



Mississippi Valley Workforce Development Board

Finance Committee Meeting Agenda

Wednesday, August 23, 2023, at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/82123759743?pwd=cjZxT3M1Rko2aUpiVnQ0UFpYMFVCQT09>

Meeting ID: 821 2375 9743 Passcode: 241648

One tap mobile: 13126266799,,82123759743#

Called to Order	Ryan Drew
Roll Call	Tyler Lanz
*Consent Agenda	Ryan Drew
Excused Absences	
Approval of Agenda	
Approval of Previous Minutes	
Financial Updates (Page 4)	Miranda Swafford
WIOA Financial Report (Page 6)	Kassie Ruth
* July Program Invoice (Page 24)	Kendra Schaapveld
* July One Stop Operator Invoice (Page 30)	Nick Clayton
* Fiscal Agent Invoice (Page 32)	Kassie Ruth
Non-WIOA Financial Report (Page 36)	Kassie Ruth
New Business	
Program Budgets (Page 41)	Kendra Schaapveld
Other Business	
Public Comment	
*Adjourn	Ryan Drew

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at assistant@mississippivalleyworkforce.org or at 1-844-967-5365 option 3.



Mississippi Valley Workforce Development Board

Finance Committee Meeting Minutes

Wednesday, July 26, 2023, at 3:00 p.m.

Members Present: Lori Bassow, Cory Bergfeld, Kelley Brown, and Joyce Stimpson

Members Absent: Ryan Drew, Angela Rheingans (unexcused), and Jack Willey (unexcused)

CEOs Present: Jim Irwin and Danny Chick

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Strategic Partnership Specialist, Mandy Tripp, Compliance Officer, and Tyler Lanz, Communications Assistant

Fiscal Agent Staff: Kassie Ruth

Service Provider Staff: Kendra Schaapveld, Project Director, Tabytha Seigfried, Quality Assurance, Cheryl Tipsword, Project Accountant, Taylor Longstreth, Operations Manager, and Shannon Weaver Operations Manager

One-Stop Operator: Nick Clayton

CALL TO ORDER

Bergfeld called the meeting to order at 3:00 p.m.

QUORUM

The committee had a quorum to conduct business.

CONSENT AGENDA

The consent agenda included approval of the agenda, previous minutes, and Drew's excused absence. Brown made a motion to approve the consent agenda items, seconded by Bassow, and the motion carried.

FINANCIAL UPDATES

Swafford gave an overview of the admin and program budgets. There were no questions.

WIOA FINANCIAL REPORT

Ruth presented budget expenditures for Adult, Dislocated Workers, Youth, and NDWG. The remaining budget after expenditures is \$1,118,798.84. The total budget for the PY22 is \$4,714,560.85. Ruth advised the administrative budget has \$160,906.79 remaining, Adult has \$225,681.69 remaining, DW has \$173,959.68 remaining, NDWG has \$174,827.33 remaining and the Youth Out of school budget has \$140,403.39 left to expend, while the Youth in-school budget has \$243,019.96 remaining.

***JUNE PROGRAM INVOICE**

Schaapveld shared the adult budget is on track with \$85,736.31 expended in June. The Dislocated Worker expended \$41,570.77, and the youth budget combined expenditures at

\$262,772.57. NDWG expended \$8,351.72. Brown made a motion to accept the final invoices, seconded by Bassow, and the motion was carried.

***ONE-STOP OPERATOR JUNE INVOICE**

Clayton advised the expenditures are \$8,193.83 of the contracted budget which is mostly salaries and travel. Brown made a motion to accept the invoice, seconded by Bassow, and the motion was carried.

***FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for June, the CIJDC wages invoice for \$4,171 for 35.25 hours. Bassow motioned to approve the invoice, seconded by Brown, and the motion was carried.

NON-WIOA FINANCIAL REPORT

Ruth advised \$5,897.30 in Ticket to Work funds have been expended with 87.08% of the TTW funds remaining, \$759.99 of the Clinton County funds have been expended with 24% remaining, and \$844.20 of the North Scott Rotary Grant have been expended with 66.23% remaining.

***PROGRAM INCOME POLICY**

Swafford presented the draft policy, advising it was a required policy that addressed if the program earns income that it will be reinvested back into the program. Bergfeld asked a question to clarify the types of instances that would cause a program to earn income and Swafford provided examples. Brown motioned to approve the Program Income Policy, seconded by Bassow, and the motion was carried.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There was no public comment.

ADJOURNED

Brown made a motion to adjourn, seconded by Bassow. Motion carried, and meeting was adjourned at 3:24 p.m.

Financial Updates

Financial Updates

August 18, 2023

Updates

- Employer of Record contract was updated and executed prior to July 1.
- Local Grant Recipient between IWD and the board was executed prior to July 1.
- NDWG contract has ended and funds have been recaptured by the state.
- IRS Form 990's have been filed.
- Notice of Award of PY23 Title I Adult/DW Funds from IWD has been received.
- Notice of Award of PY23 Title I Youth Funds from IWD has been received .
- Notice of Award for FY24 funding will not be received until October when the state has received the funds from the feds.
- Contract Modification A13 contracting PY23 Adult/DW funding, extending contracts through 6/30/2024, adding PY23 deliverables and revision of contract clauses to Equus is in circulation for signatures. *Note FY24 amounts were noted in these contract mods that they would be contracted upon receipt so budgets could be prepared.*
- Contract Modification A6 contracting PY23 Youth funding, extending contracts through 6/30/2024, adding PY23 deliverables and revision of contract clauses to Equus is in circulation for signatures. *Note FY24 amounts were noted in these contract mods that they would be contracted upon receipt so budgets could be prepared.*
- Contract Modification A3 contracting PY23 funding to the One Stop Operator, extending contracts through 6/30/2024, adding PY23 deliverables and revisions of contract clauses to Equus is in circulation for signatures. *Note FY24 amounts were noted in these contract mods that they would be contracted upon receipt so budgets could be prepared.*

Carryover Amounts

- Admin - \$159,879.70
- Adult - \$226,401.39
- DW - \$174,384.84
- Youth - \$382,583.90
- Total - \$943,249.83

WIOA Financial Report

CIJDC
WIOA Statement of Rev & Exp YTD
For the Month Ending July 2023

	Administration	Adult Program	Dislocated Worker Program	Youth Program Out of School
WIOA Grant Revenues				
WIOA Grant - Administration	\$35,238.85			
WIOA Grant- Adult		\$57,853.47		
WIOA Grant- Dislocated Worker			\$47,537.22	
WIOA Grant- Youth Out of School				\$81,993.12
WIOA Grant- Youth In School				
TOTAL	\$35,238.85	\$57,853.47	\$47,537.22	\$81,993.12
WIOA Expenses				
Board Salaries and Benefits	\$21,002.67	\$2,001.75	\$1,744.28	\$1,336.07
Fiscal Agent Costs	\$4,885.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$4,457.96	\$4,457.96	\$3,444.79
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$2,518.54	\$2,518.54	\$1,888.91
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$25,394.75	\$22,184.21	\$38,083.48
Payroll Taxes, Fringe / Work Comp	\$0.00	\$5,627.54	\$5,380.30	\$9,700.10
60850 Mileage & Travel	\$1,048.79	\$184.93	\$134.63	\$426.81
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$15.29	\$299.02	\$252.70	\$991.58
62830, 62860 Outreach & Public Relations / Job Fairs	\$57.77	\$0.00	\$0.00	\$516.36
65610 Reimbursable Equipment	\$5,243.36	\$0.00	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$302.00	\$1,514.15	\$1,032.49	\$2,683.86
Information Technology	\$420.21	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$2,052.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$180.00	\$0.00	\$0.00	\$0.00
Printing	\$31.76	\$0.00	\$0.00	\$0.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$3,444.03	\$3,023.07	\$5,465.55
Management Fee	\$0.00	\$3,646.44	\$3,200.74	\$5,786.77
65602, 65603 Work Experience	\$0.00	\$9,063.98	\$3,956.86	\$3,119.55
67408 Instructional Training	\$0.00	\$629.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$1,136.72	\$1,972.14	\$1,332.22
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$900.00
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$0.00	\$8,050.00
5% WEX Markup	\$0.00	\$453.20	\$197.84	\$155.98
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$35,238.85	\$57,853.47	\$47,537.22	\$81,993.12

CIJDC
WIOA Statement of Rev & Exp YTD
For the Month Ending July 2023

	Youth Program In School	One Stop Operator	Year To Date	Total Annual Budget
WIOA Grant Revenues				
WIOA Grant - Administration		\$0.00	\$35,238.85	\$490,113.00
WIOA Grant- Adult		\$2,518.54	\$60,372.01	\$199,952.00
WIOA Grant- Dislocated Worker		\$2,518.54	\$50,055.76	\$199,285.10
WIOA Grant- Youth Out of School		\$1,888.91	\$83,882.03	\$224,464.26
WIOA Grant- Youth In School	\$18,321.41	\$629.64	\$18,951.05	\$74,821.42
TOTAL	\$18,321.41	\$7,555.63	\$248,499.70	\$1,188,635.78
WIOA Expenses				
Board Salaries and Benefits	\$445.36	\$0.00	\$26,530.13	\$407,197.87
Fiscal Agent Costs	\$0.00	\$0.00	\$4,885.00	\$59,956.00
Subleases	\$1,148.26	\$0.00	\$13,508.97	\$170,000.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$629.64	\$0.00	\$7,555.63	\$99,999.00
60110-60190 Salaries	\$6,559.22	\$4,455.43	\$96,677.09	\$0.00
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$1,707.63	\$1,259.40	\$23,674.97	\$0.00
60850 Mileage & Travel	\$69.14	\$285.90	\$2,150.20	\$50,000.00
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$155.56	\$136.60	\$1,850.75	\$3,000.00
62830, 62860 Outreach & Public Relations / Job Fairs	\$83.64	\$0.00	\$657.77	\$120,000.00
65610 Reimbursable Equipment	\$0.00	\$0.00	\$5,243.36	\$5,000.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$456.14	\$82.68	\$6,071.32	\$8,000.00
Information Technology	\$0.00	\$0.00	\$420.21	\$8,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$2,052.00	\$9,000.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$5,000.00
Conferences and Trainings	\$0.00	\$0.00	\$180.00	\$20,000.00
Printing	\$0.00	\$0.00	\$31.76	\$3,000.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$45,000.00
Indirect Cost	\$941.97	\$648.75	\$13,523.37	\$0.00
Management Fee	\$997.33	\$686.87	\$14,318.15	\$0.00
65602, 65603 Work Experience	\$1,096.76	\$0.00	\$17,237.15	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$629.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$107,205.00
67412 Customer Support Service	\$544.06	\$0.00	\$4,985.14	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$3,511.50	\$0.00	\$4,411.50	\$0.00
67418,67420 Client Awards/Incentives	\$550.00	\$0.00	\$8,600.00	\$0.00
5% WEX Markup	\$54.84	\$0.00	\$861.86	\$0.00
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	\$68,277.91
TOTAL	\$18,321.41	\$7,555.63	\$256,055.33	\$1,188,635.78

