



Mississippi Valley Workforce Development Board

Executive Committee Agenda

Tuesday, March 7, 2023, at 5:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/89984623069?pwd=NDVsVzN4bzN5anRpUExrVG5PcmV0dz09>

Meeting ID: 899 8462 3069 Passcode: 899588

One tap mobile: <tel:+13126266799>.,89984623069

Called to Order	Dennis Duke
Roll Call	Mandy Tripp
*Excused Absences	Dennis Duke
*Approval of Agenda	Dennis Duke
*Approval of Previous Minutes	Dennis Duke

Standing Committee Reports

Finance Committee Report (Page 7)	Lori Bassow
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New Business

*Transfer Adult/DW Request (Page 10)	Miranda Swafford
*VR Summer Program Request (Page 16)	Cynthia Whalen
*Youth Logo/Brand (Page 19)	Mandy Tripp
Performance (Page 26)	Miranda Swafford
ADA Concerns (Page 28)	Miranda Swafford
May In-Person Board Meeting	Dennis Duke
Draft House Study Bill 126 (page 31)	Miranda Swafford
Board Staff Update	Miranda Swafford

Other Business	
Public Comment	
Adjourn	Dennis Duke

*Items Requiring a Vote ** Items Requiring a Roll Call Vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Andrea Taylor at associate@mississippivalleyworkforce.org or at 1-844-967-5365 option 2.



Mississippi Valley Workforce Development Board

Executive Committee Meeting Minutes

Tuesday, January 10, 2023, at 5:00 p.m.

Members Present: Dennis Duke, Lori Bassow, Jacob Nye, Mathew Nicol, Kirby Phillips, and Cindy Whalen

Members Absent: None

CEOs Present: Jim Irwin

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director and Mandy Tripp, Executive Assistant

CALLED TO ORDER

Duke called the meeting to order at 5:00 p.m.

QUORUM

The committee had a quorum to conduct business.

EXCUSED ABSENCES

There were no excused absences.

APPROVAL OF AGENDA

Nye made a motion to accept the agenda as presented, seconded by Nicol, and the motion was carried.

APPROVAL OF MINUTES

Nicol made a motion to approve the previous meeting minutes, seconded by Nye, and the motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE

Bassow advised there are no issues with invoices, and we are now doing year-to-date comparisons to see how our spending compares to the last program year.

OPERATIONS COMMITTEE REPORT

Nicol advised the only big change to come out of the committee is the Self-Sufficiency Policy change, but he will cover that later on the agenda.

BUSINESS SERVICES COMMITTEE UPDATE

Taylor advised the first meeting of this new committee is on Thursday at 4 p.m. and at that time they will review the business satisfaction survey that will be sent out to businesses monthly. They will also elect a chair and vice chair. Nye confirmed that the chair of the Business Committee will serve on the executive committee, that was confirmed.

NEW BUSINESS

***Q1 OSO KPI REPORT**

Tripp advised Robert Ryan has retired and reviewed a few of the KPIs he documented in his report including meetings held and times traveled to the Davenport Center. Swafford advised due to some of the answers in this review she believes he did not meet the KPI standards for 4, 9, and 12. A new OSO will start on 1/23/23 and with that, there will be more oversight and monitoring twice a year. After IWD did our monitoring they wanted to know how we verified the OSO was completing the job, so it will now be a part of our local monitoring. Whalen made a motion to approve the KPI report. seconded by Phillips, and the motion carried.

***REVIEW OSO KPI SCHEDULE**

Swafford advised the changes to the KPI schedule will be removing the Business Services task away from the One-Stop Operator. There will also be an increase in performance requirements in communication and cross-training for the One-Stop Operator. Swafford advised the new OSO is new to the role and will take some time to settle into the role. Bassow made a motion to approve the KPI Schedule, seconded by Nye, and the motion carried.

***NEW OSC TEAM MEMBER**

Swafford advised the new One-Stop Certification team member is Tim Snyder, who replaced Carolyn Farley as the Burlington Operations Manager. Nicol made a motion to approve the team member, seconded by Nye and the motion carried.

