



# Mississippi Valley Workforce Development Board

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## Finance Committee Meeting Agenda

Wednesday, January 3, 2024, at 3:00 p.m.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82123759743?pwd=cjZxT3M1Rko2aUpiVnQ0UFpYMFVCQT09>

Meeting ID: 821 2375 9743      Passcode: 241648

One tap mobile: 13126266799,,82123759743#

Called to Order	Ryan Drew
Roll Call	Tyler Lanz
*Consent Agenda	Ryan Drew
Excused Absences	
Approval of Agenda	
Approval of Previous Minutes	
Financial Updates (Page 5)	Miranda Swafford
WIOA Financial Report (Page 7)	Kassie Ruth
*November Program Invoice (Page 25)	Shannon Weaver
*November One Stop Operator Invoice (Page 31)	Nick Clayton
*Fiscal Agent Invoice (Page 33)	Kassie Ruth
Non-WIOA Financial Report (Page 37)	Kassie Ruth
Other Business	
Public Comment	
*Adjourn	Ryan Drew

\*Items Requiring a Vote    \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at [assistant@mississippivalleyworkforce.org](mailto:assistant@mississippivalleyworkforce.org) or at 1-844-967-5365 option 3.



# Mississippi Valley Workforce Development Board

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## **Finance Committee Meeting Minutes** Wednesday, November 29, 2023, at 3:00 p.m.

**Members Present:** Ryan Drew, Jack Willey, Kelley Brown (late), Joyce Stimpson, and Kimberly Jaber, Cory Bergfeld

**Members Absent:** Angela Rheingans (unexcused), Lori Bassow (excused)

**CEOs Present:** Danny Chick

**Staff Present:** Miranda Swafford, Executive Director, Mandy Tripp, Compliance Officer, Andrea Taylor, Strategic Partnership Specialist and Tyler Lanz, Communications Assistant

**Fiscal Agent Staff:** Kassie Ruth

**Service Provider Staff:** Cherisa Price-Wells, Regional Director, Cheryl Tipsword, Project Accountant, Taylor Longstreth, Operations Manager, Tabytha Seigfried, Quality Assurance, and Shannon Weaver Operations Manager

**One-Stop Operator:** Nick Clayton

### **CALL TO ORDER**

Drew called the meeting to order at 3:00 p.m.

### **QUORUM**

The committee had a quorum to conduct business.

### **CONSENT AGENDA**

The consent agenda included approval of the agenda, Bassow's excused absence, and previous minutes. Willey made a motion to approve the consent agenda items, seconded by Bergfeld, and the motion carried.

### **FINANCIAL UPDATES**

Swafford gave an overview of the financial updates. We have received the \$12,201.00 in Ticket to Work funds from IWD for the previous year. Modified budgets for the Adult and Dislocated Worker program were approved at the full board meeting on November, 20, 2023. Swafford advised that we have received the Notice of Award for the FY24 funding. Tripp discussed financial monitoring report updates.

### **WIOA FINANCIAL REPORT**

Ruth presented budget expenditures for Adult, Dislocated Worker, and Youth. The remaining budget after expenditures is \$2,976,441.59. Ruth advised the administrative budget has \$342,396.18 remaining, Adult has \$878,577.50 remaining, DW has \$719,196.47 remaining, the Youth Out of school budget has \$835,160.68 left to expend, while the Youth in-school budget

has \$235,034.25 remaining. Swafford made a note that the WIOA financial reports already include the FY24 funding.

**\*OCTOBER PROGRAM INVOICE**

Weaver shared that funding for the Adult program is extremely low as they wait on the FY24 funds. The Adult and Dislocated Worker program have minimized spending to operating expenses as much as possible. The Adult budget expended \$60,679.20 in October. The Dislocated Worker expended \$36,543.23, and the Youth budget combined expenditures at \$111,715.20. Weaver shared that the Youth program once again exceeded their goal of 20% work-based learning expenditures, achieving 28.55% in October. Bergfeld made a motion to accept the final invoices, seconded by Brown, and the motion carried.

**\*ONE-STOP OPERATOR OCTOBER INVOICE**

Clayton advised the expenditures are \$8,438.67 of the contracted budget which is mostly salaries and travel. Willey made a motion to accept the invoice, seconded by Brown, and the motion carried.

**\*FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for September, the CIJDC wages invoice for \$3,984.00 for 35 hours. Ruth advised they only received one deposit from the state in October, which contributed to the lower amount, but it has balanced out in November. Stimpson motioned to approve the invoice, seconded by Bergfeld, and the motion carried.

**NON-WIOA FINANCIAL REPORT**

Ruth advised there was \$1,805.09 expended from Ticket to Work funds and 94.23% remains. Clinton County funds were spent on drinks and ice for the Clinton Youth Event in the amount of \$62.67, with 73.89% remaining. The North Scott Rotary Grant was used for food, clothing, and hygiene items for the Youth Space in the amount of \$192.13, with 88.40% remaining.

**IFA INFORMATION**

Swafford reviewed the IFA information that was presented at the full board meeting, which included sublease information and cost breakdowns for the Davenport and Burlington centers. Swafford discussed that the IFA will allocate a percentage of costs to each of the workforce system partners, regardless of collocation. Bergfeld inquired how the IFA will interact with the RFP committees that are being assembled, and Swafford advised that the sublease is broken down by FTE, so it shouldn't change much. Swafford encouraged committee members to send any questions or concerns that they have, as she will have an opportunity to ask them during the state's IFA office hours.

**OTHER BUSINESS**

There was no other business.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNED**

Bergfeld made a motion to adjourn, seconded by Brown. Motion carried, and meeting was adjourned at 3:25 p.m.

# Financial Updates

## **Financial Updates**

**January 3, 2024**

- New Adult and Dislocated Worker budgets were approved by the Executive Committee on December 14, 2023.

# WIOA Financial Report

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending November 30th, 2023**

	<b>Administration</b>	<b>Adult Program</b>	<b>Dislocated Worker Program</b>	<b>Youth Program Out of School</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$165,745.22			
WIOA Grant- Adult		\$317,562.80		
WIOA Grant- Dislocated Worker			\$262,068.42	
WIOA Grant- Youth Out of School				\$442,455.66
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$165,745.22</b>	<b>\$317,562.80</b>	<b>\$262,068.42</b>	<b>\$442,455.66</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$105,810.40	\$13,758.29	\$13,084.47	\$10,820.58
Fiscal Agent Costs	\$22,340.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$22,197.07	\$22,197.07	\$17,152.29
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$13,850.10	\$13,850.12	\$10,387.60
60110-60190 Salaries	\$0.00	\$114,000.54	\$99,800.53	\$192,229.16
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$24,972.20	\$23,579.24	\$44,512.32
60850 Mileage & Travel	\$7,664.30	\$2,560.94	\$3,549.58	\$9,981.21
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$124.54	\$1,934.95	\$1,602.81	\$4,705.43
62830, 62860 Outreach & Public Relations / Job Fairs	\$1,564.54	\$0.00	\$378.78	\$3,185.72
65610 Reimbursable Equipment	\$5,551.48	\$0.00	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$3,555.44	\$2,816.44	\$5,084.14
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,790.91	\$6,121.87	\$4,875.58	\$11,159.70
Information Technology	\$3,604.51	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$6,651.50	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$5,575.60	\$0.00	\$0.00	\$0.00
Printing	\$225.39	\$0.00	\$0.00	\$0.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$15,973.13	\$14,247.69	\$28,250.47
Management Fee	\$0.00	\$22,649.88	\$18,009.98	\$27,980.49
65602, 65603 Work Experience	\$0.00	\$34,624.92	\$16,743.80	\$14,760.65
67408 Instructional Training	\$0.00	\$27,541.50	\$5,649.00	\$8,425.50
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$9,657.79	\$9,657.80	\$0.00
67412 Customer Support Service	\$0.00	\$13,126.01	\$25,038.45	\$16,072.11
67426 Individual Career Services- New Service	\$0.00	\$498.00	\$0.00	\$2,436.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$4,811.86
67418,67420 Client Awards/Incentives	\$0.00	\$2,659.02	\$0.00	\$40,150.00
5% WEX Markup	\$0.00	\$1,731.25	\$837.20	\$738.03
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$165,745.22</b>	<b>\$317,562.80</b>	<b>\$262,068.42</b>	<b>\$442,455.66</b>



