



# Mississippi Valley Workforce Development Board

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## Finance Committee Meeting Agenda

Wednesday, February 28, 2024, at 3:00 p.m.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82123759743?pwd=cjZxT3M1Rko2aUpiVnQ0UFpYMFVCQT09>

Meeting ID: 821 2375 9743      Passcode: 241648

One tap mobile: 13126266799,,82123759743#

Called to Order	Ryan Drew
Roll Call	Louise Butherus
*Consent Agenda	Ryan Drew
Excused Absences	
Approval of Agenda	
Approval of Previous Minutes	
Financial Updates	Miranda Swafford
WIOA Financial Report (Page 5)	Kassie Ruth
*January Program Invoice (Page 23)	Shannon Weaver
*January One Stop Operator Invoice (Page 29)	Cheryl Tipword
*Fiscal Agent Invoice (Page 31)	Kassie Ruth
Non-WIOA Financial Report (Page 35)	Kassie Ruth
<b>New Business</b>	
Financing	Miranda Swafford
IowaWORKS Mobile Unit	Miranda Swafford
Other Business	
Public Comment	
*Adjourn	Ryan Drew

\*Items Requiring a Vote    \*\* Items Requiring a Roll Call vote

### Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Mandy Tripp at [assistant@mississippivalleyworkforce.org](mailto:assistant@mississippivalleyworkforce.org) or at 1-844-967-5365 option 3.



# Mississippi Valley Workforce Development Board

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## **Finance Committee Meeting Minutes**

Wednesday, January 24, 2024

**Members Present:** Ryan Drew, Kelley Brown, Lori Bassow, Angela Rheingans, Kimberly Jaber, Cory Bergfeld

**Members Absent:** Joyce Stimpson (excused), Jack Willey (unexcused)

**CEOs Present:** Danny Chick, Jim Irwin

**Staff Present:** Tyler Lanz, Strategic Partnership Specialist, Miranda Swafford, Executive Director, Louise Butherus, Communications Assistant

**Fiscal Agent Staff:** Kassie Ruth

**Service Provider Staff:** Taylor Longstreth, Operations Manager, Shannon Weaver Project Director, Cherisa Price Wells, Regional Director

**One-Stop Operator:** Nick Clayton

### **CALL TO ORDER**

Drew called the meeting to order at 3:00 p.m.

### **QUORUM**

The committee had a quorum to conduct business.

### **CONSENT AGENDA**

The consent agenda included approval of the agenda, Stimpson's excused absence, and previous minutes. Brown made a motion to approve the consent agenda items, seconded by Bergfeld and the motion carried.

### **WIOA FINANCIAL REPORT**

Ruth presented budget expenditures for Adult, Dislocated Worker, and Youth. The remaining budget after expenditures is \$2,589,701.14. Ruth advised the administrative budget has \$309,273.78 remaining, Adult has \$818,733.58 remaining, DW has \$607,293.98 remaining, the Youth Out of school budget has \$671,206.71 left to expend, while the Youth in-school budget has \$183,193.09 remaining. Bergfeld asked whether spending was on track for the current program year and Ruth advised she did not foresee any issues.

### **\*DECEMBER PROGRAM INVOICE**

Weaver shared that spending for the Adult and Dislocated Worker program was lower in December due to holidays and the budget not approved until mid December. The Adult budget expended \$42,358.98 in December. The Dislocated Worker expended \$37,860.37, and the Youth budget combined expenditures at \$90,377.08. Weaver shared that the Youth program once again exceeded their goal of 20% work-based learning expenditures, achieving 32.08% in December.

Rheingans made a motion to accept the final invoices, seconded by Brown, and the motion carried.

**\*ONE-STOP OPERATOR NOVEMBER INVOICE**

Clayton advised the expenditures are \$7,813.01 of the contracted budget which is mostly salary and travel in December. Bergfeld made a motion to accept the invoice, seconded by Brown, and the motion carried.

**\*FISCAL AGENT INVOICE – CIJDC**

Ruth presented one invoice for November, the CIJDC wages invoice for \$4,046.00 for 35.25 hours. Bergfeld motioned to approve the invoice, seconded by Rheingans, and the motion carried. Ruth said the Fiscal Agent invoice is slightly lower than normal due to back ups at IWD.

**NON-WIOA FINANCIAL REPORT**

Ruth advised there was \$1430.31 expended from Ticket to Work funds and 91.00% remains. None of the Clinton County funds were spent in December, with 73.89% remaining. North Scott Rotary Grant used \$30.73 on laundry detergent for the Youth Space with 89.54% remaining.

**OTHER BUSINESS**

There was no other business.

**PUBLIC COMMENT**

Drew commented that he spoke with someone that filed for unemployment in mid-December and they were having issues because the state is backed up. Clayton advised IWD is behind on id verifications, but they have a new system that will help them to catch up soon.

**ADJOURNED**

Rheingans made a motion to adjourn, seconded by Bergfeld. Motion carried, and meeting was adjourned at 3:16 p.m.

# Financial Update

# WIOA FINANCIAL REPORT

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending January 31st, 2024**

	<b>Administration</b>	<b>Adult Program</b>	<b>Dislocated Worker Program</b>	<b>Youth Program Out of School</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$239,650.69			
WIOA Grant- Adult		\$418,704.17		
WIOA Grant- Dislocated Worker			\$346,712.41	
WIOA Grant- Youth Out of School				\$604,668.13
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$239,650.69</b>	<b>\$418,704.17</b>	<b>\$346,712.41</b>	<b>\$604,668.13</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$160,907.42	\$19,371.49	\$18,415.22	\$14,897.68
Fiscal Agent Costs	\$30,593.00	\$0.00	\$0.00	\$0.00
Subleases	\$0.00	\$31,359.78	\$31,359.79	\$24,158.40
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$19,149.77	\$19,149.81	\$14,362.36
60110-60190 Salaries 60310-60330 & 60610-60560	\$0.00	\$146,411.87	\$131,988.34	\$258,517.95
Payroll Taxes, Fringe / Work Comp	\$0.00	\$35,003.33	\$33,518.22	\$62,888.48
60850 Mileage & Travel	\$12,460.58	\$3,098.04	\$3,972.10	\$12,119.06
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$177.88	\$2,622.67	\$2,189.14	\$5,749.41
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,437.54	\$287.50	\$666.28	\$6,934.97
65610 Reimbursable Equipment	\$5,551.48	\$0.00	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$3,555.44	\$2,816.44	\$5,084.14
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,236.94	\$6,900.99	\$5,544.54	\$13,288.75
Information Technology	\$4,286.63	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$7,211.50	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$8,634.50	\$0.00	\$0.00	\$0.00
Printing	\$311.17	\$0.00	\$0.00	\$0.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$20,638.88	\$18,846.50	\$37,634.95
Management Fee	\$0.00	\$32,151.60	\$25,415.03	\$39,077.35
65602, 65603 Work Experience	\$0.00	\$45,297.04	\$17,336.05	\$19,968.82
67408 Instructional Training	\$0.00	\$34,075.50	\$5,649.00	\$17,948.50
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$9,657.79	\$9,657.80	\$0.00
67412 Customer Support Service	\$0.00	\$18,915.54	\$36,656.60	\$20,918.84
67426 Individual Career Services- New Service	\$0.00	\$813.00	\$160.00	\$2,436.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$5,630.86
67418,67420 Client Awards/Incentives	\$0.00	\$4,624.31	\$0.00	\$55,174.62
5% WEX Markup	\$0.00	\$2,264.86	\$866.81	\$998.44
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$1,654.54</b>	<b>\$1,654.55</b>	<b>\$1,240.91</b>
<b>TOTAL</b>	<b>\$239,650.69</b>	<b>\$418,704.17</b>	<b>\$346,712.41</b>	<b>\$604,668.13</b>

**CIJDC**

**WIOA Statement of Rev & Exp YTD  
For the Month Ending January 31st, 2024**

	<b>Youth Program In School</b>	<b>One Stop Operator</b>	<b>Year To Date</b>	<b>Total Annual Budget</b>
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration		\$0.00	\$239,650.69	\$480,415.67
WIOA Grant- Adult		\$19,149.77	\$437,853.94	\$1,201,353.38
WIOA Grant- Dislocated Worker		\$19,149.81	\$365,862.22	\$929,840.84
WIOA Grant- Youth Out of School		\$14,362.36	\$619,030.49	\$1,201,225.52
WIOA Grant- Youth In School	\$164,831.78	\$4,787.46	\$169,619.24	\$335,812.37
<b>TOTAL</b>	<b>\$164,831.78</b>	<b>\$57,449.40</b>	<b>\$1,832,016.58</b>	<b>\$4,148,647.78</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$4,965.89	\$0.00	\$218,557.70	\$407,197.87
Fiscal Agent Costs	\$0.00	\$0.00	\$30,593.00	\$59,956.00
Subleases	\$8,052.79	\$0.00	\$94,930.76	\$170,000.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$4,787.46	\$0.00	\$57,449.40	\$107,875.62
60110-60190 Salaries	\$58,757.10	\$33,234.31	\$628,909.57	\$1,090,565.64
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$14,983.72	\$8,753.92	\$155,147.67	\$341,902.90
60850 Mileage & Travel	\$2,762.70	\$3,669.09	\$38,081.57	\$98,044.78
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,760.80	\$615.14	\$13,115.04	\$26,594.00
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$0.00	\$12,458.32	\$64,355.00
65610 Reimbursable Equipment	\$0.00	\$0.00	\$5,551.48	\$37,500.00
62510-62520 Resource Sharing Allocation	\$1,190.57	\$0.00	\$12,646.59	\$46,696.53
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,017.59	\$624.21	\$35,613.02	\$69,175.01
Information Technology	\$0.00	\$0.00	\$4,286.63	\$8,000.00
Dues & Subscriptions	\$0.00	\$0.00	\$7,211.50	\$9,000.00
Meeting Expenses	\$0.00	\$0.00	\$842.05	\$5,000.00
Conferences and Trainings	\$0.00	\$0.00	\$8,634.50	\$20,000.00
Printing	\$0.00	\$0.00	\$311.17	\$3,000.00
Special Initiatives/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$45,000.00
Indirect Cost	\$8,693.89	\$4,891.32	\$90,705.54	\$175,102.38
Management Fee	\$9,809.96	\$5,661.41	\$112,115.35	\$185,393.63
65602, 65603 Work Experience	\$14,736.10	\$0.00	\$97,338.01	\$352,075.25
67408 Instructional Training	\$0.00	\$0.00	\$57,673.00	\$324,381.40
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$19,315.59	\$107,205.00
67412 Customer Support Service	\$1,493.29	\$0.00	\$77,984.27	\$146,950.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$3,409.00	\$19,023.95
67422 On the Job Training	\$13,404.91	\$0.00	\$19,035.77	\$50,000.00
67418,67420 Client Awards/Incentives	\$17,920.00	\$0.00	\$77,718.93	\$107,500.00
5% WEX Markup	\$736.80	\$0.00	\$4,866.91	\$17,603.76
<b>Unobligated/Unbudgeted Grant</b>	<b>\$413.64</b>	<b>\$0.00</b>	<b>\$4,963.64</b>	<b>\$53,549.07</b>
<b>TOTAL</b>	<b>\$164,831.78</b>	<b>\$57,449.40</b>	<b>\$1,889,465.98</b>	<b>\$4,148,647.79</b>