***SELF SUFFICIENCY POLICY MODIFICATION**

Nicol advised the Operations committee had a lengthy discussion about the changes in wages and inflation and they felt it was important to change the policy to reflect those factors. The change removes the wage per hour amount and uses the LLSIL data to determine if a person is self-sufficient. They looked at other limits in programs such as Snap and ultimately came to amounts set in the new policy. Nye made a motion to approve the policy as written, seconded by Phillips and the motion was carried.

***AMPLIFIED DIGITAL CONTRACT**

Nicol advised Amplified has not produced any deliverables two months into their contract, they are still not in alignment with the original scope of the contract, and each time it is clarified they still do not seem any closer to being aligned with the project goals. The last email contact from them was advising they did not understand there would be 4 campaigns and that they would need

more money to complete all 4 campaigns. Duke advised he believes it is time to terminate the contract by mutual agreement by sending them a letter. Nye made a motion to terminate the contract, seconded by Phillips and the motion was carried.

***FRAUD AND INCIDENT REPORTING POLICY**

Swafford presented the policy that was developed as it was pointed out during state monitoring that we did not have it in place. It is a policy that provides guidance on the steps to take when fraud is occurring and when to notify the state as well as the police. Bassow made a motion to accept the policy, seconded by Nicol and the motion carried.

REVIEW ADA ACCESSIBILITY PROGRESS

Whalen advised the biggest challenge is determining how to proceed with the Burlington Center's issue regarding accessible bathrooms in the mall for the public by the food court. They are currently working with anyone who needs to use an accessible bathroom by taking them back to the staff bathroom, but there is not a good pathway to use for the public walking through those areas. To get it corrected it needs to go through IWD to DAS to work with the landlord since IWD is the leaseholder. Swafford will draft a letter to IWD for Duke to sign to have the issue escalated with the landlord by IWD/DAS.

BOARD SURVEY RESULTS

Taylor provided the results of the board survey 17 people responded with the majority satisfied. They gave feedback on training topics for future training which was LMI and Work Based Learning information.

CULTURE SURVEY RESULTS

Taylor advised 23 employees of the Burlington Center and 33 employees in the Davenport Center responded to the survey with the biggest concerns being communication and cross-training. The new One-Stop Operator will focus on those topics and the Staff Inservice on 2/20/23 should help clear up some of these issues. Topics to be covered at the in-service are the Role of the Board, the Role of the OSO, Program Presentations, and a SWOT Activity for team building.

OTHER BUSINESS

Taylor advised there would be a Retrain and Retain lunch and learn on Thursday for the grant program and 35 people have registered.

Nicol advised he is the Chairman of the state youth committee, at their last meeting, they are working on creating a services playbook for youth. It will help with meeting structure, alignment, local area planning, and resources available locally.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Nye made a motion to adjourn, seconded by Nicol, the motion carried, and Duke adjourned the meeting at 5:50 p.m.

Financial Reports

Finance Committee Report

Prepared February 28, 2023

Financial Updates

The rapid response funds request was withdrawn due to the inability to agree on the scope of work with IWD and due to the fact that many of the meetings have already been held.

Invoices Approved:

- Adult \$67,667.55
- DW \$40,398.56
- Youth \$112,178.50
- NDWG \$6,170.65.
- OSO \$7,913.82
- Fiscal Agent \$3999.00 for 32.5 hours.

Approvals for Recommendation to the Executive Committee

The request is to move \$30,000 to the Dislocated Worker budget from the Adult budget.

Other Items

The committee is reviewing the support services mileage rate reimbursement currently set at the federal rate. The request was to decrease to \$0.40 due to the lack of funding left for the program year so that more participants could be served. Data will be provided at the next meeting to justify the request.