CIJDC
WIOA Statement of Rev & Exp YTD
For the Month Ending July 2023

	Remaining Budget
WIOA Grant Revenues	
WIOA Grant - Administration	\$454,874.15
WIOA Grant- Adult	\$139,579.99
WIOA Grant- Dislocated Worker	\$149,229.34
WIOA Grant- Youth Out of School	\$140,582.23
WIOA Grant- Youth In School	\$55,870.37
TOTAL	\$940,136.08
 WIOA Expenses	
Board Salaries and Benefits	\$380,667.74
Fiscal Agent Costs	\$55,071.00
Subleases	\$156,491.03
Contractual RFP's	\$0.00
One Stop Operator	\$92,443.37
60110-60190 Salaries	-\$96,677.09
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	-\$23,674.97
60850 Mileage & Travel	\$47,849.80
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,149.25
62830, 62860 Outreach & Public Relations / Job Fairs	\$119,342.23
65610 Reimbursable Equipment	-\$243.36
62510-62520 Resource Sharing Allocation	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128,	
65130 Professional Services and Business Expenses	\$1,928.68
Information Technology	\$7,579.79
Dues & Subscriptions	\$6,948.00
Meeting Expenses	\$5,000.00
Conferences and Trainings	\$19,820.00
Printing	\$2,968.24
Special Initiatives/ Sector Strategy/Job Quality	\$45,000.00
Indirect Cost	-\$13,523.37
Management Fee	-\$14,318.15
65602, 65603 Work Experience	-\$17,237.15
67408 Instructional Training	-\$629.00
Incumbent Worker Training/ Youth System Strategy RFP	\$107,205.00
67412 Customer Support Service	-\$4,985.14
67426 Individual Career Services- New Service	\$0.00
67422 On the Job Training	-\$4,411.50
67418,67420 Client Awards/Incentives	-\$8,600.00
5% WEX Markup	-\$861.86
Unobligated/Unbudgeted Grant	\$68,277.91
TOTAL	\$932,580.45

CIJDC
WIOA Statement of Revenue and Expenses- Administration YTD
For the Month Ending July 2023

	Year to Date	Administration Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant - Administration	\$35,238.85	\$490,113.00	\$454,874.15	92.81%
WIOA Expenses				
Board Salaries and Benefits	\$21,002.67	\$257,313.55	\$236,310.88	91.84%
Fiscal Agent Costs	\$4,885.00	\$59,956.00	\$55,071.00	91.85%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$1,048.79	\$50,000.00	\$48,951.21	97.90%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$15.29	\$3,000.00	\$2,984.71	99.49%
62830, 62860 Outreach & Public Relations / Job Fairs	\$57.77	\$15,000.00	\$14,942.23	99.61%
65610 Reimbursable Equipment	\$5,243.36	\$5,000.00	-\$243.36	-4.87%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$302.00	\$8,000.00	\$7,698.00	96.23%
Information Technology	\$420.21	\$8,000.00	\$7,579.79	94.75%
Dues & Subscriptions	\$2,052.00	\$9,000.00	\$6,948.00	77.20%
Meeting Expenses	\$0.00	\$5,000.00	\$5,000.00	100.00%
Conferences and Trainings	\$180.00	\$20,000.00	\$19,820.00	99.10%
Printing	\$31.76	\$3,000.00	\$2,968.24	98.94%
Special Initiatives/Sector Strategy/Job Quality	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$31,843.45	\$31,843.45	100.00%
TOTAL	\$35,238.85	\$490,113.00	\$454,874.15	

CIJDC
WIOA Statement of Revenue and Expenses- Adult YTD
For the Month Ending July 2023

	Year to Date	Adult Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Adult	\$60,372.01	\$199,952.00	\$139,579.99	69.81%
WIOA Expenses				
Board Salaries and Benefits	\$2,001.75	\$49,961.44	\$47,959.69	95.99%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$4,457.96	\$55,000.00	\$50,542.04	91.89%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$2,518.54	\$33,333.00	\$30,814.46	92.44%
60110-60190 Salaries	\$25,394.75	\$0.00	-\$25,394.75	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$5,627.54	\$0.00	-\$5,627.54	#DIV/0!
60850 Mileage & Travel	\$184.93	\$0.00	-\$184.93	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$299.02	\$0.00	-\$299.02	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$5,000.00	\$5,000.00	100.00%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$1,514.15	\$0.00	-\$1,514.15	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$3,444.03	\$0.00	-\$3,444.03	#DIV/0!
Management Fee	\$3,646.44	\$0.00	-\$3,646.44	#DIV/0!
65602, 65603 Work Experience	\$9,063.98	\$0.00	-\$9,063.98	#DIV/0!
67408 Instructional Training	\$629.00	\$0.00	-\$629.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$37,205.00	\$37,205.00	100.00%
67412 Customer Support Service	\$1,136.72	\$0.00	-\$1,136.72	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$453.20	\$0.00	-\$453.20	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$9,452.56	\$9,452.56	100.00%
TOTAL	\$60,372.01	\$199,952.00	\$139,579.99	

CIJDC
WIOA Statement of Revenue and Expenses- Dislocated Worker YTD
For the Month Ending July 2023

	Year to Date	Dislocated Worker Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Dislocated Worker	\$50,055.76	\$199,285.10	\$149,229.34	74.88%
WIOA Expenses				
Board Salaries and Benefits	\$1,744.28	\$49,961.44	\$48,217.16	96.51%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$4,457.96	\$55,000.00	\$50,542.04	91.89%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$2,518.54	\$33,333.00	\$30,814.46	92.44%
60110-60190 Salaries	\$22,184.21	\$0.00	-\$22,184.21	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$5,380.30	\$0.00	-\$5,380.30	#DIV/0!
60850 Mileage & Travel	\$134.63	\$0.00	-\$134.63	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$252.70	\$0.00	-\$252.70	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$1,032.49	\$0.00	-\$1,032.49	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$3,023.07	\$0.00	-\$3,023.07	#DIV/0!
Management Fee	\$3,200.74	\$0.00	-\$3,200.74	#DIV/0!
65602, 65603 Work Experience	\$3,956.86	\$0.00	-\$3,956.86	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$40,000.00	\$40,000.00	100.00%
67412 Customer Support Service	\$1,972.14	\$0.00	-\$1,972.14	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$197.84	\$0.00	-\$197.84	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$10,990.66	\$10,990.66	100.00%
TOTAL	\$50,055.76	\$199,285.10	\$149,229.34	

CIJDC
WIOA Statement of Revenue and Expenses- Youth Combined YTD
For the Month Ending July 2023

	Year to Date	Youth Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth	\$102,833.08	\$299,285.68	\$196,452.60	65.64%
WIOA Expenses				
Board Salaries and Benefits	\$1,781.43	\$49,961.44	\$48,180.01	96.43%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$4,593.05	\$60,000.00	\$55,406.95	92.34%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$2,518.55	\$33,333.00	\$30,814.45	92.44%
60110-60190 Salaries	\$44,642.70	\$0.00	-\$44,642.70	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$11,407.73	\$0.00	-\$11,407.73	#DIV/0!
60850 Mileage & Travel	\$495.95	\$0.00	-\$495.95	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,147.14	\$0.00	-\$1,147.14	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$600.00	\$100,000.00	\$99,400.00	99.40%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,140.00	\$0.00	-\$3,140.00	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$6,407.52	\$0.00	-\$6,407.52	#DIV/0!
Management Fee	\$6,784.10	\$0.00	-\$6,784.10	#DIV/0!
65602, 65603 Work Experience	\$4,216.31	\$0.00	-\$4,216.31	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$30,000.00	\$30,000.00	100.00%
67412 Customer Support Service	\$1,876.28	\$0.00	-\$1,876.28	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$4,411.50	\$0.00	-\$4,411.50	#DIV/0!
67418, 67420 Client Awards/Incentives	\$8,600.00	\$0.00	-\$8,600.00	#DIV/0!
5% WEX Markup	\$210.82	\$0.00	-\$210.82	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$15,991.24	\$15,991.24	100.00%
TOTAL	\$102,833.08	\$299,285.68	\$196,452.60	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$0.00			
Staff Wages	\$7,079.89			
Client Wage Subsidy	\$3,858.59			
Client Wages Taxes	\$357.72			
WEX Markup 5%	\$210.82			
On the Job Training	\$4,411.50			
Client Awards / Incentives	\$0.00			
Customer Support Service	\$0.00			
VR Headsets for WBL Training	\$0.00			
Total WEP Expenditures	\$15,918.52	\$302,490.80	\$286,572.28	94.74%

CIJDC
WIOA Statement of Revenue and Expenses- Youth Out of School YTD
For the Month Ending July 2023

	Year to Date	Youth Out of School Budget	Remaining Budget	
WIOA Grant Revenue				
WIOA Grant- Youth Out of School	\$83,882.03	\$224,464.26	\$140,582.23	62.63%
WIOA Expenses				
Board Salaries and Benefits	\$1,336.07	\$37,471.08	\$36,135.01	96.43%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$3,444.79	\$45,000.00	\$41,555.21	92.34%
Contractual RFP's	\$0.00	\$24,999.75	\$24,999.75	100.00%
One Stop Operator	\$1,888.91	\$0.00	-\$1,888.91	#DIV/0!
60110-60190 Salaries	\$38,083.48	\$0.00	-\$38,083.48	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$9,700.10	\$0.00	-\$9,700.10	#DIV/0!
60850 Mileage & Travel	\$426.81	\$0.00	-\$426.81	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$991.58	\$0.00	-\$991.58	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$516.36	\$75,000.00	\$74,483.64	99.31%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$2,683.86	\$0.00	-\$2,683.86	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$7,500.00	\$7,500.00	100.00%
Indirect Cost	\$5,465.55	\$0.00	-\$5,465.55	#DIV/0!
Management Fee	\$5,786.77	\$0.00	-\$5,786.77	#DIV/0!
65602, 65603 Work Experience	\$3,119.55	\$0.00	-\$3,119.55	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$22,500.00	\$22,500.00	100.00%
67412 Customer Support Service	\$1,332.22	\$0.00	-\$1,332.22	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$900.00	\$0.00	-\$900.00	#DIV/0!
67418, 67420 Client Awards/Incentives	\$8,050.00	\$0.00	-\$8,050.00	#DIV/0!
5% WEX Markup	\$155.98	\$0.00	-\$155.98	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$11,993.43	\$11,993.43	100.00%
TOTAL	\$83,882.03	\$224,464.26	\$140,582.23	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$0.00			
Staff Wages	\$5,756.24			
Client Wage Subsidy	\$2,853.11			
Client Wages Taxes	\$266.44			
WEX Markup 5%	\$155.98			
On the Job Training	\$900.00			
Client Awards / Incentives	\$1,300.00			
Customer Support Service	\$0.00			
VR Headsets for WBL Training	\$0.00			
Total WEP Expenditures	\$11,231.77	\$291,020.10	\$279,788.33	96.14%

CIJDC
WIOA Statement of Revenue and Expenses- Youth In School YTD
For the Month Ending July 2023

	Year to Date	Youth in School Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Youth In School	\$18,951.05	\$74,821.42	\$55,870.37	74.67%
WIOA Expenses				
Board Salaries and Benefits	\$445.36	\$12,490.36	\$12,045.00	96.43%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$1,148.26	\$15,000.00	\$13,851.74	92.34%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$629.64	\$8,333.25	\$7,703.61	92.44%
60110-60190 Salaries	\$6,559.22	\$0.00	-\$6,559.22	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$1,707.63	\$0.00	-\$1,707.63	#DIV/0!
60850 Mileage & Travel	\$69.14	\$0.00	-\$69.14	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$155.56	\$0.00	-\$155.56	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$83.64	\$25,000.00	\$24,916.36	99.67%
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$456.14	\$0.00	-\$456.14	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$2,500.00	\$2,500.00	100.00%
Indirect Cost	\$941.97	\$0.00	-\$941.97	#DIV/0!
Management Fee	\$997.33	\$0.00	-\$997.33	#DIV/0!
65602, 65603 Work Experience	\$1,096.76	\$0.00	-\$1,096.76	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$7,500.00	\$7,500.00	100.00%
67412 Customer Support Service	\$544.06	\$0.00	-\$544.06	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$3,511.50	\$0.00	-\$3,511.50	#DIV/0!
67418, 67420 Client Awards/Incentives	\$550.00	\$0.00	-\$550.00	#DIV/0!
5% WEX Markup	\$54.84	\$0.00	-\$54.84	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$3,997.81	\$3,997.81	100.00%
TOTAL	\$18,951.05	\$74,821.42	\$55,870.37	
WEP- 20% Expected Expenditure				
Board Staff Salaries	\$0.00			
Staff Wages	\$1,323.65			
Client Wage Subsidy	\$1,005.48			
Client Wages Taxes	\$91.28			
WEX Markup 5%	\$54.84			
On the Job Training	\$3,511.50			
Client Awards / Incentives	\$250.00			
VR Headsets for WBL Training	\$0.00			
Total WEP Expenditures	\$6,236.75	\$75,622.70	\$69,385.95	91.75%