**CIJDC**  
**WIOA Statement of Rev & Exp YTD**  
**For the Month Ending January 31st, 2024**

	<b>Remaining Budget</b>
<b>WIOA Grant Revenues</b>	
WIOA Grant - Administration	\$240,764.98
WIOA Grant- Adult	\$763,499.44
WIOA Grant- Dislocated Worker	\$563,978.62
WIOA Grant- Youth Out of School	\$582,195.03
WIOA Grant- Youth In School	\$166,193.13
<b>TOTAL</b>	<b>\$2,316,631.20</b>
 <b>WIOA Expenses</b>	
Board Salaries and Benefits	\$188,640.17
Fiscal Agent Costs	\$29,363.00
Subleases	\$75,069.24
Contractual RFP's	\$0.00
One Stop Operator	\$50,426.22
60110-60190 Salaries	\$461,656.07
60310-60330 & 60610-60560	
Payroll Taxes, Fringe / Work Comp	\$186,755.23
60850 Mileage & Travel	\$59,963.21
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$13,478.96
62830, 62860 Outreach & Public Relations / Job Fairs	\$51,896.68
65610 Reimbursable Equipment	\$31,948.52
62510-62520 Resource Sharing Allocation	\$34,049.94
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$33,561.99
Information Technology	\$3,713.37
Dues & Subscriptions	\$1,788.50
Meeting Expenses	\$4,157.95
Conferences and Trainings	\$11,365.50
Printing	\$2,688.83
Special Initiatives/ Sector Strategy/Job Quality	\$45,000.00
Indirect Cost	\$84,396.84
Management Fee	\$73,278.28
65602, 65603 Work Experience	\$254,737.24
67408 Instructional Training	\$266,708.40
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41
67412 Customer Support Service	\$68,965.73
67426 Individual Career Services- New Service	\$15,614.95
67422 On the Job Training	\$30,964.23
67418,67420 Client Awards/Incentives	\$29,781.07
5% WEX Markup	\$12,736.85
<b>Unobligated/Unbudgeted Grant</b>	<b>\$48,585.43</b>
<b>TOTAL</b>	<b>\$2,259,181.81</b>



**CIJDC**  
**WIOA Statement of Revenue and Expenses- Administration YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Administration Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant - Administration</b>	\$239,650.69	\$480,415.67	\$240,764.98	50.12%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$160,907.42	\$257,313.55	\$96,406.13	37.47%
Fiscal Agent Costs	\$30,593.00	\$59,956.00	\$29,363.00	48.97%
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$0.00	\$0.00	\$0.00	#DIV/0!
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$0.00	#DIV/0!
60850 Mileage & Travel	\$12,460.58	\$50,000.00	\$37,539.42	75.08%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$177.88	\$3,000.00	\$2,822.12	94.07%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,437.54	\$15,000.00	\$12,562.46	83.75%
65610 Reimbursable Equipment	\$5,551.48	\$5,000.00	-\$551.48	-11.03%
62510-62520 Resource Sharing Allocation	\$0.00		\$0.00	#DIV/0!
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,236.94	\$8,000.00	\$1,763.06	22.04%
Information Technology	\$4,286.63	\$8,000.00	\$3,713.37	46.42%
Dues & Subscriptions	\$7,211.50	\$9,000.00	\$1,788.50	19.87%
Meeting Expenses	\$842.05	\$5,000.00	\$4,157.95	83.16%
Conferences and Trainings	\$8,634.50	\$20,000.00	\$11,365.50	56.83%
Printing	\$311.17	\$3,000.00	\$2,688.83	89.63%
Special Initiatives/Sector Strategy/Job Quality	\$0.00	\$15,000.00	\$15,000.00	100.00%
Indirect Cost	\$0.00	\$0.00	\$0.00	#DIV/0!
Management Fee	\$0.00	\$0.00	\$0.00	#DIV/0!
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>Unobligated/Unbudgeted Grant</b>	\$0.00	\$22,146.12	\$22,146.12	100.00%
<b>TOTAL</b>	<b>\$239,650.69</b>	<b>\$480,415.67</b>	<b>\$240,764.98</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Adult YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Adult Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
<b>WIOA Grant- Adult</b>	\$437,853.94	\$1,201,353.38	\$763,499.44	63.55%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$19,371.49	\$49,961.44	\$30,589.95	61.23%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$31,359.78	\$55,000.00	\$23,640.22	42.98%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$19,149.77	\$35,958.54	\$16,808.77	46.74%
60110-60190 Salaries	\$146,411.87	\$340,909.92	\$194,498.05	57.05%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$35,003.33	\$107,300.82	\$72,297.49	67.38%
60850 Mileage & Travel	\$3,098.04	\$14,113.43	\$11,015.39	78.05%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,622.67	\$6,578.20	\$3,955.53	60.13%
62830, 62860 Outreach & Public Relations / Job Fairs	\$287.50	\$16,126.50	\$15,839.00	98.22%
65610 Reimbursable Equipment	\$0.00	\$2,250.00	\$2,250.00	100.00%
62510-62520 Resource Sharing Allocation	\$3,555.44	\$13,802.00	\$10,246.56	74.24%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$6,900.99	\$16,653.50	\$9,752.51	58.56%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$20,638.88	\$53,478.20	\$32,839.32	61.41%
Management Fee	\$32,151.60	\$56,621.26	\$24,469.66	43.22%
65602, 65603 Work Experience	\$45,297.04	\$115,000.00	\$69,702.96	60.61%
67408 Instructional Training	\$34,075.50	\$174,381.40	\$140,305.90	80.46%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.79	\$37,205.00	\$27,547.21	74.04%
67412 Customer Support Service	\$18,915.54	\$50,000.00	\$31,084.46	62.17%
67426 Individual Career Services- New Service	\$813.00	\$2,676.76	\$1,863.76	69.63%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$4,624.31	\$27,500.00	\$22,875.69	83.18%
5% WEX Markup	\$2,264.86	\$5,750.00	\$3,485.14	60.61%
<b>Unobligated/Unbudgeted Grant</b>	\$1,654.54	\$10,086.41	\$8,431.87	83.60%
<b>TOTAL</b>	<b>\$437,853.94</b>	<b>\$1,201,353.38</b>	<b>\$763,499.44</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Dislocated Worker YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Dislocated Worker Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Dislocated Worker</b>	\$365,862.22	\$929,840.84	\$563,978.62	60.65%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$18,415.22	\$49,961.44	\$31,546.22	63.14%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$31,359.79	\$55,000.00	\$23,640.21	42.98%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$19,149.81	\$35,958.54	\$16,808.73	46.74%
60110-60190 Salaries	\$131,988.34	\$273,719.68	\$141,731.34	51.78%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$33,518.22	\$85,546.22	\$52,028.00	60.82%
60850 Mileage & Travel	\$3,972.10	\$9,408.96	\$5,436.86	57.78%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,189.14	\$6,218.80	\$4,029.66	64.80%
62830, 62860 Outreach & Public Relations / Job Fairs	\$666.28	\$5,751.00	\$5,084.72	88.41%
65610 Reimbursable Equipment	\$0.00	\$1,500.00	\$1,500.00	100.00%
62510-62520 Resource Sharing Allocation	\$2,816.44	\$9,201.00	\$6,384.56	69.39%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$5,544.54	\$14,333.29	\$8,788.75	61.32%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$18,846.50	\$42,312.32	\$23,465.82	55.46%
Management Fee	\$25,415.03	\$44,799.13	\$19,384.10	43.27%
65602, 65603 Work Experience	\$17,336.05	\$76,000.00	\$58,663.95	77.19%
67408 Instructional Training	\$5,649.00	\$103,500.00	\$97,851.00	94.54%
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$40,000.00	\$30,342.20	75.86%
67412 Customer Support Service	\$36,656.60	\$46,950.00	\$10,293.40	21.92%
67426 Individual Career Services- New Service	\$160.00	\$7,090.18	\$6,930.18	97.74%
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
5% WEX Markup	\$866.81	\$3,800.00	\$2,933.19	77.19%
<b>Unobligated/Unbudgeted Grant</b>	\$1,654.55	\$8,790.28	\$7,135.73	81.18%
<b>TOTAL</b>	<b>\$365,862.22</b>	<b>\$929,840.84</b>	<b>\$563,978.62</b>	