WIOA Financial Report
Expenditures Through 1/31/2023 (Approximately 58.3% through Program Year)

Stream	Expended	% of Total		Funds That End		
		Available	Spent	Total Available	Remaining Balance 6/30/2023	
Admin	\$187,276.63	37.97%		493,239.02	\$305,962.39	\$167,124.02
Adult	\$578,327.28	47.94%		1,206,299.97	\$627,972.69	\$212,751.97
Dislocated Worker	\$450,804.14	52.93%		851,657.99	\$400,853.85	\$180,288.99
Youth	\$748,583.42	38.80%		1,929,200.47	\$1,909,804.45	\$659,066.47
Nat. DW Grant	\$19,396.02	8.28%		234,163.40	-\$514,420.02	\$234,163.40
Total	\$1,964,991.47			4,714,560.85	\$2,730,173.36	\$1,453,394.85

Equus Program Expenditure Updates through 1/31/2023

Adult	Budgeted	% of Total	Actual to Date	% of Total Spent
Total P&O	558,632.02	54.07%	\$ 241,047.25	47.17%
Total Participant	474,445.46	45.93%	\$ 269,920.98	52.83%
Total	\$ 1,033,077.48	100.00%	\$ 510,968.23	100.00%

Unrestricted Funding	
Expended	Total Available
4510.64	43697.4

DW	Budgeted	% of Total	Actual to Date	% of Total Spent
Total P&O	439,513.28	64.78%	\$ 242,436.17	62.80%
Total Participant	238,922.21	35.22%	\$ 143,582.49	37.20%
Total	\$ 678,435.49	100.00%	\$ 386,018.66	100.00%

Youth	Budgeted	% of Total	Actual to Date	% of Total Spent
Total P&O	1180830.72	66.36%	\$ 583,487.48	85.90%
Total Participant	598547.16	33.64%	\$ 95,768.18	14.10%
Total	\$1,779,377.88	100.00%	\$ 679,255.66	100.00%

WEP	Required to Date	Actual	% Met	% Required
	\$149,716.68	\$ 129,940.73	17.36%	20%

*Transfer Request

Section 1: Local Workforce Development Area Information and Transfer Amount

Local Workforce Development Area: Mississippi Valley Workforce Area

Local Workforce Development Board Chair: Dennis Duke

Master Agreement Number:20-N-MV-WI-OA

Request Date: Feb 22, 2023

Fiscal Year or Program Year: PY22

Amount of Transfer: \$30,000

Direction of Transfer (check one): Adult to Dislocated Worker Dislocated Worker to Adult

Section 2: Impact Analysis

Describe how the requested transfer will allow the local area to respond to current labor market conditions or general economic conditions. Applicable data must be included in the description: Transferring funds from the adult program to the dislocated worker program due to the continued layoffs in the local area. The Mississippi Valley local area continues to see high TAA-impacted layoffs resulting in higher dislocated worker caseload sizes. This requires more staff time in dislocated worker to case manage and serve participants. The local area has experienced 5 WARN notices since the beginning of the program year.

Describe the local area’s outreach process used to recruit and market the availability of services to participants: Business services team outreach to small/medium-sized businesses regarding work-based learning, outreach to the customers coming into the center, outreach to the high school equivalency programs.

Provide any additional information or include any other data which supports the request of this transfer: As of the end of January, our caseload has 120 active dislocated workers and 95 active adults. The caseload being higher on the dislocated worker program is requiring additional staff time, thus leading to the need of funds. 87 of the active dislocated worker cases are co-enrolled in with TAA.

Section 3: Assurances

The local workforce development board understands that this transfer will affect the 80% required rate of expenditure of both programs. The 80% minimum expenditure rate is calculated from the total available budget in each funding stream at the end of the first year of funding: X Yes No

By signing below, the Local Workforce Development Board Chair requests a transfer of funds and certifies that this transfer request was approved by the Local Workforce Development Board.

Signature of Local Workforce Development Board Chair

Date

Signature of Fiscal Agent

Date

GRANTEE NAME: Equus Workforce Solutions
 ADDRESS: 806 N Whittington Parkway, Louisville, KY 40222

GRANT PERIOD:
 7/1/2022 TO 6/30/2023

REPORT PERIOD:

