileage & Travel \$ 9,408.96	\$ 547.91	\$ 4,237.87	\$ 4,785.78	\$ 4,623.18	50.06%
62115,65570,63110-63130	Telephone, Postage, Supplies \$ 4,718.80	\$ 595.30	\$ 2,383.57	\$ 2,978.87	\$ 3,239.93	17.90%
	Additional Funding \$ 1,500.00					
62830,62860	Outreach & Public Relations/Job Fairs \$ 5,751.00	\$ -	\$ 666.28	\$ 666.28	\$ 5,084.72	11.34%
65610	Reimbursable Equipment \$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00	0.00%
62510 62520	Resource Sharing Allocation \$ 9,201.00	\$ -	\$ 4,592.13	\$ 4,592.13	\$ 4,608.87	19.91%
61745,64120,65120,65544,65520,65530,65125,65128,65130	Professional Services and Business Expenses \$ 12,333.29	\$ 477.20	\$ 5,783.43	\$ 6,260.63	\$ 8,072.66	49.64%
	Additional Funding \$ 2,000.00					
	<b>Subtotal Personnel &amp; Operating expenses</b> \$ 405,678.95	\$ 31,402.31	\$ 201,063.63	\$ 232,465.94	\$ 173,213.01	57.10%
10.4396	Indirect Cost \$ 42,312.32	\$ 3,275.26	\$ 20,970.94	\$ 24,246.20	\$ 18,890.62	56.21%
	Additional Funding \$ 824.30					
	Management Fee \$ 44,799.13	\$ 3,702.74	\$ 29,117.77	\$ 32,820.51	\$ 12,851.58	11.04%
	Additional Funding \$ 872.96					
	<b>Total Operating expenses</b> \$ 492,790.40	\$ 38,380.31	\$ 251,152.34	\$ 289,532.65	\$ 203,257.75	59.49%
<b>Participant Expenses</b>						
65602	Work Based Learning \$ 70,000.00	\$ 4,918.15	\$ 18,716.70	\$ 23,634.85	\$ 52,365.15	34.22%
	Transfer to Adult \$ (10,000.00)					
	Additional Funding \$ 16,000.00					
67408	Instructional Training \$ 132,000.00	\$ -	\$ 5,649.00	\$ 5,649.00	\$ 77,851.00	6.13%
	Transfer to Adult \$ (39,500.00)					
	Additional Funding \$ 11,000.00					
	Transfer to Customer Support \$ (20,000.00)					
67413	Customer Support Service \$ 38,950.00	\$ 4,239.15	\$ 43,190.17	\$ 47,429.32	\$ 19,520.68	6.04%
	Additional Funding \$ 8,000.00					
	Transfer from Instructional Training \$ 20,000.00					
67476	Individual Career Services - New Service \$ 3,654.74	\$ -	\$ 160.00	\$ 160.00	\$ 6,930.18	4.34%
	Additional Funding \$ 3,435.44					
67422	On The Job Training \$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	<b>5% WEX Markup</b> \$ 3,500.00	\$ 245.91	\$ 935.83	\$ 1,181.74	\$ 2,618.26	74.25%
	Transfer to Adult \$ (500.00)					
	Additional Funding \$ 800.00					
	<b>Total Participant Expenses</b> \$ 217,340.18	\$ 9,403.21	\$ 68,651.70	\$ 78,054.91	\$ 159,285.27	32.90%
	<b>Total WIOA DW GRANT COST</b> \$ 730,130.58	\$ 47,783.52	\$ 319,804.04	\$ 367,587.56	\$ 362,543.02	50.20%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	4/15/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver <i>Shannon Weaver</i> 4/15/24	Project Director:	Shannon Weaver
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant -Youth Combined

Invoice Number

36192-0324-Youth

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 3/1/2024 3/31/2024

WIOA SUMMARY - Total Grant	YOUTH COMBINED 890 & 892
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CUMULATIVE COST TO DATE