CIJDC
WIOA Statement of Revenue and Expenses- One Stop Operator YTD
For the Month Ending July 2023

	Year to Date	OSO Budget	Remaining Budget	
WIOA Grant Revenues				
WIOA Grant- Adult	\$2,518.54	\$33,333.00	\$30,814.46	92.44%
WIOA Grant- Dislocated Worker	\$2,518.54	\$33,333.00	\$30,814.46	92.44%
WIOA Grant- Youth	\$2,518.55	\$33,333.00	\$30,814.45	92.44%
TOTAL	\$7,555.63	\$99,999.00	\$92,443.37	92.44%
WIOA Expenses				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$4,455.43	\$0.00	-\$4,455.43	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$1,259.40	\$0.00	-\$1,259.40	#DIV/0!
60850 Mileage & Travel	\$285.90	\$0.00	-\$285.90	#DIV/0!
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$136.60	\$0.00	-\$136.60	#DIV/0!
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$82.68	\$0.00	-\$82.68	#DIV/0!
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$648.75	\$0.00	-\$648.75	#DIV/0!
Management Fee	\$686.87	\$0.00	-\$686.87	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
TOTAL	\$7,555.63	\$0.00	-\$7,555.63	

Administration:

	PY22 Carryover	FY23 Carryover	PY 23	FY24	Cumulative Totals
Grant	\$12,742.67	\$147,137.00	\$167,683.00	\$144,172.00	\$471,734.67
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated Funds	\$12,742.67				\$12,742.67
Expenditures to Date	\$12,742.67		\$22,496.18	\$0.00	\$35,238.85
Obligated Balance	\$0.00	\$147,137.00	\$145,186.82	\$0.00	\$292,323.82
Unspent Funds	\$0.00	\$147,137.00	\$145,186.82	\$0.00	\$292,323.82
Funds that can be carried over	\$0.00	\$0.00	\$167,683.00	\$144,172.00	\$311,855.00

Dislocated Workers:

	FY23 Carryover	PY 23	FY 24	Cumulative Totals
Grant	\$174,384.84	\$172,795.00	\$554,520.00	\$901,699.84
Unobligated Funds	\$0.00	\$0.00	\$10,990.66	\$10,990.66
Total Obligated Funds	\$174,384.84	\$172,795.00	\$543,529.34	\$890,709.18
Expenditures to date	\$124,329.08	\$0.00	\$0.00	\$50,055.76
Obligated Balance	\$0.00	\$172,795.00	\$554,520.00	\$727,315.00
Unspent funds	\$0.00	\$172,795.00	\$554,520.00	\$727,315.00
Funds that can be carried over	\$0.00	\$34,559.00	\$110,904.00	\$145,463.00

Adult:

	FY23 Carryover	PY23	FY24	Cumulative Totals
Grant	\$226,401.39	\$181,915.00	\$743,037.00	\$1,151,353.39
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$226,401.39	\$181,915.00	\$738,077.20	\$1,146,393.59
Expenditures to date	\$212,751.97	\$181,674.00	-\$334,053.96	\$60,372.01
Obligated Balance	\$0.00	\$241.00	\$1,072,131.16	\$1,072,372.16
Unspent funds	\$0.00	\$241.00	\$1,072,131.16	\$1,072,372.16
Funds that can be carried over	\$0.00	\$0.00	\$148,607.40	\$148,607.40

Youth Combined:

	PY22 Carryover	PY23	Cumulative Totals
Grant	\$382,583.90	\$1,154,454.00	\$1,537,037.90
Unobligated Funds	\$0.00	\$3,036.14	\$3,036.14
Total Obligated Funds	\$382,583.90	\$1,151,417.86	\$1,534,001.76
Expenditures to date	\$102,833.08	\$0.00	\$102,833.08
Obligated Balance	\$279,750.82	\$1,151,417.86	\$1,431,168.68
Unspent funds	\$279,750.82	\$1,151,417.86	\$1,431,168.68
Funds that can be carried over	\$0.00	\$230,890.80	\$230,890.80

Youth Work Experience:

	PY21 Carryover	PY 22 Expenses	Cumulative Totals
Drawn Amount to Date	\$102,833.08	\$0.00	\$102,833.08
Work Experience Expended	\$15,918.52	\$0.00	\$15,918.52
Work Experience Required	\$76,516.78	\$230,890.80	\$307,407.58
Percentage Expended	21%	0%	5%

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**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending July 31st, 2023**

		FY23		FY23 Adult
	Administration	Administration	Adult Program	Program
WIOA Grant Revenues				
WIOA Grant - Administration	\$35,238.85	\$23,515.08		
WIOA Grant- Adult			\$59,147.34	\$103,257.77
WIOA Grant- Dislocated Worker				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
TOTAL	\$35,238.85	\$23,515.08	\$59,147.34	\$103,257.77
WIOA Expenses				
Board Salaries and Benefits	\$21,002.67	\$9,338.43	\$2,001.75	\$2,953.88
Fiscal Agent Costs	\$4,885.00	\$9,983.32	\$0.00	\$0.00
Subleases	\$0.00	\$0.00	\$4,457.96	\$4,334.93
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$0.00	\$2,518.54	\$2,672.08
60110-60190 Salaries	\$0.00	\$0.00	\$25,394.75	\$20,174.40
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$819.33	\$5,627.54	\$5,027.59
60850 Mileage & Travel	\$1,048.79	\$14.86	\$184.93	\$96.28
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$15.29	\$0.00	\$299.02	\$373.64
62830, 62860 Outreach & Public Relations / Job Fairs	\$57.77	\$0.00	\$0.00	\$0.00
65610 Reimbursable Equipment	\$5,243.36	\$0.00	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$302.00	\$317.59	\$1,514.15	\$1,877.07
Information Technology	\$420.21	\$2,825.00	\$0.00	\$0.00
Dues & Subscriptions	\$2,052.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$180.00	\$0.00	\$0.00
Conferences and Trainings	\$180.00	\$36.55	\$0.00	\$0.00
Printing	\$31.76	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$3,444.03	\$2,873.36
Management Fee	\$0.00	\$0.00	\$3,646.44	\$3,042.23
65602, 65603 Work Experience	\$0.00	\$0.00	\$9,063.98	\$1,189.46
67408 Instructional Training	\$0.00	\$0.00	\$629.00	\$56,056.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$1,136.72	\$5,124.61
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$0.00	\$74.85
5% WEX Markup	\$0.00	\$0.00	\$453.20	\$59.47
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$1,293.87	\$0.00
TOTAL	\$35,238.85	\$23,515.08	\$59,147.34	\$103,257.77

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending July 31st, 2023**

	Dislocated Worker Program	FY23 Dislocated Worker Program	Youth Program Out of School	FY23 Youth Program Out of School
WIOA Grant Revenues				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$48,650.95	\$55,131.84		
WIOA Grant- Youth Out of School			\$84,270.62	\$66,874.76
WIOA Grant- Youth In School				
TOTAL	\$48,650.95	\$55,131.84	\$84,270.62	\$66,874.76
WIOA Expenses				
Board Salaries and Benefits	\$1,744.28	\$2,305.98	\$1,336.07	\$2,517.23
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$4,457.96	\$4,334.96	\$3,444.79	\$3,349.71
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$2,518.54	\$2,672.08	\$1,888.91	\$2,004.05
60110-60190 Salaries	\$22,184.21	\$22,185.49	\$38,083.48	\$33,208.56
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$5,380.30	\$5,035.77	\$9,700.10	\$8,408.95
60850 Mileage & Travel	\$134.63	\$89.53	\$426.81	\$105.73
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$252.70	\$0.00	\$991.58	\$663.90
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$382.37	\$516.36	\$0.00
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	\$1,762.08
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	\$376.05
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$1,032.49	\$1,778.29	\$2,683.86	\$3,670.11
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$3,023.07	\$3,073.87	\$5,465.55	\$5,026.78
Management Fee	\$3,200.74	\$3,254.53	\$5,786.77	\$5,322.22
65602, 65603 Work Experience	\$3,956.86	\$0.00	\$3,119.55	\$195.21
67408 Instructional Training	\$0.00	\$9,900.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$1,972.14	\$2,791.05	\$1,332.22	\$2,133.47
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$0.00	\$0.00	\$900.00	\$0.00
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$8,050.00	\$125.00
5% WEX Markup	\$197.84	\$0.00	\$155.98	\$9.76
Unobligated/Unbudgeted Grant	\$1,113.73	\$0.00	\$2,277.50	\$0.00
TOTAL	\$48,650.95	\$55,131.84	\$84,270.62	\$66,874.76

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending July 31st, 2023**

	Youth Program In School	FY23 Youth Program In School	One Stop Operator	FY23 One Stop Operator
WIOA Grant Revenues				
WIOA Grant - Administration			\$0.00	\$0.00
WIOA Grant- Adult			\$2,518.54	\$2,672.08
WIOA Grant- Dislocated Worker			\$2,518.54	\$2,672.08
WIOA Grant- Youth Out of School			\$1,888.91	\$2,004.05
WIOA Grant- Youth In School	\$19,081.30	\$22,867.08	\$629.64	\$668.02
TOTAL	\$19,081.30	\$22,867.08	\$7,555.63	\$8,016.23
WIOA Expenses				
Board Salaries and Benefits	\$445.36	\$839.07	\$0.00	\$0.00
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$1,148.26	\$1,116.57	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$629.64	\$668.02	\$0.00	\$0.00
60110-60190 Salaries	\$6,559.22	\$11,375.53	\$4,455.43	\$4,853.76
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$1,707.63	\$2,804.84	\$1,259.40	\$1,107.71
60850 Mileage & Travel	\$69.14	\$34.86	\$285.90	\$248.82
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$155.56	\$218.86	\$136.60	\$75.11
62830, 62860 Outreach & Public Relations / Job Fairs	\$83.64	\$0.00	\$0.00	\$0.00
65610 Reimbursable Equipment	\$0.00	\$580.80	\$0.00	\$328.03
62510-62520 Resource Sharing Allocation	\$0.00	\$123.95	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$456.14	\$1,208.71	\$82.68	\$0.00
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$941.97	\$1,705.05	\$648.75	\$646.13
Management Fee	\$997.33	\$1,805.26	\$686.87	\$756.67
65602, 65603 Work Experience	\$1,096.76	\$983.05	\$0.00	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$544.06	\$21.38	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$3,511.50	\$0.00	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$550.00	\$0.00	\$0.00	\$0.00
5% WEX Markup	\$54.84	\$49.15	\$0.00	\$0.00
Unobligated/Unbudgeted Grant	\$759.89	\$0.00	\$0.00	\$0.00
TOTAL	\$19,081.30	\$22,867.08	\$7,555.63	\$8,016.23