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Combined YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Youth Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth</b>	\$788,649.73	\$1,537,037.90	\$748,388.17	48.69%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$19,863.57	\$49,961.44	\$30,097.87	60.24%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$32,211.19	\$60,000.00	\$27,788.81	46.31%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$19,149.82	\$35,958.54	\$16,808.72	46.74%
60110-60190 Salaries	\$317,275.05	\$475,936.04	\$158,660.99	33.34%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$77,872.20	\$149,055.86	\$71,183.66	47.76%
60850 Mileage & Travel	\$14,881.76	\$24,522.39	\$9,640.63	39.31%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$7,510.21	\$10,797.00	\$3,286.79	30.44%
62830, 62860 Outreach & Public Relations / Job Fairs	\$9,067.00	\$27,477.50	\$18,410.50	67.00%
65610 Reimbursable Equipment	\$0.00	\$28,750.00	\$28,750.00	100.00%
62510-62520 Resource Sharing Allocation	\$6,274.71	\$23,693.53	\$17,418.82	73.52%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$16,306.34	\$30,188.22	\$13,881.88	45.98%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$10,000.00	\$10,000.00	100.00%
Indirect Cost	\$46,328.84	\$79,311.86	\$32,983.02	41.59%
Management Fee	\$48,887.30	\$83,973.24	\$35,085.94	41.78%
65602, 65603 Work Experience	\$34,704.92	\$161,075.25	\$126,370.33	78.45%
67408 Instructional Training	\$17,948.50	\$46,500.00	\$28,551.50	61.40%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$30,000.00	\$30,000.00	100.00%
67412 Customer Support Service	\$22,412.13	\$50,000.00	\$27,587.87	55.18%
67426 Individual Career Services- New Service	\$2,436.00	\$9,257.01	\$6,821.01	73.68%
67422 On the Job Training	\$19,035.77	\$50,000.00	\$30,964.23	61.93%
67418, 67420 Client Awards/Incentives	\$73,094.62	\$80,000.00	\$6,905.38	8.63%
5% WEX Markup	\$1,735.25	\$8,053.76	\$6,318.51	78.45%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,654.55</b>	<b>\$12,526.26</b>	<b>\$10,871.71</b>	<b>86.79%</b>
<b>TOTAL</b>	<b>\$788,649.73</b>	<b>\$1,537,037.90</b>	<b>\$748,388.17</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$115,085.64			
Client Wage Subsidy	\$30,860.40			
Client Wages Taxes	\$2,943.42			
WEX Markup 5%	\$1,735.25			
On the Job Training	\$19,035.77			
Client Awards / Incentives	\$20,550.00			
Customer Support Service	\$971.48			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$191,181.96</b>	<b>\$307,407.58</b>	<b>\$116,225.62</b>	<b>37.81%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth Out of School YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Youth Out of School Budget	Remaining Budget	
<b>WIOA Grant Revenue</b>				
WIOA Grant- Youth Out of School	\$619,030.49	\$1,201,225.52	\$582,195.03	48.47%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$14,897.68	\$37,471.08	\$22,573.40	60.24%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$24,158.40	\$45,000.00	\$20,841.60	46.31%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$14,362.36	\$26,968.91	\$12,606.55	46.74%
60110-60190 Salaries	\$258,517.95	\$380,748.83	\$122,230.88	32.10%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$62,888.48	\$119,244.69	\$56,356.21	47.26%
60850 Mileage & Travel	\$12,119.06	\$18,817.91	\$6,698.85	35.60%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$5,749.41	\$7,937.60	\$2,188.19	27.57%
62830, 62860 Outreach & Public Relations / Job Fairs	\$6,934.97	\$21,482.00	\$14,547.03	67.72%
65610 Reimbursable Equipment	\$0.00	\$23,000.00	\$23,000.00	100.00%
62510-62520 Resource Sharing Allocation	\$5,084.14	\$18,402.74	\$13,318.60	72.37%
Professional Services and Business Expenses	\$13,288.75	\$22,950.58	\$9,661.83	42.10%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$7,500.00	\$7,500.00	100.00%
Indirect Cost	\$37,634.95	\$63,110.30	\$25,475.35	40.37%
Management Fee	\$39,077.35	\$66,819.46	\$27,742.11	41.52%
65602, 65603 Work Experience	\$19,968.82	\$131,075.25	\$111,106.43	84.77%
67408 Instructional Training	\$17,948.50	\$46,500.00	\$28,551.50	61.40%
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$22,500.00	\$22,500.00	100.00%
67412 Customer Support Service	\$20,918.84	\$40,000.00	\$19,081.16	47.70%
67426 Individual Career Services- New Service	\$2,436.00	\$5,747.72	\$3,311.72	57.62%
67422 On the Job Training	\$5,630.86	\$25,000.00	\$19,369.14	77.48%
67418, 67420 Client Awards/Incentives	\$55,174.62	\$55,000.00	-\$174.62	-0.32%
5% WEX Markup	\$998.44	\$6,553.76	\$5,555.32	84.77%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,240.91</b>	<b>\$9,394.69</b>	<b>\$8,153.78</b>	<b>86.79%</b>
<b>TOTAL</b>	<b>\$619,030.49</b>	<b>\$1,201,225.52</b>	<b>\$582,195.03</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$91,583.19			
Client Wage Subsidy	\$17,973.77			
Client Wages Taxes	\$1,685.34			
WEX Markup 5%	\$998.44			
On the Job Training	\$3,281.26			
Client Awards / Incentives	\$16,550.00			
Customer Support Service	\$48.50			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$132,072.00</b>	<b>\$291,020.10</b>	<b>\$158,948.10</b>	<b>54.62%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- Youth In School YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Youth in School Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
<b>WIOA Grant- Youth In School</b>	\$169,619.24	\$335,812.37	\$166,193.13	49.49%
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$4,965.89	\$12,490.36	\$7,524.47	60.24%
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$8,052.79	\$15,000.00	\$6,947.21	46.31%
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
One Stop Operator	\$4,787.46	\$8,989.63	\$4,202.17	46.74%
60110-60190 Salaries	\$58,757.10	\$95,187.21	\$36,430.11	38.27%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$14,983.72	\$29,811.17	\$14,827.45	49.74%
60850 Mileage & Travel	\$2,762.70	\$5,704.48	\$2,941.78	51.57%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,760.80	\$2,859.40	\$1,098.60	38.42%
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$5,995.50	\$3,863.47	64.44%
65610 Reimbursable Equipment	\$0.00	\$5,750.00	\$5,750.00	100.00%
62510-62520 Resource Sharing Allocation	\$1,190.57	\$5,290.79	\$4,100.22	77.50%
61745,64120,65120,65544,65520,65530,65125,65128,65130				
Professional Services and Business Expenses	\$3,017.59	\$7,237.64	\$4,220.05	58.31%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$2,500.00	\$2,500.00	100.00%
Indirect Cost	\$8,693.89	\$16,201.56	\$7,507.67	46.34%
Management Fee	\$9,809.96	\$17,153.78	\$7,343.82	42.81%
65602, 65603 Work Experience	\$14,736.10	\$30,000.00	\$15,263.90	50.88%
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$7,500.00	\$7,500.00	100.00%
67412 Customer Support Service	\$1,493.29	\$10,000.00	\$8,506.71	85.07%
67426 Individual Career Services- New Service	\$0.00	\$3,509.29	\$3,509.29	100.00%
67422 On the Job Training	\$13,404.91	\$25,000.00	\$11,595.09	46.38%
67418, 67420 Client Awards/Incentives	\$17,920.00	\$25,000.00	\$7,080.00	28.32%
5% WEX Markup	\$736.80	\$1,500.00	\$763.20	50.88%
<b>Unobligated/Unbudgeted Grant</b>	<b>\$413.64</b>	<b>\$3,131.56</b>	<b>\$2,717.92</b>	<b>86.79%</b>
<b>TOTAL</b>	<b>\$169,619.24</b>	<b>\$335,812.37</b>	<b>\$166,193.13</b>	
<b>WEP- 20% Expected Expenditure</b>				
Board Staff Salaries	\$0.00			
Staff Wages	\$23,502.45			
Client Wage Subsidy	\$12,886.63			
Client Wages Taxes	\$1,258.08			
WEX Markup 5%	\$736.81			
On the Job Training	\$13,404.91			
Client Awards / Incentives	\$4,000.00			
Customer Support Services	\$922.98			
VR Headsets for WBL Training	\$0.00			
<b>Total WEP Expenditures</b>	<b>\$56,711.86</b>	<b>\$75,622.70</b>	<b>\$18,910.84</b>	<b>25.01%</b>

**CIJDC**  
**WIOA Statement of Revenue and Expenses- One Stop Operator YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	OSO Budget	Remaining Budget	
<b>WIOA Grant Revenues</b>				
WIOA Grant- Adult	\$19,149.77	\$35,958.54	\$16,808.77	46.74%
WIOA Grant- Dislocated Worker	\$19,149.81	\$35,958.54	\$16,808.73	46.74%
WIOA Grant- Youth	\$19,149.82	\$35,958.54	\$16,808.72	46.74%
<b>TOTAL</b>	<b>\$57,449.40</b>	<b>\$107,875.62</b>	<b>\$50,426.22</b>	<b>46.74%</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$0.00	\$0.00	\$0.00	#DIV/0!
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	#DIV/0!
Subleases	\$0.00	\$0.00	\$0.00	#DIV/0!
Contractual RFP's	\$0.00	\$0.00	\$0.00	#DIV/0!
60110-60190 Salaries	\$33,234.31	\$59,926.14	\$26,691.83	44.54%
60310-60330 & 60610-60560 Payroll Taxes, Fringe / Work Comp	\$8,753.92	\$17,667.99	\$8,914.07	50.45%
60850 Mileage & Travel	\$3,669.09	\$8,397.12	\$4,728.03	56.31%
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$615.14	\$1,365.00	\$749.86	54.93%
62830, 62860 Outreach & Public Relations / Job Fairs	\$0.00	\$0.00	\$0.00	#DIV/0!
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	#DIV/0!
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$0.00	#DIV/0!
Professional Services and Business Expenses	\$624.21	\$1,450.00	\$825.79	56.95%
Information Technology	\$0.00	\$0.00	\$0.00	#DIV/0!
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	#DIV/0!
Meeting Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Conferences and Trainings	\$0.00	\$0.00	\$0.00	#DIV/0!
Printing	\$0.00	\$0.00	\$0.00	#DIV/0!
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	#DIV/0!
Indirect Cost	\$4,891.32	\$9,262.50	\$4,371.18	47.19%
Management Fee	\$5,661.41	\$9,806.87	\$4,145.46	42.27%
65602, 65603 Work Experience	\$0.00	\$0.00	\$0.00	#DIV/0!
67408 Instructional Training	\$0.00	\$0.00	\$0.00	#DIV/0!
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	#DIV/0!
67412 Customer Support Service	\$0.00	\$0.00	\$0.00	#DIV/0!
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	#DIV/0!
65602 Work Based Learning	\$0.00	\$0.00	\$0.00	#DIV/0!
67422 On the Job Training	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>5% WEX Markup</b>	\$0.00	\$0.00	\$0.00	#DIV/0!
Unobligated/Unbudgeted Grant	\$0.00	\$0.00	\$0.00	#DIV/0!
<b>TOTAL</b>	<b>\$57,449.40</b>	<b>\$107,875.62</b>	<b>\$50,426.22</b>	

**Administration:**

	<b>PY22 Carryover</b>	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$12,742.67	\$155,818.00	\$167,683.00	\$144,172.00	\$480,415.67
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$16,720.12	\$16,720.12
Total Obligated Funds	\$12,742.67	\$155,818.00	\$167,683.00	\$127,451.88	\$463,695.55
Expenditures to Date	\$12,742.67	\$155,818.00	\$71,090.02	\$0.00	\$239,650.69
Obligated Balance	\$0.00	\$0.00	\$96,592.98	\$127,451.88	\$224,044.86
Unspent Funds	\$0.00	\$0.00	\$96,592.98	\$127,451.88	\$224,044.86
Funds that can be carried over	\$0.00	\$0.00	\$167,683.00	\$144,172.00	\$311,855.00