**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending November 30th, 2023**

	<b>Youth Program In School</b>	<b>One Stop Operator</b>	<b>Year To Date</b>	<b>Total Annual Budget</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration		\$0.00	\$165,745.22	\$480,415.67
WIOA Grant- Adult		\$13,850.10	\$331,412.90	\$1,201,353.38
WIOA Grant- Dislocated Worker		\$13,850.12	\$275,918.54	\$929,840.84
WIOA Grant- Youth Out of School		\$10,387.60	\$452,843.26	\$1,201,225.52
WIOA Grant- Youth In School	\$127,017.90	\$3,462.53	\$130,480.43	\$335,812.37
<b>TOTAL</b>	<b>\$127,017.90</b>	<b>\$41,550.35</b>	<b>\$1,356,400.35</b>	<b>\$4,148,647.78</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$3,606.85	\$0.00	\$147,080.59	\$407,197.87
Fiscal Agent Costs	\$0.00	\$0.00	\$22,340.00	\$59,956.00
Subleases	\$5,717.42	\$0.00	\$67,263.85	\$170,000.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$3,462.53	\$0.00	\$41,550.35	\$107,875.62
60110-60190 Salaries	\$43,986.88	\$23,617.67	\$473,634.78	\$1,090,565.64
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$10,702.29	\$6,228.99	\$109,995.04	\$341,902.90
60850 Mileage & Travel	\$2,274.73	\$3,231.84	\$29,262.60	\$98,044.78
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,396.57	\$465.14	\$10,229.44	\$26,594.00
62830, 62860 Outreach & Public Relations / Job Fairs	\$882.28	\$0.00	\$6,011.32	\$64,355.00
65610 Reimbursable Equipment	\$0.00	\$0.00	\$5,551.48	\$37,500.00
62510-62520 Resource Sharing Allocation	\$1,190.57	\$0.00	\$12,646.59	\$46,696.53
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$2,542.27	\$457.19	\$30,947.52	\$69,175.01
Information Technology	\$0.00	\$0.00	\$3,604.51	\$8,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$6,651.50	\$9,000.00
Meeting Expenses	\$0.00	\$0.00	\$842.05	\$5,000.00
Conferences and Trainings	\$0.00	\$0.00	\$5,575.60	\$20,000.00
Printing	\$0.00	\$0.00	\$225.39	\$3,000.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$45,000.00
Indirect Cost	\$6,568.35	\$3,546.29	\$68,585.93	\$175,102.38
Management Fee	\$6,872.42	\$4,003.23	\$79,516.00	\$185,393.63
65602, 65603 Work Experience	\$15,781.49	\$0.00	\$81,910.86	\$352,075.25
67408 Instructional Training	\$0.00	\$0.00	\$41,616.00	\$324,381.40
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$19,315.59	\$107,205.00
67412 Customer Support Service	\$1,120.55	\$0.00	\$55,357.12	\$146,950.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$2,934.00	\$19,023.95
67422 On the Job Training	\$12,786.16	\$0.00	\$17,598.02	\$50,000.00
67418,67420 Client Awards/Incentives	\$10,800.00	\$0.00	\$53,609.02	\$107,500.00
5% WEX Markup	\$789.07	\$0.00	\$4,095.55	\$17,603.76
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,549.07</b>
<b>TOTAL</b>	<b>\$127,017.90</b>	<b>\$41,550.35</b>	<b>\$1,397,950.70</b>	<b>\$4,148,647.79</b>

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending November 30th, 2023**

	<u>Remaining Budget</u>
<b>WIOA Grant Revenues</b>	
WIOA Grant - Administration	\$314,670.45
WIOA Grant- Adult	\$869,940.48
WIOA Grant- Dislocated Worker	\$653,922.30
WIOA Grant- Youth Out of School	\$748,382.26
WIOA Grant- Youth In School	\$205,331.94
<b>TOTAL</b>	<u>\$2,792,247.43</u>
<b>WIOA Expenses</b>	
Board Salaries and Benefits	\$260,117.28
Fiscal Agent Costs	\$37,616.00
Subleases	\$102,736.15
Contractual RFP's	\$0.00
One Stop Operator	\$66,325.27
60110-60190 Salaries	\$616,930.86
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	\$231,907.86
60850 Mileage & Travel	\$68,782.18
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$16,364.56
62830, 62860 Outreach & Public Relations / Job Fairs	\$58,343.68
65610 Reimbursable Equipment	\$31,948.52
62510-62520 Resource Sharing Allocation	\$34,049.94
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$38,227.49
Information Technology	\$4,395.49
Dues & Subscriptions	\$2,348.50
Meeting Expenses	\$4,157.95
Conferences and Trainings	\$14,424.40
Printing	\$2,774.61
Special Initiatives/ Sector Strategy/Job Quality	\$45,000.00
Indirect Cost	\$106,516.45
Management Fee	\$105,877.63
65602, 65603 Work Experience	\$270,164.39
67408 Instructional Training	\$282,765.40
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41
67412 Customer Support Service	\$91,592.88
67426 Individual Career Services- New Service	\$16,089.95
67422 On the Job Training	\$32,401.98
67418,67420 Client Awards/Incentives	\$53,890.98
5% WEX Markup	\$13,508.21
<b>Unobligated/Unbudgeted Grant</b>	<u>\$53,549.07</u>
<b>TOTAL</b>	<u>\$2,750,697.09</u>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Administration YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Administration Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant - Administration</b>	\$165,745.22	\$480,415.67	\$314,670.45	65.50%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$105,810.40	\$257,313.55	\$151,503.15	58.88%
Fiscal Agent Costs	\$22,340.00	\$59,956.00	\$37,616.00	62.74%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$7,664.30	\$50,000.00	\$42,335.70	84.67%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$124.54	\$3,000.00	\$2,875.46	95.85%
62830, 62860 Outreach & Public Relations / Job Fairs	\$1,564.54	\$15,000.00	\$13,435.46	89.57%
65610 Reimbursable Equipment	\$5,551.48	\$5,000.00	-\$551.48	-11.03%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$5,790.91	\$8,000.00	\$2,209.09	27.61%
Information Technology	\$3,604.51	\$8,000.00	\$4,395.49	54.94%
Dues & Subscriptions	\$6,651.50	\$9,000.00	\$2,348.50	26.09%
Meeting Expenses	\$842.05	\$5,000.00	\$4,157.95	83.16%
Conferences and Trainings	\$5,575.60	\$20,000.00	\$14,424.40	72.12%
Printing	\$225.39	\$3,000.00	\$2,774.61	92.49%
Special Initiatives/Sector Strategy/Job Quality	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$22,146.12	\$22,146.12	100.00%
<b>TOTAL</b>	<b>\$165,745.22</b>	<b>\$480,415.67</b>	<b>\$314,670.45</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Adult YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Adult Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- Adult</b>	\$331,412.90	\$1,201,353.38	\$869,940.48	72.41%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$13,758.29	\$49,961.44	\$36,203.15	72.46%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$22,197.07	\$55,000.00	\$32,802.93	59.64%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$13,850.10	\$35,958.54	\$22,108.44	61.48%
60110-60190 Salaries	\$114,000.54	\$340,909.92	\$226,909.38	66.56%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$24,972.20	\$107,300.82	\$82,328.62	76.73%
60850 Mileage & Travel	\$2,560.94	\$14,113.43	\$11,552.49	81.85%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,934.95	\$6,578.20	\$4,643.25	70.59%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$16,126.50	\$16,126.50	100.00%
65610 Reimbursable Equipment	\$0.00	\$2,250.00	\$2,250.00	100.00%
62510-62520 Resource Sharing Allocation	\$3,555.44	\$13,802.00	\$10,246.56	74.24%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,121.87	\$16,653.50	\$10,531.63	63.24%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$15,973.13	\$53,478.20	\$37,505.07	70.13%
Management Fee	\$22,649.88	\$56,621.26	\$33,971.38	60.00%
65602, 65603 Work Experience	\$34,624.92	\$115,000.00	\$80,375.08	69.89%
67408 Instructional Training	\$27,541.50	\$174,381.40	\$146,839.90	84.21%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.79	\$37,205.00	\$27,547.21	74.04%
67412 Customer Support Service	\$13,126.01	\$50,000.00	\$36,873.99	73.75%
67426 Individual Career Services- New Service	\$498.00	\$2,676.76	\$2,178.76	81.40%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$2,659.02	\$27,500.00	\$24,840.98	90.33%
5% WEX Markup	\$1,731.25	\$5,750.00	\$4,018.75	69.89%
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$10,086.41	\$10,086.41	100.00%
<b>TOTAL</b>	<b>\$331,412.90</b>	<b>\$1,201,353.38</b>	<b>\$869,940.48</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Dislocated Worker YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Dislocated Worker Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Dislocated Worker</b>	\$275,918.54	\$929,840.84	\$653,922.30	70.33%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$13,084.47	\$49,961.44	\$36,876.97	73.81%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$22,197.07	\$55,000.00	\$32,802.93	59.64%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$13,850.12	\$35,958.54	\$22,108.42	61.48%
60110-60190 Salaries	\$99,800.53	\$273,719.68	\$173,919.15	63.54%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$23,579.24	\$85,546.22	\$61,966.98	72.44%
60850 Mileage & Travel	\$3,549.58	\$9,408.96	\$5,859.38	62.27%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,602.81	\$6,218.80	\$4,615.99	74.23%
62830, 62860 Outreach & Public Relations / Job Fairs	\$378.78	\$5,751.00	\$5,372.22	93.41%
65610 Reimbursable Equipment	\$0.00	\$1,500.00	\$1,500.00	100.00%
62510-62520 Resource Sharing Allocation	\$2,816.44	\$9,201.00	\$6,384.56	69.39%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$4,875.58	\$14,333.29	\$9,457.71	65.98%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$14,247.69	\$42,312.32	\$28,064.63	66.33%
Management Fee	\$18,009.98	\$44,799.13	\$26,789.15	59.80%
65602, 65603 Work Experience	\$16,743.80	\$76,000.00	\$59,256.20	77.97%
67408 Instructional Training	\$5,649.00	\$103,500.00	\$97,851.00	94.54%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$40,000.00	\$30,342.20	75.86%
67412 Customer Support Service	\$25,038.45	\$46,950.00	\$21,911.55	46.67%
67426 Individual Career Services- New Service	\$0.00	\$7,090.18	\$7,090.18	100.00%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$837.20	\$3,800.00	\$2,962.80	77.97%
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$8,790.28	\$8,790.28	100.00%
<b>TOTAL</b>	<b>\$275,918.54</b>	<b>\$929,840.84</b>	<b>\$653,922.30</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Combined YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Youth Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth</b>	\$583,323.69	\$1,537,037.90	\$953,714.21	62.05%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$14,427.43	\$49,961.44	\$35,534.01	71.12%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$22,869.71	\$60,000.00	\$37,130.29	61.88%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$13,850.13	\$35,958.54	\$22,108.41	61.48%
60110-60190 Salaries	\$236,216.04	\$475,936.04	\$239,720.00	50.37%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$55,214.61	\$149,055.86	\$93,841.25	62.96%
60850 Mileage & Travel	\$12,255.94	\$24,522.39	\$12,266.45	50.02%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$6,102.00	\$10,797.00	\$4,695.00	43.48%
62830, 62860 Outreach & Public Relations / Job Fairs	\$4,068.00	\$27,477.50	\$23,409.50	85.20%
65610 Reimbursable Equipment	\$0.00	\$28,750.00	\$28,750.00	100.00%
62510-62520 Resource Sharing Allocation	\$6,274.71	\$23,693.53	\$17,418.82	73.52%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$13,701.97	\$30,188.22	\$16,486.25	54.61%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$34,818.82	\$79,311.86	\$44,493.04	56.10%
Management Fee	\$34,852.90	\$83,973.24	\$49,120.34	58.50%
65602, 65603 Work Experience	\$30,542.14	\$161,075.25	\$130,533.11	81.04%
67408 Instructional Training	\$8,425.50	\$46,500.00	\$38,074.50	81.88%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$30,000.00	\$30,000.00	100.00%
67412 Customer Support Service	\$17,192.66	\$50,000.00	\$32,807.34	65.61%
67426 Individual Career Services- New Service	\$2,436.00	\$9,257.01	\$6,821.01	73.68%
67422 On the Job Training	\$17,598.02	\$50,000.00	\$32,401.98	64.80%
67418, 67420 Client Awards/Incentives	\$50,950.00	\$80,000.00	\$29,050.00	36.31%
5% WEX Markup	\$1,527.11	\$8,053.76	\$6,526.65	81.04%
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$12,526.26	\$12,526.26	100.00%
<b>TOTAL</b>	<b>\$583,323.69</b>	<b>\$1,537,037.90</b>	<b>\$953,714.21</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$83,040.03			
Client Wage Subsidy	\$27,930.83			
Client Wages Taxes	\$2,611.31			
WEX Markup 5%	\$1,527.11			
On the Job Training	\$17,598.02			
Client Awards / Incentives	\$14,800.00			
Customer Support Service	\$509.99			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$148,017.29</b>	<b>\$307,407.58</b>	<b>\$159,390.29</b>	<b>51.85%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Out of School YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Youth Out of School Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- Youth Out of School</b>	\$452,843.26	\$1,201,225.52	\$748,382.26	62.30%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$10,820.58	\$37,471.08	\$26,650.50	71.12%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$17,152.29	\$45,000.00	\$27,847.71	61.88%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$10,387.60	\$26,968.91	\$16,581.31	61.48%
60110-60190 Salaries	\$192,229.16	\$380,748.83	\$188,519.67	49.51%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$44,512.32	\$119,244.69	\$74,732.37	62.67%
60850 Mileage & Travel	\$9,981.21	\$18,817.91	\$8,836.70	46.96%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$4,705.43	\$7,937.60	\$3,232.17	40.72%
62830, 62860 Outreach & Public Relations / Job Fairs	\$3,185.72	\$21,482.00	\$18,296.28	85.17%
65610 Reimbursable Equipment	\$0.00	\$23,000.00	\$23,000.00	100.00%
62510-62520 Resource Sharing Allocation	\$5,084.14	\$18,402.74	\$13,318.60	72.37%
Professional Services and Business Expenses	\$11,159.70	\$22,950.58	\$11,790.88	51.38%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$7,500.00	\$7,500.00	100.00%
Indirect Cost	\$28,250.47	\$63,110.30	\$34,859.83	55.24%
Management Fee	\$27,980.49	\$66,819.46	\$38,838.97	58.13%
65602, 65603 Work Experience	\$14,760.65	\$131,075.25	\$116,314.60	88.74%
67408 Instructional Training	\$8,425.50	\$46,500.00	\$38,074.50	81.88%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$22,500.00	\$22,500.00	100.00%
67412 Customer Support Service	\$16,072.11	\$40,000.00	\$23,927.89	59.82%
67426 Individual Career Services- New Service	\$2,436.00	\$5,747.72	\$3,311.72	57.62%
67422 On the Job Training	\$4,811.86	\$25,000.00	\$20,188.14	80.75%
67418, 67420 Client Awards/Incentives	\$40,150.00	\$55,000.00	\$14,850.00	27.00%
5% WEX Markup	\$738.03	\$6,553.76	\$5,815.73	88.74%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$9,394.69</b>	<b>\$9,394.69</b>	<b>100.00%</b>
<b>TOTAL</b>	<b>\$452,843.26</b>	<b>\$1,201,225.52</b>	<b>\$748,382.26</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$66,072.35			
Client Wage Subsidy	\$13,490.87			
Client Wages Taxes	\$1,269.78			
WEX Markup 5%	\$738.03			
On the Job Training	\$3,281.26			
Client Awards / Incentives	\$12,300.00			
Customer Support Service	\$48.50			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$97,152.29</b>	<b>\$291,020.10</b>	<b>\$193,867.81</b>	<b>66.62%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth In School YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Youth in School Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth In School</b>	\$130,480.43	\$335,812.37	\$205,331.94	61.14%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$3,606.85	\$12,490.36	\$8,883.51	71.12%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$5,717.42	\$15,000.00	\$9,282.58	61.88%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$3,462.53	\$8,989.63	\$5,527.10	61.48%
60110-60190 Salaries	\$43,986.88	\$95,187.21	\$51,200.33	53.79%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$10,702.29	\$29,811.17	\$19,108.88	64.10%
60850 Mileage & Travel	\$2,274.73	\$5,704.48	\$3,429.75	60.12%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,396.57	\$2,859.40	\$1,462.83	51.16%
62830, 62860 Outreach & Public Relations / Job Fairs	\$882.28	\$5,995.50	\$5,113.22	85.28%
65610 Reimbursable Equipment	\$0.00	\$5,750.00	\$5,750.00	100.00%
62510-62520 Resource Sharing Allocation	\$1,190.57	\$5,290.79	\$4,100.22	77.50%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$2,542.27	\$7,237.64	\$4,695.37	64.87%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$2,500.00	\$2,500.00	100.00%
Indirect Cost	\$6,568.35	\$16,201.56	\$9,633.21	59.46%
Management Fee	\$6,872.42	\$17,153.78	\$10,281.36	59.94%
65602, 65603 Work Experience	\$15,781.49	\$30,000.00	\$14,218.51	47.40%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$7,500.00	\$7,500.00	100.00%
67412 Customer Support Service	\$1,120.55	\$10,000.00	\$8,879.45	88.79%
67426 Individual Career Services- New Service	\$0.00	\$3,509.29	\$3,509.29	100.00%
67422 On the Job Training	\$12,786.16	\$25,000.00	\$12,213.84	48.86%
67418, 67420 Client Awards/Incentives	\$10,800.00	\$25,000.00	\$14,200.00	56.80%
5% WEX Markup	\$789.07	\$1,500.00	\$710.93	47.40%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$3,131.56</b>	<b>\$3,131.56</b>	<b>100.00%</b>
<b>TOTAL</b>	<b>\$130,480.43</b>	<b>\$335,812.37</b>	<b>\$205,331.94</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$16,967.68			
Client Wage Subsidy	\$14,439.96			
Client Wages Taxes	\$1,341.53			
WEX Markup 5%	\$789.08			
On the Job Training	\$12,786.16			
Client Awards / Incentives	\$2,500.00			
Customer Support Services	\$461.49			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$49,285.90</b>	<b>\$75,622.70</b>	<b>\$26,336.80</b>	<b>34.83%</b>



