

Finance Committee Meeting Agenda
Wednesday, February 23, 2022, at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85229165256?pwd=RHJ3VzcxNWVmVzVzMlJOMitoVXppUT09>

Meeting ID: 852 2916 5256 Passcode: 003759

Dial: 312-626-6799

Called to Order	Lori Bassow
Roll Call	Phyllis Wood
*Excused Absences	Lori Bassow
*Approval of Agenda	Lori Bassow
*Approval of Previous Minutes pages 2-4	Lori Bassow
Financial Updates page 5	Miranda Swafford
Fiscal Agent Memos pages 6-11	Lori Gilpin & Susan Coffey
*Jan Program Invoice pages 12-18	Kendra Schaapveld
*Jan One Stop Operator Invoice page 19	Bob Ryan
*Fiscal Agent Invoice pages 20-23	Lori Gilpin
Fiscal Agent January Reports pages 24-36	Lori Gilpin
Bank Account page 37	Miranda Swafford
ISY Expenditure Update	Miranda Swafford
Financial Monitoring	Miranda Swafford
Other Business	
Public Comment	
*Adjourn	Lori Bassow

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities.

If you need an accommodation, please contact Miranda Swafford.

director@mississippivalleyworkforce.org or at 319-759-8980

Finance Committee Meeting

Wednesday, January 26, 2022, at 3:00 p.m.

Members Present: Lori Bassow, Kelley Brown, and Angela Rheingans

Members Absent: Cory Bergfeld - excused, and Joyce Stimpson - unexcused

CEOs Present: Jim Irwin

Staff Present: Miranda Swafford Executive Director, Phyllis Wood Executive Assistant

Fiscal Agent Staff: Lori Gilpin, Brittini Rahmus, and Susan Coffey

Service Provider Staff Present: Kendra Schaapveld Project Director, Cheryl Tipsword Project Accountant, and Shannon Weaver, Operations Supervisor

One Stop Operator: Robert Ryan

CALLED TO ORDER

Bassow called the meeting to order at 3:06 p.m.

QUORUM

The committee had a quorum to conduct business.

EXCUSED ABSENCES

Rheingans made a motion to approve Bergfeld absence, seconded by Brown, the motion carried.

APPROVAL OF AGENDA

Rheingans made a motion to approve the agenda, seconded by Brown, the motion carried.

APPROVAL OF PREVIOUS MEETING MINUTES

Rheingans made a motion to approve the meeting minutes, seconded by Brown, the motion carried.

FINANCIAL UPDATES

Swafford reported Rapid Response funds were extended through June 30, 2022. Contract amendments A4, A8, and A9 for additional funding and budgets were out for approval, explaining that not all funding was budgeted to program to ensure other obligations were covered and now those funds are able to be obligated to services.

FISCAL AGENT MEMOS

Coffey explained her memo represents the carryover and current funding amounts and balances remaining in each category. Coffey reported the SEIRPC number for the WIOA grant from July 1, 2021, to date; Admin \$117,887.06 expenses to date with \$38,510.30 unspent for FY21, Transition balance of \$0 that had to be and was spent by December 31, 2021, DW \$239,036.23 expenses to date with \$105,700.04 unspent for PY21, Adult \$482,527.92 expenses to date with

\$618,439.72 available to carryover from FY22, ISY \$67,371.56 expenses to date with \$104,162.44 remaining unspent for PY20 of which none can be carried over, OSY \$260,595.86 expenses to date with \$882,705.32 available to carryover for PY21, Youth Work Experience \$68,677.95 expended by Equus of \$65,593.48 required, RR \$64,435.68 expenses to date with \$7,564.32 unspent that needs to be spent by June 30, 2022, and NDWG Program \$18,250.97 expenses to date with \$257,386.20 unspent that needs to be spent by June 30, 2022, and NDWG Admin draw of \$4,871.00 with \$8,910.83 unspent that needs to be spent by June 30, 2022.

DECEMBER PROGRAM INVOICE

Schaapveld reviewed the Equus December invoices showing expenses for the month of December as follows: Adult \$63,254.73, DW \$30,925.52, Youth \$61,197.55, Rapid Response \$0, and NDWG \$564.59. Schaapveld reported the Adult funding is on track with spending around 50% of budget, DW is about 28%, and Youth is about 22% spent but WEX expenditures are at 24% which is above the 20% threshold required. Rapid Response funds were set to expire at the end of the calendar year, but we received notification there will be contract extension through June 30, 2022. NDWG is challenging to because the funds are specific to OJT work experience and most NDWG participants are co-enrolled in TRADE which pays out first plus most participants are enrolled in school which eliminates an opportunity to place them in an OJT. Rheingans motioned to approve the December invoices, seconded by Brown, the motion carried

DECEMBER ONE STOP OPERATOR INVOICE

Ryan presented the December invoice for \$7,951.09. Brown motioned to approve the invoice, seconded by Rheingans, the motion carried.

FISCAL AGENT INVOICE

Gilpin with SEIRPC presented two invoices. December wage invoice for \$8,033.63 for 131.75 hours and an audit billing for \$1,000. Bassow asked why there was such a difference in the hours billed from November to December and Gilpin explained there were three payroll periods in December versus just two in November. Brown motioned to approve the invoices, seconded by Rheingans, the motion carried.

FISCAL AGENT DECEMBER REPORTS

Gilpin reviewed her report pointing out an added cash balance sheet to reflect what is drawn down from IWD is only what is necessary to cover expenses to maintain a zero balance. Gilpin noted the OSO report page does reflect funding equally split between the Adult, DW, and Youth programs.

BANK ACCOUNT

Swafford reported the account remains unchanged at \$24,745.40 but that a budget for the funds would be forthcoming.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

Brown stated she had reviewed the previous year worth of meeting minutes in preparation for her role as a member of the committee and appreciated the detail and clarity of the information presented.

ADJOURNED

Brown made a motion to adjourn the meeting, seconded by Rheingans, motion carried, and the meeting was adjourned by Bassow at 4:12 p.m.

Financial Updates

February 16, 2022

- New employer of record agreement completed with Muscatine County and fully executed adding Associate Director salary.
- Prepared A8 Adult/DW contract modification sent on December 22 to Equus. Contract modifications approved by the executive committee included \$100,000 Adult, and \$50,000 DW additional funding. Equus's new budgets were approval at the January 24th executive committee meeting. Amendments have been fully executed.
- Prepared A4 Youth contract modification sent on December 22 to Equus. Contract modification approved by the executive committee included \$200,000 in additional Youth funding. Equus's new budgets were approval at the January 24th executive committee meeting. Amendments have been fully executed.
- Executive committee approved a transfer request in the amount of \$100,000 from DW to Adult. The request was sent to IWD on January 25th. Budgets scheduled for approval at the February 21st full board meeting.
- Another transfer request of \$60,000 from DW to Adult being proposed at the February 21st full board meeting, along with revised budgets.
- Modification of admin budget approved by the CEOs and set for approval at the February 21st full board meeting.
- CEOs voted to put out an invitation for bid (IFB) for fiscal agent services for PY22. This is not based on SEIRPC performance but the fact that no competitive selection was completed initially. Options were not researched as the role was not fully understood initially as the board completed the realignment process. Counties put out an IFB or RFP for all services and do not just appoint contract providers.
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Memo

To: Kendra Schaapveld, Miranda Swafford
From: Susan Coffey, Lori Gilpin and Brittni Rahmus
Date: 02/21/2022
Re: WIOA Numbers

Below are the numbers for the WIOA grant from July 1, 2021, to date to show where we are at with each Program and the amount of money that has been spent on those Programs. If you have any questions, or see some differences, please do not hesitate to contact me by phone at (319) 753-4302 or e-mail at scoffey@seirpc.com.

Administration:

	PY20 Carryover	FY21 Carryover	PY21	FY22
Grant	\$48,367.36	\$108,030.00	\$171,263.00	\$148,788.00
Expenditures to date	\$48,367.36	\$97,246.35	\$0	\$0
Balance as of 01/31/22	\$0	\$10,783.65	\$171,263.00	\$148,788.00
Unspent Funds	\$0	\$10,783.65	\$171,263.00	\$148,788.00
Obligated Funds	\$0	\$10,783.65	\$171,263.00	\$148,788.00
Funds that can be carried over	\$0	\$0	\$171,263.00	\$148,788.00

Admin - Transition:

Grant	\$2,059.66
Drawn Amount to date	\$2,059.66
Balance as of 01/31/22	\$0
Unspent Funds	\$0
Obligated Funds	\$0

Dislocated Workers:

	FY21 Carryover	PY21	FY22	Cumulative Totals
Grant	\$190,212.27	\$154,524.00	\$526,001.00	\$870,737.27
Unobligated Funds			\$25,048.00	\$25,048.00
Total Obligated Funds			\$500,953.00	\$845,689.27
Expenditures to date	\$190,212.27	\$84,910.66	\$0	\$275,122.93
Obligated Balance as of 01/31/22	\$0	\$69,613.34	\$500,953.00	\$570,566.34
Unspent Funds	\$0	\$69,613.34	\$500,953.00	\$570,566.34
Funds that can be carried over	\$0	\$69,613.34	\$526,001.00	\$595,614.34

Adult:

	FY21 Carryover	PY21	FY22	Cumulative Totals
Grant	\$115,348.64	\$172,519.00	\$813,100.00	\$1,100,967.64
Unobligated Funds			\$21,123.37	\$21,123.37
Total Obligated Funds			\$791,976.63	\$1,079,844.27
Expenditures to date	\$115,348.64	\$172,519.00	\$255,945.81	\$543,813.45
Obligated Balance as of 01/31/22	\$0	\$0	\$536,030.82	\$536,030.82
Unspent Funds	\$0	\$0	\$536,030.82	\$536,030.82
Funds that can be carried over	\$0	\$0	\$557,154.19	\$557,154.19

Youth in School:

	PY20 Carryover	PY21
Grant	\$171,534.00	\$303,583.75
Unobligated Funds		\$5,817.05
Total Obligated Funds	\$171,534.00	\$297,766.70
Expenditures to date	\$83,449.22	\$0
Obligated Balance as of 01/31/22	\$88,084.78	\$297,766.70
Unspent Funds	\$88,084.78	\$297,766.70
Funds that can be carried over	\$0	\$303,583.75

On the PY20 Carryover funds, these funds will be all used so there will be no funds to be returned.