**SECTION II. EXPENDITURES**

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended	
<b>Administration:</b>							
60110-60190 exclude 60150	\$ 475,936.04	\$ 50,780.14	\$ 358,233.89	\$ 409,014.03	\$ 66,922.01	85.94%	
60310-60330 & 60610-60650	\$ 149,055.86	\$ 11,813.03	\$ 88,737.57	\$ 100,550.60	\$ 48,505.26	67.46%	
	<b>Total Personnel Expenses</b>	<b>\$ 624,991.90</b>	<b>\$ 62,593.17</b>	<b>\$ 446,971.46</b>	<b>\$ 509,564.63</b>	<b>81.53%</b>	
<b>Operating Expenses:</b>							
60850	\$ 24,522.39	\$ 1,366.73	\$ 16,279.82	\$ 17,646.55	\$ 6,875.84	71.96%	
62115,65570,63110-63130	\$ 10,797.00	\$ 1,402.63	\$ 8,364.53	\$ 9,767.16	\$ 1,029.84	90.46%	
62830,62860	\$ 17,477.50	\$ -	\$ 4,068.00	\$ 4,068.00	\$ 13,409.50	23.28%	
65610	\$ 28,750.00	\$ -	\$ 242.89	\$ 242.89	\$ 28,507.11	0.84%	
62510-62520	\$ 23,693.53	\$ -	\$ 10,803.43	\$ 10,803.43	\$ 12,890.10	45.60%	
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ 30,188.22	\$ 1,168.71	\$ 16,834.96	\$ 18,003.67	\$ 12,184.55	59.64%	
	<b>Subtotal Personnel &amp; Operating expenses</b>	<b>\$ 760,420.54</b>	<b>\$ 66,531.24</b>	<b>\$ 503,565.09</b>	<b>\$ 570,096.33</b>	<b>74.97%</b>	
10.43%	Indirect Cost	\$ 79,311.86	\$ 6,939.21	\$ 52,521.84	\$ 59,461.05	\$ 19,850.81	74.97%
	Management Fee	\$ 83,973.24	\$ 7,017.20	\$ 55,904.50	\$ 62,921.70	\$ 21,051.54	74.93%
	<b>Total Operating expenses</b>	<b>\$ 923,705.64</b>	<b>\$ 80,487.65</b>	<b>\$ 611,991.43</b>	<b>\$ 692,479.08</b>	<b>74.97%</b>	
<b>Participant Expenses</b>							
65602	\$ 161,075.25	\$ 6,987.95	\$ 41,317.14	\$ 48,305.09	\$ 97,770.16	29.99%	
	Transfer to OSY Client Awards/Incentives	\$ (15,000.00)					
67408	\$ 46,500.00	\$ 2,995.00	\$ 18,577.50	\$ 21,572.50	\$ 14,927.50	46.39%	
	Transfer to OSY Client Awards/Incentives	\$ (10,000.00)					
67412	\$ 50,000.00	\$ 995.94	\$ 23,627.20	\$ 24,623.14	\$ 25,376.86	49.25%	
67426	\$ 9,257.01	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 6,821.01	26.32%	
67422	\$ 50,000.00	\$ 1,104.63	\$ 23,967.72	\$ 25,072.35	\$ 19,927.65	50.14%	
	Transfer to ISY Client Awards/Incentives	\$ (5,000.00)					
*67418, 67420	\$ 80,000.00	\$ 10,100.00	\$ 88,164.62	\$ 98,264.62	\$ 11,735.38	89.33%	
	Transfer from OSY Instructional Training	\$ 10,000.00					
	Transfer from OSY Work Based Learning	\$ 15,000.00					
	Transfer from ISY On The Job Training	\$ 5,000.00					
	<b>5% WEX Markup</b>	<b>\$ 8,053.76</b>	<b>\$ 349.40</b>	<b>\$ 2,065.86</b>	<b>\$ 2,415.26</b>	<b>29.99%</b>	
	<b>Total Participant Expenses</b>	<b>\$ 404,886.02</b>	<b>\$ 22,532.92</b>	<b>\$ 200,156.04</b>	<b>\$ 222,688.96</b>	<b>55.00%</b>	
	<b>Total WIOA YOUTH GRANT COST</b>	<b>\$ 1,328,591.67</b>	<b>\$ 103,020.57</b>	<b>\$ 812,147.47</b>	<b>\$ 915,168.04</b>	<b>68.88%</b>	
<b>WEP - 20% Expected Expenditure</b>	Staff Wages	\$ 22,146.34	\$ 124,144.24	\$ 146,290.58	\$ 146,290.58		
	Client Wage Subsidy (WEP)	\$ 6,400.49	\$ 37,744.94	\$ 44,145.43	\$ 44,145.43		
	Client Wage Taxes	\$ 587.46	\$ 3,572.20	\$ 4,159.66	\$ 4,159.66		
	WEX Markup 5%	\$ 349.40	\$ 2,065.86	\$ 2,415.26	\$ 2,415.26		
	On The Job Training	\$ 1,104.63	\$ 23,967.72	\$ 25,072.35	\$ 25,072.35		
	Client Awards / Incentives	\$ 2,250.00	\$ 24,550.00	\$ 26,800.00	\$ 26,800.00		
	Customer Support Service	\$ 210.70	\$ 2,483.43	\$ 2,694.13	\$ 2,694.13		
	VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -		
<b>WEP - 20% Expected Expenditure</b>	<b>Total WEP Expenditures</b>	<b>\$ 33,049.02</b>	<b>\$ 218,528.39</b>	<b>\$ 251,577.41</b>	<b>\$ 251,577.41</b>	<b>32.08%</b>	
					\$ 183,033.61	20%	
					\$ 68,543.80	over/(shortage)	

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): \_\_\_\_\_ Typed Name & Title: Cheryl Tipsword, Project Accountant