**CIJDC**  
**WIOA Statement of Revenue and Expenses- One Stop Operator YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	OSO Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
WIOA Grant- Adult	\$11,307.82	\$35,958.54	\$24,650.72	68.55%
WIOA Grant- Dislocated Worker	\$11,307.83	\$35,958.54	\$24,650.71	68.55%
WIOA Grant- Youth	\$11,307.85	\$35,958.54	\$24,650.69	68.55%
<b>TOTAL</b>	<b>\$33,923.50</b>	<b>\$107,875.62</b>	<b>\$73,952.12</b>	<b>68.55%</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$23,617.67	\$59,926.14	\$36,308.47	60.59%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$6,228.99	\$17,667.99	\$11,439.00	64.74%
60850 Mileage & Travel	\$3,231.84	\$8,397.12	\$5,165.28	61.51%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$465.14	\$1,365.00	\$899.86	65.92%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$457.19	\$1,450.00	\$992.81	68.47%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$3,546.29	\$9,262.50	\$5,716.21	61.71%
Management Fee	\$4,003.23	\$9,806.87	\$5,803.64	59.18%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>5% WEX Markup</b>	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>TOTAL</b>	<b>\$41,550.35</b>	<b>\$107,875.62</b>	<b>\$66,325.27</b>	

**Administration:**

	<b>PY22 Carryover</b>	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$12,742.67	\$155,818.00	\$167,683.00	\$144,172.00	\$480,415.67
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$16,720.12	\$16,720.12
Total Obligated Funds	\$12,742.67	\$155,818.00	\$167,683.00	\$127,451.88	\$463,695.55
Expenditures to Date	\$12,742.67	\$153,002.55	\$0.00	\$0.00	\$165,745.22
Obligated Balance	\$0.00	\$2,815.45	\$167,683.00	\$127,451.88	\$297,950.33
Unspent Funds	\$0.00	\$2,815.45	\$167,683.00	\$127,451.88	\$297,950.33
Funds that can be carried over	\$0.00	\$0.00	\$167,683.00	\$144,172.00	\$311,855.00

**Dislocated Workers:**

	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY 24</b>	<b>Cumulative Totals</b>
Grant	\$252,525.84	\$122,795.00	\$554,520.00	\$929,840.84
Unobligated Funds	\$0.00	\$0.00	\$8,790.28	\$8,790.28
Total Obligated Funds	\$252,525.84	\$122,795.00	\$545,729.72	\$921,050.56
Expenditures to date	\$252,525.84	\$23,392.70	\$0.00	\$275,918.54
Obligated Balance	\$0.00	\$99,402.30	\$554,520.00	\$653,922.30
Unspent funds	\$0.00	\$99,402.30	\$554,520.00	\$653,922.30
Funds that can be carried over	\$0.00	\$24,559.00	\$110,904.00	\$135,463.00