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending July 31st, 2023**

	Year To Date	FY23 Year To Date	Total Annual Budget	FY23 Total Annual Budget
WIOA Grant Revenues				
WIOA Grant - Administration	\$35,238.85	\$23,515.08	\$490,113.00	\$493,239.03
WIOA Grant- Adult	\$61,665.88	\$105,929.85	\$199,952.00	\$1,176,299.98
WIOA Grant- Dislocated Worker	\$51,169.49	\$57,803.92	\$199,285.10	\$881,657.99
WIOA Grant- Youth Out of School	\$86,159.53	\$68,878.81	\$224,464.26	\$1,375,634.61
WIOA Grant- Youth In School	\$19,710.94	\$23,535.10	\$74,821.42	\$553,565.84
TOTAL	\$253,944.69	\$279,662.76	\$1,188,635.78	\$4,480,397.45
WIOA Expenses				
Board Salaries and Benefits	\$26,530.13	\$17,954.59	\$407,197.87	\$301,082.71
Fiscal Agent Costs	\$4,885.00	\$9,983.32	\$59,956.00	\$68,196.31
Subleases	\$13,508.97	\$13,136.17	\$170,000.00	\$155,006.09
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$75,275.01
One Stop Operator	\$7,555.63	\$8,016.23	\$99,999.00	\$107,391.09
60110-60190 Salaries	\$96,677.09	\$91,797.74	\$0.00	\$1,113,078.95
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$23,674.97	\$23,204.19	\$0.00	\$290,822.04
60850 Mileage & Travel	\$2,150.20	\$590.08	\$50,000.00	\$110,761.28
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,850.75	\$1,331.51	\$3,000.00	\$42,061.19
62830, 62860 Outreach & Public Relations / Job Fairs	\$657.77	\$382.37	\$120,000.00	\$54,293.23
65610 Reimbursable Equipment	\$5,243.36	\$2,670.91	\$5,000.00	\$121,126.57
62510-62520 Resource Sharing Allocation	\$0.00	\$500.00	\$0.00	\$45,129.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,071.32	\$8,851.77	\$8,000.00	\$80,021.88
Information Technology	\$420.21	\$2,825.00	\$8,000.00	\$7,000.00
Dues & Subscriptions	\$2,052.00	\$0.00	\$9,000.00	\$10,000.00
Meeting Expenses	\$0.00	\$180.00	\$5,000.00	\$4,000.00
Conferences and Trainings	\$180.00	\$36.55	\$20,000.00	\$15,000.00
Printing	\$31.76	\$0.00	\$3,000.00	\$4,000.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$45,000.00	\$15,000.00
Indirect Cost	\$13,523.37	\$13,325.19	\$0.00	\$187,092.77
Management Fee	\$14,318.15	\$14,180.91	\$0.00	\$198,088.73
65602, 65603 Work Experience	\$17,237.15	\$2,367.72	\$0.00	\$459,092.82
67408 Instructional Training	\$629.00	\$65,956.00	\$0.00	\$336,891.64
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$107,205.00	\$50,000.00
67412 Customer Support Service	\$4,985.14	\$10,070.51	\$0.00	\$306,683.73
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$17,239.00
67422 On the Job Training	\$4,411.50	\$0.00	\$0.00	\$53,130.00
67418,67420 Client Awards/Incentives	\$8,600.00	\$199.85	\$0.00	\$115,972.61
5% WEX Markup	\$861.86	\$118.38	\$0.00	\$22,954.64
Unobligated/Unbudgeted Grant	\$5,444.99	\$0.00	\$68,277.91	\$114,005.41
TOTAL	\$253,944.69	\$279,662.76	\$1,188,635.78	\$4,480,397.08

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison
For the Month Ending July 31st, 2023**

	Remaining Budget	FY23 Remaining Budget
WIOA Grant Revenues		
WIOA Grant - Administration	\$454,874.15	\$469,723.95
WIOA Grant- Adult	\$138,286.12	\$1,070,370.13
WIOA Grant- Dislocated Worker	\$148,115.61	\$823,854.07
WIOA Grant- Youth Out of School	\$138,304.73	\$1,306,755.80
WIOA Grant- Youth In School	\$55,110.48	\$530,030.74
TOTAL	\$934,691.09	\$4,200,734.69
WIOA Expenses		
Board Salaries and Benefits	\$380,667.74	\$283,128.12
Fiscal Agent Costs	\$55,071.00	\$58,212.99
Subleases	\$156,491.03	\$141,869.92
Contractual RFP's	\$0.00	\$75,275.01
One Stop Operator	\$92,443.37	\$99,374.86
60110-60190 Salaries	-\$96,677.09	\$1,021,281.21
60310-60330 & 60610-60560		
Payroll Taxes, Fringe / Work Comp	-\$23,674.97	\$267,617.85
60850 Mileage & Travel	\$47,849.80	\$110,171.20
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,149.25	\$40,729.68
62830, 62860 Outreach & Public Relations / Job Fairs	\$119,342.23	\$53,910.86
65610 Reimbursable Equipment	-\$243.36	\$118,455.66
62510-62520 Resource Sharing Allocation	\$0.00	\$44,629.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$1,928.68	\$71,170.11
Information Technology	\$7,579.79	\$4,175.00
Dues & Subscriptions	\$6,948.00	\$10,000.00
Meeting Expenses	\$5,000.00	\$3,820.00
Conferences and Trainings	\$19,820.00	\$14,963.45
Printing	\$2,968.24	\$4,000.00
Sector Strategy/ Sector Strategy/Job Quality	\$45,000.00	\$15,000.00
Indirect Cost	-\$13,523.37	\$173,767.58
Management Fee	-\$14,318.15	\$183,907.82
65602, 65603 Work Experience	-\$17,237.15	\$456,725.10
67408 Instructional Training	-\$629.00	\$270,935.64
Incumbent Worker Training/ Youth System Strategy RFP	\$107,205.00	\$50,000.00
67412 Customer Support Service	-\$4,985.14	\$296,613.22
67426 Individual Career Services- New Service	\$0.00	\$17,239.00
67422 On the Job Training	-\$4,411.50	\$53,130.00
67418,67420 Client Awards/Incentives	-\$8,600.00	\$115,772.76
5% WEX Markup	-\$861.86	\$22,836.26
Unobligated/Unbudgeted Grant	\$62,832.92	\$114,005.41
TOTAL	\$927,135.46	\$4,093,343.23

*July Program Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area
GRANT NO:
PROJECT/ACTIVITY WIOA Grant -Adult

Invoice Number 37026-0723-AD

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 7/1/2023 7/31/2023

WIOA SUMMARY - Total Grant	ADULT(AD)
	886

SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

60110-60190 exclude 60150
60310-60330 & 60610-60650


60850
62115,65570,63110-63130
62830,62860
65610
62510-62520
61745,64120,65120,65544,65
520,65530,65125,65128,6513
0

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
Salaries	\$ -	\$ 25,394.75	\$ -	\$ 25,394.75	\$ (25,394.75)	0.00%
Payroll Taxes, Fringe/Work Comp	\$ -	\$ 5,627.54	\$ -	\$ 5,627.54	\$ (5,627.54)	0.00%
Total Personnel Expenses	\$ -	\$ 31,022.29	\$ -	\$ 31,022.29	\$ (31,022.29)	0.00%
Operating Expenses:						
Mileage & Travel	\$ -	\$ 184.93	\$ -	\$ 184.93	\$ (184.93)	0.00%
Telephone, Postage, Supplies	\$ -	\$ 299.02	\$ -	\$ 299.02	\$ (299.02)	0.00%
Outreach & Public Relations/Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Professional Services and Business Expenses	\$ -	\$ 1,514.15	\$ -	\$ 1,514.15	\$ (1,514.15)	0.00%
Subtotal Personnel & Operating expenses	\$ -	\$ 33,020.39	\$ -	\$ 33,020.39	\$ (33,020.39)	0.00%
10.439% Indirect Cost	\$ -	\$ 3,444.03	\$ -	\$ 3,444.03	\$ (3,444.03)	0.00%
Management Fee	\$ -	\$ 3,646.44	\$ -	\$ 3,646.44	\$ (3,646.44)	0.00%
Total Operating expenses	\$ -	\$ 40,110.86	\$ -	\$ 40,110.86	\$ (40,110.86)	0.00%
Participant Expenses						
65602 Work Based Learning	\$ -	\$ 9,063.98	\$ -	\$ 9,063.98	\$ (9,063.98)	0.00%
67408 Instructional Training	\$ -	\$ 629.00	\$ -	\$ 629.00	\$ (629.00)	0.00%
67412 Customer Support Service	\$ -	\$ 1,136.72	\$ -	\$ 1,136.72	\$ (1,136.72)	0.00%
67426 Individual Career Services - New Service	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422 On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5% WEX Markup	\$ -	\$ 453.20	\$ -	\$ 453.20	\$ (453.20)	0.00%
Total Participant Expenses	\$ -	\$ 11,282.90	\$ -	\$ 11,282.90	\$ (11,282.90)	0.00%
Total WIOA Adult GRANT COST	\$ -	\$ 51,393.76	\$ -	\$ 51,393.76	\$ (51,393.76)	0.00%

WEX 5% Markup	Client Wage Subsidy & Client Wage Tax	\$ 9,063.98
	WEX Markup 5%	\$ 453.20
	Total WEP Expenditures	\$ 9,517.18

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		8/7/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld 	Project Director	Kendra Schaapveld
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant -DW

Invoice Number

37026-0723-DW

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 7/1/2023 7/31/2023

WIOA SUMMARY - Total Grant	Dislocated Worker(DW)
	888

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	\$ -	\$ 22,184.21	\$ -	\$ 22,184.21	\$ (22,184.21)	0.00%
60310-60330 & 60610-60650	\$ -	\$ 5,380.30	\$ -	\$ 5,380.30	\$ (5,380.30)	0.00%
	\$ -	\$ 27,564.51	\$ -	\$ 27,564.51	\$ (27,564.51)	0.00%
Operating Expenses:						
60850	\$ -	\$ 134.63	\$ -	\$ 134.63	\$ (134.63)	0.00%
62115,65570,63110-63130	\$ -	\$ 252.70	\$ -	\$ 252.70	\$ (252.70)	0.00%
62830,62860	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
65610	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ 1,032.49	\$ -	\$ 1,032.49	\$ (1,032.49)	0.00%
	\$ -	\$ 28,984.33	\$ -	\$ 28,984.33	\$ (28,984.33)	0.00%
10.43%	\$ -	\$ 3,023.07	\$ -	\$ 3,023.07	\$ (3,023.07)	0.00%
	\$ -	\$ 3,200.74	\$ -	\$ 3,200.74	\$ (3,200.74)	0.00%
	\$ -	\$ 35,208.14	\$ -	\$ 35,208.14	\$ (35,208.14)	0.00%
Participant Expenses						
65602	\$ -	\$ 3,956.86	\$ -	\$ 3,956.86	\$ (3,956.86)	0.00%
67408	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412	\$ -	\$ 1,972.14	\$ -	\$ 1,972.14	\$ (1,972.14)	0.00%
67426	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ 197.84	\$ -	\$ 197.84	\$ (197.84)	0.00%
	\$ -	\$ 6,126.84	\$ -	\$ 6,126.84	\$ (6,126.84)	0.00%
	\$ -	\$ 41,334.98	\$ -	\$ 41,334.98	\$ (41,334.98)	0.00%

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	8/7/2023
Approved By(signature):	Typed Name & Title:	Kendra Schaapveld
Kendra M. Schaapveld	Project Director	
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Mississippi Valley Workforce Area
WIOA Grant -Youth Combined