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant -IN School Youth  
YOUTH  
36192-0324-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 3/1/2024 3/31/2024

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150 Salaries	\$ 95,187.21	\$ 10,092.48	\$ 64,973.76	\$ 75,066.24	\$ 20,120.97	78.86%
60310-60330 & 60610-60650 Payroll Taxes, Fringe/Work Comp	\$ 29,811.17	\$ 2,385.65	\$ 16,689.55	\$ 19,075.20	\$ 10,735.97	63.99%
<b>Total Personnel Expenses</b>	\$ 124,998.38	\$ 12,478.13	\$ 81,663.31	\$ 94,141.44	\$ 30,856.94	75.31%
<b>Operating Expenses:</b>						
60850 Mileage & Travel	\$ 5,704.48	\$ 278.39	\$ 2,971.28	\$ 3,249.67	\$ 2,454.81	56.97%
62115,65570,63110-63130 Telephone, Postage, Supplies	\$ 2,859.40	\$ 367.53	\$ 1,976.60	\$ 2,344.13	\$ 515.27	81.98%
62830,62860 Outreach & Public Relations/Job Fairs	\$ 3,495.50	\$ -	\$ 882.28	\$ 882.28	\$ 2,613.22	25.24%
65610 Reimbursable Equipment	\$ 5,750.00	\$ -	\$ 36.24	\$ 36.24	\$ 5,713.76	0.63%
62510-62520 Resource Sharing Allocation	\$ 5,290.79	\$ -	\$ 1,865.95	\$ 1,865.95	\$ 3,424.84	35.27%
61745,64120,65120,65544,65520,65530,65125,65128,65130 Professional Services and Business Expenses	\$ 7,237.64	\$ 222.49	\$ 3,098.50	\$ 3,320.99	\$ 3,916.65	45.88%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 155,336.19	\$ 13,346.54	\$ 92,494.16	\$ 105,840.70	\$ 49,495.49	68.14%
10.43% Indirect Cost	\$ 16,201.56	\$ 1,392.04	\$ 9,647.14	\$ 11,039.18	\$ 5,162.38	68.14%
Management Fee	\$ 17,153.78	\$ 1,468.77	\$ 11,278.72	\$ 12,747.49	\$ 4,406.29	74.31%
<b>Total Operating expenses</b>	\$ 188,691.53	\$ 16,207.35	\$ 113,420.02	\$ 129,627.37	\$ 59,064.16	68.70%
<b>Participant Expenses</b>						
65602 Work Based Learning	\$ 30,000.00	\$ 540.00	\$ 15,222.00	\$ 15,762.00	\$ 14,238.00	52.54%
67408 Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412 Customer Support service	\$ 10,000.00	\$ 17.10	\$ 2,493.29	\$ 2,510.39	\$ 7,489.61	25.10%
67426 Individual Career Services - New Service	\$ 3,509.29	\$ -	\$ -	\$ -	\$ 3,509.29	0.00%
67422 On The Job Training	\$ 25,000.00	\$ -	\$ 13,404.91	\$ 13,404.91	\$ 6,595.09	67.02%
Transfer to Client Awards/Incentives	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -	-
Client Awards/Incentives	\$ 25,000.00	\$ 1,550.00	\$ 24,240.00	\$ 25,790.00	\$ 4,210.00	85.97%
Transfer from On The Job Training	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	-
<b>5% WEX Markup</b>	\$ 1,500.00	\$ 27.00	\$ 761.11	\$ 788.11	\$ 711.89	52.54%
<b>Total Participant Expenses</b>	\$ 95,009.29	\$ 2,134.10	\$ 56,121.31	\$ 58,255.41	\$ 36,753.88	61.32%
<b>Total WIOA YOUTH ISY GRANT COST</b>	\$ 283,700.82	\$ 18,341.45	\$ 169,541.33	\$ 187,882.78	\$ 95,818.04	66.23%

Cumulative

**WEP - 20% Expected Expenditure**

Staff Wages	\$ 4,260.11	\$ 24,277.82	\$ 28,537.93	\$ 28,537.93	\$ 28,537.93
Client Wage Subsidy (WEP)	\$ 495.60	\$ 13,875.03	\$ 14,370.63	\$ 14,370.63	\$ 14,370.63
Client Wage Taxes	\$ 44.40	\$ 1,346.97	\$ 1,391.37	\$ 1,391.37	\$ 1,391.37
WEX Markup 5%	\$ 27.00	\$ 761.11	\$ 788.11	\$ 788.11	\$ 788.11
On The Job Training	\$ -	\$ 13,404.91	\$ 13,404.91	\$ 13,404.91	\$ 13,404.91
Client Awards / Incentives	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00
Customer Support Services	\$ -	\$ 461.49	\$ 461.49	\$ 461.49	\$ 461.49
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -	\$ -