**Adult:**

	<b>FY23 Carryover</b>	<b>PY23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$226,401.39	\$231,915.00	\$743,037.00	\$1,201,353.39
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$226,401.39	\$231,915.00	\$738,077.20	\$1,196,393.59
Expenditures to date	\$226,401.39	\$105,011.51	\$0.00	\$331,412.90
Obligated Balance	\$0.00	\$126,903.49	\$738,077.20	\$864,980.69
Unspent funds	\$0.00	\$126,903.49	\$738,077.20	\$864,980.69
Funds that can be carried over	\$0.00	\$0.00	\$148,607.40	\$148,607.40

**Youth Combined:**

	<b>PY22 Carryover</b>	<b>PY23</b>	<b>Cumulative Totals</b>
Grant	\$382,583.90	\$1,154,454.00	\$1,537,037.90
Unobligated Funds	\$0.00	\$12,526.26	\$12,526.26
Total Obligated Funds	\$382,583.90	\$1,141,927.74	\$1,524,511.64
Expenditures to date	\$382,583.90	\$200,739.79	\$583,323.69
Obligated Balance	\$0.00	\$941,187.95	\$941,187.95
Unspent funds	\$0.00	\$941,187.95	\$941,187.95
Funds that can be carried over	\$0.00	\$230,890.80	\$230,890.80

**Youth Work Experience:**

	<b>PY21 Carryover</b>	<b>PY 22 Expenses</b>	<b>Cumulative Totals</b>
Drawn Amount to Date	\$382,583.90	\$200,739.79	\$583,323.69
Work Experience Expended	\$85,189.18	\$62,828.11	\$148,017.29
Work Experience Required	\$76,516.78	\$230,890.80	\$307,407.58
<b>Percentage Expended</b>	111%	27%	48%

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending November 30th, 2023**

		FY23		FY23 Adult
	Administration	Administration	Adult Program	Program
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$165,745.22	\$124,274.29		
WIOA Grant- Adult			\$317,562.80	\$410,750.11
WIOA Grant- Dislocated Worker				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$165,745.22</b>	<b>\$124,274.29</b>	<b>\$317,562.80</b>	<b>\$410,750.11</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$105,810.40	\$64,454.62	\$13,758.29	\$13,187.74
Fiscal Agent Costs	\$22,340.00	\$35,773.00	\$0.00	\$0.00
Subleases	\$0.00	\$0.00	\$22,197.07	\$21,674.65
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$0.00	\$13,850.10	\$13,741.97
60110-60190 Salaries	\$0.00	\$0.00	\$114,000.54	\$96,460.30
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$24,972.20	\$21,173.69
60850 Mileage & Travel	\$7,664.30	\$9,709.48	\$2,560.94	\$3,705.81
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$124.54	\$90.61	\$1,934.95	\$2,447.96
62830, 62860 Outreach & Public Relations / Job Fairs	\$1,564.54	\$147.58	\$0.00	\$204.43
65610 Reimbursable Equipment	\$5,551.48	\$1,643.42	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$3,555.44	\$344.69
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,790.91	\$3,048.31	\$6,121.87	\$7,414.70
Information Technology	\$3,604.51	\$3,106.67	\$0.00	\$0.00
Dues & Subscriptions	\$6,651.50	\$5,319.50	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$32.96	\$0.00	\$0.00
Conferences and Trainings	\$5,575.60	\$759.01	\$0.00	\$0.00
Printing	\$225.39	\$189.13	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$15,973.13	\$13,741.68
Management Fee	\$0.00	\$0.00	\$22,649.88	\$20,403.15
65602, 65603 Work Experience	\$0.00	\$0.00	\$34,624.92	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$27,541.50	\$135,335.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$9,657.79	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$13,126.01	\$51,578.45
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$498.00	\$99.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$15,860.47
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$2,659.02	\$5,031.49
5% WEX Markup	\$0.00	\$0.00	\$1,731.25	\$793.03
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,293.87</b>
<b>TOTAL</b>	<b>\$165,745.22</b>	<b>\$124,274.29</b>	<b>\$317,562.80</b>	<b>\$410,750.11</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending November 30th, 2023**

	Dislocated Worker Program	FY23 Dislocated Worker Program	Youth Program Out of School	FY23 Youth Program Out of School
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$262,068.42	\$315,947.14		
WIOA Grant- Youth Out of School			\$442,455.66	\$364,610.67
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$262,068.42</b>	<b>\$315,947.14</b>	<b>\$442,455.66</b>	<b>\$364,610.67</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$13,084.47	\$12,045.71	\$10,820.58	\$10,331.24
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$22,197.07	\$21,674.65	\$17,152.29	\$16,748.55
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$13,850.12	\$13,741.94	\$10,387.60	\$10,294.58
60110-60190 Salaries	\$99,800.53	\$110,796.40	\$192,229.16	\$163,659.12
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$23,579.24	\$22,230.08	\$44,512.32	\$40,493.30
60850 Mileage & Travel	\$3,549.58	\$4,297.48	\$9,981.21	\$10,470.92
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,602.81	\$2,506.34	\$4,705.43	\$5,610.90
62830, 62860 Outreach & Public Relations / Job Fairs	\$378.78	\$178.88	\$3,185.72	\$638.63
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	\$1,749.99
62510-62520 Resource Sharing Allocation	\$2,816.44	\$290.81	\$5,084.14	\$2,276.19
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$4,875.58	\$6,971.00	\$11,159.70	\$11,127.64
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$14,247.69	\$15,360.36	\$28,250.47	\$24,617.58
Management Fee	\$18,009.98	\$16,600.44	\$27,980.49	\$34,487.31
65602, 65603 Work Experience	\$16,743.80	\$0.00	\$14,760.65	\$3,775.36
67408 Instructional Training	\$5,649.00	\$37,419.00	\$8,425.50	\$3,875.00
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$25,038.45	\$48,789.50	\$16,072.11	\$17,180.88
67426 Individual Career Services- New Service	\$0.00	\$3,212.00	\$2,436.00	\$0.00
67422 On the Job Training	\$0.00	\$11,867.39	\$4,811.86	\$251.79
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$40,150.00	\$14,850.00
5% WEX Markup	\$837.20	\$593.37	\$738.03	\$188.77
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$1,113.73</b>	<b>\$0.00</b>	<b>\$2,277.50</b>
<b>TOTAL</b>	<b>\$262,068.42</b>	<b>\$315,947.14</b>	<b>\$442,455.66</b>	<b>\$364,610.67</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending November 30th, 2023**

	Youth Program In School	FY23 Youth Program In School	One Stop Operator	FY23 One Stop Operator
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration			\$0.00	\$0.00
WIOA Grant- Adult			\$13,850.10	\$13,741.97
WIOA Grant- Dislocated Worker			\$13,850.12	\$13,741.97
WIOA Grant- Youth Out of School			\$10,387.60	\$10,294.58
WIOA Grant- Youth In School	\$127,017.90	\$130,957.36	\$3,462.53	\$3,431.55
<b>TOTAL</b>	<b>\$127,017.90</b>	<b>\$130,957.36</b>	<b>\$41,550.35</b>	<b>\$41,210.07</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$3,606.85	\$3,443.74	\$0.00	\$0.00
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$5,717.42	\$5,582.85	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$3,462.53	\$3,431.55	\$0.00	\$0.00
60110-60190 Salaries	\$43,986.88	\$63,974.19	\$23,617.67	\$20,221.97
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$10,702.29	\$15,950.23	\$6,228.99	\$4,252.25
60850 Mileage & Travel	\$2,274.73	\$3,592.53	\$3,231.84	\$1,219.54
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,396.57	\$2,223.84	\$465.14	\$300.47
62830, 62860 Outreach & Public Relations / Job Fairs	\$882.28	\$231.87	\$0.00	\$0.00
65610 Reimbursable Equipment	\$0.00	\$577.04	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$1,190.57	\$873.28	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$2,542.27	\$3,890.71	\$457.19	\$594.63
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$6,568.35	\$9,524.02	\$3,546.29	\$2,729.56
Management Fee	\$6,872.42	\$9,474.07	\$4,003.23	\$3,564.21
65602, 65603 Work Experience	\$15,781.49	\$6,497.90	\$0.00	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$1,120.55	\$2,786.31	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$12,786.16	\$0.00	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$10,800.00	\$1,250.00	\$0.00	\$0.00
5% WEX Markup	\$789.07	\$324.89	\$0.00	\$0.00
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$759.89</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$127,017.90</b>	<b>\$130,957.36</b>	<b>\$41,550.35</b>	<b>\$32,882.63</b>

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**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending November 30th, 2023**