Youth out of School:

	PY20 Carryover	PY21
Grant	\$232,549.93	\$910,751.25
Unobligated Funds		\$17,451.04
Total Obligated Funds		\$893,300.21
Expenditures to date	\$232,549.93	\$33,695.91
Obligated Balance as of 01/31/22	\$0	\$859,604.30
Unspent Funds	\$0	\$859,604.30
Funds that can be carried over	\$0	\$877,055.34

Youth Work Experience:

	PY21 Expenses
Drawn Amount to date	\$349,695.06
Work Experience Expended by Equus	\$76,327.06
Work Experience Required	\$69,939.01

*Work Experience Requirements is 20% of the Total Youth Expended

Work Experience Requirements have been met

Rapid Response:

Grant	\$72,000.00
Expenditures to date	\$64,435.68
Balance as of 01/31/22	\$7,564.32
Must be used by June 30, 2022	\$7,564.32
Funds that can be Carried overed	\$0

NDWG - Program:

Grant	\$275,637.17
Expenditures to date	\$19,016.25
Balance as of 01/31/22	\$256,620.92
Must be used by June 30, 2022	\$257,386.20
Funds that can be Carried overed	\$0

NDWG - Administration:

Grant	\$13,781.83
Expenditures to date	\$5,005.43
Balance as of 01/31/22	\$8,776.40
Must be used by June 30, 2022	\$8,776.40
Funds that can be Carried overed	\$0

WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222		Grantor GRANT NO: PROJECT/ACTIVITY Invoice Number		Mississippi Valley Workforce Area WIOA Grant - Adult ADULT 37026-0122-AD		
GRANT PERIOD: 7/1/2021 6/30/2022		REPORT PERIOD: 1/1/2022 1/31/2022		WIOA SUMMARY - Total Grant ADULT(AD) 886		
Acct Code	SECTION II. EXPENDITURES					
	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
Administration:						
60115-60100-60100	Salaries	\$ 219,479.00	\$ 11,528.35	\$ 153,180.04	\$ 164,688.39	75.04%
	Additional Funding - Updated Budget	\$ 16,653.00				
60110-60100	Payroll Taxes	\$ 18,678.00	\$ 841.60	\$ 11,214.38	\$ 12,055.98	64.59%
	Additional Funding - Updated Budget	\$ 1,953.00				
60810-60800	Fringes and WorkComp	\$ 25,459.00	\$ 1,381.65	\$ 21,244.58	\$ 22,626.23	88.91%
	Additional Funding - Updated Budget	\$ 1,994.00				
	Total Personnel Expenses	\$ 283,616.00	\$ 13,751.60	\$ 185,619.00	\$ 199,370.60	70.18%
Operating Expenses:						
60850	Mileage & Travel	\$ 30,754.00	\$ 163.14	\$ 5,708.80	\$ 5,871.94	19.09%
	Additional Funding - Updated Budget	\$ 5,500.00				
62115	Telephone & Cell Phones	\$ 4,601.00	\$ 158.05	\$ 2,180.08	\$ 2,338.13	50.85%
	Additional Funding - Updated Budget	\$ 800.00				
65570	Postage	\$ -	\$ -	\$ -	\$ -	0.00%
63110	Client Supplies & Assessments	\$ 150.00	\$ -	\$ -	\$ 150.00	0.00%
63130	Office Supplies (includes PPE)	\$ 3,679.00	\$ 179.00	\$ 1,754.31	\$ 1,933.31	52.56%
62830	Outreach & Public Relations	\$ 12,942.00	\$ -	\$ 4,968.89	\$ 4,968.89	38.40%
62860	Transfer from Outreach to Reimbursable Equipment	\$ (2,000.00)	\$ -	\$ -	\$ -	0.00%
65610	Job Fairs	\$ -	\$ -	\$ -	\$ -	0.00%
	Reimbursable Equipment	\$ 3,961.00	\$ -	\$ 4,792.18	\$ 4,792.18	119.21%
	Transfer to Reimbursable Equipment from Outreach	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%
	Additional Funding - Updated Budget	\$ 2,500.00				
60910-62000	Resource Sharing Allocation	\$ 7,623.00	\$ -	\$ 3,977.18	\$ 3,977.18	52.17%
	Additional Funding - Updated Budget	\$ 1,450.00				
61745	Insurance	\$ 3,187.00	\$ 176.57	\$ 1,523.42	\$ 1,698.99	53.31%
64120	Business Taxes & Licenses	\$ -	\$ -	\$ -	\$ -	0.00%
65120	Annual Audit	\$ 1,167.00	\$ -	\$ 188.95	\$ 188.95	16.27%
60444-60520-60530	Emp Background test drug screening, Training, Dues & Subs, etc.	\$ 11,921.00	\$ 565.13	\$ 7,882.16	\$ 8,447.29	70.81%
	Additional Funding - Updated Budget	\$ 8,760.00				
60126-60126-60130	Other Professional Services (not 409 training)	\$ 5,053.00	\$ 126.16	\$ 1,379.80	\$ 1,505.96	29.81%
	Additional Funding - Updated Budget	\$ 1,050.00				
	Subtotal Personnel & Operating expenses	\$ 388,714.00	\$ 15,118.65	\$ 219,954.77	\$ 235,073.42	60.47%
9.77%	Indirect Cost	\$ 34,064.00	\$ 1,477.09	\$ 20,370.47	\$ 21,847.56	64.14%
	Additional Funding - Updated Budget	\$ 3,913.86				
	Management Fee	\$ 38,065.00	\$ 3,189.58	\$ 19,137.48	\$ 22,327.06	58.63%
	Additional Funding - Updated Budget	\$ 4,397.29				
	Total Operating expenses	\$ 489,154.25	\$ 19,785.32	\$ 259,462.72	\$ 279,248.04	53.02%
Participant Expenses						
65602	Work Experience	\$ 63,622.00	\$ 11,677.88	\$ 33,195.41	\$ 44,873.29	70.51%
	Transfer from On The Job Training	\$ 47,620.00				
	Additional Funding - Updated Budget	\$ 25,360.72				
67408	Instructional Training	\$ 231,000.00	\$ 19,709.00	\$ 112,064.22	\$ 131,773.22	57.05%
67412	Customer Support service	\$ 81,600.00	\$ 1,257.28	\$ 27,551.18	\$ 28,808.46	35.30%
	Additional Funding - Updated Budget	\$ 5,000.00				
	Individual Career Services - New Service	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%
67422	On The Job Training	\$ 80,557.00	\$ 480.00	\$ 6,725.36	\$ 7,205.36	8.94%
	Transfer to Work Experience	\$ (50,000.00)				
	5% WEX Markup	\$ 3,182.00	\$ 583.89	\$ 1,659.77	\$ 2,243.66	70.51%
	Transfer from On the Job Training	\$ 2,390.00				
	Additional Funding - Updated Budget	\$ 1,268.00				
	Total Participant Expenses	\$ 511,589.75	\$ 33,708.05	\$ 181,195.94	\$ 214,903.99	42.01%
	Total	\$ 980,744.00	\$ 53,493.38	\$ 440,658.66	\$ 494,152.04	50.39%
	Total WIOA Adult GRANT COST	\$ 980,744.00	\$ 53,493.38	\$ 440,658.66	\$ 494,152.04	50.39%

WEX 5% Markup	Client Wage Subsidy & Client Wage Tax	\$ 11,677.88	\$ 33,195.41	\$ 44,873.29
	WEX Markup 5%	\$ 583.89	\$ 1,659.77	\$ 2,243.66
	Total WEP Expenditures	\$ 12,261.77	\$ 34,855.18	\$ 47,116.95

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature):	Typed Name & Title: Cheryl Tipword, Project Accountant
	Date signed: 2/11/2022
Approved By (signature):	Typed Name & Title: Kendra Schaapveld, Project Director
	Date Signed: 2/11/2022