**WEP - 20% Expected Expenditure**

<b>Total WEP Expenditures</b>	\$ 4,827.11	\$ 58,877.33	\$ 63,704.44	\$ 63,704.44	\$ 63,242.95
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**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	4/8/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver	Project Director	Shannon Weaver
::	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - Out of School Youth  
YOUTH  
36192-0324-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 3/1/2024 3/31/2024

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
60110-60190 exclude 60150 Salaries	\$ 380,748.83	\$ 40,687.66	\$ 293,260.13	\$ 333,947.79	\$ 46,801.04	87.71%
60310-60330 & 60610-60650 Payroll Taxes, Fringe/Work Comp	\$ 119,244.69	\$ 9,427.38	\$ 72,048.02	\$ 81,475.40	\$ 37,769.29	68.33%
<b>Total Personnel Expenses</b>	\$ 499,993.52	\$ 50,115.04	\$ 365,308.15	\$ 415,423.19	\$ 84,570.33	83.09%
<b>Operating Expenses:</b>						
60850 Mileage & Travel	\$ 18,817.91	\$ 1,088.34	\$ 13,308.54	\$ 14,396.88	\$ 4,421.03	76.51%
62115,65570,63110-63130 Telephone, Postage, Supplies	\$ 7,937.60	\$ 1,035.10	\$ 6,387.93	\$ 7,423.03	\$ 514.57	93.52%
62830,62860 Outreach & Public Relations/Job Fairs	\$ 13,982.00	\$ -	\$ 3,185.72	\$ 3,185.72	\$ 10,796.28	22.78%
65610 Reimbursable Equipment	\$ 23,000.00	\$ -	\$ 206.65	\$ 206.65	\$ 22,793.35	0.90%
62510-62520 Resource Sharing Allocation	\$ 18,402.74	\$ -	\$ 8,937.48	\$ 8,937.48	\$ 9,465.26	48.57%
61745,64120,65120,65544,6 Professional Services and Business Expenses	\$ 22,950.58	\$ 946.22	\$ 13,736.46	\$ 14,682.68	\$ 8,267.90	63.98%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 605,084.35	\$ 53,184.70	\$ 411,070.93	\$ 464,255.63	\$ 140,828.72	76.73%
10.43% Indirect Cost	\$ 63,110.30	\$ 5,547.16	\$ 42,874.70	\$ 48,421.86	\$ 14,688.43	76.73%
Management Fee	\$ 66,819.46	\$ 5,548.43	\$ 44,625.78	\$ 50,174.21	\$ 16,645.25	75.09%
<b>Total Operating expenses</b>	\$ 735,014.11	\$ 64,280.29	\$ 498,571.41	\$ 562,851.70	\$ 172,162.41	76.58%
<b>Participant Expenses</b>						
65602 Work Based Learning	\$ 131,075.25	\$ 6,447.95	\$ 26,095.14	\$ 32,543.09	\$ 83,532.16	28.04%
Transfer to Client Awards/Incentives	\$ (15,000.00)					
67408 Instructional Training	\$ 46,500.00	\$ 2,995.00	\$ 18,577.50	\$ 21,572.50	\$ 14,927.50	59.10%
Transfer to Client Awards/Incentives	\$ (10,000.00)					
67412 Customer Support service	\$ 40,000.00	\$ 978.84	\$ 21,133.91	\$ 22,112.75	\$ 17,887.25	55.28%
67426 Individual Career Services - New Service	\$ 5,747.72	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 3,311.72	42.38%
67422 On The Job Training	\$ 25,000.00	\$ 1,104.63	\$ 10,562.81	\$ 11,667.44	\$ 13,332.56	46.67%
*67418, 67420 Client Awards/Incentives	\$ 55,000.00	\$ 8,550.00	\$ 63,924.62	\$ 72,474.62	\$ 7,525.38	90.59%
Transfer from Instructional Training	\$ 10,000.00					
Transfer from Instructional Training	\$ 15,000.00					
5% WEX Markup	\$ 6,553.76	\$ 322.40	\$ 1,304.76	\$ 1,627.16	\$ 4,926.61	24.83%
<b>Total Participant Expenses</b>	\$ 309,876.73	\$ 20,398.82	\$ 144,034.74	\$ 164,433.56	\$ 145,443.18	53.06%
<b>Total WIOA YOUTH OSY GRANT COST</b>	\$ 1,044,890.84	\$ 84,679.11	\$ 642,606.15	\$ 727,285.26	\$ 317,605.58	69.60%

**WEP - 20% Expected Expenditure**

Staff Wages	\$ 17,886.23	\$ 99,866.42	\$ 117,752.65	\$ 117,752.65
Client Wage Subsidy (WEP)	\$ 5,904.89	\$ 23,869.91	\$ 29,774.80	\$ 29,774.80
Client Wage Taxes	\$ 543.06	\$ 2,225.23	\$ 2,768.29	\$ 2,768.29
WEX Markup 5%	\$ 322.40	\$ 1,304.76	\$ 1,627.16	\$ 1,627.16
On the Job Training	\$ 1,104.63	\$ 10,562.81	\$ 11,667.44	\$ 11,667.44
Client Awards / Incentives	\$ 2,250.00	\$ 19,800.00	\$ 22,050.00	\$ 22,050.00
Customer Support Service	\$ 210.70	\$ 2,021.94	\$ 2,232.64	\$ 2,232.64
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