	Current Budget	Modified Budget	New Updated Budget	Rationale:
Administration:				
Salaries	\$ 238,216.57	25,000.00	263,216.57	Transfer from Adult Salaries to DW Salaries
Payroll Taxes, Fringe/Work Comp	\$ 65,366.63	5,000.00	70,366.63	Transfer from Adult Payroll taxes/fringe to DW Payroll taxes Salaries
Total Personnel Expenses	\$ 303,583.20	30,000.00	333,583.20	
Operating Expenses:				
Mileage & Travel	\$ 24,249.00	(3,000.00)	21,249.00	
Telephone, Postage, Supplies	\$ 5,793.41	(1,000.00)	4,793.41	
Outreach & Public Relations/Job Fairs	\$ 5,000.00	(1,000.00)	4,000.00	
Reimbursable Equipment	\$ 3,000.00	0.00	3,000.00	
Resource Sharing Allocation	\$ 5,125.00	0.00	5,125.00	
Professional Services and Business Expenses	\$ 15,069.12	(303.15)	14,765.97	
Subtotal Personnel & Operating expenses	\$ 361,819.73	24,696.85	386,516.58	
Indirect Cost	\$ 37,737.80	\$ 2,575.88	\$ 40,313.68	
Management Fee	\$ 39,955.75	\$ 2,727.27	\$ 42,683.03	

Total Operating expenses	\$ 439,513.28	30,000.00	469,513.29
Participant Expenses			
Instructional Training	\$ 90,000.00	0.00	90,000.00
Customer Support service	\$ 101,304.64	0.00	101,304.64
Individual Career Services - New Service	\$ 5,000.00	0.00	5,000.00
Work Based Learning	\$ 40,586.26	0.00	40,586.26
On The Job Training	\$ -	0.00	0.00
5% WEX Markup	\$ 2,029.31	0.00	2,029.31
Total Participant Expenses	\$ 238,920.21	\$ -	\$ 238,920.21
Total WIOA Dislocated Worker GRANT COST	\$ 678,433.49	\$ 30,000.00	\$ 708,433.50

GRANTEE NAME: Equus Workforce Solutions
 ADDRESS: 806 N Whittington Parkway, Louisville, KY 40222

GRANT PERIOD:
 7/1/2022 TO 6/30/2023

REPORT PERIOD:

	Current Budget	Modified Budget	New Updated Budget	Rationale:
Administration:				
Salaries	\$ 300,175.82	(25,000.00)	275,175.82	Transfer from Adult Salaries to DW Salaries
Payroll Taxes, Fringe/Work Comp	\$ 82,368.25	(5,000.00)	77,368.25	Transfer from Adult Payroll taxes/fringe to DW Payroll taxes Salaries
Total Personnel Expenses	\$ 382,544.07	(30,000.00)	352,544.07	
Operating Expenses:				
Mileage & Travel	\$ 30,162.57	3,000.00	33,162.57	
Telephone, Postage, Supplies	\$ 7,760.00	1,000.00	8,760.00	
Outreach & Public Relations/Job Fairs	\$ 7,500.00	1,000.00	8,500.00	
Reimbursable Equipment	\$ 4,500.00	0.00	4,500.00	
Resource Sharing Allocation	\$ 8,103.00	0.00	8,103.00	
Professional Services and Business Expenses	\$ 19,312.00	303.15	19,615.15	