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222		Grantor GRANT NO: PROJECT/ACTIVITY Invoice Number		Mississippi Valley Workforce Area WIOA Grant - DW 37026-0122-DW			
GRANT PERIOD: 7/1/2021 6/30/2022							
REPORT PERIOD: 1/1/2022 1/31/2022							
WIOA SUMMARY - Total Grant		Dislocated Worker(DW)					
		888					
SECTION II. EXPENDITURES							
Acct Code		(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum Cost (2+3)	Grant Balance Remaining	Grant Percentage expended
Administration:							
80110-60190-60150	Salaries	\$ 235,367.00	\$ 17,110.93	\$ 78,135.83	\$ 95,246.76	\$ 154,970.24	40.47%
	Additional Funding - Updated Budget	\$ 14,850.00					
60110-60130	Payroll Taxes	\$ 20,030.00	\$ 1,253.26	\$ 6,453.25	\$ 7,706.51	\$ 12,523.49	30.47%
	Additional Funding - Updated Budget	\$ 200.00					
60610-60600	Fringes and WorkComp	\$ 26,126.00	\$ 1,746.02	\$ 7,950.63	\$ 9,696.65	\$ 17,754.35	37.11%
	Additional Funding - Updated Budget	\$ 1,325.00					
	Total Personnel Expenses	\$ 297,898.00	\$ 20,110.21	\$ 92,539.71	\$ 112,649.92	\$ 188,248.08	37.91%
Operating Expenses:							
60850	Mileage & Travel	\$ 18,023.00	\$ 301.30	\$ 4,025.96	\$ 4,327.26	\$ 13,990.74	24.01%
	Additional Funding - Updated Budget	\$ 285.00					
62115	Telephone & Cell Phones	\$ 3,639.00	\$ 223.80	\$ 979.77	\$ 1,203.57	\$ 3,005.43	33.09%
	Additional Funding - Updated Budget	\$ 570.00					
65570	Postage	\$ -	\$ -	\$ -	\$ -	\$ 90.00	0.00%
63110	Client Supplies & Assessments	\$ 119.00	\$ -	\$ -	\$ -	\$ 519.00	0.00%
63130	Office Supplies (includes PPE)	\$ 2,909.00	\$ 213.86	\$ 999.06	\$ 1,212.92	\$ 1,496.08	41.70%
62830	Outreach & Public Relations	\$ 6,473.00	\$ -	\$ 914.95	\$ 914.95	\$ 3,558.05	20.45%
	Transfer from Outreach to Reimbursable Equipment	\$ (2,000.00)	\$ -	\$ -	\$ -	\$ -	
62860	Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ 90.00	0.00%
65610	Reimbursable Equipment	\$ 3,132.00	\$ -	\$ 3,591.67	\$ 3,591.67	\$ 8,090.33	69.99%
	Transfer to Reimbursable Equipment from Outreach	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	
	Additional Funding - Updated Budget	\$ 6,550.00					
62510-62520	Resource Sharing Allocation	\$ 6,678.00	\$ -	\$ 1,810.04	\$ 1,810.04	\$ 4,992.96	27.10%
	Additional Funding - Updated Budget	\$ 125.00					
61745	Insurance	\$ 2,520.00	\$ 209.76	\$ 1,371.03	\$ 1,580.79	\$ 939.21	62.73%
64120	Business Taxes & Licenses	\$ -	\$ -	\$ -	\$ -	\$ 60.00	0.00%
65120	Annual Audit	\$ 923.00	\$ -	\$ -	\$ -	\$ 923.00	0.00%
65544 65520 65530	Emp Background test (drug screening, Training, Dues & Subs, etc.	\$ 9,428.00	\$ 675.17	\$ 2,277.82	\$ 2,952.99	\$ 7,155.01	31.32%
	Additional Funding - Updated Budget	\$ 680.00	\$ -				
65125 65128 65130	Other Professional Services (ACFP, App. Handling)	\$ 4,880.00	\$ 156.71	\$ 1,361.88	\$ 1,518.39	\$ 3,421.95	31.11%
	Additional Funding - Updated Budget	\$ 260.34	\$ -				
	Subtotal Personnel & Operating expenses	\$ 365,092.34	\$ 21,890.81	\$ 109,871.69	\$ 131,762.60	\$ 233,329.94	36.09%
9 77%	Indirect Cost	\$ 33,242.00	\$ 2,138.73	\$ 10,149.59	\$ 12,288.32	\$ 23,391.07	36.97%
	Additional Funding - Updated Budget	\$ 2,427.99					
	Management Fee	\$ 37,141.00	\$ 3,105.96	\$ 18,635.76	\$ 21,741.72	\$ 18,326.55	59.54%
	Additional Funding - Updated Budget	\$ 2,727.27					
	Total Operating expenses	\$ 440,630.00	\$ 27,135.50	\$ 138,657.04	\$ 165,792.54	\$ 274,937.46	37.63%
Participant Expenses							
65602	Work Experience	\$ -	\$ -	\$ -	\$ -	\$ 90.00	0.00%
67408	Instructional Training	\$ 137,500.00	\$ -	\$ 40,178.79	\$ 40,178.79	\$ 97,321.21	29.22%
67412	Customer Support service	\$ 65,599.00	\$ 1,159.04	\$ 18,331.14	\$ 19,490.18	\$ 46,108.82	29.71%
	Individual Career Services - New Service	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 920,000.00	0.00%
67422	On The Job Training	\$ 82,860.00	\$ -	\$ -	\$ -	\$ 982,860.00	0.00%
	Total Participant Expenses	\$ 305,959.00	\$ 1,159.04	\$ 58,509.93	\$ 59,668.97	\$ 246,290.03	19.50%
	Total	\$ 746,589.00	\$ 28,294.54	\$ 197,166.97	\$ 225,461.51	\$ 521,127.49	30.20%
	Total WIOA DW GRANT COST	\$ 746,589.00	\$ 28,294.54	\$ 197,166.97	\$ 225,461.51	\$ 521,127.49	30.20%

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 2/11/2022
Approved By(signature):	Typed Name & Title: Kendra M. Schaapveld
Kendra M. Schaapveld	Project Director
	Date Signed:

[Handwritten signatures and date 2/11/2022 are present in the form area.]

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 806 N Whittington Parkway Louisville, KY 40222		Grantor GRANT NO: PROJECT/ACTIVITY Invoice Number	Mississippi Valley Workforce Area WIOA Grant - ISY & OSY YOUTH 36192-0122-WIOA Youth								
GRANT PERIOD: 7/1/2021 6/30/2022											
REPORT PERIOD: 1/1/2022 1/31/2022											
WIOA SUMMARY - Total Grant		YOUTH COMB									
		ISY 890 & OSY 892/886									
SECTION II EXPENDITURES											
Acct Code	(1)		(2)		(3)		(4)	Grant Balance Remaining	Grant Percentage expended		
	Cost Reimb as spent Budget	Current Expenditures	Per Last Report Cumulative	Current Cum Cost (2-3)							
	Administration:										
	\$	422,752.00	\$	32,142.87	\$	140,311.63	\$	172,454.50	\$	302,521.50	60.77%
	\$	52,224.00	\$		\$		\$		\$		
60310-0030	\$	35,977.00	\$	2,351.92	\$	10,193.17	\$	12,545.09	\$	224,441.91	24.87%
	\$	3,210.00	\$		\$		\$		\$		
6040-0060	\$	46,925.00	\$	5,533.70	\$	11,196.38	\$	16,730.08	\$	211,222.92	19.63%
	\$	4,635.00	\$		\$		\$		\$		
	\$	565,723.00	\$	40,028.49	\$	161,701.18	\$	201,729.67	\$	943,393.33	19.46%
	\$		\$		\$		\$		\$		
60650	\$	26,988.00	\$	408.93	\$	3,451.78	\$	3,860.71	\$	277,427.28	14.13%
	\$	4,500.00	\$		\$		\$		\$		
62115	\$	6,789.00	\$	600.33	\$	2,710.36	\$	3,310.69	\$	24,899.31	49.81%
	\$	1,400.00	\$		\$		\$		\$		
65570	\$	7.00	\$		\$		\$		\$	57.00	0.50%
63110	\$	12,501.00	\$		\$	5,074.68	\$	5,074.68	\$	87,426.22	40.59%
63130	\$	5,412.00	\$	353.61	\$	1,775.74	\$	2,129.35	\$	24,507.63	19.14%
	\$	1,225.00	\$		\$		\$		\$		
62830	\$	10,014.00	\$		\$	136.96	\$	136.96	\$	219,877.04	1.17%
	\$	10,000.00	\$		\$		\$		\$		
62600	\$		\$		\$		\$		\$	50.00	0.50%
65610	\$	5,830.00	\$		\$	1,216.96	\$	1,216.96	\$	217,818.04	22.07%
	\$	13,225.00	\$		\$		\$		\$		
62610-6030	\$	11,524.00	\$		\$	2,363.17	\$	2,363.17	\$	211,550.81	22.69%
	\$	2,450.00	\$		\$		\$		\$		
61745	\$	4,688.00	\$	353.28	\$	1,237.23	\$	1,590.51	\$	21,097.49	11.81%
64120	\$		\$		\$		\$		\$	50.00	0.50%
65120	\$	1,717.00	\$		\$		\$		\$	21,712.00	0.50%
6044 - 6030 - 6030	\$	17,537.00	\$	963.37	\$	7,673.55	\$	8,656.92	\$	215,410.08	19.16%
	\$	6,750.00	\$		\$	2,250.64	\$	2,573.99	\$	20,569.17	20.25%
60120 - 60120 - 60120	\$	9,097.00	\$	323.35	\$	2,250.64	\$	2,573.99	\$	20,569.17	20.25%
	\$	3,950.16	\$		\$		\$		\$		
	\$	720,417.16	\$	43,051.36	\$	189,612.25	\$	232,663.61	\$	947,753.55	19.10%
9.77%	\$	60,353.00	\$	4,206.12	\$	16,704.58	\$	20,910.70	\$	243,474.06	14.53%
	\$	10,031.76	\$		\$		\$		\$		
	\$	67,442.00	\$	5,650.46	\$	33,902.76	\$	39,553.22	\$	339,134.81	18.45%
	\$	11,271.09	\$		\$	240,219.59	\$	293,127.53	\$	974,287.48	17.71%
	\$	869,515.01	\$	52,907.94	\$	240,219.59	\$	293,127.53	\$	974,287.48	17.71%
	\$		\$		\$		\$		\$		
65602	\$	225,229.00	\$	3,371.12	\$	32,462.15	\$	35,833.27	\$	233,195.73	15.21%
	\$	24,000.00	\$		\$		\$		\$		
67408	\$	60,949.00	\$		\$	2,105.50	\$	2,105.50	\$	279,441.59	2.50%
67412	\$	198,421.00	\$	944.48	\$	3,016.33	\$	3,960.81	\$	224,452.21	2.10%
	\$	30,000.00	\$		\$		\$		\$	910,000.00	0.50%
67422	\$	20,830.00	\$		\$	882.56	\$	882.56	\$	28,154.44	4.14%
	\$	8,200.00	\$		\$		\$		\$		
67418	\$	22,503.00	\$	75.00	\$	1,575.00	\$	1,650.00	\$	233,471.00	7.13%
	\$	11,261.00	\$	166.56	\$	1,623.11	\$	1,791.67	\$	210,449.33	10.21%
	\$	1,200.00	\$		\$		\$		\$		
	\$	625,220.00	\$	4,559.16	\$	41,664.65	\$	46,223.81	\$	2578,996.21	7.19%
	\$	1,494,735.01	\$	57,467.10	\$	281,884.25	\$	339,351.35	\$	21,155,183.70	22.70%
	\$	1,494,735.01	\$	57,467.10	\$	281,884.25	\$	339,351.35	\$	21,155,183.70	22.70%

**WEP - 20%
Expected
Expenditure**

Staff Wages - December 2021	\$	4,034.43	\$	32,447.76	\$	36,482.19
Client Wage Subsidy (WEP)	\$	3,087.22	\$	29,849.52	\$	32,936.74
Client Wage Taxes	\$	283.90	\$	2,813.87	\$	3,097.77
WEX Markup 5%	\$	168.56	\$	1,715.50	\$	1,884.06
On The Job Training	\$		\$	882.56	\$	882.56
Client Awards / Incentives	\$	75.00	\$	1,225.00	\$	1,300.00
Credit Back to Board for WEX	\$		\$		\$	