**WEP - 20% Expected Expenditure**

<b>Total WEP Expenditures</b>	\$ 28,221.91	\$ 159,651.07	\$ 187,872.98	\$ 187,872.98	33.33%
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	4/8/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver	Project Director	Shannon Weaver
	Date Signed:	

# \*One Stop Operator Invoice

Documents Included: March Invoice

Action Requested: Approve the invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
ADDRESS: 805 N Whittington Parkway Louisville, KY 40222

Grantor  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - One Stop Operator  
One Stop Operator  
36347-0324-OSO

Invoice Number

GRANT PERIOD:  
7/1/2023 6/30/2024

REPORT PERIOD:  
3/1/2024 3/31/2024

<b>WIOA SUMMARY - Total Grant</b>	<b>OSO</b>
	<b>898</b>

**SECTION II. EXPENDITURES**

**CUMULATIVE COST TO DATE**

Acct  
Code

	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
<b>Administration:</b>						
Salaries	\$ 59,926.14	\$ 493.18	\$ 35,203.07	\$ 35,696.25	\$24,229.89	59.57%
Payroll Taxes, Fringe/Work Comp	\$ 17,667.99	\$ 27.27	\$ 9,653.31	\$ 9,680.58	\$7,987.41	54.79%
<b>Total Personnel Expenses</b>	<b>\$ 77,594.13</b>	<b>\$ 520.45</b>	<b>\$ 44,856.38</b>	<b>\$ 45,376.83</b>	<b>\$32,217.30</b>	<b>58.48%</b>
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 8,397.12	\$ -	\$ 3,669.09	\$ 3,669.09	\$4,728.03	43.69%
Telephone, Postage & Supplies	\$ 1,365.00	\$ 0.23	\$ 615.14	\$ 615.37	\$749.63	45.08%
Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Professional Services and Business	\$ 1,450.00	\$ 53.61	\$ 646.07	\$ 699.68	\$750.32	48.25%
<b>Subtotal Personnel &amp; Operating</b>	<b>\$ 88,806.25</b>	<b>\$ 574.29</b>	<b>\$ 49,786.68</b>	<b>\$ 50,360.97</b>	<b>\$38,445.28</b>	<b>56.71%</b>
Indirect Cost	\$ 9,262.49	\$ 59.90	\$ 5,192.76	\$ 5,252.66	\$4,009.83	56.71%
Management Fee	\$ 9,806.87	\$ 829.09	\$ 6,490.51	\$ 7,319.60	\$2,487.27	74.64%
<b>Total Operating expenses</b>	<b>\$ 107,875.62</b>	<b>\$ 1,463.28</b>	<b>\$ 61,469.95</b>	<b>\$ 62,933.23</b>	<b>\$44,942.39</b>	<b>58.34%</b>
<b>Total WIOA OSO GRANT COST</b>	<b>\$ 107,875.62</b>	<b>\$ 1,463.28</b>	<b>\$ 61,469.95</b>	<b>\$ 62,933.23</b>	<b>\$44,942.39</b>	<b>58.34%</b>

60110-60190 exclude 60150  
60310-60330,60610-60650

60850  
\*62115,66570,63130  
62830  
65610  
62510-62520

10.43%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): <i>Cheryl Tipsword</i>	Typed Name & Title: Cheryl Tipsword , Project Accountant
	Date signed 4/9/2024
Approved By(signature): <i>Cherisa Price-Wells</i>	Typed Name & Title: Cherisa Price-Wells, Regional Director
	04 / 09 / 2024
	Date Signed:



# \*Fiscal Agent Invoice

Documents Included: March Invoice

Action Requested: Approve the invoice



Central Iowa Detention  
2317 Rick Collins Way  
Eldora, IA 50627

# Coordination Services

Date	Invoice #
4/11/2024	49856

Mississippi Valley Workforce Development  
Miranda Swafford

Month & Year & Service

Mar 24 MV

DESCRIPTION	AMOUNT
March Fiscal Services	5,076.00
<b>Total</b>	<b>\$5,076.00</b>

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.