**Dislocated Workers:**

	<b>FY23 Carryover</b>	<b>PY 23</b>	<b>FY 24</b>	<b>Cumulative Totals</b>
Grant	\$252,525.84	\$122,795.00	\$554,520.00	\$929,840.84
Unobligated Funds	\$0.00	\$0.00	\$8,790.28	\$8,790.28
Total Obligated Funds	\$252,525.84	\$122,795.00	\$545,729.72	\$921,050.56
Expenditures to date	\$252,525.84	\$113,336.38	\$0.00	\$365,862.22
Obligated Balance	\$0.00	\$9,458.62	\$554,520.00	\$563,978.62
Unspent funds	\$0.00	\$9,458.62	\$554,520.00	\$563,978.62
Funds that can be carried over	\$0.00	\$24,559.00	\$110,904.00	\$135,463.00

**Adult:**

	<b>FY23 Carryover</b>	<b>PY23</b>	<b>FY24</b>	<b>Cumulative Totals</b>
Grant	\$226,401.39	\$231,915.00	\$743,037.00	\$1,201,353.39
Unobligated Funds	\$0.00	\$0.00	\$4,959.80	\$4,959.80
Total Obligated Funds	\$226,401.39	\$231,915.00	\$738,077.20	\$1,196,393.59
Expenditures to date	\$226,401.39	\$211,452.55	\$0.00	\$437,853.94
Obligated Balance	\$0.00	\$20,462.45	\$738,077.20	\$758,539.65
Unspent funds	\$0.00	\$20,462.45	\$738,077.20	\$758,539.65
Funds that can be carried over	\$0.00	\$0.00	\$148,607.40	\$148,607.40



**Youth Combined:**

	<b>PY22 Carryover</b>	<b>PY23</b>	<b>Cumulative Totals</b>
Grant	\$382,583.90	\$1,154,454.00	\$1,537,037.90
Unobligated Funds	\$0.00	\$12,526.26	\$12,526.26
Total Obligated Funds	\$382,583.90	\$1,141,927.74	\$1,524,511.64
Expenditures to date	\$382,583.90	\$406,065.83	\$788,649.73
Obligated Balance	\$0.00	\$735,861.91	\$735,861.91
Unspent funds	\$0.00	\$735,861.91	\$735,861.91
Funds that can be carried over	\$0.00	\$230,890.80	\$230,890.80

**Youth Work Experience:**

	<b>PY22 Carryover</b>	<b>PY 23 Expenses</b>	<b>Cumulative Totals</b>
Drawn Amount to Date	\$382,583.90	\$406,065.83	\$788,649.73
Work Experience Expended	\$85,189.18	\$105,992.78	\$191,181.96
Work Experience Required	\$76,516.78	\$230,890.80	\$307,407.58
<b>Percentage Expended</b>	111%	46%	62%

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending January 31st, 2024**

		FY23		FY23 Adult
	Administration	Administration	Adult Program	Program
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$239,650.69	\$187,276.63		
WIOA Grant- Adult			\$418,704.17	\$559,160.09
WIOA Grant- Dislocated Worker				
WIOA Grant- Youth Out of School				
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$239,650.69</b>	<b>\$187,276.63</b>	<b>\$418,704.17</b>	<b>\$559,160.09</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$160,907.42	\$98,432.20	\$19,371.49	\$20,765.39
Fiscal Agent Costs	\$30,593.00	\$44,971.00	\$0.00	\$0.00
Subleases	\$0.00	\$0.00	\$31,359.78	\$26,132.61
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$0.00	\$0.00	\$19,149.77	\$19,167.19
60110-60190 Salaries	\$0.00	\$0.00	\$146,411.87	\$139,789.10
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$0.00	\$0.00	\$35,003.33	\$30,845.52
60850 Mileage & Travel	\$12,460.58	\$19,855.38	\$3,098.04	\$5,665.03
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$177.88	\$221.17	\$2,622.67	\$3,299.11
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,437.54	\$147.58	\$287.50	\$1,355.14
65610 Reimbursable Equipment	\$5,551.48	\$1,643.42	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$0.00	\$0.00	\$3,555.44	\$788.84
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$6,236.94	\$3,048.31	\$6,900.99	\$10,201.15
Information Technology	\$4,286.63	\$3,622.18	\$0.00	\$0.00
Dues & Subscriptions	\$7,211.50	\$6,383.50	\$0.00	\$0.00
Meeting Expenses	\$842.05	\$637.36	\$0.00	\$0.00
Conferences and Trainings	\$8,634.50	\$7,818.56	\$0.00	\$0.00
Printing	\$311.17	\$495.97	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$20,638.88	\$20,019.74
Management Fee	\$0.00	\$0.00	\$32,151.60	\$29,083.61
65602, 65603 Work Experience	\$0.00	\$0.00	\$45,297.04	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$34,075.50	\$169,395.36
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$9,657.79	\$0.00
67412 Customer Support Service	\$0.00	\$0.00	\$18,915.54	\$65,711.64
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$813.00	\$1,699.00
67422 On the Job Training	\$0.00	\$0.00	\$0.00	\$22,714.85
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$4,624.31	\$9,264.38
5% WEX Markup	\$0.00	\$0.00	\$2,264.86	\$1,135.75
<b>Unobligated/Unbudgeted Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,654.54</b>	<b>\$1,293.87</b>
<b>TOTAL</b>	<b>\$239,650.69</b>	<b>\$187,276.63</b>	<b>\$418,704.17</b>	<b>\$559,160.09</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending January 31st, 2024**

	Dislocated Worker Program	FY23 Dislocated Worker Program	Youth Program Out of School	FY23 Youth Program Out of School
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration				
WIOA Grant- Adult				
WIOA Grant- Dislocated Worker	\$346,712.41	\$431,636.95		
WIOA Grant- Youth Out of School			\$604,668.13	\$556,069.76
WIOA Grant- Youth In School				
<b>TOTAL</b>	<b>\$346,712.41</b>	<b>\$431,636.95</b>	<b>\$604,668.13</b>	<b>\$556,069.76</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$18,415.22	\$18,371.95	\$14,897.68	\$15,149.07
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$31,359.79	\$26,132.61	\$24,158.40	\$20,193.34
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$19,149.81	\$19,167.19	\$14,362.36	\$14,375.38
60110-60190 Salaries	\$131,988.34	\$147,788.14	\$258,517.95	\$246,481.25
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$33,518.22	\$29,850.70	\$62,888.48	\$61,759.71
60850 Mileage & Travel	\$3,972.10	\$6,023.24	\$12,119.06	\$14,942.68
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$2,189.14	\$3,524.15	\$5,749.41	\$8,127.18
62830, 62860 Outreach & Public Relations / Job Fairs	\$666.28	\$1,581.81	\$6,934.97	\$2,705.86
65610 Reimbursable Equipment	\$0.00	\$0.00	\$0.00	\$1,749.99
62510-62520 Resource Sharing Allocation	\$2,816.44	\$666.54	\$5,084.14	\$3,731.70
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$5,544.54	\$9,028.50	\$13,288.75	\$15,972.40
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$18,846.50	\$20,699.69	\$37,634.95	\$37,075.60
Management Fee	\$25,415.03	\$23,273.40	\$39,077.35	\$48,824.71
65602, 65603 Work Experience	\$17,336.05	\$0.00	\$19,968.82	\$8,030.88
67408 Instructional Training	\$5,649.00	\$44,309.00	\$17,948.50	\$11,412.00
Incumbent Worker Training/ Youth System Strategy RFP	\$9,657.80	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$36,656.60	\$76,458.97	\$20,918.84	\$23,671.58
67426 Individual Career Services- New Service	\$160.00	\$3,649.00	\$2,436.00	\$0.00
67422 On the Job Training	\$0.00	\$18,252.88	\$5,630.86	\$251.79
67418,67420 Client Awards/Incentives	\$0.00	\$0.00	\$55,174.62	\$33,310.97
5% WEX Markup	\$866.81	\$912.64	\$998.44	\$401.55
<b>Unobligated/Unbudgeted Grant</b>	<b>\$1,654.55</b>	<b>\$1,113.73</b>	<b>\$1,240.91</b>	<b>\$2,277.50</b>
<b>TOTAL</b>	<b>\$346,712.41</b>	<b>\$431,636.95</b>	<b>\$604,668.13</b>	<b>\$556,069.76</b>

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**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending January 31st, 2024**

	Youth Program In School	FY23 Youth Program In School	One Stop Operator	FY23 One Stop Operator
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration			\$0.00	\$0.00
WIOA Grant- Adult			\$19,149.77	\$19,167.19
WIOA Grant- Dislocated Worker			\$19,149.81	\$19,167.19
WIOA Grant- Youth Out of School			\$14,362.36	\$14,375.38
WIOA Grant- Youth In School	\$164,831.78	\$173,346.47	\$4,787.46	\$4,791.81
<b>TOTAL</b>	<b>\$164,831.78</b>	<b>\$173,346.47</b>	<b>\$57,449.40</b>	<b>\$57,501.57</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$4,965.89	\$5,049.68	\$0.00	\$0.00
Fiscal Agent Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subleases	\$8,052.79	\$6,731.11	\$0.00	\$0.00
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$0.00
One Stop Operator	\$4,787.46	\$4,791.81	\$0.00	\$0.00
60110-60190 Salaries	\$58,757.10	\$81,615.13	\$33,234.31	\$35,933.62
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$14,983.72	\$20,545.28	\$8,753.92	\$7,594.34
60850 Mileage & Travel	\$2,762.70	\$4,608.22	\$3,669.09	\$1,880.48
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$1,760.80	\$2,740.82	\$615.14	\$450.75
62830, 62860 Outreach & Public Relations / Job Fairs	\$2,132.03	\$516.73	\$0.00	\$0.00
65610 Reimbursable Equipment	\$0.00	\$577.04	\$0.00	\$0.00
62510-62520 Resource Sharing Allocation	\$1,190.57	\$1,215.34	\$0.00	\$0.00
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$3,017.59	\$4,879.08	\$624.21	\$814.60
Information Technology	\$0.00	\$0.00	\$0.00	\$0.00
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Conferences and Trainings	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Cost	\$8,693.89	\$12,171.56	\$4,891.32	\$4,824.42
Management Fee	\$9,809.96	\$13,247.19	\$5,661.41	\$6,003.36
65602, 65603 Work Experience	\$14,736.10	\$7,412.47	\$0.00	\$0.00
67408 Instructional Training	\$0.00	\$0.00	\$0.00	\$0.00
Incumbent Worker Training/ Youth System Strategy RFP	\$0.00	\$0.00	\$0.00	\$0.00
67412 Customer Support Service	\$1,493.29	\$4,846.31	\$0.00	\$0.00
67426 Individual Career Services- New Service	\$0.00	\$0.00	\$0.00	\$0.00
67422 On the Job Training	\$13,404.91	\$0.00	\$0.00	\$0.00
67418,67420 Client Awards/Incentives	\$17,920.00	\$6,060.00	\$0.00	\$0.00
5% WEX Markup	\$736.80	\$370.62	\$0.00	\$0.00
<b>Unobligated/Unbudgeted Grant</b>	<b>\$413.64</b>	<b>\$759.89</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$164,831.78</b>	<b>\$173,346.47</b>	<b>\$57,449.40</b>	<b>\$57,501.57</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending January 31st, 2024**