	Year To Date	FY23 Year To Date	Total Annual Budget	FY23 Total Annual Budget
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$165,745.22	\$124,274.29	\$480,415.67	\$526,115.00
WIOA Grant- Adult	\$331,412.90	\$424,492.08	\$1,201,353.38	\$1,206,299.98
WIOA Grant- Dislocated Worker	\$275,918.54	\$329,689.11	\$929,840.84	\$851,657.99
WIOA Grant- Youth Out of School	\$452,843.26	\$374,905.25	\$1,201,225.52	\$1,375,634.61
WIOA Grant- Youth In School	\$130,480.43	\$134,388.91	\$335,812.37	\$553,565.84
<b>TOTAL</b>	<b>\$1,356,400.35</b>	<b>\$1,387,749.64</b>	<b>\$4,148,647.78</b>	<b>\$4,513,273.42</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$147,080.59	\$103,463.05	\$407,197.87	\$301,082.71
Fiscal Agent Costs	\$22,340.00	\$35,773.00	\$59,956.00	\$68,196.31
Subleases	\$67,263.85	\$65,680.70	\$170,000.00	\$155,006.09
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$75,275.01
One Stop Operator	\$41,550.35	\$41,210.04	\$107,875.62	\$107,391.09
60110-60190 Salaries	\$473,634.78	\$455,111.98	\$1,090,565.64	\$1,113,078.95
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$109,995.04	\$104,099.55	\$341,902.90	\$290,822.04
60850 Mileage & Travel	\$29,262.60	\$32,995.76	\$98,044.78	\$110,761.28
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$10,229.44	\$13,180.12	\$26,594.00	\$42,061.19
62830, 62860 Outreach & Public Relations / Job Fairs	\$6,011.32	\$1,401.39	\$64,355.00	\$54,293.23
65610 Reimbursable Equipment	\$5,551.48	\$3,970.45	\$37,500.00	\$121,126.57
62510-62520 Resource Sharing Allocation	\$12,646.59	\$3,784.97	\$46,696.53	\$45,129.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$30,947.52	\$33,046.99	\$69,175.01	\$80,021.88
Information Technology	\$3,604.51	\$3,106.67	\$8,000.00	\$7,000.00
Dues & Subscriptions	\$6,651.50	\$5,319.50	\$9,000.00	\$10,000.00
Meeting Expenses	\$842.05	\$32.96	\$5,000.00	\$4,000.00
Conferences and Trainings	\$5,575.60	\$759.01	\$20,000.00	\$15,000.00
Printing	\$225.39	\$189.13	\$3,000.00	\$4,000.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$45,000.00	\$15,000.00
Indirect Cost	\$68,585.93	\$65,973.20	\$175,102.38	\$187,092.77
Management Fee	\$79,516.00	\$84,529.18	\$185,393.63	\$198,088.73
65602, 65603 Work Experience	\$81,910.86	\$10,273.26	\$161,075.25	\$459,092.82
67408 Instructional Training	\$41,616.00	\$176,629.00	\$324,381.40	\$336,891.64
Incumbent Worker Training/ Youth System Strategy RFP	\$19,315.59	\$0.00	\$107,205.00	\$50,000.00
67412 Customer Support Service	\$55,357.12	\$120,335.14	\$146,950.00	\$306,683.73
67426 Individual Career Services- New Service	\$2,934.00	\$3,311.00	\$19,023.95	\$17,239.00
67422 On the Job Training	\$17,598.02	\$27,979.65	\$77,500.00	\$53,130.00
67418,67420 Client Awards/Incentives	\$53,609.02	\$21,131.49	\$80,000.00	\$115,972.61
5% WEX Markup	\$4,095.55	\$1,900.06	\$17,603.76	\$22,954.64
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$68,277.91</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$1,356,400.35</b>	<b>\$1,373,977.21</b>	<b>\$3,972,376.63</b>	<b>\$4,480,397.08</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending November 30th, 2023**

	<b>Remaining Budget</b>	<b>FY23 Remaining Budget</b>
<b>WIOA Grant Revenues</b>		
WIOA Grant - Administration	\$314,670.45	\$401,840.71
WIOA Grant- Adult	\$869,940.48	\$781,807.90
WIOA Grant- Dislocated Worker	\$653,922.30	\$521,968.88
WIOA Grant- Youth Out of School	\$748,382.26	\$1,000,729.36
WIOA Grant- Youth In School	\$205,331.94	\$419,176.93
<b>TOTAL</b>	<b>\$2,792,247.43</b>	<b>\$3,125,523.78</b>
<b>WIOA Expenses</b>		
Board Salaries and Benefits	\$260,117.28	\$197,619.66
Fiscal Agent Costs	\$37,616.00	\$32,423.31
Subleases	\$102,736.15	\$89,325.39
Contractual RFP's	\$0.00	\$75,275.01
One Stop Operator	\$66,325.27	\$66,181.05
60110-60190 Salaries	\$616,930.86	\$657,966.97
60310-60330 & 60610-60560		
Payroll Taxes, Fringe / Work Comp	\$231,907.86	\$186,722.49
60850 Mileage & Travel	\$68,782.18	\$77,765.52
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$16,364.56	\$28,881.07
62830, 62860 Outreach & Public Relations / Job Fairs	\$58,343.68	\$52,891.84
65610 Reimbursable Equipment	\$31,948.52	\$117,156.12
62510-62520 Resource Sharing Allocation	\$34,049.94	\$41,344.41
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$38,227.49	\$46,974.89
Information Technology	\$4,395.49	\$3,893.33
Dues & Subscriptions	\$2,348.50	\$4,680.50
Meeting Expenses	\$4,157.95	\$3,967.04
Conferences and Trainings	\$14,424.40	\$14,240.99
Printing	\$2,774.61	\$3,810.87
Sector Strategy/ Sector Strategy/Job Quality	\$45,000.00	\$15,000.00
Indirect Cost	\$106,516.45	\$121,119.57
Management Fee	\$105,877.63	\$113,559.55
65602, 65603 Work Experience	\$79,164.39	\$448,819.56
67408 Instructional Training	\$282,765.40	\$160,262.64
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41	\$50,000.00
67412 Customer Support Service	\$91,592.88	\$186,348.59
67426 Individual Career Services- New Service	\$16,089.95	\$13,928.00
67422 On the Job Training	\$59,901.98	\$25,150.35
67418,67420 Client Awards/Incentives	\$26,390.98	\$94,841.12
5% WEX Markup	\$13,508.21	\$21,054.58
<b>Unobligated/Unbudgeted Grant</b>	<b>\$68,277.91</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$2,574,425.93</b>	<b>\$2,999,028.78</b>



# \*November Program Invoice

Action Requested: Approve the invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area  
GRANT NO:  
PROJECT/ACTIVITY: WIOA Grant -Adult  
Invoice Number: 37026-1123-AD

GRANT PERIOD: 7/1/2023 to 6/30/2024  
REPORT PERIOD: 11/1/2023 to 11/30/2023

WIOA SUMMARY - Total Grant	ADULT(AD)
	886

**SECTION II. EXPENDITURES**

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 336,101.22	\$ 18,238.36	\$ 95,762.18	\$ 114,000.54	\$ 222,100.68	33.92
Payroll Taxes, Fringe/Work Comp	\$ 105,631.87	\$ 4,108.35	\$ 20,863.85	\$ 24,972.20	\$ 80,659.67	23.64
<b>Total Personnel Expenses</b>	\$ 441,733.09	\$ 22,346.71	\$ 116,626.03	\$ 138,972.74	\$ 302,760.35	31.46
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 14,113.43	\$ 544.02	\$ 2,016.92	\$ 2,560.94	\$ 11,552.49	18.15
Telephone, Postage, Supplies	\$ 6,578.20	\$ 357.18	\$ 1,577.77	\$ 1,934.95	\$ 4,643.25	29.41
Outreach & Public Relations/Job Fairs	\$ 11,126.50	\$ -	\$ -	\$ -	\$ 11,126.50	0.00
Reimbursable Equipment	\$ 2,250.00	\$ -	\$ -	\$ -	\$ 2,250.00	0.00
Resource Sharing Allocation	\$ 13,802.00	\$ 2,802.36	\$ 753.08	\$ 3,555.44	\$ 10,246.56	25.76
Professional Services and Business Expenses	\$ 16,653.50	\$ 510.35	\$ 5,611.52	\$ 6,121.87	\$ 10,531.63	36.76
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 506,256.72	\$ 26,560.62	\$ 126,585.32	\$ 153,145.94	\$ 353,110.78	30.25
Indirect Cost	\$ 52,802.59	\$ 2,770.27	\$ 13,202.85	\$ 15,973.12	\$ 36,829.46	30.25
Management Fee	\$ 55,905.93	\$ 4,750.86	\$ 17,899.02	\$ 22,649.88	\$ 33,256.05	40.51
<b>Total Operating expenses</b>	\$ 614,965.24	\$ 34,081.75	\$ 157,687.19	\$ 191,768.94	\$ 423,196.29	31.18
<b>Participant Expenses</b>						
Work Based Learning	\$ 100,000.00	\$ 5,025.87	\$ 29,599.05	\$ 34,624.92	\$ 65,375.08	34.62
Instructional Training	\$ 148,000.00	\$ 1,661.00	\$ 25,880.50	\$ 27,541.50	\$ 120,458.50	18.61
Customer Support Service	\$ 50,000.00	\$ 1,941.80	\$ 11,184.21	\$ 13,126.01	\$ 36,873.99	26.25
Individual Career Services - New Service	\$ 2,676.76	\$ -	\$ 498.00	\$ 498.00	\$ 2,178.76	18.60
On The Job Training	\$ 27,500.00	\$ -	\$ 2,659.02	\$ 2,659.02	\$ 24,840.98	9.67
<b>5% WEX Markup</b>	\$ 5,000.00	\$ 251.29	\$ 1,479.96	\$ 1,731.25	\$ 3,268.75	24.63
<b>Total Participant Expenses</b>	\$ 333,176.76	\$ 8,879.96	\$ 71,300.74	\$ 80,180.70	\$ 252,996.06	24.07
<b>Total WIOA Adult GRANT COST</b>	\$ 948,142.00	\$ 42,961.72	\$ 228,987.93	\$ 271,949.65	\$ 676,192.35	28.68

Client Wage Subsidy & Client Wage Tax \$ 5,025.87  
WEX Markup 5% \$ 251.29  
**Total WEP Expenditures** \$ 5,277.16

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		12/7/2023
Approved By(signature): Shannon Weaver	Typed Name & Title:	Project Director Shannon Weaver
	Date Signed:	12/12/23