**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

		<b>Kassie Ruth</b>	<b>Tony Reed</b>	<b>Justin Cornish</b>	<b>Travis Walker</b>
		<b>Pay Change Month=</b>	September	March	August
		<b>Hourly Pay=</b>	44.36	93.04	52.80
		<b>Hours This Month=</b>	44.25	4.50	2.25
		<b>Wages=</b>	\$ 1,962.93	\$ 418.68	\$ 118.80
per Hr.	\$ 10.67	<b>Health &amp; Life Ins.=</b>	\$ 472.15	\$ 48.02	\$ 24.01
	9.44%	<b>IPERS=</b>	\$ 185.30	\$ 39.52	\$ 11.21
	1.45%	<b>Medicare=</b>	\$ 28.46	\$ 6.07	\$ 1.72
	6.20%	<b>Social Security=</b>	\$ 121.70	\$ 25.96	\$ 7.37
	1.68%	<b>Work Comp.=</b>	\$ 32.98	\$ 7.03	\$ 2.00
	2.46%	<b>Unemployment=</b>	\$ 48.29	\$ 10.30	\$ 2.92
	2.94%	<b>Liability Insurance=</b>	\$ 57.71	\$ 12.31	\$ 3.49
		<b>PAYROLL COSTS=</b>	\$ 2,910	\$ 568	\$ 172
<b>Months</b>	<b>Annual</b>	<b>MONTHLY PAYROLL TOTAL=</b>			<b>\$ 3,716.00</b>
12	\$ 720				<b>Legal=</b> \$ 60
12	\$ 2,448				<b>Audit Prep &amp; Audit=</b> \$ 204
12	\$ 2,460				<b>Supplies=</b> \$ 205
12	\$ 9,900				<b>Indirect=</b> \$ 825
<b>12 Months</b>	<b>Monthly</b>	<b>MONTHLY OTHER TOTAL=</b>			<b>\$ 5,010</b>
<b>\$</b>	<b>59,796</b>	<b>\$</b>	<b>4,600</b>	<b>MONTHLY BILL TOTAL=</b>	
					<b>\$ 5,076</b>

MONTHLY PAYROLL TOTAL = \$ 3,716.00

MONTHLY OTHER TOTAL = \$ 5,010.00

MONTHLY BILL TOTAL = \$ 5,076.00

**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

**Mar-24**

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
03/01/24	Fri					
03/02/24	Sat					
03/03/24	Sun					
03/04/24	Mon					
03/05/24	Tue	3.00	0.75		0.25	February Financials, uploading Equus documents to IWD
03/06/24	Wed	0.50				correspondence
03/07/24	Thu	1.00				correspondence, balance sheet/income statement
03/08/24	Fri	6.00	1.00	0.50	0.50	income statement
03/09/24	Sat					
03/10/24	Sun	7.00				income statement
03/11/24	Mon	4.50	1.00	0.50		income statement, deposit reconciliation, cut checks, balance sheet, bill
03/12/24	Tue	0.75				correspondence with Miranda
03/13/24	Wed					
03/14/24	Thu					
03/15/24	Fri	3.50		0.75		drawdown, upload documents for IWD, deposit reconciliation, cut checks
03/16/24	Sat					
03/17/24	Sun					
03/18/24	Mon					
03/19/24	Tue	9.00	0.50			financials for board, upload documents for fiscal monitoring
03/20/24	Wed					
03/21/24	Thu	3.00	0.75			Dec and Jan FSR, Drawdown, Upload documentation to IWD
03/22/24	Fri					
03/23/24	Sat					
03/24/24	Sun	2.00				February FSR
03/25/24	Mon	0.50	0.50	0.50		Doc review, correspondence
03/26/24	Tue					
03/27/24	Wed	1.00				finance committee meeting
03/28/24	Thu	2.00				drawdown, drawdown prep, upload documents to IWD
03/29/24	Fri	0.50				drawdown, drawdown prep
03/30/24	Sat					
03/31/24	Sun					
<b>Actual Hours=</b>		<b>44.25</b>	<b>4.50</b>	<b>2.25</b>	<b>0.75</b>	
<b>Proposed Hours=</b>		<b>32.69</b>	<b>4.33</b>	<b>3.03</b>	<b>1.30</b>	

# Non-WIOA Financial Report

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Unrestricted Funds YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Unrestricted Funds Budget	Remaining Budget	
<b>Unrestricted Funds</b>				
<b>Unrestricted Funds</b>	\$9,064.55	\$53,151.10	\$44,086.55	82.95%
<b>TOTAL</b>	<b>\$9,064.55</b>	<b>\$53,151.10</b>	<b>\$44,086.55</b>	<b>82.95%</b>
<b>Unrestricted Funds Expenses</b>				
Support Services	\$1,216.66	\$2,000.00	\$783.34	39.17%
Center Incentives	\$934.35	\$1,500.00	\$565.65	37.71%
Outreach for Incentives	\$439.50	\$3,000.00	\$2,560.50	85.35%
Food	\$1,747.62	\$4,000.00	\$2,252.38	56.31%
Sponsorships	\$250.00	\$2,000.00	\$1,750.00	87.50%
Consultants	\$3,500.00	\$7,000.00	\$3,500.00	50.00%
Center Supplies	\$584.55	\$2,500.00	\$1,915.45	76.62%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Assistive Technology	\$0.00	\$2,500.00	\$2,500.00	100.00%
Unobligated/Unbudgeted Grant	\$391.87	\$26,651.10	\$26,259.23	98.53%
<b>TOTAL</b>	<b>\$9,064.55</b>	<b>\$53,151.10</b>	<b>\$44,086.55</b>	