Invoice Number

38192-0723-Youth

GRANT PERIOD: 7/1/2023 6/30/2024
REPORT PERIOD: 7/1/2023 7/31/2023

WIOA SUMMARY - Total Grant	YOUTH COMBINED
	890 & 892

CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150		\$ 44,642.70	\$ -	\$ 44,642.70	\$ (44,642.70)	0.00%
60310-60330 & 60610-60650		\$ 11,407.73	\$ -	\$ 11,407.73	\$ (11,407.73)	0.00%
		\$ 56,050.43	\$ -	\$ 56,050.43	\$ (56,050.43)	0.00%
Operating Expenses:						
60850		\$ 495.95	\$ -	\$ 495.95	\$ (495.95)	0.00%
62115,65570,63110-63130		\$ 1,147.14	\$ -	\$ 1,147.14	\$ (1,147.14)	0.00%
62830,62860		\$ 600.00	\$ -	\$ 600.00	\$ (600.00)	0.00%
65610		\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520		\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130		\$ 3,140.00	\$ -	\$ 3,140.00	\$ (3,140.00)	0.00%
		\$ 61,433.52	\$ -	\$ 61,433.52	\$ (61,433.52)	0.00%
10.43%		\$ 6,407.52	\$ -	\$ 6,407.52	\$ (6,407.52)	0.00%
		\$ 6,784.10	\$ -	\$ 6,784.10	\$ (6,784.10)	0.00%
		\$ 74,625.14	\$ -	\$ 74,625.14	\$ (74,625.14)	0.00%
Participant Expenses						
65602		\$ 4,216.31	\$ -	\$ 4,216.31	\$ (4,216.31)	0.00%
67408		\$ -	\$ -	\$ -	\$ -	0.00%
67412		\$ 1,876.28	\$ -	\$ 1,876.28	\$ (1,876.28)	0.00%
67426		\$ -	\$ -	\$ -	\$ -	0.00%
67422		\$ 4,411.50	\$ -	\$ 4,411.50	\$ (4,411.50)	0.00%
*67418, 67420		\$ 8,600.00	\$ -	\$ 8,600.00	\$ (8,600.00)	0.00%
		\$ 210.82	\$ -	\$ 210.82	\$ (210.82)	0.00%
		\$ 19,314.91	\$ -	\$ 19,314.91	\$ (19,314.91)	0.00%
		\$ 93,940.05	\$ -	\$ 93,940.05	\$ (93,940.04)	0.00%

WEP - 20% Expected Expenditure

Staff Wages	\$ 7,079.89	\$ -	\$ 7,079.89	\$ 7,079.89
Client Wage Subsidy (WEP)	\$ 3,858.59	\$ -	\$ 3,858.59	\$ 3,858.59
Client Wage Taxes	\$ 357.72	\$ -	\$ 357.72	\$ 357.72
WEX Markup 5%	\$ 210.82	\$ -	\$ 210.82	\$ 210.82
On The Job Training	\$ 4,411.50	\$ -	\$ 4,411.50	\$ 4,411.50
Client Awards / Incentives	\$ -	\$ -	\$ -	\$ -
Customer Support Service	\$ -	\$ -	\$ -	\$ -
VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 15,918.52	\$ -	\$ 15,918.52	\$ 15,918.52	16.95%
				\$ 18,788.01	20%
				\$ (2,869.49)	over/(shortage)

SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipeword, Project Accountant
	Date signed:	8/4/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

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**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY
Invoice Number

Mississippi Valley Workforce Area
WIOA Grant -IN School Youth
YOUTH
36192-0723-WIOA Youth

GRANT PERIOD: 7/1/2023 6/30/2024
REPORT PERIOD: 7/1/2023 7/31/2023

WIOA SUMMARY - Total Grant	YOUTH ISY
	ISY 890 & 884

SECTION II. EXPENDITURES

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	\$ -	\$ 6,599.22	\$ -	\$ 6,599.22	\$ (6,599.22)	0.00%
60910-60930 & 60610-60650	\$ -	\$ 1,707.63	\$ -	\$ 1,707.63	\$ (1,707.63)	0.00%
	\$ -	\$ 8,266.85	\$ -	\$ 8,266.85	\$ (8,266.85)	0.00%
Operating Expenses:						
60850	\$ -	\$ 69.14	\$ -	\$ 69.14	\$ (69.14)	0.00%
62115,65570,63110-63130	\$ -	\$ 155.56	\$ -	\$ 155.56	\$ (155.56)	0.00%
62830,62860	\$ -	\$ 83.64	\$ -	\$ 83.64	\$ (83.64)	0.00%
65610	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ 456.14	\$ -	\$ 456.14	\$ (456.14)	0.00%
	\$ -	\$ 9,031.33	\$ -	\$ 9,031.33	\$ (9,031.33)	0.00%
10.43%	\$ -	\$ 941.97	\$ -	\$ 941.97	\$ (941.97)	0.00%
	\$ -	\$ 997.33	\$ -	\$ 997.33	\$ (997.33)	0.00%
	\$ -	\$ 10,970.63	\$ -	\$ 10,970.63	\$ (10,970.63)	0.00%
Participant Expenses						
65602	\$ -	\$ 1,096.76	\$ -	\$ 1,096.76	\$ (1,096.76)	0.00%
67408	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412	\$ -	\$ 544.06	\$ -	\$ 544.06	\$ (544.06)	0.00%
67426	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422	\$ -	\$ 3,511.50	\$ -	\$ 3,511.50	\$ (3,511.50)	0.00%
	\$ -	\$ 550.00	\$ -	\$ 550.00	\$ (550.00)	0.00%
	\$ -	\$ 54.84	\$ -	\$ 54.84	\$ (54.84)	0.00%
	\$ -	\$ 5,757.16	\$ -	\$ 5,757.16	\$ (5,757.16)	0.00%
	\$ -	\$ 16,727.79	\$ -	\$ 16,727.79	\$ (16,727.79)	0.00%

Cumulative

WEP - 20% Expected Expenditure

Staff Wages	\$ 1,323.65	\$ -	\$ 1,323.65	\$ 1,323.65	\$ 1,323.65
Client Wage Subsidy (WEP)	\$ 1,005.48	\$ -	\$ 1,005.48	\$ 1,005.48	\$ 1,005.48
Client Wage Taxes	\$ 91.28	\$ -	\$ 91.28	\$ 91.28	\$ 91.28
WEX Markup 5%	\$ 54.84	\$ -	\$ 54.84	\$ 54.84	\$ 54.84
On The Job Training	\$ 3,511.50	\$ -	\$ 3,511.50	\$ 3,511.50	\$ 3,511.50
Client Awards / Incentives	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	\$ 250.00
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -	\$ -

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 6,236.75	\$ -	\$ 6,236.75	\$ 6,236.75	\$ 6,236.75	37.28%	\$ 6,236.75
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	8/7/2023
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

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**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:
GRANT NO:
PROJECT/ACTIVITY

Invoice Number

Mississippi Valley Workforce Area
WIOA Grant - Out of School Youth
YOUTH
36192-0723-WIOA Youth

GRANT PERIOD: 7/1/2023 6/30/2024
REPORT PERIOD: 7/1/2023 7/31/2023

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
Administration:						
60110-60190 exclude 60150	\$ -	\$ 38,083.48	\$ -	\$ 38,083.48	\$ (38,083.48)	0.00%
60310-60390 & 60610-60650	\$ -	\$ 9,700.10	\$ -	\$ 9,700.10	\$ (9,700.10)	0.00%
	\$ -	\$ 47,783.58	\$ -	\$ 47,783.58	\$ (47,783.58)	0.00%
Operating Expenses:						
60850	\$ -	\$ 426.81	\$ -	\$ 426.81	\$ -	0.00%
62115,65570,63110-63130	\$ -	\$ 991.58	\$ -	\$ 991.58	\$ (991.58)	0.00%
62830,62860	\$ -	\$ 516.36	\$ -	\$ 516.36	\$ (516.36)	0.00%
65610	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62510-62520	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61745,64120,65120,65544,65520,65530,65125,65128,65130	\$ -	\$ 2,683.86	\$ -	\$ 2,683.86	\$ (2,683.86)	0.00%
	\$ -	\$ 52,402.19	\$ -	\$ 52,402.19	\$ (52,402.19)	0.00%
10.45%	\$ -	\$ 5,465.55	\$ -	\$ 5,465.55	\$ (5,465.55)	0.00%
	\$ -	\$ 5,786.77	\$ -	\$ 5,786.77	\$ (5,786.77)	0.00%
	\$ -	\$ 63,654.51	\$ -	\$ 63,654.51	\$ (63,654.51)	0.00%
Participant Expenses						
65602	\$ -	\$ 3,119.55	\$ -	\$ 3,119.55	\$ (3,119.55)	0.00%
67408	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67412	\$ -	\$ 1,332.22	\$ -	\$ 1,332.22	\$ (1,332.22)	0.00%
67426	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67422	\$ -	\$ 900.00	\$ -	\$ 900.00	\$ (900.00)	0.00%
*67418, 67420	\$ -	\$ 8,050.00	\$ -	\$ 8,050.00	\$ (8,050.00)	0.00%
	\$ -	\$ 155.98	\$ -	\$ 155.98	\$ (155.98)	0.00%
	\$ -	\$ 13,557.75	\$ -	\$ 13,557.75	\$ (13,557.75)	0.00%
	\$ -	\$ 77,212.26	\$ -	\$ 77,212.26	\$ (77,212.26)	0.00%

WEP - 20% Expected Expenditure

Staff Wages	\$ 5,756.24	\$ -	\$ 5,756.24	\$ 5,756.24
Client Wage Subsidy (WEP)	\$ 2,853.11	\$ -	\$ 2,853.11	\$ 2,853.11
Client Wage Taxes	\$ 266.44	\$ -	\$ 266.44	\$ 266.44
WEX Markup 5%	\$ 155.98	\$ -	\$ 155.98	\$ 155.98
On the Job Training	\$ 900.00	\$ -	\$ 900.00	\$ 900.00
Client Awards / Incentives	\$ 1,300.00	\$ -	\$ 1,300.00	\$ 1,300.00
Customer Support Service	\$ -	\$ -	\$ -	\$ -
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

WEP - 20% Expected Expenditure

Total WEP Expenditures	\$ 11,231.77	\$ -	\$ 11,231.77	\$ 11,231.77	14.55%
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SECTION V.