**WEP - 49%
Expected
Expenditure**

Total WEP Expenditures	\$	7,649.11	\$	68,834.21	\$	76,683.32	22.57%
	\$		\$		\$	67,870.27	20%
						8,713.05	over(shortage)

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all covenants and unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained

FOR AUDIT	
Prepared By (signature):	Typed Name & Title: Cheryl Tipword, Project Accountant
	Date signed: 2/11/2022
Approved By (signature):	Typed Name & Title:
Kendra M. Schaapveld	Project Director Kendra Schaapveld
	Date Signed:

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222	Grantor GRANT NO: PROJECT/ACTIVITY Invoice Number	Mississippi Valley Workforce Area WIOA Grant - IN School Youth YOUTH 36192-0122-WIOA Youth
GRANT PERIOD: 7/1/2021 6/30/2022		
REPORT PERIOD: 1/1/2022 1/31/2022		
WIOA SUMMARY - Total Grant	YOUTH ISY	
	ISY 880 & 884	

Acct Code	SECTION II. EXPENDITURES	CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage expended
		(1) Cost Reimb as spent Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum Cost (2+3)		
	Administration:						
60110-60100-80100	Salaries	\$ 85,506.00	\$ 9,804.47	\$ 26,482.43	\$ 38,286.90	\$ 67,281.10	44.12%
	Additional Funding - Updated Budget	\$ 20,062.00					
60010-60030	Payroll Taxes	\$ 7,277.00	\$ 717.79	\$ 2,172.26	\$ 2,890.05	\$ 5,086.35	27.11%
	Additional Funding - Updated Budget	\$ 702.00					
60010-60060	Fringes and WorkComp	\$ 9,491.00	\$ 1,667.93	\$ 1,442.30	\$ 3,110.23	\$ 7,380.77	22.71%
	Additional Funding - Updated Budget	\$ 1,015.00					
	Total Personnel Expenses	\$ 124,053.00	\$ 12,190.19	\$ 32,096.99	\$ 44,287.18	\$74,763.82	35.70%
	Operating Expenses:						
60650	Mileage & Travel	\$ 5,905.00	\$ 123.26	\$ 697.93	\$ 821.19	\$ 7,083.81	12.01%
	Additional Funding - Updated Budget	\$ 2,000.00					
62115	Telephone & Cell Phones	\$ 1,212.00	\$ 143.40	\$ 280.98	\$ 424.38	\$ 1,087.62	25.31%
	Additional Funding - Updated Budget	\$ 300.00					
60570	Postage	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
63110	Client Supplies & Assessments	\$ 2,583.00	\$ -	\$ 1,295.56	\$ 1,295.56	\$1,287.44	57.14%
63130	Office Supplies (includes PPE)	\$ 969.00	\$ 106.80	\$ 627.34	\$ 733.94	\$ 460.06	76.14%
	Additional Funding - Updated Budget	\$ 225.00					
62830	Outreach & Public Relations	\$ 2,203.00	\$ -	\$ 16.40	\$ 16.40	\$ 4,186.60	0.34%
	Additional Funding - Updated Budget	\$ 2,000.00					
62860	Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
60610	Reimbursable Equipment	\$ 1,043.00	\$ -	\$ 260.64	\$ 260.64	\$ 2,607.36	24.91%
	Additional Funding - Updated Budget	\$ 2,825.00					
60110-60020	Resource Sharing Allocation	\$ 2,327.00	\$ -	\$ 586.72	\$ 586.72	\$ 2,140.28	23.21%
	Additional Funding - Updated Budget	\$ 450.00					
61745	Insurance	\$ 839.00	\$ 106.50	\$ 221.58	\$ 328.08	\$110.92	29.14%
64120	Business Taxes & Licenses	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
65120	Annual Audit	\$ 307.00	\$ -	\$ -	\$ -	\$107.00	0.00%
80544-60020-60030	Emp Background test (drug screening, Training, Dues & Subsc, etc)	\$ 3,139.00	\$ 296.44	\$ 776.33	\$ 1,072.77	\$ 2,066.27	34.16%
	Additional Funding - Updated Budget	\$ 1,000.00					
60120-60120-60130	Other Professional Services (cont. fee reviews)	\$ 1,022.00	\$ 82.38	\$ 807.82	\$ 890.20	\$ 1,292.28	54.88%
	Additional Funding - Updated Budget	\$ 560.49					
	Subtotal Personnel & Operating expenses	\$ 165,562.49	\$ 13,048.77	\$ 37,668.29	\$ 60,717.06	\$104,845.43	22.01%
9.77%	Indirect Cost	\$ 12,156.00	\$ 1,274.86	\$ 3,405.67	\$ 4,680.53	\$10,317.80	18.01%
	Additional Funding - Updated Budget	\$ 3,042.33					
	Management Fee	\$ 13,504.00	\$ 1,134.88	\$ 6,809.28	\$ 7,944.16	\$ 2,000.00	10.43%
	Additional Funding - Updated Budget	\$ 3,418.18					
	Total Operating expenses	\$ 187,763.00	\$ 16,458.61	\$ 47,883.24	\$ 63,341.76	\$104,421.25	13.71%
	Participant Expenses						
60602	Work Experience	\$ 31,806.00	\$ -	\$ 3,160.92	\$ 3,160.92	\$ 22,645.08	9.24%
	Additional Funding - Updated Budget	\$ 4,000.00					
67408	Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
67412	Customer Support service	\$ 40,618.00	\$ -	\$ 650.00	\$ 650.00	\$19,368.00	3.05%
	Individual Career Services - New Service	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	0.00%
67422	On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	0.00%
	Additional Funding - Updated Budget	\$ 3,200.00					
67418	Client Awards / Incentives	\$ 6,758.00	\$ -	\$ 175.00	\$ 175.00	\$ 6,583.00	2.01%
	5% WEX Markup	\$ 1,590.00	\$ -	\$ 158.05	\$ 158.05	\$ 1,431.95	0.74%
	Additional Funding - Updated Budget	\$ 200.00					
	Total Participant Expenses	\$ 83,172.00	\$ -	\$ 4,143.97	\$ 4,143.97	\$89,028.03	4.15%
	Total	\$ 280,936.00	\$ 16,458.61	\$ 82,027.21	\$ 67,486.72	\$113,449.29	24.01%
	Total WIOA YOUTH ISY GRANT COST	\$ 280,936.00	\$ 16,458.61	\$ 82,027.21	\$ 67,486.72	\$113,449.29	24.01%

WEP - 20%					
Expected Expenditure	Staff Wages	\$ 1,332.04	\$ 11,349.84	\$ 12,681.88	
	Client Wage Subsidy (WEP)	\$ -	\$ 3,137.21	\$ 3,137.21	
	Client Wage Taxes	\$ -	\$ 23.71	\$ 23.71	
	WEX Markup 5%	\$ -	\$ 158.05	\$ 158.05	
	On the Job Training	\$ -	\$ -	\$ -	
WEP - 4.7%					
Expected Expenditure	Total WEP Expenditures	\$ 1,332.04	\$ 14,668.81	\$ 16,000.85	23.71%

SECTION V.
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature): Cheryl Tideword, Project Accountant
Date signed: 2/11/2022

Approved By (signature): Kendra M. Schaapveld, Project Director
Date signed:

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222	Grantor: Mississippi Valley Workforce Area GRANT NO: WIOA Grant - Out of School Youth PROJECT/ACTIVITY: YOUTH Invoice Number: 36192-0122-WIOA Youth
GRANT PERIOD: 7/1/2021 to 6/30/2022	
REPORT PERIOD: 1/1/2022 to 1/31/2022	
WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885