	Year To Date	FY23 Year To Date	Total Annual Budget	FY23 Total Annual Budget
<b>WIOA Grant Revenues</b>				
WIOA Grant - Administration	\$239,650.69	\$187,276.63	\$480,415.67	\$526,115.00
WIOA Grant- Adult	\$437,853.94	\$578,327.28	\$1,201,353.38	\$1,206,299.98
WIOA Grant- Dislocated Worker	\$365,862.22	\$450,804.14	\$929,840.84	\$851,657.99
WIOA Grant- Youth Out of School	\$619,030.49	\$570,445.14	\$1,201,225.52	\$1,375,634.61
WIOA Grant- Youth In School	\$169,619.24	\$178,138.28	\$335,812.37	\$553,565.84
<b>TOTAL</b>	<b>\$1,832,016.58</b>	<b>\$1,964,991.47</b>	<b>\$4,148,647.78</b>	<b>\$4,513,273.42</b>
<b>WIOA Expenses</b>				
Board Salaries and Benefits	\$218,557.70	\$157,768.29	\$407,197.87	\$301,082.71
Fiscal Agent Costs	\$30,593.00	\$44,971.00	\$59,956.00	\$68,196.31
Subleases	\$94,930.76	\$79,189.67	\$170,000.00	\$155,006.09
Contractual RFP's	\$0.00	\$0.00	\$0.00	\$75,275.01
One Stop Operator	\$57,449.40	\$57,501.57	\$107,875.62	\$107,391.09
60110-60190 Salaries	\$628,909.57	\$651,607.24	\$1,090,565.64	\$1,113,078.95
60310-60330 & 60610-60560				
Payroll Taxes, Fringe / Work Comp	\$155,147.67	\$150,595.55	\$341,902.90	\$290,822.04
60850 Mileage & Travel	\$38,081.57	\$52,975.03	\$98,044.78	\$110,761.28
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$13,115.04	\$18,363.18	\$26,594.00	\$42,061.19
62830, 62860 Outreach & Public Relations / Job Fairs	\$12,458.32	\$6,307.12	\$64,355.00	\$54,293.23
65610 Reimbursable Equipment	\$5,551.48	\$3,970.45	\$37,500.00	\$121,126.57
62510-62520 Resource Sharing Allocation	\$12,646.59	\$6,402.42	\$46,696.53	\$45,129.38
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$35,613.02	\$43,944.04	\$69,175.01	\$80,021.88
Information Technology	\$4,286.63	\$3,622.18	\$8,000.00	\$7,000.00
Dues & Subscriptions	\$7,211.50	\$6,383.50	\$9,000.00	\$10,000.00
Meeting Expenses	\$842.05	\$637.36	\$5,000.00	\$4,000.00
Conferences and Trainings	\$8,634.50	\$7,818.56	\$20,000.00	\$15,000.00
Printing	\$311.17	\$495.97	\$3,000.00	\$4,000.00
Sector Strategy/ Sector Strategy/Job Quality	\$0.00	\$0.00	\$45,000.00	\$15,000.00
Indirect Cost	\$90,705.54	\$94,791.01	\$175,102.38	\$187,092.77
Management Fee	\$112,115.35	\$120,432.27	\$185,393.63	\$198,088.73
65602, 65603 Work Experience	\$97,338.01	\$15,443.35	\$161,075.25	\$459,092.82
67408 Instructional Training	\$57,673.00	\$225,116.36	\$324,381.40	\$336,891.64
Incumbent Worker Training/ Youth System Strategy RFP	\$19,315.59	\$0.00	\$107,205.00	\$50,000.00
67412 Customer Support Service	\$77,984.27	\$170,688.50	\$146,950.00	\$306,683.73
67426 Individual Career Services- New Service	\$3,409.00	\$5,348.00	\$19,023.95	\$17,239.00
67422 On the Job Training	\$19,035.77	\$41,219.52	\$77,500.00	\$53,130.00
67418,67420 Client Awards/Incentives	\$77,718.93	\$48,635.35	\$80,000.00	\$115,972.61
5% WEX Markup	\$4,866.91	\$2,820.56	\$17,603.76	\$22,954.64
<b>Unobligated/Unbudgeted Grant</b>	<b>\$4,963.64</b>	<b>\$0.00</b>	<b>\$68,277.91</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$1,832,016.58</b>	<b>\$1,959,546.48</b>	<b>\$3,972,376.63</b>	<b>\$4,480,397.08</b>

CIJDC

**WIOA Statement of Rev & Exp YTD Comparison  
For the Month Ending January 31st, 2024**

	<b>Remaining Budget</b>	<b>FY23 Remaining Budget</b>
<b>WIOA Grant Revenues</b>		
WIOA Grant - Administration	\$240,764.98	\$338,838.37
WIOA Grant- Adult	\$763,499.44	\$627,972.70
WIOA Grant- Dislocated Worker	\$563,978.62	\$400,853.85
WIOA Grant- Youth Out of School	\$582,195.03	\$805,189.47
WIOA Grant- Youth In School	\$166,193.13	\$375,427.56
<b>TOTAL</b>	<b>\$2,316,631.20</b>	<b>\$2,548,281.95</b>
<b>WIOA Expenses</b>		
Board Salaries and Benefits	\$188,640.17	\$143,314.42
Fiscal Agent Costs	\$29,363.00	\$23,225.31
Subleases	\$75,069.24	\$75,816.42
Contractual RFP's	\$0.00	\$75,275.01
One Stop Operator	\$50,426.22	\$49,889.52
60110-60190 Salaries	\$461,656.07	\$461,471.71
60310-60330 & 60610-60560		
Payroll Taxes, Fringe / Work Comp	\$186,755.23	\$140,226.49
60850 Mileage & Travel	\$59,963.21	\$57,786.25
62115, 65570, 63100-63130 Telephone, Postage, Supplies	\$13,478.96	\$23,698.01
62830, 62860 Outreach & Public Relations / Job Fairs	\$51,896.68	\$47,986.11
65610 Reimbursable Equipment	\$31,948.52	\$117,156.12
62510-62520 Resource Sharing Allocation	\$34,049.94	\$38,726.96
61745,64120,65120,65544,65520,65530,65125,65128, 65130 Professional Services and Business Expenses	\$33,561.99	\$36,077.84
Information Technology	\$3,713.37	\$3,377.82
Dues & Subscriptions	\$1,788.50	\$3,616.50
Meeting Expenses	\$4,157.95	\$3,362.64
Conferences and Trainings	\$11,365.50	\$7,181.44
Printing	\$2,688.83	\$3,504.03
Sector Strategy/ Sector Strategy/Job Quality	\$45,000.00	\$15,000.00
Indirect Cost	\$84,396.84	\$92,301.76
Management Fee	\$73,278.28	\$77,656.46
65602, 65603 Work Experience	\$63,737.24	\$443,649.47
67408 Instructional Training	\$266,708.40	\$111,775.28
Incumbent Worker Training/ Youth System Strategy RFP	\$87,889.41	\$50,000.00
67412 Customer Support Service	\$68,965.73	\$135,995.23
67426 Individual Career Services- New Service	\$15,614.95	\$11,891.00
67422 On the Job Training	\$58,464.23	\$11,910.48
67418,67420 Client Awards/Incentives	\$2,281.07	\$67,337.26
5% WEX Markup	\$12,736.85	\$20,134.08
<b>Unobligated/Unbudgeted Grant</b>	<b>\$63,314.27</b>	<b>\$114,005.41</b>
<b>TOTAL</b>	<b>\$2,082,910.65</b>	<b>\$2,413,459.51</b>

## \*January Program Invoices

Documents Included: Adult, Dislocated Worker program invoices and Youth invoices

Action Requested: Approve the invoices.

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor: Mississippi Valley Workforce Area  
GRANT NO:  
PROJECT/ACTIVITY: WIOA Grant -Adult

Invoice Number: 37026-0124-AD

GRANT PERIOD: 7/1/2023 to 6/30/2024

REPORT PERIOD: 1/1/2024 to 1/31/2024

<b>WIOA SUMMARY - Total Grant</b>	<b>ADULT(AD)</b>
	886

CUMULATIVE COST TO DATE

**SECTION II. EXPENDITURES**

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 340,909.92	\$ 15,087.48	\$ 131,324.39	\$ 146,411.87	\$ 194,498.05	40.95%
Payroll Taxes, Fringe/Work Comp	\$ 107,300.82	\$ 5,527.01	\$ 29,476.32	\$ 35,003.33	\$ 72,297.49	37.62%
<b>Total Personnel Expenses</b>	\$ 448,210.74	\$ 20,614.49	\$ 160,800.71	\$ 181,415.20	\$ 266,795.54	43.48%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 14,113.43	\$ 294.94	\$ 2,803.10	\$ 3,098.04	\$ 11,015.39	21.95%
Telephone, Postage, Supplies	\$ 6,578.20	\$ 332.35	\$ 2,290.32	\$ 2,622.67	\$ 3,955.53	39.87%
Outreach & Public Relations/Job Fairs	\$ 11,126.50	\$ 287.50	\$ -	\$ 287.50	\$ 10,839.00	2.58%
Reimbursable Equipment	\$ 2,250.00	\$ -	\$ -	\$ -	\$ 2,250.00	0.00%
Resource Sharing Allocation	\$ 13,802.00	\$ -	\$ 3,555.44	\$ 3,555.44	\$ 10,246.56	25.76%
Professional Services and Business Expenses	\$ 16,653.50	\$ 322.20	\$ 6,578.79	\$ 6,900.99	\$ 9,752.51	41.44%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 512,734.37	\$ 21,851.48	\$ 176,028.36	\$ 197,879.84	\$ 314,854.53	39.59%
Indirect Cost	\$ 53,478.20	\$ 2,279.11	\$ 18,359.76	\$ 20,638.87	\$ 32,839.34	39.59%
Management Fee	\$ 56,621.26	\$ 4,750.86	\$ 27,400.74	\$ 32,151.60	\$ 24,469.66	57.78%
<b>Total Operating expenses</b>	\$ 622,833.83	\$ 28,881.45	\$ 221,788.86	\$ 250,670.31	\$ 372,163.52	41.25%
<b>Participant Expenses</b>						
Work Based Learning	\$ 115,000.00	\$ 6,971.73	\$ 38,325.31	\$ 45,297.04	\$ 69,702.96	39.39%
Instructional Training	\$ 174,381.40	\$ 955.00	\$ 33,120.50	\$ 34,075.50	\$ 140,305.90	19.56%
Customer Support Service	\$ 50,000.00	\$ 4,880.17	\$ 14,035.37	\$ 18,915.54	\$ 31,084.46	37.83%
Individual Career Services - New Service	\$ 2,676.76	\$ 315.00	\$ 498.00	\$ 813.00	\$ 1,863.76	30.37%
On The Job Training	\$ 27,500.00	\$ -	\$ 4,624.31	\$ 4,624.31	\$ 22,875.69	16.82%
<b>5% WEX Markup</b>	\$ 5,750.00	\$ 348.59	\$ 1,916.27	\$ 2,264.86	\$ 3,485.14	39.39%
<b>Total Participant Expenses</b>	\$ 375,308.16	\$ 13,470.49	\$ 92,519.76	\$ 105,990.25	\$ 269,317.91	28.24%
<b>Total WIOA Adult GRANT COST</b>	\$ 998,141.99	\$ 42,351.94	\$ 314,308.62	\$ 356,660.56	\$ 641,481.44	35.73%