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant -DW

Invoice Number

37026-1123-DW

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 11/1/2023 11/30/2023

WIOA SUMMARY - Total Grant	Dislocated Worker(DW) 888
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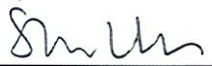
CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 270,513.88	\$ 19,209.59	\$ 80,590.94	\$ 99,800.53	\$ 170,713.35	36.89%
Payroll Taxes, Fringe/Work Comp	\$ 84,346.92	\$ 4,385.72	\$ 19,193.52	\$ 23,579.24	\$ 60,767.68	27.96%
<b>Total Personnel Expenses</b>	\$ 354,860.80	\$ 23,595.31	\$ 99,784.46	\$ 123,379.77	\$ 231,481.03	34.77%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 9,408.96	\$ 511.20	\$ 3,038.38	\$ 3,549.58	\$ 5,859.38	37.73%
Telephone, Postage, Supplies	\$ 4,718.80	\$ 335.38	\$ 1,267.43	\$ 1,602.81	\$ 3,115.99	33.97%
Outreach & Public Relations/Job Fairs	\$ 5,751.00	\$ -	\$ 378.78	\$ 378.78	\$ 5,372.22	6.59%
Reimbursable Equipment	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00	0.00%
Resource Sharing Allocation	\$ 9,201.00	\$ 2,356.81	\$ 459.63	\$ 2,816.44	\$ 6,384.56	30.61%
Professional Services and Business Expenses	\$ 12,333.29	\$ 402.27	\$ 4,473.31	\$ 4,875.58	\$ 7,457.71	39.53%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 397,773.85	\$ 27,200.97	\$ 109,401.99	\$ 136,602.96	\$ 261,170.89	34.34%
Indirect Cost	\$ 41,487.82	\$ 2,837.06	\$ 11,410.63	\$ 14,247.69	\$ 27,240.13	34.34%
Management Fee	\$ 43,926.17	\$ 3,702.31	\$ 14,307.67	\$ 18,009.98	\$ 25,916.19	41.00%
<b>Total Operating expenses</b>	\$ 483,187.84	\$ 33,740.34	\$ 135,120.29	\$ 168,860.63	\$ 314,327.21	34.95%
<b>Participant Expenses</b>						
Work Based Learning	\$ 70,000.00	\$ 833.12	\$ 15,910.68	\$ 16,743.80	\$ 53,256.20	23.92%
Instructional Training	\$ 132,000.00	\$ 3,654.00	\$ 1,995.00	\$ 5,649.00	\$ 126,351.00	4.28%
Customer Support Service	\$ 38,950.00	\$ 10,238.03	\$ 14,800.42	\$ 25,038.45	\$ 13,911.55	64.28%
Individual Career Services - New Service	\$ 3,654.74	\$ -	\$ -	\$ -	\$ 3,654.74	0.00%
On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>5% WEX Markup</b>	\$ 3,500.00	\$ 41.66	\$ 795.53	\$ 837.19	\$ 2,662.81	23.92%
<b>Total Participant Expenses</b>	\$ 248,104.74	\$ 14,766.81	\$ 33,501.63	\$ 48,268.44	\$ 199,836.30	19.45%
<b>Total WIOA DW GRANT COST</b>	\$ 731,292.58	\$ 48,507.15	\$ 168,621.92	\$ 217,129.07	\$ 514,163.51	29.69%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/7/2023
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	12/12/23

WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant -Youth Combined

Invoice Number

36192-1123-Youth

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 11/1/2023 11/30/2023

WIOA SUMMARY - Total Grant	YOUTH COMBINED
	890 & 892

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	CUMULATIVE COST TO DATE		Grant Balance Remaining	Grant Percentage Expended
			Per Last Report	Cumulative Cost		
<b>Administration:</b>						
Salaries	\$ 475,036.04	\$ 47,827.35	\$ 188,388.69	\$ 236,216.04	\$ 229,720.00	48.2%
Payroll Taxes, Fringe/Work Comp	\$ 149,055.86	\$ 10,743.89	\$ 44,470.72	\$ 55,214.61	\$ 93,841.25	70.3%
<b>Total Personnel Expenses</b>	\$ 624,991.90	\$ 58,571.24	\$ 232,859.41	\$ 291,430.65	\$ 333,561.25	47.3%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 24,522.39	\$ 3,772.35	\$ 8,483.59	\$ 12,255.94	\$ 12,266.45	50.2%
Telephone, Postage, Supplies	\$ 10,797.00	\$ 1,657.28	\$ 4,444.72	\$ 6,102.00	\$ 4,695.00	67.4%
Outreach & Public Relations/Job Fairs	\$ 17,477.50	\$ -	\$ 4,068.00	\$ 4,068.00	\$ 13,409.50	23.2%
Reimbursable Equipment	\$ 28,750.00	\$ -	\$ -	\$ -	\$ 28,750.00	100%
Resource Sharing Allocation	\$ 23,693.53	\$ 5,250.77	\$ 1,023.94	\$ 6,274.71	\$ 17,418.82	26.4%
Professional Services and Business Expenses	\$ 30,188.22	\$ 1,072.64	\$ 12,629.33	\$ 13,701.97	\$ 16,486.25	45.4%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 760,420.54	\$ 70,324.28	\$ 263,508.99	\$ 333,833.27	\$ 426,587.27	43.2%
Indirect Cost	\$ 79,311.86	\$ 7,334.82	\$ 27,483.99	\$ 34,818.81	\$ 44,493.05	43.9%
Management Fee	\$ 83,973.24	\$ 7,017.20	\$ 27,835.70	\$ 34,852.90	\$ 49,120.34	59.4%
<b>Total Operating expenses</b>	\$ 923,705.64	\$ 84,676.30	\$ 318,828.68	\$ 403,504.98	\$ 520,200.66	43.3%
<b>Participant Expenses</b>						
Work Based Learning	\$ 161,075.25	\$ 5,968.95	\$ 24,573.19	\$ 30,542.14	\$ 130,533.11	18.4%
Instructional Training	\$ 46,500.00	\$ 710.50	\$ 7,715.00	\$ 8,425.50	\$ 38,074.50	18.1%
Customer Support service	\$ 50,000.00	\$ 2,190.57	\$ 15,002.09	\$ 17,192.66	\$ 32,807.34	35.6%
Individual Career Services - New Service	\$ 9,257.01	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 6,821.01	73.6%
On The Job Training	\$ 30,000.00	\$ 2,897.40	\$ 14,700.62	\$ 17,598.02	\$ 32,401.98	55.3%
Client Awards/Incentives	\$ 80,000.00	\$ 9,500.00	\$ 41,450.00	\$ 50,950.00	\$ 29,050.00	37.6%
<b>5% WEX Markup</b>	\$ 8,053.76	\$ 298.45	\$ 1,228.66	\$ 1,527.11	\$ 6,526.66	81.0%
<b>Total Participant Expenses</b>	\$ 404,886.02	\$ 21,565.87	\$ 107,105.56	\$ 128,671.43	\$ 276,214.60	31.8%
<b>Total WIOA YOUTH GRANT COST</b>	\$ 1,328,591.67	\$ 106,242.17	\$ 425,934.24	\$ 532,176.41	\$ 796,415.27	43.5%

Staff Wages	\$ 18,057.42	\$ 64,982.61	\$ 83,040.03	\$ 83,040.03
Client Wage Subsidy (WEP)	\$ 5,463.66	\$ 22,467.17	\$ 27,930.83	\$ 27,930.83
Client Wage Taxes	\$ 505.29	\$ 2,106.02	\$ 2,611.31	\$ 2,611.31
WEX Markup 5%	\$ 298.45	\$ 1,228.66	\$ 1,527.11	\$ 1,527.11
On The Job Training	\$ 2,897.40	\$ 14,700.62	\$ 17,598.02	\$ 17,598.02
Client Awards / Incentives	\$ 3,250.00	\$ 11,550.00	\$ 14,800.00	\$ 14,800.00
Customer Support Service	\$ 461.49	\$ 48.50	\$ 509.99	\$ 509.99
VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

<b>Total WEP Expenditures</b>	\$ 30,933.71	\$ 117,083.58	\$ 148,017.29	\$ 148,017.29	29.12%
				\$ 106,435.28	20%
				\$ 41,582.01	over(shortage)

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipaword, Project Accountant
	Date signed	12/7/2023
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	12/12/23