Acct Code	SECTION II. EXPENDITURES	CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage expended
		(1) Cost Reimb as spent Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)		
	Administration:						
60110-60100-60000-60100	Salaries	\$ 337,246.00	\$ 22,338.40	\$ 111,829.20	\$ 134,167.60	\$ 203,240.40	33.78%
	Additional Funding - Updated Budget	\$ 32,162.00					
60110-60100	Payroll Taxes	\$ 28,700.00	\$ 1,634.13	\$ 8,020.91	\$ 9,655.04	\$ 21,552.36	32.44%
	Additional Funding - Updated Budget	\$ 2,508.00					
60110-60000	Fringes and WorkComp	\$ 37,434.00	\$ 3,865.77	\$ 9,754.08	\$ 13,619.85	\$ 27,424.15	36.38%
	Additional Funding - Updated Budget	\$ 3,620.00					
	Total Personnel Expenses	\$ 441,670.00	\$ 27,838.30	\$ 129,604.19	\$ 157,442.49	\$294,227.51	35.45%
60850	Operating Expenses:						
	Message & Travel	\$ 21,083.00	\$ 285.67	\$ 2,753.85	\$ 3,039.52	\$ 20,343.48	14.42%
	Additional Funding - Updated Budget	\$ 2,500.00					
62115	Telephone & Cell Phones	\$ 5,557.00	\$ 456.93	\$ 2,429.38	\$ 2,886.31	\$ 3,770.69	51.14%
	Additional Funding - Updated Budget	\$ 1,100.00					
65570	Postage	\$ 7.00	\$ -	\$ -	\$ -	\$ 7.00	0.00%
63110	Client Supplies & Assessments	\$ 9,918.00	\$ -	\$ 3,779.12	\$ 3,779.12	\$ 6,138.88	38.10%
63130	Office Supplies(excludes PPE)	\$ 4,443.00	\$ 247.01	\$ 1,148.40	\$ 1,395.41	\$ 3,047.59	31.41%
	Additional Funding - Updated Budget	\$ 1,000.00					
62830	Outreach & Public Relations	\$ 7,811.00	\$ -	\$ 120.56	\$ 120.56	\$ 7,690.44	1.54%
62860	Additional Funding - Updated Budget	\$ 6,000.00					
65610	Job Fairs	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
	Reimbursable Equipment	\$ 4,787.00	\$ -	\$ 956.32	\$ 956.32	\$ 3,830.68	18.28%
	Additional Funding - Updated Budget	\$ 10,400.00					
60110-60100	Resource Sharing Allocation	\$ 9,197.00	\$ -	\$ 1,796.45	\$ 1,796.45	\$ 7,400.55	19.14%
	Additional Funding - Updated Budget	\$ 2,000.00					
61745	Insurance	\$ 3,849.00	\$ 248.78	\$ 1,015.65	\$ 1,262.43	\$ 2,586.57	32.81%
64120	Business Taxes & Licenses	\$ -	\$ -	\$ -	\$ -	\$ 80.00	0.00%
65120	Annual Audit	\$ 1,410.00	\$ -	\$ -	\$ -	\$ 1,410.00	0.00%
60041-60020-60020	Emp Background test drug screening, Training, Dues & Sub, etc.	\$ 14,396.00	\$ 686.93	\$ 6,897.22	\$ 7,584.15	\$ 6,811.85	52.44%
	Additional Funding - Updated Budget	\$ 6,780.00					
60110-60100-60100	Other Professional Services(see 60110-60100)	\$ 7,475.00	\$ 240.97	\$ 1,442.82	\$ 1,683.79	\$ 5,791.21	22.51%
	Additional Funding - Updated Budget	\$ 2,499.67					
9 77%	Subtotal Personnel & Operating expenses	\$ 564,854.47	\$ 30,002.59	\$ 151,943.98	\$ 181,946.55	\$382,907.92	32.21%
	Indirect Cost	\$ 46,197.00	\$ 2,931.25	\$ 13,296.91	\$ 16,230.16	\$ 29,966.84	33.47%
	Additional Funding - Updated Budget	\$ 6,989.43					
	Management Fee	\$ 53,858.00	\$ 4,515.58	\$ 27,093.48	\$ 31,609.06	\$ 22,158.92	39.40%
	Additional Funding - Updated Budget	\$ 7,852.91					
	Total Operating expenses	\$ 681,762.01	\$ 37,448.42	\$ 192,336.35	\$ 229,785.77	\$451,976.24	31.11%
65602, 65603	Participant Expenses						
	Work Experience	\$ 193,423.00	\$ 3,371.12	\$ 29,301.23	\$ 32,672.35	\$ 160,750.65	16.89%
	Additional Funding - Updated Budget	\$ 20,000.00					
67408	Instructional Training	\$ 80,949.00	\$ -	\$ 2,105.50	\$ 2,105.50	\$ 78,843.50	2.60%
67412	Customer Support service	\$ 147,803.00	\$ 944.48	\$ 2,366.31	\$ 3,310.79	\$144,492.21	2.24%
	Individual Career Services - New Service	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	0.00%
67422	On The Job Training	\$ 20,639.00	\$ -	\$ 882.56	\$ 882.56	\$ 19,756.44	9.34%
	Additional Funding - Updated Budget	\$ 5,000.00					
67418, 67420	Client Awards / Incentives	\$ 15,745.00	\$ 75.00	\$ 1,400.00	\$ 1,475.00	\$ 14,270.00	9.37%
	Additional Funding - Updated Budget	\$ 12,618.00					
	5% WEX Markup	\$ 9,671.00	\$ 168.56	\$ 1,465.06	\$ 1,633.62	\$ 8,037.38	16.89%
	Additional Funding - Updated Budget	\$ 1,000.00					
	Total Participant Expenses	\$ 532,048.00	\$ 4,559.16	\$ 37,520.68	\$ 42,079.82	\$489,968.18	7.92%
	Total	\$ 1,213,800.01	\$ 42,008.58	\$ 229,857.01	\$ 271,865.59	\$941,934.42	22.41%
	Total WIOA YOUTH OSY GRANT COST	\$ 1,213,800.01	\$ 42,008.58	\$ 229,857.01	\$ 271,865.59	\$941,934.42	22.41%

WEP - 20% Expected Expenditure	Staff Wages	\$ 2,702.39	\$ 21,097.92	\$ 23,800.31
	Client Wage Subsidy (WEP)	\$ 3,087.22	\$ 26,912.56	\$ 29,999.78
	Client Wage Taxes	\$ 283.90	\$ 2,590.20	\$ 2,874.10
	WEX Markup 5%	\$ 168.56	\$ 1,475.00	\$ 1,644.46
	On the Job Training	\$ -	\$ 882.56	\$ 882.56
	Client Awards / Incentives	\$ 75.00	\$ 1,050.00	\$ 1,125.00
	Credit Back to Board for WEX	\$ -	\$ -	\$ -
WEP - 20% Expected Expenditure	Total WEP Expenditures	\$ 6,317.07	\$ 54,009.14	\$ 60,326.21
				22.19%

SECTION V
I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipword, Project Accountant
	Date signed:	2/11/2022
Approved By(signature):	Typed Name & Title:	
Kendra M. Schaapveld	Project Director	Kendra Schaapveld
	Date Signed:	

[Handwritten signature: K. Schaapveld] *[Handwritten date: 2/11/22]*

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions ADDRESS: 805 N Whittington Parkway Louisville, KY 40222	Grantor Mississippi Valley Workforce Area GRANT NO: PROJECT/ACTIVITY WIOA Grant - One Stop Operator Invoice Number One Stop Operator 36347-0122-OSO
GRANT PERIOD: 9/15/2021 to 9/15/2022	
REPORT PERIOD: 1/1/2022 to 1/31/2022	
WIOA SUMMARY - Total Grant OSO 898	

Acct Code	CUMULATIVE COST TO DATE				Grant Balance Remaining	Grant Percentage expended
	(1) Approved Budget	(2) Current Expenditures	(3) Per Last Report Cumulative	(4) Current Cum. Cost (2+3)		
SECTION II. EXPENDITURES						
Administration:						
60110-60190 exclude 60150	Salaries	\$ 63,100.00	\$ 4,857.79	\$ 19,267.55	\$ 24,125.34	\$38,974.66 38.23%
60310-60330	Payroll Taxes	\$ 4,827.00	\$ 358.87	\$ 1,433.27	\$ 1,792.14	\$3,034.86 37.13%
60610-60660	Fringes and WorkComp	\$ 7,239.00	\$ 633.64	\$ 2,027.24	\$ 2,660.88	\$4,578.12 36.76%
	Total Personnel Expenses	\$ 75,166.00	\$ 5,850.30	\$ 22,728.06	\$ 28,578.36	\$46,587.64 38.02%
Operating Expenses:						
60850	Mileage & Travel	\$ 4,864.00	\$ -	\$ 1,501.61	\$ 1,501.61	\$3,362.39 30.87%
62115	Telephone & Cell Phones	\$ 900.00	\$ 75.14	\$ 225.18	\$ 300.32	\$599.68 33.37%
65570	Postage	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
63110	Client Supplies & Assessments	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
63130	Office Supplies(includes PPE)	\$ 420.00	\$ -	\$ 24.60	\$ 24.60	\$395.40 5.86%
62830	Outreach & Public Relations	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
62860	Job Fairs	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
65610	Reimbursable Equipment	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
62510-62520	Resource Sharing Allocation	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
61745	Insurance	\$ 557.00	\$ 54.04	\$ 113.23	\$ 167.27	\$389.73 30.03%
64120	Business Taxes & Licenses	\$ -	\$ -	\$ -	\$ -	\$0.00 0.00%
65120	Annual Audit	\$ 200.00	\$ -	\$ -	\$ -	\$200.00 0.00%
65544 , 65520, 65530	Emp Background test /drug screening, Training, Dues & Subs, etc.	\$ 531.00	\$ 30.17	\$ 31.05	\$ 61.22	\$469.78 11.53%
65125, 65128, 65130	Other Professional Services(ADP, App Hosting)	\$ 82.00	\$ 2.38	\$ 71.51	\$ 73.89	\$8.11 90.11%
	Subtotal Personnel & Operating expenses	\$ 82,720.00	\$ 6,012.03	\$ 24,695.24	\$ 30,707.27	\$52,012.73 37.12%
9.77%	Indirect Cost	\$ 8,082.00	\$ 587.38	\$ 2,412.72	\$ 3,000.10	\$5,081.90 37.12%
	Management Fee	\$ 9,080.00	\$ 756.67	\$ 2,648.33	\$ 3,405.00	\$5,675.00 37.50%
	Total Operating expenses	\$ 99,882.00	\$ 7,356.08	\$ 29,756.29	\$ 37,112.37	\$62,769.63 37.16%
	Total WIOA OSO GRANT COST	\$ 99,882.00	\$ 7,356.08	\$ 29,756.29	\$ 37,112.37	\$62,769.63 37.16%

SECTION V.
 I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title: Cheryl Tipsword, Project Accountant
	Date signed: 2/7/2022
Approved By(signature):	Typed Name & Title:
Robert Ryan - One Stop Operator.	One Stop Operator Robert Ryan
	Date Signed: 2/7/2022

LINK TO GENERAL LEDGER: <https://www.dropbox.com/scl/fi/k5x7gykiwv3i0ma9qjny5/Equus-General-Ledger.xlsx?dl=0&rkey=uelw75v8gj6brwfl9hpm0dgoq>

Southeast Iowa Regional Planning Commission

211 N Gear Avenue, Suite 100
 West Burlington, IA 52655

Invoice

Date	Invoice #
1/31/2022	2022-300

Bill To
Iowa Workforce - WIOA Grant

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/31/2022			

Quantity	Item Code	Description	Price Each	Amount
	WIOA Admin	SEIPRC -January 2022 time - 96.25 hours	5,290.77	5,290.77
	WIOA Reimbusem...	SEIRPC - Amazon hanging files	27.13	27.13