Client Wage Subsidy & Client Wage Tax	\$ 6,971.73
WEX Markup 5%	\$ 348.59
<b>Total WEP Expenditures</b>	\$ 7,320.32

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
		2/9/2024
Approved By(signature): Shannon Weaver  2/14/24	Typed Name & Title:	Project Director Shannon Weaver
	Date Signed:	



**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant -DW

Invoice Number

37026-0124-DW

GRANT PERIOD:

7/1/2023

6/30/2024

REPORT PERIOD:

1/1/2024

1/31/2024

<b>WIOA SUMMARY - Total Grant</b>	<b>Dislocated Worker(DW)</b>
	888

**SECTION II. EXPENDITURES**

CUMULATIVE COST TO DATE

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 273,719.68	\$ 14,312.50	\$ 117,675.84	\$ 131,988.34	\$ 141,731.34	48.22%
Payroll Taxes, Fringe/Work Comp	\$ 85,546.22	\$ 4,999.86	\$ 28,518.36	\$ 33,518.22	\$ 52,028.00	39.19%
<b>Total Personnel Expenses</b>	\$ 359,265.90	\$ 19,312.36	\$ 146,194.20	\$ 165,506.56	\$ 193,759.34	46.01%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 9,408.96	\$ 200.08	\$ 3,772.02	\$ 3,972.10	\$ 5,436.86	42.22%
Telephone, Postage, Supplies	\$ 6,218.80	\$ 260.46	\$ 1,928.68	\$ 2,189.14	\$ 4,029.66	35.96%
Outreach & Public Relations/Job Fairs	\$ 5,751.00	\$ 287.50	\$ 378.78	\$ 666.28	\$ 5,084.72	11.53%
Reimbursable Equipment	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00	0.00%
Resource Sharing Allocation	\$ 9,201.00	\$ -	\$ 2,816.44	\$ 2,816.44	\$ 6,384.56	30.61%
Professional Services and Business Expenses	\$ 14,333.29	\$ 252.07	\$ 5,292.47	\$ 5,544.54	\$ 8,788.75	38.68%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 405,678.95	\$ 20,312.47	\$ 160,382.59	\$ 180,695.06	\$ 224,983.89	44.54%
Indirect Cost	\$ 42,312.32	\$ 2,118.59	\$ 16,727.91	\$ 18,846.50	\$ 23,465.82	44.54%
Management Fee	\$ 44,799.13	\$ 3,702.74	\$ 21,712.29	\$ 25,415.03	\$ 19,384.10	56.73%
<b>Total Operating expenses</b>	\$ 492,790.40	\$ 26,133.80	\$ 198,822.79	\$ 224,956.59	\$ 267,833.81	45.65%
<b>Participant Expenses</b>						
Work Based Learning	\$ 76,000.00	\$ 584.79	\$ 16,751.26	\$ 17,336.05	\$ 58,663.95	22.81%
Instructional Training	\$ 103,500.00	\$ -	\$ 5,649.00	\$ 5,649.00	\$ 97,851.00	5.46%
Customer Support Service	\$ 46,950.00	\$ 3,727.77	\$ 32,928.83	\$ 36,656.60	\$ 10,293.40	18.08%
Individual Career Services - New Service	\$ 7,090.18	\$ 160.00	\$ -	\$ 160.00	\$ 6,930.18	2.25%
On The Job Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>5% WEX Markup</b>	\$ 3,800.00	\$ 29.24	\$ 837.56	\$ 866.80	\$ 2,933.20	22.61%
<b>Total Participant Expenses</b>	\$ 237,340.18	\$ 4,501.80	\$ 56,166.65	\$ 60,668.45	\$ 176,671.73	25.56%
<b>Total WIOA DW GRANT COST</b>	\$ 730,130.58	\$ 30,635.60	\$ 254,989.44	\$ 285,625.04	\$ 444,505.54	39.12%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	2/9/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant -Youth Combined

Invoice Number

36192-1123-Youth

GRANT PERIOD: 7/1/2023 6/30/2024  
REPORT PERIOD: 1/1/2024 1/31/2024

<b>WIOA SUMMARY - Total Grant</b>	<b>YOUTH COMBINED</b>
	890 & 892

**SECTION II EXPENDITURES**

	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 475,936.04	\$ 42,266.47	\$ 275,008.58	\$ 317,275.05	\$ 158,660.99	66.66%
Payroll Taxes, Fringe/Work Comp	\$ 149,055.86	\$ 11,807.77	\$ 66,064.43	\$ 77,872.20	\$ 71,183.66	52.24%
<b>Total Personnel Expenses</b>	\$ 624,991.90	\$ 54,074.24	\$ 341,073.01	\$ 395,147.25	\$ 229,844.65	67.20%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 24,522.39	\$ 1,079.02	\$ 13,802.74	\$ 14,881.76	\$ 9,640.63	60.65%
Telephone, Postage, Supplies	\$ 10,797.00	\$ 437.22	\$ 7,077.99	\$ 7,510.21	\$ 3,286.79	69.56%
Outreach & Public Relations/Job Fairs	\$ 17,477.50	\$ -	\$ 4,068.00	\$ 4,068.00	\$ 13,409.50	23.22%
Reimbursable Equipment	\$ 28,750.00	\$ -	\$ -	\$ -	\$ 28,750.00	0.00%
Resource Sharing Allocation	\$ 23,693.53	\$ -	\$ 6,274.71	\$ 6,274.71	\$ 17,418.82	26.48%
Professional Services and Business Expenses	\$ 30,188.22	\$ 1,124.51	\$ 15,181.83	\$ 16,306.34	\$ 13,881.88	54.01%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 760,420.54	\$ 56,714.99	\$ 387,473.28	\$ 444,188.27	\$ 316,232.27	58.67%
Indirect Cost	\$ 79,111.86	\$ 5,915.37	\$ 40,413.47	\$ 46,338.84	\$ 32,983.02	58.41%
Management Fee	\$ 83,973.24	\$ 7,017.20	\$ 41,870.10	\$ 48,887.30	\$ 35,085.94	58.22%
<b>Total Operating expenses</b>	\$ 923,705.64	\$ 69,647.56	\$ 469,756.85	\$ 539,404.41	\$ 384,301.23	58.40%
<b>Participant Expenses</b>						
Work Based Learning	\$ 161,075.25	\$ (2,707.27)	\$ 37,412.19	\$ 34,704.92	\$ 126,370.33	21.85%
Instructional Training	\$ 46,500.00	\$ 9,523.00	\$ 8,425.50	\$ 17,948.50	\$ 28,551.50	38.80%
Customer Support service	\$ 50,000.00	\$ 1,316.81	\$ 21,095.32	\$ 22,412.13	\$ 27,587.87	44.82%
Individual Career Services - New Service	\$ 9,257.01	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 6,821.01	26.74%
On The Job Training	\$ 50,000.00	\$ 528.75	\$ 18,507.02	\$ 19,035.77	\$ 30,964.23	38.07%
Client Awards/Incentives	\$ 80,000.00	\$ 10,044.62	\$ 63,056.00	\$ 73,094.62	\$ 6,905.38	91.37%
<b>5% WEX Markup</b>	\$ 8,053.76	\$ (135.36)	\$ 1,870.61	\$ 1,735.25	\$ 6,318.52	21.55%
<b>Total Participant Expenses</b>	\$ 404,886.02	\$ 18,570.55	\$ 152,796.64	\$ 171,367.19	\$ 233,518.84	42.18%
<b>Total WIOA YOUTH GRANT COST</b>	\$ 1,328,591.67	\$ 88,218.11	\$ 622,551.49	\$ 710,771.60	\$ 617,820.08	53.56%

The Cumulative totals have been updated

Staff Wages	\$ 13,988.19	\$ 95,651.82	\$ 109,640.01	\$ 109,640.01
Client Wage Subsidy (WEP)	\$ (2,534.09)	\$ 34,226.59	\$ 31,692.50	\$ 31,692.50
Client Wage Taxes	\$ (173.18)	\$ 3,185.60	\$ 3,012.42	\$ 3,012.42
WEX Markup 5%	\$ (135.36)	\$ 1,870.61	\$ 1,735.25	\$ 1,735.25
On The Job Training	\$ 528.75	\$ 18,507.02	\$ 19,035.77	\$ 19,035.77
Client Awards / Incentives	\$ 2,500.00	\$ 17,050.00	\$ 19,550.00	\$ 19,550.00
Customer Support Service	\$ -	\$ 2,483.43	\$ 2,483.43	\$ 2,483.43
<b>VR Headsets for WBL Training</b>	\$ -	\$ -	\$ -	\$ -
<b>Total WEP Expenditures</b>	\$ 14,174.31	\$ 172,975.07	\$ 187,149.38	\$ 187,149.38
			\$ 142,154.32	20%
			\$ 44,995.06	over/shortage

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By (signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	2/19/2024
Approved By (signature):	Typed Name & Title:	
Shannon Weaver 	Project Director	Shannon Weaver
	Date Signed:	

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area

WIOA Grant -IN School Youth  
YOUTH  
36192-0124-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 1/1/2024 1/31/2024

WIOA SUMMARY - Total Grant	YOUTH ISY ISY 890 & 884
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CUMULATIVE COST TO DATE