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 8/7/2023
Approved By(signature):	Typed Name & Title: Kendra Schaapveld
Kendra M. Schaapveld	Project Director
	Date Signed:

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*July OSO Invoice

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222		Grantor GRANT NO: PROJECT/ACTIVITY	Mississippi Valley Workforce Area WIOA Grant - One Stop Operator One Stop Operator 36347-0723-OSO
		Invoice Number	
GRANT PERIOD:	7/1/2023	6/30/2024	
REPORT PERIOD:	7/1/2023	7/31/2023	
WIOA SUMMARY - Total Grant	OSO 898		

Acct Code	SECTION II. EXPENDITURES				CUMULATIVE COST TO DATE	
	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
	Administration:					
60110-60190 exclude 60150	Salaries	\$ -	\$ 4,455.43	\$ -	\$ 4,455.43	(54,455.43) 0.00%
80310-80330,60610-60650	Payroll Taxes, Fringe/Work Comp	\$ -	\$ 1,259.40	\$ -	\$ 1,259.40	(51,259.40) 0.00%
	Total Personnel Expenses	\$ -	\$ 5,714.83	\$ -	\$ 5,714.83	(65,714.83) 0.00%
	Operating Expenses:					
60850	Mileage & Travel	\$ -	\$ 285.90	\$ -	\$ 285.90	(3,285.90) 0.00%
*82115,84670,83130	Telephone, Postage & Supplies	\$ -	\$ 136.60	\$ -	\$ 136.60	(5,136.50) 0.00%
62830	Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	80.00 0.00%
65610	Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	80.00 0.00%
82510-82520	Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	80.00 0.00%
	Professional Services and Business Expenses	\$ -	\$ 82.68	\$ -	\$ 82.68	(587.68) 0.00%
	Subtotal Personnel & Operating expenses	\$ -	\$ 6,220.01	\$ -	\$ 6,220.01	(85,220.01) 0.00%
10.43%	Indirect Cost	\$ -	\$ 648.75	\$ -	\$ 648.75	(5,648.75) 0.00%
	Management Fee	\$ -	\$ 686.88	\$ -	\$ 686.88	(3,686.88) 0.00%
	Total Operating expenses	\$ -	\$ 7,555.63	\$ -	\$ 7,555.63	(97,555.63) 0.00%
	Total WIOA OSO GRANT COST	\$ -	\$ 7,555.63	\$ -	\$ 7,555.63	(97,555.63) 0.00%

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature): <i>Cheryl Tipsword</i>	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed 8/7/2023
Approved By(signature): <i>Nicholas Clayton</i>	Typed Name & Title: One Stop Operator Nicholas Clayton
Nicholas Clayton - One Stop Operator.	
	Date Signed: 8/7/2023

*Fiscal Agent Invoice



Central Iowa Detention
2317 Rick Collins Way
Eldora, IA 50627

Coordination Services

Date	Invoice #
8/11/2023	46308

Mississippi Valley Workforce Development
Miranda Swafford

Month & Year & Service

Jul 23 MV IWD

DESCRIPTION	AMOUNT
July Fiscal Services	4,885.00
Total	\$4,885.00

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.

Central Iowa Juvenile Detention Center
Mississippi Valley Workforce Development Fiscal Time Tracking

		Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker
Pay Change Month=		September	March	August	August
Hourly Pay=		44.36	93.04	52.80	62.02
Hours This Month=		31.00	8.75	3.00	1.25
Wages=		\$ 1,375.16	\$ 814.10	\$ 158.40	\$ 77.53
per Hr. \$ 10.67	Health & Life Ins.=	\$ 330.77	\$ 93.36	\$ 32.01	\$ 13.34
9.44%	IPERS=	\$ 129.82	\$ 76.85	\$ 14.95	\$ 7.32
1.45%	Medicare=	\$ 19.94	\$ 11.80	\$ 2.30	\$ 1.12
6.20%	Social Security=	\$ 85.26	\$ 50.47	\$ 9.82	\$ 4.81
1.68%	Work Comp.=	\$ 23.10	\$ 13.68	\$ 2.66	\$ 1.30
2.46%	Unemployment=	\$ 33.83	\$ 20.03	\$ 3.90	\$ 1.91
2.94%	Liability Insurance=	\$ 40.43	\$ 23.93	\$ 4.66	\$ 2.28
PAYROLL COSTS=		\$ 2,038	\$ 1,104	\$ 229	\$ 110
Months Annual		MONTHLY PAYROLL TOTAL=			\$ 3,481.00
12	\$ 720	Legal=			\$ 60
12	\$ 2,448	Audit Prep & Audit=			\$ 204
12	\$ 2,460	Supplies=			\$ 205
12	\$ 9,900	Indirect=			\$ 825
12 Months		MONTHLY OTHER TOTAL=			\$ 4,775
\$	59,796	\$	4,983	MONTHLY BILL TOTAL= \$ 4,885	

Central Iowa Juvenile Detention Center
Mississippi Valley Workforce Development Fiscal Time Tracking

Jul-23

DATE	DAY	Kassie	Tony	Justin	Travis	Item
		Ruth	Reed	Cornish	Walker	
07/01/23	Sat					
07/02/23	Sun	1.75				bank reconciliation, contract review
07/03/23	Mon	2.50	2.50	0.50		reports, contract review
07/04/23	Tue					
07/05/23	Wed	1.00	3.00			contract review
07/06/23	Thu	2.50	1.00			bill, muscatine co. reconciliation, drawdown prep
07/07/23	Fri	3.00	0.50	0.50	0.50	deposit reconciliation, cut checks
07/08/23	Sat					
07/09/23	Sun					
07/10/23	Mon	1.00				FSR
07/11/23	Tue					
07/12/23	Wed					
07/13/23	Thu	4.00				Board financials, dradown prep, drawdown
07/14/23	Fri	2.00	0.75	0.75		Board financials
07/15/23	Sat	4.00			0.75	FSR, board financials, update time tracking for FY24
07/16/23	Sun					
07/17/23	Mon					
07/18/23	Tue					
07/19/23	Wed					
07/20/23	Thu	1.00				drawdown prep
07/21/23	Fri					
07/22/23	Sat	2.00				deposit reconciliation, cut checks, drawdown
07/23/23	Sun					
07/24/23	Mon	1.00				complete fsr in tm1, send report, clairfy FY24 claim to IWD
07/25/23	Tue	1.50	1.00	1.25		update FY24 funding tracker, enter PY24, FY 24 money
07/26/23	Wed	0.50				finance committee meeting
07/27/23	Thu	1.50				drawdown prep
07/28/23	Fri	0.75				drawdown, cut checks
07/29/23	Sat					
07/30/23	Sun					
07/31/23	Mon	1.00				credit card reconciliation, cut check
Actual Hours=		31.00	8.75	3.00	1.25	
Proposed Hours=		32.69	4.33	3.03	1.30	

Non-WIOA Financial Report

CIJDC
Non-WIOA Statement of Revenue and Expenses- Ticket to Work YTD
For the Month Ending July 31st, 2023

	Year to Date	TTW Budget	Remaining Budget	
Ticket to Work Revenues				
Ticket to Work	\$669.20	\$39,750.10	\$39,080.90	98.32%
TOTAL	\$669.20	\$39,750.10	\$39,080.90	98.32%
 Ticket to Work Expenses				
Support Services	\$0.00	\$1,466.81	\$1,466.81	100.00%
Center Incentives	\$0.00	\$5,000.00	\$5,000.00	100.00%
Outreach for Incentives	\$0.00	\$5,500.00	\$5,500.00	100.00%
Food	\$669.20	\$202.77	-\$466.43	-230.03%
Sponsorships	\$0.00	\$1,065.00	\$1,065.00	100.00%
Professional Development	\$0.00	\$3,000.00	\$3,000.00	100.00%
Center Supplies	\$0.00	\$1,100.49	\$1,100.49	100.00%
General Transportation	\$0.00	\$1,897.00	\$1,897.00	100.00%
Lee County Project	\$0.00	\$5,000.00	\$5,000.00	100.00%
Assistive Technology	\$0.00	\$1,870.63	\$1,870.63	100.00%
Unobligated/Unbudgeted Grant	\$0.00	\$13,647.40	\$13,647.40	100.00%
TOTAL	\$669.20	\$39,750.10	\$39,080.90	

Date	Ticket to Work Funds	Deposit	Withdrawal	Balance
	FY 23 Carryover			\$39,750.10
7/7/2023	Miranda and Dennis Meeting		\$49.85	\$39,700.25
7/20/2023	IVRS Summer Program Participants Pre-Approved Lunch		\$298.35	\$39,401.90
7/21/2023	Annual Board Training		\$321.00	\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90
				\$39,080.90

Date	Other Funds- Clinton County	Deposit	Withdrawel	Balance
	FY23 Carryover			\$240.01 \$240.01 \$240.01 \$240.01 \$240.01

Date	Other Funds- North Scott Grant	Deposit	Withdrawel	Balance
	FY23 Carryover			\$1,655.80 \$1,655.80

Program Budgets

ADULT/DW BUDGET NARRATIVE

Equus utilizes a cost allocation mechanism that meets the criteria established by the Department of Labor’s Technical Assistance Guide. Shared costs are distributed and charged based on either employee time reporting or the number of individuals served by activity.

PERSONNEL: \$606,615

Based on our experience operating [WIOA] programs throughout the country, we propose a staffing model that includes the positions listed in the following table. Our job titling aligns with Equus’ talent delivery model, emphasizing our commitment to delivering talent to business and increasing community access. The table below details the wages, and the number of full-time equivalents (FTE) proposed for each position budgeted. Proposed annual wages were developed with the intent of being competitive in the local market.

Job Title	Number of FTE's	Yearly Salary
Project Director- Prorated for ADW	1	37,502.40
Project Accountant -Prorated for ADW	1	30,860.07
Operations Supervisor – Prorated for ADW	1	33,040.28
Operations Supervisor – Prorated for ADW	1	31,055.75
Business Service Representative – Prorated for ADW	1	25,271.06
Business Service Representative – Prorated for ADW	1	24,226.02
Quality Assurance – Prorated for ADW	1	26,094.43
Accounting Specialist – Prorated for ADW	1	17,945.20
Talent Engagement Specialist	1	39,585.00
DW Talent Engagement Specialist	1	38,001.60
DW Career Navigator	1	46,446.40

A/DW Career Navigator	1	47,185.32
A/DW Career Navigator	1	45,245.21
A/DW Career Navigator	1	46,657.52
A/DW Career Navigator	1	47,185.32
A/DW Career Navigator	1	46,720.86
A/DW Career Navigator split with Youth	1	23,592.66

Equus offers a performance-based incentive to its Project Directors worth up to 15% of total wages: \$11,256. The incentive is based on a defined plan with identified benchmarks to be achieved. The Project Director can earn up to the maximum based on number of benchmarks achieved.

IF FRINGE BENEFITS: \$189,979

The following fringe benefits and taxes have been budgeted in our total cost. Each calculation is based on a percentage of total wages from above \$606,615 The cost of fringe benefits represents 30.30% of personnel costs.

- FICA payroll taxes are calculated as 7.65% of total wages and equal \$46,406.
- Federal unemployment is calculated as 0.006% of the first \$7,000 of wage per FTE and equals \$3,639.69.
- State unemployment is calculated as 3.08% of the first \$36,100 of wage per FTE and equals \$18,683.75.
- Medical benefits/health insurance is calculated as 13.60% of total wages and equals \$82,499.65. This was determined based on Equus' current employer costs related to health insurance benefits including estimated enrollment rates. All full-time employees will have access to medical, dental, and vision insurance policies, should they decide to enroll.
- Retirement is calculated as 1% of total wages as of December 31, 2023 and equals \$3,003.31. Then on January 1, 2024 Retirement will be calculated at 3% of total wages and equals \$9,237.26.
- Workers' Compensation is calculated as 3.43% of total wages and equals \$20,806.90.
- Tuition Reimbursement is calculated as .94% of total wages and equals \$5,702.18.

In addition to the above benefits, the tenure of incumbent staff hired by Equus will be considered in terms of calculating Paid Time Off. Newly hired incumbents will receive Paid Time Off per Equus' HR policy.

TRAVEL/MILEAGE: \$23,522

Regional meeting in September for the Project Director will be at our Equus location in Wisconsin, this year. In November NAWDP Youth Symposium, in Las Vegas, NV, the Project Director is one of the speakers for the event. This meets one time per year for professional development for the Career Navigators, Business Services, Quality Assurance, Operations Supervisor. In addition, the Project Director to the National Association of Workforce Boards Conference in Washington DC and the Career Navigators, Quality Assurance Specialist, Operations Supervisor, and Talent Engagement Specialists to the National Association of Workforce Partners annual conference in San Antonio, TX, in May 2024. Costs include airfare, lodging, and meals equaling \$7,420.