Total \$5,317.90

3:08 PM
02/15/22

Southeast Iowa Regional Planning Commission
SEIRPC Personnel Expenses

January 2022

COPY

Accrual Basis

Type	Date	Num	Memo	Class	Debit	Credit	Balance
700.00 · Personnel Expenses							
701.00 · Salaries							
General Journal	01/31/2022	22-0106	Monthly Payroll Wages & Benefits	90 LOCAL:95.0 WIOA:95.10 A...	2,941.15		2,941.15
Total 701.00 · Salaries					2,941.15	0.00	2,941.15
702.00 · FICA - Employer's Share							
General Journal	01/31/2022	22-0106	Monthly Payroll Wages & Benefits	90 LOCAL:95.0 WIOA:95.10 A...	211.72		211.72
Total 702.00 · FICA - Employer's Share					211.72	0.00	211.72
703.00 · IPERS - Employer's Share							
General Journal	01/31/2022	22-0106	Monthly Payroll Wages & Benefits	90 LOCAL:95.0 WIOA:95.10 A...	273.18		273.18
Total 703.00 · IPERS - Employer's Share					273.18	0.00	273.18
705.00 · Employee Benefits							
General Journal	01/01/2022	22-0108	Monthly dental, vision, life, std, lt...	90 LOCAL:95.0 WIOA:95.10 A...	41.08		41.08
General Journal	01/31/2022	22-0106	Monthly Payroll Wages & Benefits	90 LOCAL:95.0 WIOA:95.10 A...	550.99		592.07
Total 705.00 · Employee Benefits					592.07	0.00	592.07
Total 700.00 · Personnel Expenses					4,018.12	0.00	4,018.12
900.00 · SEIRPC INDIRECT COSTS							
General Journal	01/31/2022	22-0106	Monthly Payroll Wages & Benefits	90 LOCAL:95.0 WIOA:95.10 A...	1,272.65		1,272.65
Total 900.00 · SEIRPC INDIRECT COSTS					1,272.65	0.00	1,272.65
TOTAL					5,290.77	0.00	5,290.77

96.25 hrs

W10A



Final Details for Order #112-9711300-5318607

Order Placed: January 6, 2022
Amazon.com order number: 112-9711300-5318607
Order Total: \$27.13

Shipped on January 9, 2022	
Items Ordered	Price
1 of: Pendaflex SureHook Reinforced Hanging Folders, Legal Size, Blue, 1/5 Cut, 20/BX (6153 1/5 BLU)	\$27.13
Sold by: Amazon (seller profile)	
Business Price	
Condition: New	
Shipping Address:	
Lori Gilpin	Item(s) Subtotal: \$27.13
SEIRPC 211 N GEAR AVE STE 100	Shipping & Handling: \$8.48
WEST BURLINGTON, IA 52655-1022	Free Shipping: -\$8.48
United States	-----
	Total before tax: \$27.13
Shipping Speed:	Sales Tax: \$0.00
FREE Shipping	-----
	Total for This Shipment: \$27.13

Payment information	
Payment Method:	
Visa Last digits: 0333	Item(s) Subtotal: \$27.13
	Shipping & Handling: \$8.48
Billing address	Promotion applied: -\$8.48
Lori Gilpin	-----
SEIRPC 211 N GEAR AVE STE 100	Total before tax: \$27.13
WEST BURLINGTON, IA 52655-1022	Estimated Tax: \$0.00
United States	-----
	Grand Total: \$27.13
Credit Card transactions	Visa ending in 0333: January 9, 2022: \$27.13

To view the status of your order, return to [Order Summary](#) .

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Financial Report ***January 2022***



Dear Mississippi Valley Workforce Area Board:

The accompanying statements of **Mississippi Valley Workforce Area** for Revenue and Expenses with Budgets for the seven months ended **January 31, 2022**.

A compilation is limited to presenting, in the form of financial statements, information that is the representation of management. The statements have not been audited.

Lori Gilpin
Finance Director, SEIRPC
Fiscal Agent, WIOA - MVWA
Completed February 18, 2022

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Summary
For the Seven Months Ending January 31, 2022

	Administration	Transition Funding	Adult Program	Dislocated Worker Program	NDWG Program	Youth Program Out of School	Youth Program In School	Rapid Response	One Stop Operator	Total thru January 2022	Total Annual Budget	Remaining Budget
WIOA Grant Revenues												
· WIOA Grant - Administration	145,613.71	-	-	-	-	-	-	-	-	145,613.71	476,448.36	330,834.65
· WIOA Grant - Transition Funding	-	2,059.66	-	-	-	-	-	-	-	2,059.66	2,059.66	0.00
· WIOA Grant - Adult	-	-	531,442.66	-	-	-	-	-	12,370.79	543,813.45	1,100,967.64	557,154.19
· WIOA Grant - Dislocated Workers	-	-	-	262,752.14	-	-	-	-	12,370.79	275,122.93	870,737.27	595,614.34
· WIOA Grant - NDWG	-	-	-	-	24,021.68	-	-	-	-	24,021.68	289,419.00	265,397.32
· WIOA Grant - Youth Out of School	-	-	-	-	-	300,815.34	-	-	6,185.40	307,000.74	1,298,239.45	991,238.72
· WIOA Grant - Youth In School	-	-	-	-	-	-	80,356.52	-	6,185.40	86,541.92	320,179.48	233,637.57
· WIOA Grant - Rapid Response	-	-	-	-	-	-	-	64,435.68	-	64,435.68	72,000.00	7,564.32
Total	145,613.71	2,059.66	531,442.66	262,752.14	24,021.68	300,815.34	80,356.52	64,435.68	37,112.37	1,448,609.76	4,430,050.86	2,981,441.10
WIOA Expenses												
· Board Salaries and Benefits	65,246.47	-	14,854.56	14,854.56	5,005.43	12,650.37	4,831.87	-	-	117,443.26	206,051.55	88,608.29
· Salaries	-	-	164,688.39	95,246.76	7,398.02	134,167.60	38,286.90	37,753.58	24,125.34	501,666.59	1,105,500.01	603,833.42
· Payroll Taxes	-	-	12,055.98	7,706.51	562.53	9,655.04	2,890.05	2,464.43	1,792.14	37,126.68	90,413.98	53,287.30
· Fringes and Worker's Comp	-	-	22,626.23	9,696.65	225.29	13,619.85	3,110.23	1,565.57	2,660.88	53,504.70	124,115.44	70,610.74
· Personnel Expenses	-	-	8,447.29	2,952.99	-	7,584.15	1,072.77	1,035.03	61.22	21,153.45	56,722.26	35,568.81
· Audit	-	-	168.95	-	-	-	-	-	-	168.95	4,007.00	3,838.05
· Fiscal Agent Costs	40,609.54	-	-	-	-	-	-	-	-	40,609.54	72,500.00	31,890.46
· Contractual Expenses	-	-	1,505.96	1,518.39	(0.03)	1,683.79	890.20	412.42	73.89	6,084.62	27,036.50	20,951.88
· Information Technology	2,621.45	-	-	-	-	-	-	-	-	2,621.45	2,801.99	180.54
· Legal Expenses	600.00	-	-	-	-	-	-	-	-	600.00	5,000.00	4,400.00
· Dues and Subscriptions	2,710.75	-	-	-	-	-	-	-	-	2,710.75	10,000.00	7,289.25
· Equipment Under \$5,000	2,038.76	-	4,792.18	3,591.67	-	956.32	260.64	7,696.37	-	19,335.94	49,900.22	30,564.28
· Administration/Management Fees	3,475.48	-	22,327.06	21,741.72	3,315.00	31,609.06	7,944.16	-	3,405.00	93,817.48	181,905.38	88,087.90
· Insurance	2,019.00	-	1,698.99	1,580.79	-	1,262.43	328.08	344.12	167.27	7,400.68	13,511.51	6,110.83
· Outreach Expense	12,550.44	1,555.03	4,968.89	914.95	-	120.56	16.40	9,524.31	-	29,650.58	80,026.17	50,375.59
· Meeting Expenses	748.15	-	-	-	-	-	-	-	-	748.15	2,500.00	1,751.85
· Postage and Printing	720.73	-	-	-	-	-	-	-	-	720.73	7,007.00	6,286.27
· Rent	-	-	22,436.07	22,436.07	-	16,299.39	8,038.93	-	-	69,210.46	132,657.76	63,447.30
· Client Supplies & Assessments	-	-	-	-	-	3,779.12	1,295.56	-	-	5,074.68	12,770.00	7,695.32
· Supplies	299.05	-	1,933.31	1,212.92	21.91	1,395.41	733.94	1,150.23	24.60	6,771.37	18,733.77	11,962.40
· Telephone Expense	107.40	-	2,338.13	1,203.57	-	2,886.31	424.38	1,120.86	300.32	8,380.97	20,039.86	11,658.89
· Resource Sharing Allocation	-	-	3,977.18	1,810.04	-	1,796.45	586.72	555.33	-	8,725.72	32,260.00	23,534.28
· Mileage & Travel Expenses	7,598.36	-	5,871.94	4,327.26	6.25	3,039.52	821.19	813.43	1,501.61	23,979.56	113,894.00	89,914.44
· Conferences and Training	4,268.13	504.63	-	-	-	-	-	-	-	4,772.76	15,371.86	10,599.10
· Participant Expenses												
· Work Experience	-	-	44,873.29	-	-	32,889.13	3,160.92	-	-	80,923.34	385,831.72	304,908.38
· Instructional Training	-	-	131,773.22	40,178.79	-	2,105.50	-	-	-	174,057.51	449,449.00	275,391.49
· Customer Support Service	-	-	28,808.46	19,490.18	-	3,094.01	650.00	-	-	52,042.65	340,620.00	288,577.35
· Incumbent Worker Training	-	-	-	-	-	-	-	-	-	-	-	0.00
· Individual Career Services	-	-	-	-	-	-	-	-	-	-	70,000.00	70,000.00
· On The Job Training	-	-	7,205.36	-	6,684.77	882.56	-	-	-	14,772.69	352,456.00	337,683.31
· Tuition	-	-	-	-	-	-	-	-	-	-	-	0.00
· Other Participant Education	-	-	-	-	-	-	-	-	-	-	-	0.00
· Incentives	-	-	-	-	-	1,475.00	175.00	-	-	1,650.00	35,121.00	33,471.00
· WEX 5% Mark-Up	-	-	2,243.66	-	-	1,633.62	158.05	-	-	4,035.33	19,291.03	15,255.70
· Other Expenses	-	-	-	-	-	-	-	-	-	-	165,415.62	165,415.62
· Indirect Costs	-	-	21,847.56	12,288.32	802.51	16,230.15	4,680.53	-	3,000.10	58,849.17	157,700.77	98,851.60
· Unobligated/Unbudgeted Grant	-	-	-	-	-	-	-	-	-	-	69,439.46	69,439.46
Total	145,613.71	2,059.66	531,442.66	262,752.14	24,021.68	300,815.34	80,356.52	64,435.68	37,112.37	1,448,609.76	4,430,050.86	2,981,441.10
Net	-	-	-	-	-	-	-	-	-	-	-	-