SECTION II. EXPENDITURES	Approved Budget	Current Expenditures	Per Last Report Cumulative	Current Cumulative Cost	Grant Balance Remaining	Grant Percentage Expended
<b>Administration:</b>						
Salaries	\$ 95,187.21	\$ 7,143.21	\$ 51,613.89	\$ 58,757.10	\$ 36,430.11	61.73%
Payroll Taxes, Fringe/Work Comp	\$ 29,811.17	\$ 2,078.00	\$ 12,905.72	\$ 14,983.72	\$ 14,827.45	50.26%
<b>Total Personnel Expenses</b>	\$ 124,998.38	\$ 9,221.21	\$ 64,519.61	\$ 73,740.82	\$ 51,257.56	58.99%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 5,704.48	\$ 178.12	\$ 2,584.58	\$ 2,762.70	\$ 2,941.78	48.43%
Telephone, Postage, Supplies	\$ 2,859.40	\$ 86.91	\$ 1,673.89	\$ 1,760.80	\$ 1,098.60	61.08%
Outreach & Public Relations/Job Fairs	\$ 3,495.50	\$ -	\$ 882.28	\$ 882.28	\$ 2,613.22	25.24%
Reimbursable Equipment	\$ 5,750.00	\$ -	\$ -	\$ -	\$ 5,750.00	0.00%
Resource Sharing Allocation	\$ 5,290.79	\$ -	\$ 1,190.57	\$ 1,190.57	\$ 4,100.22	22.86%
Professional Services and Business Expenses	\$ 7,237.64	\$ 171.06	\$ 2,846.53	\$ 3,017.59	\$ 4,220.05	41.69%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 155,336.19	\$ 9,657.30	\$ 73,697.46	\$ 83,354.76	\$ 71,981.43	53.66%
Indirect Cost	\$ 16,201.56	\$ 1,007.26	\$ 7,686.64	\$ 8,693.90	\$ 7,507.67	53.66%
Management Fee	\$ 17,153.78	\$ 1,468.77	\$ 8,341.18	\$ 9,809.95	\$ 7,343.83	57.19%
<b>Total Operating expenses</b>	\$ 188,691.53	\$ 12,133.33	\$ 89,725.28	\$ 101,858.61	\$ 86,832.92	53.98%
<b>Participant Expenses</b>						
Work Based Learning	\$ 30,000.00	\$ (4,381.43)	\$ 19,117.53	\$ 14,736.10	\$ 15,263.90	49.12%
Instructional Training	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Customer Support service	\$ 10,000.00	\$ 70.00	\$ 1,423.29	\$ 1,493.29	\$ 8,506.71	14.93%
Individual Career Services - New Service	\$ 3,509.29	\$ -	\$ -	\$ -	\$ 3,509.29	0.00%
On The Job Training	\$ 25,000.00	\$ 528.75	\$ 12,876.16	\$ 13,404.91	\$ 11,595.09	53.62%
Client Awards/Incentives	\$ 25,000.00	\$ 4,420.00	\$ 13,500.00	\$ 17,920.00	\$ 7,080.00	71.68%
<b>5% WEX Markup</b>	\$ 1,500.00	\$ (219.07)	\$ 955.88	\$ 736.81	\$ 763.19	49.12%
<b>Total Participant Expenses</b>	\$ 95,009.29	\$ 418.25	\$ 47,872.86	\$ 48,291.11	\$ 46,718.18	50.83%
<b>Total WIOA YOUTH ISY GRANT COST</b>	\$ 283,700.82	\$ 12,551.57	\$ 137,598.14	\$ 150,149.71	\$ 133,551.11	52.93%

The Cumulative totals have been updated

Cumulative

Staff Wages	\$ 2,475.40	\$ 19,348.93	\$ 21,824.33	\$ 21,824.33
Client Wage Subsidy (WEP)	\$ (4,068.78)	\$ 17,497.87	\$ 13,429.09	\$ 13,429.09
Client Wage Taxes	\$ (312.65)	\$ 1,619.66	\$ 1,307.01	\$ 1,307.01
WEX Markup 5%	\$ (219.07)	\$ 955.88	\$ 736.81	\$ 736.81
On The Job Training	\$ 528.75	\$ 12,876.16	\$ 13,404.91	\$ 13,404.91
Client Awards / Incentives	\$ 500.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00
Customer Support Services	\$ -	\$ 461.49	\$ 461.49	\$ 461.49
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

**Total WEP Expenditures** \$ (1,096.35) \$ 55,759.99 \$ 54,663.64 \$ 54,663.64 -8.73%

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed:	2/19/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver <i>Shannon Weaver</i>	Project Director	Shannon Weaver
	Date Signed:	

::

**WORKFORCE INNOVATION AND OPPORTUNITY ACT  
MONTHLY FINANCIAL STATUS REPORT**

GRANTEE NAME: Equus Workforce Solutions  
Address: 805 N Whittinton Parkway, Louisville, KY 40222

Grantor:  
GRANT NO:  
PROJECT/ACTIVITY

Mississippi Valley Workforce Area  
WIOA Grant - Out of School Youth  
YOUTH  
36192-0124-WIOA Youth

Invoice Number

GRANT PERIOD: 7/1/2023 6/30/2024

REPORT PERIOD: 1/1/2024 1/31/2024

WIOA SUMMARY - Total Grant	YOUTH OSY OSY 892 & 885
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**SECTION II. EXPENDITURES**

	Approved Budget	Current Expenditures	CUMULATIVE COST TO DATE		Grant Balance Remaining	Grant Percentage Expended
			Per Last Report Cumulative	Current Cumulative Cost		
<b>Administration:</b>						
Salaries	\$ 380,748.83	\$ 35,123.26	\$ 223,394.69	\$ 258,517.95	\$ 122,230.88	67.90%
Payroll Taxes, Fringe/Work Comp	\$ 119,244.69	\$ 9,729.77	\$ 53,158.71	\$ 62,888.48	\$ 56,356.21	52.74%
<b>Total Personnel Expenses</b>	\$ 499,993.52	\$ 44,853.03	\$ 276,553.40	\$ 321,406.43	\$ 178,587.09	64.28%
<b>Operating Expenses:</b>						
Mileage & Travel	\$ 18,817.91	\$ 900.90	\$ 11,218.16	\$ 12,119.06	\$ 6,698.85	64.40%
Telephone, Postage, Supplies	\$ 7,937.60	\$ 350.31	\$ 5,399.10	\$ 5,749.41	\$ 2,188.19	27.43%
Outreach & Public Relations/Job Fairs	\$ 13,987.00	\$ -	\$ 3,185.72	\$ 3,185.72	\$ 10,796.28	22.78%
Reimbursable Equipment	\$ 23,000.00	\$ -	\$ -	\$ -	\$ 23,000.00	0.00%
Resource Sharing Allocation	\$ 18,402.74	\$ -	\$ 5,084.14	\$ 5,084.14	\$ 13,318.60	27.63%
Professional Services and Business Expenses	\$ 22,950.58	\$ 953.45	\$ 12,335.30	\$ 13,288.75	\$ 9,661.83	51.90%
<b>Subtotal Personnel &amp; Operating expenses</b>	\$ 605,084.35	\$ 47,057.69	\$ 313,775.82	\$ 360,833.51	\$ 244,250.84	59.43%
Indirect Cost	\$ 63,110.30	\$ 4,908.12	\$ 32,726.82	\$ 37,634.94	\$ 25,475.36	59.43%
Management Fee	\$ 66,819.46	\$ 5,548.43	\$ 33,528.92	\$ 39,077.35	\$ 27,742.11	59.48%
<b>Total Operating expenses</b>	\$ 735,014.11	\$ 57,514.24	\$ 380,031.56	\$ 437,545.80	\$ 297,468.32	59.53%
<b>Participant Expenses</b>						
Work Based Learning	\$ 131,075.25	\$ 1,674.16	\$ 18,294.66	\$ 19,968.82	\$ 111,106.43	15.23%
Instructional Training	\$ 46,500.00	\$ 9,523.00	\$ 8,425.50	\$ 17,948.50	\$ 28,551.50	38.60%
Customer Support service	\$ 40,000.00	\$ 1,246.81	\$ 19,672.03	\$ 20,918.84	\$ 19,081.16	52.30%
Individual Career Services - New Service	\$ 5,747.72	\$ -	\$ 2,436.00	\$ 2,436.00	\$ 3,311.72	42.38%
On The Job Training	\$ 25,000.00	\$ -	\$ 5,630.86	\$ 5,630.86	\$ 19,369.14	22.52%
Client Awards/Incentives	\$ 55,000.00	\$ 5,624.62	\$ 49,550.00	\$ 55,174.62	\$ (174.62)	100.32%
<b>5% WEX Markup</b>	\$ 6,553.76	\$ 83.71	\$ 914.73	\$ 998.44	\$ 5,555.32	15.23%
<b>Total Participant Expenses</b>	\$ 309,876.73	\$ 18,152.30	\$ 104,923.78	\$ 123,076.08	\$ 186,800.65	39.72%
<b>Total WIOA YOUTH OSY GRANT COST</b>	\$ 1,044,890.84	\$ 75,666.54	\$ 484,955.34	\$ 560,521.88	\$ 484,268.97	53.65%

The Cumulative totals have been updated

Staff Wages	\$ 11,512.79	\$ 76,302.89	\$ 87,815.68	\$ 87,815.68
Client Wage Subsidy (WEP)	\$ 1,534.69	\$ 16,728.72	\$ 18,263.41	\$ 18,263.41
Client Wage Taxes	\$ 139.47	\$ 1,565.94	\$ 1,705.41	\$ 1,705.41
WEX Markup 5%	\$ 83.71	\$ 914.73	\$ 998.44	\$ 998.44
On the Job Training	\$ -	\$ 5,630.86	\$ 5,630.86	\$ 5,630.86
Client Awards / Incentives	\$ 2,000.00	\$ 14,050.00	\$ 16,050.00	\$ 16,050.00
Customer Support Service	\$ -	\$ 2,021.94	\$ 2,021.94	\$ 2,021.94
Looked File Cabinets for VR Headsets for WBL Training	\$ -	\$ -	\$ -	\$ -

**Total WEP Expenditures** \$ 15,270.66 \$ 117,215.08 \$ 132,485.74 \$ 132,485.74 **20.18%**

**SECTION V.**

I certify that to the best of my knowledge and belief this report is correct and complete, that all outlays & unpaid obligations are for the purposes set forth in the Grant Agreement and that supporting documentation is available and will be retained FOR AUDIT.