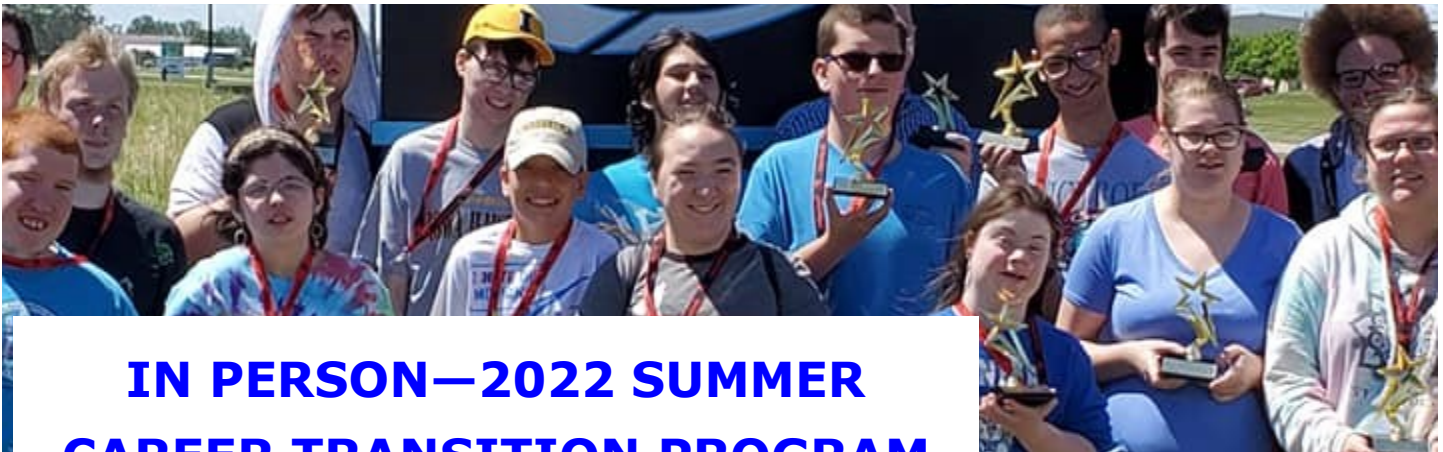
Subtotal Personnel & Operating expenses	\$ 459,881.64	(24,696.85)	435,184.79
Indirect Cost	\$ 47,965.66	\$ (2,575.88)	\$ 45,389.77
Management Fee	\$ 50,784.73	\$ (2,727.27)	\$ 48,057.46
Total Operating expenses	\$ 558,632.02	(30,000.00)	528,632.02
Participant Expenses			
Instructional Training	\$ 257,891.64	0.00	257,891.64
Customer Support service	\$ 80,000.00	0.00	80,000.00
Individual Career Services - New Service	\$ 10,000.00	0.00	10,000.00
Work Based Learning	\$ 96,717.92	0.00	96,717.92
On The Job Training	\$ 25,000.00	0.00	25,000.00
5% WEX Markup	\$ 4,835.90	0.00	4,835.90
Total Participant Expenses	\$ 474,445.46	\$ -	474,445.46
Total WIOA Adult GRANT COST	\$ 1,033,077.48	\$ (30,000.00)	\$ 1,003,077.48

*Vocational Rehab Summer Program Request

Each year Iowa Vocational Rehabilitation Services hosts a summer program for students with disabilities attending high schools in our four-county service area. The program will run 6/13/23-8/3/23 Tuesdays and Thursdays 10-2 featuring onsite business tours with hands-on activities in the afternoons and Wednesdays 9-11 in June volunteerism/work-based learning at The Homestead Organic Farm and in July volunteerism/work-based learning in the student's home communities. We allow 30 students to register each day, and generally have a waiting list. The 2023 year program is packed with job exploration activities, counseling on opportunities, self-advocacy activities, and work-based learning with many business partners in our four-county area. We also incorporate our WIOA partners to assist with programming and activities. I have included an example of last year's schedule. We are finalizing our schedule for this summer.

On July 27th, 2023, in the morning we plan to take students to the Montrose Care Center to participate with the residents in an activity and learn about career occupations in a care facility. We would like to partner with Fat Jimmy's BBQ to provide students with information about careers in the service industry while giving them the opportunity to practice the skills hands-on as a host/hostess, dining room attendant, maintenance, and food server. Our agency funding restricts our ability to purchase meals for our programming. Fat Jimmy's is willing to partner to provide the students with a meal on this date. The cost would be \$9.00 per student (30 students) for a sandwich, chips, cookie, and drink-total \$270.00. No tax if the agency providing financial assistance is tax-exempt. Many of the student participants are low-income or have little resources to participate financially. For lunches, we typically utilize donations from businesses or mini-grants from agencies such as the Special Needs Foundation, Salvation Army, and the Kiwanis. Staff also donate lunch items for sack lunches. We would like to request assistance to give the students a full experience and partner with a local business Fat Jimmy's and request financial assistance from the board.

TO MAKE A POSITIVE DIFFERENCE FOR EVERY PERSON,
ONE PERSON AT A TIME.