* Note: Life to date expenses for grants Rapid Response and NDWG

**Southeast Iowa Regional Planning Commission
Check Register - WIOA
January 2022**

Type	Date	Num	Name	Amount
Bill pmt - check	01/14/2022	10148	Chase Credit Card Services	3,180.71
Bill pmt - check	01/14/2022	10149	Equus Workforce Solutions	197,549.06
Bill pmt - check	01/14/2022	10150	Maquoketa Sentinel-Press	1,041.20
Bill pmt - check	01/14/2022	10151	Mt Pleasant Area Chamber of Commerce	100.00
Bill pmt - check	01/14/2022	10152	Muscatine County	21,720.88
Bill pmt - check	01/14/2022	10153	Phyllis Wood	294.00
Bill pmt - check	01/14/2022	10154	Southeast Iowa Regional Planning	5,448.75
Bill pmt - check	01/14/2022	10155	Miranda Swafford	357.26
Bill pmt - check	01/21/2022	10156	Dennis Duke	87.58
Bill pmt - check	01/21/2022	10157	Greater Burlington Partnership	350.00
Bill pmt - check	01/21/2022	10158	Iowa Workforce Development Sublease	12,479.26
Bill pmt - check	01/21/2022	10159	KMAQ - Your Hometown Station	1,000.00
Bill pmt - check	01/21/2022	10160	Miranda Swafford	846.41
Bill pmt - check	01/21/2022	10161	Wapello Republican	319.20
Bill pmt - check	01/27/2022	10162	Employ Prince George's Inc.	793.13
Bill pmt - check	01/27/2022	10163	Fort Madison Area Chamber of Commerce	175.00
Bill pmt - check	01/27/2022	10164	KDMG, KKMI, KHDK, WQKQ, KBUR, KBKB-AI	980.00
Bill pmt - check	01/27/2022	10165	WMPF Group LL	1,008.90
				<u>247,731.34</u>

**Southeast Iowa Regional Planning Commission
WIOA Balance Sheet**

**Cash Balance - WIOA
As of January 31, 2022**

Balance per Bank Statement @	1/31/2022			\$ 39,488.01
Outstanding Checks:				
12/3/2021	10137	IWF Sublease	11,816.26	
12/24/2021	10145	IWF Sublease	11,816.26	
1/14/2022	10151	Mt. Pleasant Area Chamber	100.00	
1/21/2022	10158	IWF Sublease	12,479.26	
1/21/2022	10161	Wapello Republican	319.20	
1/27/2022	10162	Employ Prince George's Inc.	793.13	
1/27/2022	10163	Ft. Madison Area Chamber	175.00	
1/27/2022	10164	KDMG, KKMI, et al	980.00	
1/27/2022	10165	WMPF Group LLC	<u>1,008.90</u>	
				39,488.01
Two Rivers Bank - checking account				\$ -

**A/R Aging Summary - WIOA
As of January 31, 2022**

	<u>Administration & Transition</u>	<u>Adult Program</u>	<u>Dislocated Worker Programs</u>	<u>Youth Programs</u>	<u>Rapid Response</u>	<u>TOTAL</u>
State of Iowa - WIOA Grant	34,388.87	123,100.79	67,037.04	126,006.13	0.00	350,532.83
	<u>34,388.87</u>	<u>123,100.79</u>	<u>67,037.04</u>	<u>126,006.13</u>	<u>0.00</u>	<u>350,532.83</u>

**A/P Aging Summary - WIOA
As of January 31, 2022**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Chase Credit Card Services	1,225.41	-	-	-	-	1,225.41
Daily Democrat	2,084.08	-	-	-	-	2,084.08
Equus Workforce Solutions	147,376.36	164,776.05	-	-	-	312,152.41
KBUR, etc.	1,484.00	-	-	-	-	1,484.00
Maquoketa Sentinel-Press	1,801.40	-	-	-	-	1,801.40
Miranda Swafford	95.00	-	-	-	-	95.00
Muscatine County	15,209.76	-	-	-	-	15,209.76
Southeast Iowa Regional Planning	6,317.90	8,033.63	-	-	-	14,351.53
Wapello Republican	478.80	-	-	-	-	478.80
WMPF Group LLC	1,650.44	-	-	-	-	1,650.44
	<u>177,723.15</u>	<u>172,809.68</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>350,532.83</u>

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Administration
(Fiscal Agent, Board Staff & Board Expenses)
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	Administration Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	145,613.71	476,448.36	330,834.65	69%
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>145,613.71</u>	<u>476,448.36</u>	<u>330,834.65</u>	
WIOA Expenses				
· Board Salaries and Benefits	65,246.47	129,478.08	64,231.61	50%
· Salaries	-	-	-	
· Payroll Taxes	-	-	-	
· Fringes and Worker's Comp	-	-	-	
· Personnel Expenses	-	-	-	
· Audit	-	-	-	
· Fiscal Agent Costs	40,609.54	72,500.00	31,890.46	44%
· Contractual Expense	-	3,000.00	3,000.00	100%
· Information Technology	2,621.45	2,800.00	178.55	6%
· Legal Expenses	600.00	5,000.00	4,400.00	88%
· Dues and Subscriptions	2,710.75	10,000.00	7,289.25	73%
· Equipment Under \$5,000	2,038.76	3,000.00	961.24	32%
· Administration/Management Fees	3,475.48	5,814.66	2,339.18	40%
· Insurance	2,019.00	2,200.00	181.00	8%
· Outreach Expense	12,550.44	30,000.00	17,449.56	58%
· Meeting Expenses	748.15	2,500.00	1,751.85	70%
· Postage and Printing	720.73	7,000.00	6,279.27	90%
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	299.05	2,500.00	2,200.95	88%
· Telephone Expense	107.40	240.00	132.60	55%
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	7,598.36	20,000.00	12,401.64	62%
· Conferences and Training	4,268.13	15,000.00	10,731.87	72%
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	165,415.62	165,415.62	100%
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>145,613.71</u>	<u>476,448.36</u>	<u>330,834.65</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Transition Funding
(Fiscal Agent, Board Staff & Board Expenses)
For the Seven Months Ending January 31, 2022
fully expended

	Activity for July - Jan 2022	Transition Funding Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	2,059.66	2,059.66	-	0%
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>2,059.66</u>	<u>2,059.66</u>	<u>0.00</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	0.01	0.01	100%
· Salaries	-	-	-	
· Payroll Taxes	-	-	-	
· Fringes and Worker's Comp	-	-	-	
· Personnel Expenses	-	-	-	
· Audit	-	-	-	
· Fiscal Agent Costs	-	-	-	
· Contractual Expense	-	-	-	
· Information Technology	-	1.99	1.99	100%
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	5.85	5.85	100%
· Administration/Management Fees	-	-	-	
· Insurance	-	-	-	
· Outreach Expense	1,555.03	1,677.26	122.23	7%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	-	2.69	2.69	100%
· Telephone Expense	-	-	-	
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	-	-	-	
· Conferences and Training	504.63	371.86	(132.77)	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>2,059.66</u>	<u>2,059.66</u>	<u>-</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Adult Program
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	Adult Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	531,442.66	1,067,673.64	536,230.98	50%
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>531,442.66</u>	<u>1,067,673.64</u>	<u>536,230.98</u>	
WIOA Expenses				
· Board Salaries and Benefits	14,854.56	22,375.54	7,520.98	34%
· Salaries	164,688.39	236,132.00	71,443.61	30%
· Payroll Taxes	12,055.98	20,031.00	7,975.02	40%
· Fringes and Worker's Comp	22,626.23	27,453.00	4,826.77	18%
· Personnel Expenses	8,447.29	20,681.00	12,233.71	59%
· Audit	168.95	1,167.00	998.05	86%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,505.96	6,103.00	4,597.04	75%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	4,792.18	8,461.00	3,668.82	43%
· Administration/Management Fees	22,327.06	42,462.39	20,135.33	47%
· Insurance	1,698.99	3,187.00	1,488.01	47%
· Outreach Expense	4,968.89	10,942.00	5,973.11	55%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	22,436.07	43,430.73	20,994.66	48%
· Client Supplies & Assessments	-	150.00	150.00	100%
· Supplies	1,933.31	3,679.00	1,745.69	47%
· Telephone Expense	2,338.13	5,401.00	3,062.87	57%
· Resource Sharing Allocation	3,977.18	9,073.00	5,095.82	56%
· Mileage & Travel Expenses	5,871.94	36,254.00	30,382.06	84%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	44,873.29	136,602.72	91,729.43	67%
· Instructional Training	131,773.22	231,000.00	99,226.78	43%
· Customer Support Service	28,808.46	86,600.00	57,791.54	67%
· Incumbent Worker Training	-	-	-	
· Individual Career Services	-	20,000.00	20,000.00	100%
· On The Job Training	7,205.36	30,557.00	23,351.64	76%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	2,243.66	6,830.03	4,586.37	67%
· Other Expenses	-	-	-	
· Indirect Costs	21,847.56	37,977.86	16,130.30	42%
· Unobligated/Unbudgeted Grant	-	21,123.37	21,123.37	100%
Total	<u>531,442.66</u>	<u>1,067,673.64</u>	<u>536,230.98</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Dislocated Worker Program (DWP)
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	DWP Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	262,752.14	837,443.27	574,691.13	69%
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>262,752.14</u>	<u>837,443.27</u>	<u>574,691.13</u>	
WIOA Expenses				
· Board Salaries and Benefits	14,854.56	22,375.54	7,520.98	34%
· Salaries	95,246.76	250,217.00	154,970.24	62%
· Payroll Taxes	7,706.51	20,230.00	12,523.49	62%
· Fringes and Worker's Comp	9,696.65	27,451.00	17,754.35	65%
· Personnel Expenses	2,952.99	10,108.00	7,155.01	71%
· Audit	-	923.00	923.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,518.39	5,140.34	3,621.95	70%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	3,591.67	11,682.00	8,090.33	69%
· Administration/Management Fees	21,741.72	39,868.27	18,126.55	45%
· Insurance	1,580.79	2,520.00	939.21	37%
· Outreach Expense	914.95	4,473.00	3,558.05	80%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	22,436.07	43,430.73	20,994.66	48%
· Client Supplies & Assessments	-	119.00	119.00	100%
· Supplies	1,212.92	2,909.00	1,696.08	58%
· Telephone Expense	1,203.57	4,209.00	3,005.43	71%
· Resource Sharing Allocation	1,810.04	6,803.00	4,992.96	73%
· Mileage & Travel Expenses	4,327.26	18,308.00	13,980.74	76%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	40,178.79	137,500.00	97,321.21	71%
· Customer Support Service	19,490.18	65,599.00	46,108.82	70%
· Incumbent Worker Training	-	-	-	
· Individual Career Services	-	20,000.00	20,000.00	100%
· On The Job Training	-	82,860.00	82,860.00	100%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	12,288.32	35,669.39	23,381.07	66%
· Unobligated/Unbudgeted Grant	-	25,048.00	25,048.00	100%
Total	<u>262,752.14</u>	<u>837,443.27</u>	<u>574,691.13</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - National Dislocated Worker Grant (NDWG)
For the Life to Date Ending January 31, 2022
expires June 30, 2022