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Other Money YTD**  
**For the Month Ending March 31st, 2024**

	Year to Date	Other Money	Remaining Budget	
<b>Non- WIOA Revenue</b>				
	\$644.22	\$1,895.81	\$1,251.59	66.02%
<b>TOTAL</b>	\$644.22	\$1,895.81	\$1,251.59	66.02%
 <b>Non- WIOA Expenses</b>				
Clinton County	\$62.67	\$240.01	\$177.34	73.89%
North Scott Grant	\$581.55	\$1,655.80	\$1,074.25	64.88%
 <b>TOTAL</b>	\$644.22	\$1,895.81	\$1,251.59	

Date	Unrestricted Funds	Deposit	Withdrawal	Balance
	FY 23 Carryover			\$39,750.10
7/7/2023	Miranda and Dennis Meeting		\$49.85	\$39,700.25
7/20/2023	IVRS Summer Program Participants Pre-Approved Lunch		\$298.35	\$39,401.90
7/21/2023	Annual Board Training		\$321.00	\$39,080.90
8/10/2023	Nick Clayton- Banner		\$442.45	\$38,638.45
9/29/2023	Southwestern CC		\$80.00	\$38,558.45
10/27/2023	Deposit	\$12,201.00		\$50,759.45
11/10/2023	CIJDC CC Reim (Center Supplies- Tablecloths)		\$142.10	\$50,617.35
11/10/2023	CIJDC CC Reim (Support Services- Participant Car Insurance)		\$381.15	\$50,236.20
11/10/2023	CIJDC CC Reim (Support Services- Participant Tires)		\$600.00	\$49,636.20
11/10/2023	CIJDC CC Reim (Center Incentives- Youth Survey Incentives)		\$164.85	\$49,471.35
10/10/2023	Nick Clayton- Support Services		\$30.97	\$49,440.38
10/27/2023	Tyler Lanz0 Support Services- Uniform Items for Participant		\$68.41	\$49,371.97
11/3/2023	Tyler Lanz- TTW Food Reim NDEAM Lunch and Learn		\$113.36	\$49,258.61
9/29/2023	TTW Food- Meeting with Board Chair		\$34.75	\$49,223.86
10/12/2023	TTW Incentives- Focus Group Gift Cards		\$269.50	\$48,954.36
12/10/2023	Wilton Chamber		\$250.00	\$48,704.36
1/14/2024	CIJDC (Food, Annual Board Training)		\$100.52	\$48,603.84
1/14/2024	CIJDC (Food, Annual Board Training)		\$189.75	\$48,414.09
1/14/2024	CIJDC (Food, Annual Board Training)		\$635.00	\$47,779.09
1/14/2024	CIJDC (Food, Annual Board Training)		\$5.04	\$47,774.05
1/14/2024	CIJDC (Incentives, Job Quality Academy Survey)		\$500.00	\$47,274.05
1/30/2024	Chase Credit Card Points Cash Out	\$1,200.00		\$48,474.05
2/17/2024	CIJDC (Banquet Hall for Ft. Madison Job Fair)		\$267.50	\$48,206.55
3/15/2024	CIJDC (Muscatine In-Service)		\$67.00	\$48,139.55
4/7/2024	CWEI	\$0.00	\$3,500.00	\$44,639.55
4/12/2024	CIJDC (Napoli, Credit Cards Points to Cash)		\$162.50	\$44,477.05
4/12/2024	CIJDC (Hy-Vee, Credit Cards Points to Cash)		\$229.37	\$44,247.68
4/12/2024	CIJDC (Quad Chamber, General Outreach)		\$105.00	\$44,142.68
4/12/2024	CIJDC(Walmart, Support Services, Work Uniform/Shoes)		\$56.13	\$44,086.55



Date	Other Funds- Clinton County	Deposit	Withdrawal	Balance
	FY23 Carryover			\$240.01
10/4/2023	Mandy Tripp- Drinks for Youth Event		\$50.69	\$189.32
\$45,203.00	Kwik Trip- Ice for Clinton Event		\$11.98	\$177.34