IN PERSON—2022 SUMMER CAREER TRANSITION PROGRAM

WORK-BASED LEARNING



CAREER EXPLORATION

BUSINESS TOURS



WE PROVIDE:

- Business Tours**
- Career Exploration**
- Team Building**
- Job Seeking Skills**
- Soft Skill Training**
- Work-Based Learning**
- Self Advocacy Skills**

PROGRAM OFFERED

Students with a documented disability, IEP or 504 Program in the Henry, Lee, Louisa or Des Moines counties

Space is limited to 30 students per day for registration.

ABOUT

Transition Alliance Program
SCC Intermediary Network
Iowa Vocational Rehabilitation Service

TAP IN 2 IVRS -

Register Today



[Questions?](#)

Please contact your IVRS/IN/TAP Rep for more information or please call 319-753-2231

The vocational rehabilitation program in Iowa is funded with 78.7% federal funds in the amount of \$29,204,702.00 for FFY2021. No non-governmental funds are used to finance this program.

TAP IN 2 IVRS

2022 SUMMER CAREER TRANSITION PROGRAM

6/7/2022 <input type="checkbox"/> Get to Know You BHS Library	6/8/2022 <input type="checkbox"/> Volunteering The Homestead 1839	6/9/2022 <input type="checkbox"/> Agriculture, Food & Natural Resources Elk Farm
6/14/2022 <input type="checkbox"/> Architecture & Construction Klinger & Assoc.	6/15/2022 <input type="checkbox"/> Volunteering The Homestead 1839	6/16/2022 <input type="checkbox"/> Finance Game of Life
6/21/2022 <input type="checkbox"/> Marketing, Sales & Service 107.3 (radio stations)	6/22/2022 <input type="checkbox"/> Volunteering The Homestead 1839	6/23/2022 <input type="checkbox"/> Business, Management & Administration Downtown Burlington
6/28/2022 <input type="checkbox"/> Education & Training/ Hospitality & Tourism Culinary	6/29/2022 <input type="checkbox"/> Volunteering The Homestead 1839	6/30/2022 <input type="checkbox"/> Arts, Audio/Video Technology & Communications Players Workshop
7/12/2022 <input type="checkbox"/> Health Science HCHC	7/13/2022 <input type="checkbox"/> Volunteering Various Counties	7/14/2022 <input type="checkbox"/> Human Services Cosmo/Esth./Nail Tech.
7/19/2022 <input type="checkbox"/> Information Technology/ Manufacturing Hawkeye/Pedershaab	7/20/2022 <input type="checkbox"/> Volunteering Various Counties	7/21/2022 <input type="checkbox"/> Law, Public Safety, Corrections & Security Henry Co Courthouse/IA State Patrol
7/26/2022 <input type="checkbox"/> STEM/Transportation, Distribution & Logistics Ethanol Plant	7/27/2022 <input type="checkbox"/> Volunteering Various Counties	7/28/2022 <input type="checkbox"/> Mock Interview/Last Day 21st Century Room SCC

CIJDC

WIOA Statement of Revenue and Expenses- Ticket to Work YTD For the Month Ending January 31st, 2023

	Year to Date	TTW Budget	Remaining Budget	
Ticket to Work Revenues				
Ticket to Work	\$3,750.65	\$42,647.40	\$38,896.75	91.21%
TOTAL	\$3,750.65	\$42,647.40	\$38,896.75	91.21%
Ticket to Work Expenses				
Support Services	\$371.37	\$2,000.00	\$1,628.63	81.43%
Center Incentives	\$0.00	\$5,000.00	\$5,000.00	100.00%
Outreach for Incentives	\$0.00	\$5,500.00	\$5,500.00	100.00%
Food	\$1,521.88	\$2,500.00	\$978.12	39.12%
Sponsorships	\$475.00	\$2,000.00	\$1,525.00	76.25%
Professional Development	\$0.00	\$3,000.00	\$3,000.00	100.00%
Center Supplies	\$1,382.40	\$2,500.00	\$1,117.60	44.70%
General Transportation	\$0.00	\$2,000.00	\$2,000.00	100.00%
Lee County Project	\$0.00	\$5,000.00	\$5,000.00	100.00%
Assistive Technology	\$0.00	\$2,500.00	\$2,500.00	100.00%
Unobligated/Unbudgeted Grant	\$0.00	\$10,647.40	\$10,647.40	100.00%
TOTAL	\$3,750.65	\$42,647.40	\$38,896.75	

Mississippi Valley Workforce Development Logo Proposal

February 2023

Presented by



Inspiration

Developing a successful logo begins with the audience. For Accelerate Iowa, it was important to develop a logo that could not only be relatable to the target audience, but one that would spark energy and create a unique personality.