In order to operate this program efficiently and effectively, front-line employees will travel throughout the region to meet with customers, participants, and businesses that may be interested in being a worksite or hiring job ready participants. Therefore, we have budgeted for mileage reimbursement using the federal rate of \$0.655 per mile approved by the Finance Committee. Based on the size of the region and the customer flow, we anticipate reimbursing a total of 2033 miles per month. This equal \$16,102 for 12 months.

EQUIPMENT \$3,750

Replacement computers at \$2,500 (\$150 for docking station, \$500 for monitors, included in the \$2500) each for 3, a total of \$7500 to be split with youth for a total of \$3,750..

CLIENT SUPPLIES AND ASSESSMENT \$800

200 assessments at \$4 each.

COMMUNICATIONS: \$5,997

Equus provides a monthly cell phone stipend for the following employees, Project Director, Operations Supervisor, Project Accountant, Talent Engagement Specialist, Business Services Consultants, and Career Navigators. These items are necessary for the success of this project and will be used to conduct outreach; perform follow up; travel to visit customers, partners, and business clients; and address customer concerns in a timely and professional manner. Furthermore, cell phones are provided in order for management team members to effectively communicate and promptly respond to external customers, internal management, partner organizations, and the Board while away from the office, traveling for business, or during non-business hours. We have budgeted 9 stipends at \$35 per month for 12 months for Career Navigators. Project Leadership stipends 5 stipends at \$75 per stipend for 12 months.

WiFi in the American Job Center for customer usage and reliable access for staff at \$135 per month at \$807 as it is a shared cost across funding.

OFFICE SUPPLIES: \$4,500

Equus has estimated the cost of office supplies at \$375 per month for 12 months.

RESOURCE SHARING ALLOCATION: \$23,003

Equus has estimated the cost of resource sharing to be \$23,003 for the Davenport and West Burlington American Job Centers.

OUTREACH: \$16,878

This includes \$6,878 for bus wraps, and bus shelters. This also includes \$10,000 for 4 events this fiscal year (one to be scheduled for each quarter) for Adult and Dislocated worker, such as promotional swag such as pens, water bottles, sticky notes, pizza cutters, sunglasses, stress balls, portfolios, folders, bags, and items related to working the event.

OTHER COSTS \$5,824

Dues and subscriptions include fees associated with, but not limited to, National Association of Workforce Partnerships, and industry-specific literature.

Dues and subscriptions, staff education and seminars, couriers and overnight services, planned expenditures are estimated at \$485 per month for 12 months.

PROFESSIONAL SERVICES AND BUSINESS EXPENSES: \$20,197

Equus is required to conduct an annual audit for schedule of federal expenditures and indirect cost review. The cost of the audit is calculated as 0.20% of revenue and equals \$2,257.

Employee payroll processing, performed by ADP, is calculated as \$3 per paycheck per FTE for 24 paychecks for 23 FTEs. This includes the cost of preparation and distribution of employee payroll and equals \$1,656.

Quick Base is a data management system we use to improve daily operations, monitoring, and reporting. This is calculated at \$40.00 per user per month for 23 users for 12 months and equals \$11,040.

Hello Sign is a web-based electronic signature management system that allows for legally binding electronic signatures. This is estimated at \$216 per year for 21 licenses and equals \$4,530.

The Work Number is the world's largest employment verification site. Equus utilizes The Work Number to verify employment of job seekers to meet benchmarks or to determine if the job seeker is currently employed. This is estimated at \$45 per verification for 16 verifications and equals \$714

INSURANCE: \$2,966

Equus carries General and Professional Liability Insurance for each project, a necessary cost of doing business. This project's portion of the cost of insurance is calculated as \$5.46 per \$1,000 of revenue.

INDIRECT COSTS: \$94,290.40

Indirect costs represent those common costs associated with the efforts of Equus overhead staff that support our projects nationwide. Additionally, it covers administration, professional services, and other miscellaneous items. Our indirect also represents the costs associated with our proprietary workforce tools and materials. We also have a partnership with WebEx that allows us to bring call/video conferencing capabilities to the project, which is included in our indirect costs. Equus offers robust training that includes professional development through our proprietary online library, ResCare Talent System™, created using the Cornerstone OnDemand's Learning Management System platform. With more than 1,500 professional and personal skill development courses including business skills, compliance, leadership, personal and professional development, and management training employees. This standardized learning platform ensures training is consistent across all operations, which makes our processes measurable. Curriculum and content can be updated immediately, making us highly flexible. All completed training is automatically tracked, which ensures peak compliance documentation. Equus invests in its people by increasing knowledge and encouraging professional development of team members to ensure job seekers receive quality services with meaningful outcomes. There are no direct costs associated with the use of ResCare Talent System™.

Equus utilizes an indirect rate of 10.43% of subtotal direct cost

MANAGEMENT FEE: \$99,832.10

Equus' profit factors in the complexity of the work to be performed, benefit received, and quality of our past performance. This is calculated as 10% per month

DIRECT CLIENT SUPPORT SERVICES & TRAINING \$375,282.

We have budgeted for 100 ITAs at \$2800 each, for a total cost of \$280,000.

Supportive services may include, but are not limited to, linkages to community services; assistance with transportation, child care, and dependent care; assistance with housing; assistance with educational testing; reasonable accommodations for individuals with disabilities; referrals to healthcare; and assistance with uniforms or other appropriate work attire and tools, as needed and allowable, in order for participants to be properly prepared for work experience and/or to remove barriers to program participation or employment. This is estimated as \$1020 per adult participant.

We have budgeted \$6,332. for individualized career services, pre-vocational services.

DIRECT CLIENT WORK EXPERIENCE \$178,500

Equus estimates 40 participants to engage in work experience. We have budgeted wages at \$16.00 per hour. Participants would work 40 hours per week for 6 weeks. This comes to a total of \$3,600 in wages. Additionally, Equus budgeted for the cost of fringe benefits (FICA and Workers' Compensation) at 10.35% of total work experience wages and equals \$15,898.

ADP payroll processing for work experience is calculated at \$2.31 per participant per week for 4 weeks and equals \$370.

Work experience processing fees include the work to be performed, and benefit received and is calculated at 5% of payroll and fringe and equals \$8,500. This is not charged in

indirect costs.

DIRECT CLIENT ON THE JOB TRAINING: \$27,500

Equus anticipates coordinating OJT opportunities for 5 job seekers. As such, we have budgeted for the cost of wage reimbursement of up to \$5500.

We have dedicated 35% of the budget to training activities and support services

TOTAL BUDGET AMOUNT

\$1,679,434.58.

GRANTEE NAME: Equus Workforce Solutions
 ADDRESS: 806 n Whittington Parkway, Louisville, KY 40222

Grant Period:
 7/1/23 to 6/30/24

	ADW
	Tentative Budget
Administration	
Salaries	\$ 606,615.10
Payroll Taxes, Fringe/Workers Comp	\$ 189,978.79
Total Personnel Expenses	\$ 796,593.89
OPERATING EXPENSES	
Mileage & Travel	\$ 23,522.39
Telephone, Postage, Supplies	\$ 11,297.00
Outreach & Public Relations/Job Fairs	\$ 16,877.50
Reimbursable Equipment	\$ 3,750.00
Resource Sharing Equipment	\$ 23,003.00
Professional Services and Business Expenses	\$ 28,986.79
Subtotal Personnel & Operating Expenses	\$ 904,030.57
Indirect Cost	\$ 94,290.40
Management Fee	\$ 99,832.10
Total Operating Expenses	\$ 1,098,153.07
PARTICIPANT EXPENSES	
Work Based Learning	\$ 170,000.00
Instructional Training	\$ 280,000.00
Customer Support Service	\$ 88,950.00
Individual Career Services	\$ 6,331.51
On the Job Training	\$ 27,500.00
5% WEX Markup	\$ 8,500.00
Total Participant Expenses	\$ 581,281.51
Total WIOA Adult Grant Cost	\$ 1,679,434.58

\$	(0.00)
1679434.58	
\$	0.65
\$	0.35

GRANTEE NAME: Equus Workforce Solutions
 ADDRESS: 806 n Whittington Parkway, Louisville, KY 40222

Grant Period:
 7/1/23 to 6/30/24

	Adult Tentative Budget
Administration	
Salaries	\$ 336,101.22
Payroll Taxes, Fringe/Workers Comp	\$ 105,631.87
Total Personnel Expenses	\$ 441,733.09
OPERATING EXPENSES	
Mileage & Travel	\$ 14,113.43
Telephone, Postage, Supplies	\$ 6,578.20
Outreach & Public Relations/Job Fairs	\$ 11,126.50
Reimbursable Equipment	\$ 2,250.00
Resource Sharing Equipment	\$ 13,802.00
Professional Services and Business Expenses	\$ 16,653.50
Subtotal Personnel & Operating Expenses	\$ 506,256.72
Indirect Cost	\$ 52,802.59
Management Fee	\$ 55,905.93
Total Operating Expenses	\$ 614,965.24
PARTICIPANT EXPENSES	
Work Based Learning	\$ 100,000.00
Instructional Training	\$ 148,000.00
Customer Support Service	\$ 50,000.00
Individual Career Services	\$ 2,676.76
On the Job Training	\$ 27,500.00
5% WEX Markup	\$ 5,000.00
Total Participant Expenses	\$ 333,176.76
Total WIOA Adult Grant Cost	\$ 948,142.00

948142	\$ (0.00)
	\$ 0.65
	\$ 0.35

GRANTEE NAME: Equus Workforce Solutions
 ADDRESS: 806 n Whittington Parkway, Louisville, KY 40222

Grant Period:
 7/1/23 to 6/30/24

	DW
	Tentative Budget
Administration	
Salaries	\$ 270,513.88
Payroll Taxes, Fringe/Workers Comp	\$ 84,346.92
Total Personnel Expenses	\$ 354,860.80
OPERATING EXPENSES	
Mileage & Travel	\$ 9,408.96
Telephone, Postage, Supplies	\$ 4,718.80
Outreach & Public Relations/Job Fairs	\$ 5,751.00
Reimbursable Equipment	\$ 1,500.00
Resource Sharing Equipment	\$ 9,201.00
Professional Services and Business Expenses	\$ 12,333.29
Subtotal Personnel & Operating Expenses	\$ 397,773.85
Indirect Cost	\$ 41,487.82
Management Fee	\$ 43,926.17
Total Operating Expenses	\$ 483,187.84
PARTICIPANT EXPENSES	
Work Based Learning	\$ 70,000.00
Instructional Training	\$ 132,000.00
Customer Support Service	\$ 38,950.00
Individual Career Services	\$ 3,654.74
On the Job Training	\$ -
5% WEX Markup	\$ 3,500.00
Total Participant Expenses	\$ 248,104.74
Total WIOA Adult Grant Cost	\$ 731,292.58

\$	(0.00)
731292.58	
\$	0.66
\$	0.34

BUDGET NARRATIVE

Equus utilizes a cost allocation mechanism that meets the criteria established by the Department of Labor’s Technical Assistance Guide. Shared costs are distributed and charged based on either employee time reporting or the number of individuals served by activity.

PERSONNEL: \$475,936

Based on our experience operating [WIOA] programs throughout the country, we propose a staffing model that includes the positions listed in the following table. Our job titling aligns with Equus’ talent delivery model, emphasizing our commitment to delivering talent to business and increasing community access. The table below details the wages, and the number of full-time equivalents (FTE) proposed for each position budgeted. Proposed annual wages were developed with the intent of being competitive in the local market.