Date	Other Funds- North Scott Grant	Deposit	Withdrawal	Balance
	FY23 Carryover			\$1,655.80
11/10/2023	CIJDC CC Reim (Youth Space- Food, Clothing)		127.29	\$1,528.51
11/10/2023	CIJDC CC Reim (Youth Space- Clothing, Hygiene)		64.84	\$1,463.67
1/4/2024	CIJDC CC Reim ( Laundry Detergent for Youth Space)		30.73	\$1,432.94
3/15/2024	CIJDC CC Reim (Laundry Detergent)		57.08	\$1,375.86
3/15/2024	CIJDC CC Reim (Personal Hygiene Supplies)		132.96	\$1,242.90
3/15/2024	CIJDC CC Reim ( Clothing)		50.8	\$1,192.10
4/12/2024	CIJDC CC Reim (Re-Stock		41.7	\$1,150.40
4/12/2024	CIJDC CC Reim (Tabe Testing Drinks)		11.51	\$1,138.89
4/12/2024	CIJDC CC Reim (Tabe Testing Drinks)		64.64	\$1,074.25

## \*Initial Budgets

Document Included: Initial WIOA budget for  
PY24

Action Requested: Discussion and approval



## Mississippi Valley Workforce Development Board

### Projected New Year Funding Allocation

Funding Stream	Current PY22/FY23	Projected PY24/FY25	\$ Difference	% Difference
<b>Admin</b>	311,858.00	271,149	40,709.00	-13.05%
<b>Adult</b>	974,952.00	760,781	214,171.00	-21.97%
<b>DW</b>	677,315.00	713,887	-36,572.00	5.40%
<b>Youth</b>	1,154,454.00	965,691	188,763.00	-16.35%
<b>Totals</b>	3,118,579.00	2,711,508	407,071.00	-13.05%

### Program Related Expenses

- Subleases
- Portion of Board Staff Salaries
- Outreach Activities
- Other Contracts (Sector Strategy/Job Quality/special Initiatives)
- Incumbent Worker Training
- Adult/DW Program Contract
- Youth Program Contract
- One Stop Operator Contract

### Historical Carryover

	Youth	Adult	DW	Admin
<b>PY21</b>	\$659,066	\$212,752	\$180,289	\$167,124
<b>Py22</b>	\$400,000	\$175,000	\$115,000	\$175,000
<b>PY23</b>	\$382,584	\$226,401	\$174,385	\$159,880
<b>Estimated PY24</b>	\$150,000	\$270,000	\$250,000	\$115,000

### Equus Prior Contracts % of Program Funding

	Adult	DW	Youth
<b>PY21</b>	85%	79%	92%
<b>PY22</b>	82%	76%	81%
<b>PY23</b>	83%	78%	86%
<b>Average</b>	83.33%	77.67%	86.33%

## Proposed Draft Program Budgets

July 1, 2024 – June 30, 2025

Funding	Adult	DW	Youth
<b>Carryover</b>	270,000.00	250,000.00	150,000.00
Py24/FY25	760,781.00	713,887.00	965,691.00
<b>Total</b>	<b>1,030,781.00</b>	<b>963,887.00</b>	<b>1,115,691.00</b>
<b>Expenses</b>			
<b>One Stop Operator Contract</b>	35,666.00	35,666.00	35,666.00
Sublease	55,000.00	55,000.00	60,000.00
Board Staff	30,000.00	30,000.00	30,000.00
Board Special Initiatives	10,000.00	10,000.00	0.00
Outreach	3,333.00	3,333.00	3,333.00
Technology	8,000.00	8,000.00	6,000.00
Incumbent Worker Training	0.00	50,000.00	0.00
Unobligated Funds	10,000.00	10,000.00	10,000.00
<b>Total</b>	<b>151,999.00</b>	<b>201,999.00</b>	<b>144,999.00</b>
<b>Equus Program Contracts</b>	878,782.00	761,888.00	970,692.00
% of Total Funding	85%	79%	87%
<b>Current Contract Amount</b>	\$998,142.00	\$730,130.58	\$1,328,591.67
<b>Difference</b>	-\$119,360.00	\$31,757.42	-\$357,899.67

### Program Budget Narrative

*The narrative covers the Adult, Dislocated Worker, and Youth program funds except where otherwise noted. Detailed budgets will be developed and approved once initial budgets have been approved.*

**One Stop Operator Contract** – The One Stop Operator contract is equally divided across all 3 programs. Once final contract amounts are approved the One Stop Operator will provide a detailed budget for approval.

**Sublease** - Sublease amounts are determined by IWD and are divided across all 3 program streams based on FTE’s.

**Board Staff** - Allocation of board staff time spent on program-related activities. 50% of the Compliance Officer and Strategic Partnership Specialist salaries will be billed to program.

**Board Special Initiatives:** - Funding set aside to support programs directly or through consultants for special projects

**Outreach Activities** - Funding to support outreach initiatives or projects in-house or through outside vendors.

**Technology** – Purchase of licenses for EconoVue for sector strategies and business outreach, and Engage By Cell a text messaging platform to communicate with the youth population.

**Incumbent Worker Training** –\$50,000 to the grant program from the DW funding stream.

**Equus Program Contract** – Funds contracted to Equus to fulfill Title I services. Once contract amounts are approved Equus will provide detailed budgets for each program for approval.

**Unobligated Funds** - Funds that are not yet obligated to a contract or cost category.