	<u>Life to Date Activity</u>	<u>NDWG Budget</u>	<u>Remaining Budget</u>	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	24,021.68	289,419.00	265,397.32	92%
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>24,021.68</u>	<u>289,419.00</u>	<u>265,397.32</u>	
WIOA Expenses				
· Board Salaries and Benefits	5,005.43	9,446.84	4,441.41	47%
· Salaries	7,398.02	43,321.43	35,923.41	83%
· Payroll Taxes	562.53	3,313.98	2,751.45	83%
· Fringes and Worker's Comp	225.29	5,859.02	5,633.73	96%
· Personnel Expenses	-	-	-	
· Audit	-	-	-	
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	(0.03)	-	0.03	
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	-	-	
· Administration/Management Fees	3,315.00	5,966.97	2,651.97	44%
· Insurance	-	-	-	
· Outreach Expense	-	3,000.00	3,000.00	100%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	1,050.00	1,050.00	100%
· Client Supplies & Assessments	-	-	-	
· Supplies	21.91	973.99	952.08	98%
· Telephone Expense	-	-	-	
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	6.25	900.00	893.75	99%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	6,684.77	210,000.00	203,315.23	97%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	802.51	5,586.77	4,784.26	86%
· Unbudgeted Grant	-	-	-	
Total	<u>24,021.68</u>	<u>289,419.00</u>	<u>265,397.32</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Youth Program Out of School (YPOS)
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	Out of School Youth Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	300,815.34	1,281,592.45	980,777.11	77%
· WIOA Grant - Response	-	-	-	
Total	<u>300,815.34</u>	<u>1,281,592.45</u>	<u>980,777.11</u>	
WIOA Expenses				
· Board Salaries and Benefits	12,650.37	16,781.66	4,131.29	25%
· Salaries	134,167.60	369,408.00	235,240.40	64%
· Payroll Taxes	9,655.04	31,208.00	21,552.96	69%
· Fringes and Worker's Comp	13,619.85	41,054.00	27,434.15	67%
· Personnel Expenses	7,584.15	20,148.00	12,563.85	62%
· Audit	-	1,410.00	1,410.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,683.79	9,974.67	8,290.88	83%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	956.32	15,187.00	14,230.68	94%
· Administration/Management Fees	31,609.06	61,710.91	30,101.85	49%
· Insurance	1,262.43	3,849.00	2,586.57	67%
· Outreach Expense	120.56	15,811.00	15,690.44	99%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	7.00	7.00	100%
· Rent	16,299.39	33,559.75	17,260.36	51%
· Client Supplies & Assessments	3,779.12	9,918.00	6,138.88	62%
· Supplies	1,395.41	5,443.00	4,047.59	74%
· Telephone Expense	2,886.31	6,657.00	3,770.69	57%
· Resource Sharing Allocation	1,796.45	11,197.00	9,400.55	84%
· Mileage & Travel Expenses	3,039.52	23,583.00	20,543.48	87%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	32,889.13	213,423.00	180,533.87	85%
· Instructional Training	2,105.50	80,949.00	78,843.50	97%
· Customer Support Service	3,094.01	147,803.00	144,708.99	98%
· Incumbent Worker Training	-	-	-	
· Individual Career Services	-	25,000.00	25,000.00	
· On The Job Training	882.56	25,839.00	24,956.44	97%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	1,475.00	28,363.00	26,888.00	95%
· WEX 5% Mark-Up	1,633.62	10,671.00	9,037.38	85%
· Other Expenses	-	-	-	
· Indirect Costs	16,230.15	55,186.42	38,956.27	71%
· Unobligated/Unbudgeted Grant	-	17,451.04	17,451.04	100%
Total	<u>300,815.34</u>	<u>1,281,592.45</u>	<u>980,777.11</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Youth Program In School (YPIS)
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	In School Youth Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	80,356.52	303,532.48	223,175.96	74%
· WIOA Grant - Response	-	-	-	
Total	<u>80,356.52</u>	<u>303,532.48</u>	<u>223,175.96</u>	
WIOA Expenses				
· Board Salaries and Benefits	4,831.87	5,593.88	762.01	14%
· Salaries	38,286.90	105,568.00	67,281.10	64%
· Payroll Taxes	2,890.05	7,979.00	5,088.95	64%
· Fringes and Worker's Comp	3,110.23	10,506.00	7,395.77	70%
· Personnel Expenses	1,072.77	4,139.00	3,066.23	74%
· Audit	-	307.00	307.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	890.20	2,182.49	1,292.29	59%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	260.64	3,868.00	3,607.36	93%
· Administration/Management Fees	7,944.16	17,002.18	9,058.02	53%
· Insurance	328.08	839.00	510.92	61%
· Outreach Expense	16.40	4,203.00	4,186.60	100%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	8,038.93	11,186.55	3,147.62	28%
· Client Supplies & Assessments	1,295.56	2,583.00	1,287.44	50%
· Supplies	733.94	1,194.00	460.06	39%
· Telephone Expense	424.38	1,512.00	1,087.62	72%
· Resource Sharing Allocation	586.72	2,777.00	2,190.28	79%
· Mileage & Travel Expenses	821.19	7,905.00	7,083.81	90%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	3,160.92	35,806.00	32,645.08	91%
· Instructional Training	-	-	-	
· Customer Support Service	650.00	40,618.00	39,968.00	98%
· Incumbent Worker Training	-	-	-	
· Individual Career Services	-	5,000.00	5,000.00	
· On The Job Training	-	3,200.00	3,200.00	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	175.00	6,758.00	6,583.00	97%
· WEX 5% Mark-Up	158.05	1,790.00	1,631.95	91%
· Other Expenses	-	-	-	
· Indirect Costs	4,680.53	15,198.33	10,517.80	69%
· Unobligated/Unbudgeted Grant	-	5,817.05	5,817.05	100%
Total	<u>80,356.52</u>	<u>303,532.48</u>	<u>223,175.96</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Rapid Response
For the Life to Date Ending January 31, 2022
expires June 30, 2022

	Life to Date Activity	Rapid Response Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	64,435.68	72,000.00	7,564.32	11%
Total	<u>64,435.68</u>	<u>72,000.00</u>	<u>7,564.32</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	-	-	
· Salaries	37,753.58	37,753.58	-	
· Payroll Taxes	2,464.43	2,825.00	360.57	13%
· Fringes and Worker's Comp	1,565.57	4,553.42	2,987.85	66%
· Personnel Expenses	1,035.03	1,115.26	80.23	7%
· Audit	-	-	-	
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	412.42	554.00	141.58	26%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	7,696.37	7,696.37	-	0%
· Administration/Management Fees	-	-	-	
· Insurance	344.12	359.51	15.39	4%
· Outreach Expense	9,524.31	9,919.91	395.60	4%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	1,150.23	1,612.09	461.86	29%
· Telephone Expense	1,120.86	1,120.86	-	0%
· Resource Sharing Allocation	555.33	2,410.00	1,854.67	77%
· Mileage & Travel Expenses	813.43	2,080.00	1,266.57	61%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>64,435.68</u>	<u>72,000.00</u>	<u>7,564.32</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - One Stop Operator (OSO)
For the Seven Months Ending January 31, 2022

	Activity for July - Jan 2022	One Stop Operator Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	12,370.79	33,294.00	20,923.21	63%
· WIOA Grant - Dislocated Workers	12,370.79	33,294.00	20,923.21	63%
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	12,370.79	33,294.00	20,923.21	63%
· WIOA Grant - Response	-	-	-	
Total	<u>37,112.37</u>	<u>99,882.00</u>	<u>62,769.63</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	-	-	
· Salaries	24,125.34	63,100.00	38,974.66	62%
· Payroll Taxes	1,792.14	4,827.00	3,034.86	63%
· Fringes and Worker's Comp	2,660.88	7,239.00	4,578.12	63%
· Personnel Expenses	61.22	531.00	469.78	88%
· Audit	-	200.00	200.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	73.89	82.00	8.11	10%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	-	-	
· Administration/Management Fees	3,405.00	9,080.00	5,675.00	63%
· Insurance	167.27	557.00	389.73	70%
· Outreach Expense	-	-	-	
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	24.60	420.00	395.40	94%
· Telephone Expense	300.32	900.00	599.68	67%
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	1,501.61	4,864.00	3,362.39	69%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	3,000.10	8,082.00	5,081.90	63%
· Unbudgeted Grant	-	-	-	
Total	<u>37,112.37</u>	<u>99,882.00</u>	<u>62,769.63</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	



MISSISSIPPI VALLEY WORKFORCE
DEVELOPMENT BOARD
550 S GEAR AVE STE 35
WEST BURLINGTON IA 52655-1040



BANK ACCOUNT STATEMENT

Statement Date: **01/31/2022**

Account No.: **28404033** Page: **1**

FREE BUSINESS CHECKING SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 12/31/21		24,745.40
Debits		0.00
Ending Balance On 01/31/22		24,745.40
Average Balance (Ledger)	24,745.40+	

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 12/31/21 was 24,745.40

Date	Balance	Date	Balance	Date	Balance
01/31/22	24,745.40				

This Statement Cycle Reflects 31 Days