Prepared By(signature):	Typed Name & Title:	Cheryl Tipsword, Project Accountant
	Date signed	2/19/2024
Approved By(signature):	Typed Name & Title:	
Shannon Weaver <i>Shannon Weaver</i>	Project Director	Shannon Weaver
	Date Signed:	

# \*One Stop Operator Invoice

Documents Included: OSO January Invoice

Action Requested: Approve the invoice.



# \*Fiscal Agent Invoice

Documents Included: CIJDC Invoice

Action Requested: Approve the invoice



Central Iowa Detention  
2317 Rick Collins Way  
Eldora, IA 50627

# Coordination Services

Date	Invoice #
2/8/2024	48991

Mississippi Valley Workforce Development  
Miranda Swafford

Month & Year & Service	Jan 24 MV
------------------------	-----------

DESCRIPTION	AMOUNT
Fiscal Services	4,207.00
<b>Total</b>	<b>\$4,207.00</b>

If you have any questions about this Invoice, please call (641) 858-3852 and ask for Justin Cornish. Thank you.



**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

		<b>Kassie Ruth</b>	<b>Tony Reed</b>	<b>Justin Cornish</b>	<b>Travis Walker</b>
	Pay Change Month=	September	March	August	August
	Hourly Pay=	44.36	93.04	52.80	62.02
	Hours This Month=	32.50	3.50	1.50	1.25
	Wages=	\$ 1,441.70	\$ 325.64	\$ 79.20	\$ 77.53
per Hr. \$ 10.67	Health & Life Ins.=	\$ 346.78	\$ 37.35	\$ 16.01	\$ 13.34
9.44%	IPERS=	\$ 136.10	\$ 30.74	\$ 7.48	\$ 7.32
1.45%	Medicare=	\$ 20.90	\$ 4.72	\$ 1.15	\$ 1.12
6.20%	Social Security=	\$ 89.39	\$ 20.19	\$ 4.91	\$ 4.81
1.68%	Work Comp.=	\$ 24.22	\$ 5.47	\$ 1.33	\$ 1.30
2.46%	Unemployment=	\$ 35.47	\$ 8.01	\$ 1.95	\$ 1.91
2.94%	Liability Insurance=	\$ 42.39	\$ 9.57	\$ 2.33	\$ 2.28
	<b>PAYROLL COSTS=</b>	<b>\$ 2,137</b>	<b>\$ 442</b>	<b>\$ 114</b>	<b>\$ 110</b>
<b>Months</b>	<b>Annual</b>	<b>MONTHLY PAYROLL TOTAL=</b>			<b>\$ 2,803.00</b>
12	\$ 720				Legal= \$ 60
12	\$ 2,448				Audit Prep & Audit= \$ 204
12	\$ 2,460				Supplies= \$ 205
12	\$ 9,900				Indirect= \$ 825
<b>12 Months</b>	<b>Monthly</b>	<b>MONTHLY OTHER TOTAL=</b>			<b>\$ 4,097</b>
<b>\$ 59,796</b>	<b>\$ 4,600</b>	<b>MONTHLY BILL TOTAL=</b>			<b>\$ 4,207</b>

MONTHLY PAYROLL TOTAL= \$ 2,803.00  
 MONTHLY OTHER TOTAL= \$ 4,097  
 MONTHLY BILL TOTAL= \$ 4,207

**Central Iowa Juvenile Detention Center**  
**Mississippi Valley Workforce Development Fiscal Time Tracking**

**Jan-24**

DATE	DAY	Kassie Ruth	Tony Reed	Justin Cornish	Travis Walker	Item
01/01/24	Mon					
01/02/24	Tue					
01/03/24	Wed					
01/04/24	Thu	2.00			0.50	drawdown, upload documents, deposit reconciliation, cut checks
01/05/24	Fri					
01/06/24	Sat	1.50				Bank reconciliation, deposit reconciliation, cut checks
01/07/24	Sun	2.50				December Reports, bill
01/08/24	Mon					
01/09/24	Tue	0.50				coorespondence with Equus
01/10/24	Wed					
01/11/24	Thu					
01/12/24	Fri	1.00	1.50	0.50		drawdown, upload documents
01/13/24	Sat	0.75				deposit reconciliation, cut checks
01/14/24	Sun					
01/15/24	Mon					
01/16/24	Tue	3.00				financials
01/17/24	Wed	3.00				financials
01/18/24	Thu	2.00				financials
01/19/24	Fri	4.00			0.50	fsr, drawdown prep, drawdown, upload documents
01/20/24	Sat					
01/21/24	Sun					
01/22/24	Mon					
01/23/24	Tue					
01/24/24	Wed	3.00	0.75			finance committee meeting, deposit reconciliation, cut checks, send documents to Mandy
01/25/24	Thu					
01/26/24	Fri	4.00	1.25	1.00	0.25	drawdown prep, drawdown, upload documents to IWD, deposit reconciliation, cut checks
01/27/24	Sat	3.00				deposit reconciliation, cut checks, Muscaine Co Reconciliation, Credit Card reconciliation, cut check
01/28/24	Sun					
01/29/24	Mon					
01/30/24	Tue	1.75				correspondence, upload Equus documents, send documents to Mandy
01/31/24	Wed	0.50				coorespondence
<b>Actual Hours=</b>		<b>32.50</b>	<b>3.50</b>	<b>1.50</b>	<b>1.25</b>	
<b>Proposed Hours=</b>		<b>32.69</b>	<b>4.33</b>	<b>3.03</b>	<b>1.30</b>	

# Non-WIOA Financial Report

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Unrestricted Funds YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Unrestricted Funds Budget	Remaining Budget	
<b>Unrestricted Funds</b>				
<b>Unrestricted Funds</b>	\$4,944.55	\$53,151.10	\$48,206.55	90.70%
<b>TOTAL</b>	<b>\$4,944.55</b>	<b>\$53,151.10</b>	<b>\$48,206.55</b>	<b>90.70%</b>
<b>Unrestricted Funds Expenses</b>				
Support Services	\$1,160.53	\$2,000.00	\$839.47	41.97%
Center Incentives	\$934.35	\$1,500.00	\$565.65	37.71%
Outreach for Incentives	\$267.50	\$3,000.00	\$2,732.50	91.08%
Food	\$1,747.62	\$4,000.00	\$2,252.38	56.31%
Sponsorships	\$250.00	\$2,000.00	\$1,750.00	87.50%
Consultants	\$0.00	\$7,000.00	\$7,000.00	100.00%
Center Supplies	\$584.55	\$2,500.00	\$1,915.45	76.62%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Assistive Technology	\$0.00	\$2,500.00	\$2,500.00	100.00%
Unobligated/Unbudgeted Grant	\$0.00	\$26,651.10	\$26,651.10	100.00%
<b>TOTAL</b>	<b>\$4,944.55</b>	<b>\$53,151.10</b>	<b>\$48,206.55</b>	

**CIJDC**  
**Non-WIOA Statement of Revenue and Expenses- Other Money YTD**  
**For the Month Ending January 31st, 2024**

	Year to Date	Other Money	Remaining Budget	
<b>Non- WIOA Revenue</b>				
	\$285.53	\$1,895.81	\$1,610.28	84.94%
<b>TOTAL</b>	<b>\$285.53</b>	<b>\$1,895.81</b>	<b>\$1,610.28</b>	<b>84.94%</b>
<b>Non- WIOA Expenses</b>				
Clinton County	\$62.67	\$240.01	\$177.34	73.89%
North Scott Grant	\$222.86	\$1,655.80	\$1,432.94	86.54%
<b>TOTAL</b>	<b>\$285.53</b>	<b>\$1,895.81</b>	<b>\$1,610.28</b>	

Date	Unrestricted Funds	Deposit	Withdrawal	Balance
	FY 23 Carryover			\$39,750.10
7/7/2023	Miranda and Dennis Meeting		\$49.85	\$39,700.25
7/20/2023	IVRS Summer Program Participants Pre-Approved Lunch		\$298.35	\$39,401.90
7/21/2023	Annual Board Training		\$321.00	\$39,080.90
8/10/2023	Nick Clayton- Banner		\$442.45	\$38,638.45
9/29/2023	Southwestern CC		\$80.00	\$38,558.45
10/27/2023	Deposit	\$12,201.00		\$50,759.45
11/10/2023	CIJDC CC Reim (Center Supplies- Tablecloths)		\$142.10	\$50,617.35
11/10/2023	CIJDC CC Reim (Support Services- Participant Car Insurance)		\$381.15	\$50,236.20
11/10/2023	CIJDC CC Reim (Support Services- Participant Tires)		\$600.00	\$49,636.20
11/10/2023	CIJDC CC Reim (Center Incentives- Youth Survey Incentives)		\$164.85	\$49,471.35
10/10/2023	Nick Clayton- Support Services		\$30.97	\$49,440.38
10/27/2023	Tyler Lanz0 Support Services- Uniform Items for Participant		\$68.41	\$49,371.97
11/3/2023	Tyler Lanz- TTW Food Reim NDEAM Lunch and Learn		\$113.36	\$49,258.61
9/29/2023	TTW Food- Meeting with Board Chair		\$34.75	\$49,223.86
10/12/2023	TTW Incentives- Focus Group Gift Cards		\$269.50	\$48,954.36
12/10/2023	Wilton Chamber		\$250.00	\$48,704.36
1/14/2024	CIJDC (Food, Annual Board Training)		\$100.52	\$48,603.84
1/14/2024	CIJDC (Food, Annual Board Training)		\$189.75	\$48,414.09
1/14/2024	CIJDC (Food, Annual Board Training)		\$635.00	\$47,779.09
1/14/2024	CIJDC (Food, Annual Board Training)		\$5.04	\$47,774.05
1/14/2024	CIJDC (Incentives, Job Quality Academy Survey)		\$500.00	\$47,274.05
1/30/2024	Chase Credit Card Points Cash Out	\$1,200.00		\$48,474.05
2/17/2024	CIJDC (Banquet Hall for Ft. Madison Job Fair)		\$267.50	\$48,206.55

Date	Other Funds- Clinton County	Deposit	Withdrawal	Balance
	FY23 Carryover			\$240.01
10/4/2023	Mandy Tripp- Drinks for Youth Event		\$50.69	\$189.32
\$45,203.00	Kwik Trip- Ice for Clinton Event		\$11.98	\$177.34

Date	Other Funds- North Scott Grant	Deposit	Withdrawal	Balance
	FY23 Carryover			\$1,655.80
11/10/2023	CIJDC CC Reim (Youth Space- Food, Clothing)		127.29	\$1,528.51
11/10/2023	CIJDC CC Reim (Youth Space- Clothing, Hygiene)		64.84	\$1,463.67
1/4/2024	CIJDC CC Reim ( Laundry Detergent for Youth Space)		30.73	\$1,432.94