**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY  
  
Invoice Number

Mississippi Valley Workforce Area  
  
WIOA Grant -IN School Youth  
YOUTH  
36192-1123-WIOA Youth

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 11/1/2023 11/30/2023

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	CUMULATIVE COST TO DATE		Grant Balance Remaining	Grant Percentage Expended
			Per Last Report Cumulative	Current Cumulative Cost		
<b>Administration:</b>						
Salaries	\$ 95,187.21	\$ 9,758.43	\$ 34,228.45	\$ 43,986.88	\$ 51,200.33	46.21%
Payroll Taxes, Fringe/Work Comp	\$ 29,811.17	\$ 2,284.52	\$ 8,417.77	\$ 10,702.29	\$ 19,108.88	64.40%
<b>Total Personnel Expenses</b>	\$ 124,998.38	\$ 12,042.95	\$ 42,646.22	\$ 54,689.17	\$ 70,309.21	49.15%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 5,704.48	\$ 722.07	\$ 1,552.66	\$ 2,274.73	\$ 3,429.75	59.94%
Telephone, Postage, Supplies	\$ 2,859.40	\$ 452.31	\$ 944.26	\$ 1,396.57	\$ 1,462.83	47.84%
Outreach & Public Relations/Job Fairs	\$ 3,495.50	\$ -	\$ 882.28	\$ 882.28	\$ 2,613.22	74.74%
Reimbursable Equipment	\$ 5,750.00	\$ -	\$ -	\$ -	\$ 5,750.00	100.00%
Resource Sharing Allocation	\$ 5,290.79	\$ 1,005.60	\$ 184.97	\$ 1,190.57	\$ 4,100.22	21.16%
Professional Services and Business Expenses	\$ 7,237.64	\$ 205.33	\$ 2,336.94	\$ 2,542.27	\$ 4,695.37	64.83%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 155,336.19	\$ 14,428.26	\$ 48,547.33	\$ 62,975.59	\$ 92,360.60	40.50%
Indirect Cost	\$ 16,201.56	\$ 1,504.87	\$ 5,063.48	\$ 6,568.35	\$ 9,633.22	40.34%
Management Fee	\$ 17,153.78	\$ 1,468.77	\$ 5,403.64	\$ 6,872.41	\$ 10,281.37	40.10%
<b>Total Operating expenses</b>	\$ 188,691.53	\$ 17,401.90	\$ 59,014.45	\$ 76,416.35	\$ 112,275.18	40.50%
<b>Participant Expenses</b>						
Work Based Learning	\$ 30,000.00	\$ 2,744.65	\$ 13,036.84	\$ 15,781.49	\$ 14,218.51	50.73%
Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Customer Support service	\$ 10,000.00	\$ 461.49	\$ 639.06	\$ 1,120.55	\$ 8,879.45	11.20%
Individual Career Services - New Service	\$ 3,509.29	\$ -	\$ -	\$ -	\$ 3,509.29	100.00%
On The Job Training	\$ 25,000.00	\$ 2,897.40	\$ 9,888.76	\$ 12,786.16	\$ 12,213.84	50.14%
Client Awards/Incentives	\$ 25,000.00	\$ 3,500.00	\$ 7,300.00	\$ 10,800.00	\$ 14,200.00	43.20%
<b>5% WEX Markup</b>	\$ 1,500.00	\$ 137.23	\$ 651.05	\$ 789.08	\$ 710.92	47.39%
<b>Total Participant Expenses</b>	\$ 95,009.29	\$ 9,740.77	\$ 31,536.51	\$ 41,277.28	\$ 53,732.01	43.44%
<b>Total WIOA YOUTH ISY GRANT COST</b>	\$ 283,700.82	\$ 27,142.67	\$ 90,550.96	\$ 117,693.63	\$ 166,007.19	41.42%

Cumulative

Staff Wages	\$ 4,059.37	\$ 12,908.31	\$ 16,967.68	\$ 16,967.68
Client Wage Subsidy (WEP)	\$ 2,515.45	\$ 11,924.51	\$ 14,439.96	\$ 14,439.96
Client Wage Taxes	\$ 229.20	\$ 1,112.33	\$ 1,341.53	\$ 1,341.53
WEX Markup 5%	\$ 137.23	\$ 651.05	\$ 789.08	\$ 789.08
On The Job Training	\$ 2,897.40	\$ 9,888.76	\$ 12,786.16	\$ 12,786.16
Client Awards / Incentives	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00
Customer Support Services	\$ 461.49	\$ -	\$ 461.49	\$ 461.49
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

**Total WEP Expenditures** \$ 11,300.14 \$ 37,985.76 \$ 49,285.90 \$ 49,285.90 **41.63%**

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/7/2023
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	12/12/23

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**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO.  
PROJECT ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - Out of School Youth  
YOUTH  
36192-1123-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 11/1/2023 11/30/2023

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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**SECTION II. EXPENDITURES**

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 380,748.83	\$ 38,068.92	\$ 154,160.24	\$ 192,229.16	\$ 188,519.67	50.24%
Payroll Taxes, Fringe/Work Comp	\$ 119,244.69	\$ 8,459.37	\$ 36,052.95	\$ 44,512.32	\$ 74,732.37	36.53%
<b>Total Personnel Expenses</b>	\$ 499,993.52	\$ 46,528.29	\$ 190,213.19	\$ 236,741.48	\$ 263,252.04	43.33%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 18,817.91	\$ 3,050.28	\$ 6,930.93	\$ 9,881.21	\$ 8,836.70	52.51%
Telephone, Postage, Supplies	\$ 7,937.60	\$ 1,204.97	\$ 3,500.46	\$ 4,705.43	\$ 3,232.17	59.29%
Outreach & Public Relations/Job Fairs	\$ 13,982.00	\$ -	\$ 3,185.72	\$ 3,185.72	\$ 10,796.28	22.71%
Reimbursable Equipment	\$ 23,000.00	\$ -	\$ -	\$ -	\$ 23,000.00	0.00%
Resource Sharing Allocation	\$ 18,402.74	\$ 4,245.17	\$ 838.97	\$ 5,084.14	\$ 13,318.60	27.31%
Professional Services and Business Expenses	\$ 22,950.58	\$ 867.31	\$ 10,292.39	\$ 11,159.70	\$ 11,790.88	48.62%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 605,084.35	\$ 55,896.02	\$ 214,961.66	\$ 270,857.63	\$ 334,226.67	44.76%
Indirect Cost	\$ 63,110.30	\$ 5,829.95	\$ 22,420.50	\$ 28,250.45	\$ 34,859.84	45.10%
Management Fee	\$ 66,819.46	\$ 5,548.43	\$ 22,432.06	\$ 27,980.49	\$ 38,838.97	41.73%
<b>Total Operating expenses</b>	\$ 735,014.11	\$ 67,274.40	\$ 259,814.22	\$ 327,088.62	\$ 407,925.49	44.50%
<b>Participant Expenses</b>						
Work Based Learning	\$ 131,075.25	\$ 3,224.30	\$ 11,536.35	\$ 14,760.65	\$ 116,314.60	11.16%
Instructional Training	\$ 46,500.00	\$ 710.50	\$ 7,715.00	\$ 8,425.50	\$ 38,074.50	18.08%
Customer Support Service	\$ 40,000.00	\$ 1,729.08	\$ 14,343.03	\$ 16,072.11	\$ 23,927.89	40.18%
Individual Career Services - New Service	\$ 5,747.72	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 3,311.72	41.89%
On The Job Training	\$ 25,000.00	\$ -	\$ 4,811.86	\$ 4,811.86	\$ 20,188.14	19.27%
Client Awards/Incentives	\$ 55,000.00	\$ 6,000.00	\$ 34,150.00	\$ 40,150.00	\$ 14,850.00	72.60%
<b>5% WEX Markup</b>	\$ 6,553.76	\$ 161.22	\$ 576.81	\$ 738.03	\$ 5,815.74	88.74%
<b>Total Participant Expenses</b>	\$ 309,876.73	\$ 11,825.10	\$ 75,569.05	\$ 87,394.15	\$ 222,482.59	28.20%
<b>Total WIOA YOUTH OSY GRANT COST</b>	\$ 1,044,890.84	\$ 79,099.50	\$ 335,383.27	\$ 414,482.77	\$ 630,408.08	29.67%

2250

Staff Wages	\$ 13,998.05	\$ 52,074.30	\$ 66,072.35	\$ 66,072.35
Client Wage Subsidy (WEP)	\$ 2,948.21	\$ 10,542.66	\$ 13,490.87	\$ 13,490.87
Client Wage Taxes	\$ 276.09	\$ 993.69	\$ 1,269.78	\$ 1,269.78
WEX Markup 5%	\$ 161.22	\$ 576.81	\$ 738.03	\$ 738.03
On the Job Training	\$ -	\$ 3,281.26	\$ 3,281.26	\$ 3,281.26
Client Awards / Incentives	\$ 2,250.00	\$ 10,050.00	\$ 12,300.00	\$ 12,300.00
Customer Support Service	\$ -	\$ 48.50	\$ 48.50	\$ 48.50
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

<b>Total WEP Expenditures</b>	\$ 19,633.57	\$ 77,567.22	\$ 97,200.79	\$ 97,200.79	<b>24.82%</b>
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**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	12/7/2023
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	12/12/23

# \*November One Stop Operator Invoice

Action Requested: Approve the invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
ADDRESS: 805 N Whittington Parkway Louisville, KY 40222

Grantor  
GRANT NO:  
PROJECT/ACTIVITY  
Invoice Number

Mississippi Valley Workforce Area  
WIOA Grant - One Stop Operator  
One Stop Operator  
36347-1123-OSO

GRANT PERIOD: 7/1/2023 to 6/30/2024

REPORT PERIOD: 11/1/2023 to 11/30/2023

WIOA SUMMARY - Total Grant: 898  
OSO: 898

**SECTION II. EXPENDITURES**

**CUMULATIVE COST TO DATE**

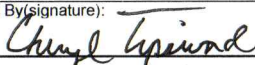

Acct Code

60110-60190 exclude 60150  
60310-60330,60610-60650  
  
60850  
\*62115,65670,63130  
62830  
65610  
62510-62520  
65520,65530,65125,65128,65130  
  