Job Title	Number of FTE's	Yearly Salary
Project Director – Prorated for Youth	1	37,502.40
Project Accountant – Prorated for Youth	1	30,860.07
Operations Supervisor – Prorated for Youth	1	33,040.28
Operations Supervisor – Prorated for Youth	1	31,055.75
Business Service Representative – Prorated for Youth	1	25,271.06
Business Service Representative – Prorated for Youth	1	24,226.02
Quality Assurance -Prorated for Youth	1	26,094.43
Accounting Specialist- Prorated for Youth	1	17,945.20
Youth Career Navigator	1	46,446.40
Youth Outreach Specialist	1	39,585.00
Youth Career Navigator	1	48,057.33
Youth Career Navigator	1	45,813.04

Youth Career Navigator	1	46,446.40
Youth Career Navigator split with ADW	.50	23,592.66

Equus offers a performance-based incentive to its Project Directors worth up to 15% of total wages: \$11,256. The incentive is based on a defined plan with identified benchmarks to be achieved. The Project Director can earn up to the maximum based on number of benchmarks achieved.

IF FRINGE BENEFITS: \$149,056

The following fringe benefits and taxes have been budgeted in our total cost. Each calculation is based on a percentage of total wages from above \$475,936 The cost of fringe benefits represents 30.30% of personnel costs.

- FICA Employer payroll taxes are calculated as 7.65% of total wages and equal \$36,409.11.
- Federal unemployment is calculated as 0.33% of the first \$7,000 of wage per FTE and equals \$2,856.
- State unemployment is calculated as 3.08% of the first \$9,000 of wage per FTE and equals \$14,659.
- Medical benefits/health insurance is calculated as 13.60% of total wages and equals \$64,727. This was determined based on Equus' current employer costs related to health insurance benefits including estimated enrollment rates. All full-time employees will have access to medical, dental, and vision insurance policies, should they decide to enroll.
- Retirement is calculated as 1% of total wages for July through December 31, 2023 and equals \$2,360.10. Then on January 1, 2024 Retirement will be calculated at 3% of total wages and equals \$7,246.50.
- Workers' Compensation is calculated as 3.43% of total wages and equals \$16,325.
- Tuition Reimbursement is calculated as .94% of total wages and equals \$4,474.

In addition to the above benefits, the tenure of incumbent staff hired by Equus will be considered in terms of calculating Paid Time Off. Newly hired incumbents will receive Paid Time Off per Equus' HR policy.

TRAVEL/MILEAGE: \$24,522

The Project Direct Equus September regional meeting in Wisconsin this year. In November National Association of Workforce Development Partners Youth Symposium in Las Vegas, NV. The Project Director is one of the speakers for the event. This meets one time per year

for professional development for the Career Navigators, Business Services, Quality Assurance, Operations Supervisor. In addition, the Project Director to the National Association of Workforce Boards Conference and the Career Navigators and Operations Supervisor, Youth Outreach Specialist to the Youth Symposium in Las Vegas, NV. Costs include airfare, lodging, and meals equaling \$8,420.

In order to operate this program efficiently and effectively, front-line employees will travel throughout the region to meet with customers, participants, and businesses that may be interested in being a worksite or hiring job ready participants. Therefore, we have budgeted for mileage reimbursement using the approved federal rate of \$0.66 per mile. Based on the size of the region and the customer flow, we anticipate reimbursing a total of 2033 miles per month. This equal \$16,102. for 12 months.

EQUIPMENT \$28,750

Replacement computers at \$2,500, including docking station and monitors, each for 3 1/2, a total of \$8,750. \$20,000 for the license renewal for the Virtual Reality headsets.

CLIENT ASSESSMENT \$800

200 assessments at \$4 each, \$800.

COMMUNICATIONS: \$5,997

Equus provides a monthly cell phone stipend for the following employees, Project Director, Operations Supervisor, Project Accountant, Talent Engagement Specialist, Business Services Consultants, and Career Navigators. These items are necessary for the success of this project and will be used to conduct outreach; perform follow up; travel to visit customers, partners, and business clients; and address customer concerns in a timely and professional manner. Furthermore, cell phones are provided in order for management team members to effectively communicate and promptly respond to external customers, internal management, partner organizations, and the Board while away from the office, traveling for business, or during non-business hours. We have budgeted 7 stipends at \$35 per month for 12 months for Career Navigators. Project Leadership stipends 7 stipends at \$75 per stipend for 12 months.

WiFi in the American Job Center for customer usage, youth space, reliable access for staff at \$134 per month at \$1608, which is a shared cost across all funding streams.

OFFICE SUPPLIES: \$4,000

Equus has estimated the cost of office supplies at \$333 per month for 12 months.

RESOURCE SHARING ALLOCATION: \$23,694

Equus has estimated the cost of resource sharing to be \$23,694 for the Davenport and West Burlington American Job Centers.

OUTREACH: \$17,478

This includes \$6,878 for bus wraps and bus shelters. This also includes \$10,600 for 4 events this fiscal year (one event to be scheduled each quarter) for In School and Out of

School Youth, such as promotional swag such as pens, water bottles, sticky notes, pizza cutters, sunglasses, stress balls, portfolios, folders, bags, and items related to working the event., youth job fairs, radio outreach, social media, printing, rental space for 4 events.

OTHER COSTS \$13,765

Application and hosting, staff education and seminars, couriers and overnight services, planned expenditures are estimated at \$1,147 per month for 12 months.

Dues and subscriptions include fees associated with, but not limited to, National Association of Workforce Partnerships, and industry-specific literature.

PROFESSIONAL SERVICES AND BUSINESS EXPENSES: \$10,954

Equus is required to conduct an annual audit for schedule of federal expenditures and indirect cost review. The cost of the audit is calculated as 0.20% of revenue and equals \$1,128.

Employee payroll processing, performed by ADP, is calculated as \$3 per paycheck per FTE for 24 paychecks for 23 FTEs. This includes the cost of preparation and distribution of employee payroll and equals \$848.

Quick Base is a data management system we use to improve daily operations, monitoring, and reporting. This is calculated at \$40.00 per user per month for 11 users for 12 months and equals \$5,280 shared across funding.

Hello Sign is a web-based electronic signature management system that allows for legally binding electronic signatures. This is estimated at \$220 per year for 23 licenses shared across funding.

The Work Number is the world's largest employment verification site. Equus utilizes The Work Number to verify employment of job seekers to meet benchmarks or to determine if the job seeker is currently employed. This is estimated at \$45 per verification for 16 verifications and equals \$714.

INSURANCE: \$5,469

Equus carries General and Professional Liability Insurance for each project, a necessary cost of doing business. This project's portion of the cost of insurance is calculated as \$5.46 per \$1,000 of revenue.

INDIRECT COSTS: \$79,311.86

Indirect costs represent those common costs associated with the efforts of Equus overhead staff that support our projects nationwide. Additionally, it covers administration, professional services, and other miscellaneous items. Our indirect also represents the costs associated with our proprietary workforce tools and materials. We also have a partnership with WebEx that allows us to bring call/video conferencing capabilities to the project, which is included in our indirect costs. Equus offers robust training that includes professional development through our proprietary online library, ResCare Talent System™, created using the Cornerstone OnDemand's Learning Management System platform. With more than 1,500 professional and personal skill development courses including business skills, compliance,

leadership, personal and professional development, and management training employees. This standardized learning platform ensures training is consistent across all operations, which makes our processes measurable. Curriculum and content can be updated immediately, making us highly flexible. All completed training is automatically tracked, which ensures peak compliance documentation. Equus invests in its people by increasing knowledge and encouraging professional development of team members to ensure job seekers receive quality services with meaningful outcomes. There are no direct costs associated with the use of ResCare Talent System™.

Equus utilizes an indirect rate of 10.43% of subtotal direct cost

MANAGEMENT FEE: \$83,973.24

Equus' profit factors in the complexity of the work to be performed, benefit received, and quality of our past performance. This is calculated as 10% per month

DIRECT CLIENT SUPPORT SERVICES & TRAINING \$105,757

We have budgeted for 12 ITAs at \$3867 each, for a total cost of \$46,404

Supportive services may include, but are not limited to, linkages to community services; assistance with transportation, child care, and dependent care; assistance with housing; assistance with educational testing; reasonable accommodations for individuals with disabilities; referrals to healthcare; and assistance with uniforms or other appropriate work attire and tools, as needed and allowable, in order for participants to be properly prepared for work experience and/or to remove barriers to program participation or employment. This is estimated as \$1516 per youth participant.

We have budgeted \$9,257. for individualized career services, pre-vocational services.

CLIENT AWARDS/INCENTIVES \$80,000.

We have budgeted \$80,000 for incentives for credential obtained, future economic opportunity credits, grades, attendance.

DIRECT CLIENT WORK EXPERIENCE \$169,129

Equus estimates 27 participants to engage in work experience. We have budgeted wages at \$15.00 per hour. Participants would work 20 hours per week for 18 weeks. This comes to a total of \$5,400 in wages. Additionally, Equus budgeted for the cost of fringe benefits (FICA and Workers' Compensation) at 10.35% of total work experience wages and equals \$15,090.

ADP payroll processing for work experience is calculated at \$2.31 per participant per week for 4 weeks and equals \$185.

Work experience processing fees include the work to be performed, and benefit received and is calculated at 5% of payroll and fringe and equals \$8,054. This is not charged in indirect costs.

DIRECT CLIENT ON THE JOB TRAINING: \$50,000

Equus anticipates coordinating OJT opportunities for 10 job seekers. As such, we have budgeted for the cost of wage reimbursement of up to \$5000.

We have dedicated 30% of the budget to training activities, incentives, and support services

TOTAL BUDGET AMOUNT

\$1,328,591.67

GRANTEE NAME: Equus Workforce Solutions
ADDRESS: 806 n Whittington Parkway, Louisville, KY 40222

Grant Period:
7/1/23 to 6/30/24

	Youth Combined	
	Tentative Budget	
Administration		
Salaries	\$	475,936.04
Payroll Taxes, Fringe/Workers Comp	\$	149,055.86
Total Personnel Expenses	\$	624,991.90
OPERATING EXPENSES		
Mileage & Travel	\$	24,522.39
Telephone, Postage, Supplies	\$	10,797.00
Outreach & Public Relations/Job Fairs	\$	17,477.50
Reimbursable Equipment	\$	28,750.00
Resource Sharing Equipment	\$	23,693.53
Professional Services and Business Expenses	\$	30,188.22
Subtotal Personnel & Operating Expenses	\$	760,420.54
Indirect Cost	\$	79,311.86
Management Fee	\$	83,973.24
Total Operating Expenses	\$	923,705.64
PARTICIPANT EXPENSES		
Work Based Learning	\$	161,075.25
Instructional Training	\$	46,500.00
Customer Support Service	\$	50,000.00
Individual Career Services	\$	9,257.01
On the Job Training	\$	50,000.00
Client Awards and Incentives	\$	80,000.00
5% WEX Markup	\$	8,053.76
Total Participant Expenses	\$	404,886.02
Total WIOAYouth Combined Grant Expenses	\$	1,328,591.67

1328591.67 \$ (0.00)

	\$	0.70
	\$	0.30
Staff Wages	\$	95,187.21
Client Wage Subsidy (WEP)	\$	147,575.25
Client Wage Taxes (WEP)	\$	11,287.26
WEX Markup 5%	\$	8,053.76
On The Job Training	\$	50,000.00
Client Award Incentives	\$	80,000.00
Customer Support	\$	2,500.00
VR Headsets for WBL Training	\$	20,000.00
Total WEP Expenditures	\$	414,603.48