10.43%

	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
<b>Administration:</b>						
Salaries	\$ 59,926.14	\$ 4,815.66	\$ 18,802.01	\$ 23,617.67	\$36,308.47	39.41%
Payroll Taxes, Fringe/Work Comp	\$ 17,667.99	\$ 1,198.09	\$ 5,030.90	\$ 6,228.99	\$11,439.00	35.26%
<b>Total Personnel Expenses</b>	<b>\$ 77,594.13</b>	<b>\$ 6,013.75</b>	<b>\$ 23,832.91</b>	<b>\$ 29,846.66</b>	<b>\$47,747.47</b>	<b>38.47%</b>
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 8,397.12	\$ -	\$ 3,231.84	\$ 3,231.84	\$5,165.28	38.49%
Telephone, Postage & Supplies	\$ 1,365.00	\$ 75.11	\$ 390.03	\$ 465.14	\$899.86	34.08%
Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$0.00	0.00%
Professional Services and Business Expenses	\$ 1,450.00	\$ 66.86	\$ 390.33	\$ 457.19	\$992.81	31.53%
<b>Subtotal Personnel &amp; Operating expenses</b>	<b>\$ 88,806.25</b>	<b>\$ 6,155.72</b>	<b>\$ 27,845.11</b>	<b>\$ 34,000.83</b>	<b>\$54,805.42</b>	<b>38.29%</b>
Indirect Cost	\$ 9,262.49	\$ 642.04	\$ 2,904.25	\$ 3,546.29	\$5,716.20	38.29%
Management Fee	\$ 9,806.87	\$ 829.09	\$ 3,174.15	\$ 4,003.24	\$5,803.63	40.82%
<b>Total Operating expenses</b>	<b>\$ 107,875.62</b>	<b>\$ 7,626.85</b>	<b>\$ 33,923.51</b>	<b>\$ 41,550.36</b>	<b>\$66,325.25</b>	<b>38.52%</b>
<b>Total WIOA OSO GRANT COST</b>	<b>\$ 107,875.62</b>	<b>\$ 7,626.85</b>	<b>\$ 33,923.51</b>	<b>\$ 41,550.36</b>	<b>\$66,325.25</b>	<b>38.52%</b>

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): 	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 12/6/2023
Approved By(signature): 	Typed Name & Title: One Stop Operator Nicholas Clayton
Nicholas Clayton - One Stop Operator.	
	Date Signed: 12/6/2023



# \*Fiscal Agent Invoice

Action Requested: Approve the invoice



Central Iowa Detention  
2317 Rick Collins Way  
Eldora, IA 50627

# Coordination Services

Date	Invoice #
12/6/2023	48091

Mississippi Valley Workforce Development  
Miranda Swafford

Month & Year & Service

Nov 23 MV

DESCRIPTION	AMOUNT
Fiscal Services	4,366.00
<b>Total</b>	<b>\$4,366.00</b>

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.

# Central Iowa Juvenile Detention Center

## Mississippi Valley Workforce Development Fiscal Time Tracking

		Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker		
		September	March	August	August		
		Hourly Pay=	44.36	93.04	52.80	62.02	
		Hours This Month=	28.00	7.00	2.25	1.00	
		Wages=	\$ 1,242.08	\$ 651.28	\$ 118.80	\$ 62.02	
per Hr.	\$ 10.67	Health & Life Ins.=	\$ 298.76	\$ 74.69	\$ 24.01	\$ 10.67	
	9.44%	IPERS=	\$ 117.25	\$ 61.48	\$ 11.21	\$ 5.85	
	1.45%	Medicare=	\$ 18.01	\$ 9.44	\$ 1.72	\$ 0.90	
	6.20%	Social Security=	\$ 77.01	\$ 40.38	\$ 7.37	\$ 3.85	
	1.68%	Work Comp.=	\$ 20.87	\$ 10.94	\$ 2.00	\$ 1.04	
	2.46%	Unemployment=	\$ 30.56	\$ 16.02	\$ 2.92	\$ 1.53	
	2.94%	Liability Insurance=	\$ 36.52	\$ 19.15	\$ 3.49	\$ 1.82	
		PAYROLL COSTS=	\$ 1,841	\$ 883	\$ 172	\$ 88	
		<b>MONTHLY PAYROLL TOTAL=</b>				<b>\$ 2,984.00</b>	
Months Annual						Legal= \$ 60	
12 \$ 720						Audit Prep & Audit= \$ 204	
12 \$ 2,448						Supplies= \$ 205	
12 \$ 2,460						Indirect= \$ 825	
12 \$ 9,900							
12 Months		Monthly	<b>MONTHLY OTHER TOTAL=</b>				<b>\$ 4,278</b>
\$ 59,796		\$ 4,600	<b>MONTHLY BILL TOTAL=</b>				<b>\$ 4,366</b>

**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

**Nov-23**

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
11/01/23	Wed					
11/02/23	Thu	3.00		0.50		muscatine co. reconciliaiton, drawdown prep, drawdown, uploading documentation to IWD
11/03/23	Fri	2.50	1.25	0.50	0.50	reports, ttw claim
11/04/23	Sat	0.75				updating funding tracker with NOA's, billing
11/05/23	Sun		2.00			finan review
11/06/23	Mon					
11/07/23	Tue	2.00				deposit reconciliation, cut checks
11/08/23	Wed					
11/09/23	Thu					
11/10/23	Fri					
11/11/23	Sat					
11/12/23	Sun					
11/13/23	Mon					
11/14/23	Tue	6.00	2.75	0.75	0.50	financials
11/15/23	Wed	5.00	1.00	0.50		financials, drawdown prep
11/16/23	Thu					
11/17/23	Fri	1.00				drawdown, upload documenation to iwd
11/18/23	Sat					
11/19/23	Sun	5.00				deposit reconciliation, cut checks, fsr
11/20/23	Mon					
11/21/23	Tue					
11/22/23	Wed	0.50				coorespondence
11/23/23	Thu					
11/24/23	Fri					
11/25/23	Sat					
11/26/23	Sun					
11/27/23	Mon					
11/28/23	Tue					
11/29/23	Wed	0.75				finance committee meeting
11/30/23	Thu	1.50				credit care reconciliation, muscatine county reconciliation
<b>Actual Hours=</b>		<b>28.00</b>	<b>7.00</b>	<b>2.25</b>	<b>1.00</b>	
<b>Proposed Hours=</b>		<b>32.69</b>	<b>4.33</b>	<b>3.03</b>	<b>1.30</b>	

# Non-WIOA Financial Report

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Ticket to Work YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	TTW Budget	Remaining Budget	
<b>Ticket to Work Revenues</b>				
<b>Ticket to Work</b>	\$3,246.74	\$51,951.10	\$48,704.36	93.75%
<b>TOTAL</b>	<b>\$3,246.74</b>	<b>\$51,951.10</b>	<b>\$48,704.36</b>	<b>93.75%</b>
 <b>Ticket to Work Expenses</b>				
Support Services	\$1,160.53	\$2,000.00	\$839.47	41.97%
Center Incentives	\$434.35	\$1,500.00	\$1,065.65	71.04%
Outreach for Incentives	\$0.00	\$3,000.00	\$3,000.00	100.00%
Food	\$817.31	\$4,000.00	\$3,182.69	79.57%
Sponsorships	\$250.00	\$2,000.00	\$1,750.00	87.50%
Consultants	\$0.00	\$7,000.00	\$7,000.00	100.00%
Center Supplies	\$584.55	\$2,500.00	\$1,915.45	76.62%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Assistive Technology	\$0.00	\$2,500.00	\$2,500.00	100.00%
Unobligated/Unbudgeted Grant	\$0.00	\$25,451.10	\$25,451.10	100.00%
<b>TOTAL</b>	<b>\$3,246.74</b>	<b>\$51,951.10</b>	<b>\$48,704.36</b>	

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Other Money YTD**  
**For the Month Ending November 30th, 2023**

	Year to Date	Other Money	Remaining Budget	
<b>Non- WIOA Revenue</b>				
	\$254.80	\$1,895.81	\$1,641.01	86.56%
<b>TOTAL</b>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>
 <b>Non- WIOA Expenses</b>				
Clinton County	\$62.67	\$240.01	\$177.34	73.89%
North Scott Grant	\$192.13	\$1,655.80	\$1,463.67	88.40%
 <b>TOTAL</b>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>

Date	Ticket to Work Funds	Deposit	Withdrawal	Balance
	FY 23 Carryover			\$39,750.10
7/7/2023	Miranda and Dennis Meeting		\$49.85	\$39,700.25
7/20/2023	IVRS Summer Program Participants Pre-Approved Lunch		\$298.35	\$39,401.90
7/21/2023	Annual Board Training		\$321.00	\$39,080.90
8/10/2023	Nick Clayton- Banner		\$442.45	\$38,638.45
9/29/2023	Southwestern CC		\$80.00	\$38,558.45
10/27/2023	Deposit	\$12,201.00		\$50,759.45
11/10/2023	CIJDC CC Reim (Center Supplies- Tablecloths)		\$142.10	\$50,617.35
11/10/2023	CIJDC CC Reim (Support Services- Participant Car Insurance)		\$381.15	\$50,236.20
11/10/2023	CIJDC CC Reim (Support Services- Participant Tires)		\$600.00	\$49,636.20
11/10/2023	CIJDC CC Reim (Center Incentives- Youth Survey Incentives)		\$164.85	\$49,471.35
10/10/2023	Nick Clayton- Support Services		\$30.97	\$49,440.38
10/27/2023	Tyler Lanz0 Support Services- Uniform Items for Participant		\$68.41	\$49,371.97
11/3/2023	Tyler Lanz- TTW Food Reim NDEAM Lunch and Learn		\$113.36	\$49,258.61
9/29/2023	TTW Food- Meeting with Board Chair		\$34.75	\$49,223.86
10/12/2023	TTW Incentives- Focus Group Gift Cards		\$269.50	\$48,954.36
12/10/2023	Wilton Chamber		\$250.00	\$48,704.36



Date	Other Funds- Clinton County	Deposit	Withdrawal	Balance
	FY23 Carryover			\$240.01
10/4/2023	Mandy Tripp- Drinks for Youth Event		\$50.69	\$189.32
\$45,203.00	Kwik Trip- Ice for Clinton Event		\$11.98	\$177.34
				\$177.34
				\$177.34

Date	Other Funds- North Scott Grant	Deposit	Withdrawel	Balance
	FY23 Carryover			\$1,655.80
11/10/2023	CIJDC CC Reim (Youth Space- Food, Clothing)		127.29	\$1,528.51
11/10/2023	CIJDC CC Reim (Youth Space- Clothing, Hygiene)		64.84	\$1,463.67