The primary vision of Accelerate Iowa is to help young adults take charge of their own life by taking the next steps in their career. To be able to start and stop and be able to pick up where you left off whenever you want. Think of it like a video game. You are the main character, and all the decisions are up to you. The more you play, the faster you finish. It is up to you how fast you accelerate.

Logo

ACCELERATE
IOWA

Vintage

Accelerate Iowa introduces a nostalgic element with the pixelated typography which is a reference to vintage video and arcade games. This gives the feeling that the individuals in the program are in control and references the fact they can stop and pick it back up at any time. The brush font adds contrast to the logo which gives a sense of energy and motion that alludes to the name accelerate.

Bold and Energetic

To add an eye-catching element, the bold golden yellow color was used to quickly attract attention. Not only is gold associated with education in the state of Iowa, gold also symbolizes optimism, energy, and joy which will resonate with a younger audience. The pop of color from the sky blue adds an energetic element which will excite and inspire individuals to start or complete the program.



Dynamic and Engaging

The word accelerate is defined as moving more quickly or to make something happen faster which will inspire individuals in the program to get a head start on their future and continue to move forward on their path.

ACCELERATE
IOWA

ACCELERATE
IOWA



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1,370,440 people follow this

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PINNED POST

Accelerate Iowa
11 March

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do



Photos [See all](#)



24

PY22/FY23 Performance Levels

MVWA Performance Data

Adult Program

Indicator	PY21				PY22				
	Required	Q3	Q4		Required	Q1	Q2	Q3	Q4
Employment 2nd Qtr	73.0%	84.6%	84.2%		72.5%	82.9%	80%		
Employment 4th Qtr	70.0%	80.0%	83.3%		66.0%	78.5%	78.90%		
Median Earnings 2nd Qtr	\$5,400	\$6,948	\$6,775		\$6,100	\$6,473	6,589		
Credential Attainment	67.0%	70.0%	78.9%		65.0%	77.1%	76.60%		
Measurable Skills Gain	44.0%	46.9%	56.3%		44.0%	46.7%	60%		

Dislocated Worker

Indicator	PY21				PY22				
	Required	Q3	Q4		Required	Q1	Q2	Q3	Q4
Employment 2nd Qtr	85.0%	88.0%	86.0%		85.0%	83.7%	85.70%		
Employment 4th Qtr	83.0%	100.0%	94.1%		85.0%	88.0%	83.70%		
Median Earnings 2nd Qtr	\$8,400	\$8,418	\$8,633		\$8,900	\$8,744	\$10,038		
Credential Attainment	68.0%	83.3%	73.3%		69.0%	81.8%	78.80%		
Measurable Skills Gain	31.0%	64.8%	62.6%		44.0%	53.8%	63.40%		

Youth

Indicator	PY21				PY22				
	Required	Q3	Q4		Required	Q1	Q2	Q3	Q4
Employment 2nd Qtr	73.0%	72.4%	72.7%		73.0%	71.9%	68.90%		
Employment 4th Qtr	72.0%	100.0%	93.3%		73.0%	80.0%	80%		
Median Earnings 2nd Qtr	\$3,600	\$3,198	\$3,886		\$3,700	\$3,454	\$3,376		
Credential Attainment	59.0%	40.0%	22.2%		52.0%	41.2%	44		
Measurable Skills Gain	41.0%	22.0%	17.9%		35.0%	24.3%	27.30%		

ADA Accessibility Concerns



Mississippi Valley Workforce Development Board

550 S Gear Avenue
West Burlington, IA 52655

January 11, 2023

Dear: Iowa Workforce Development

On May 18, 2022, the Mississippi Valley Workforce Development Board (MVWDB) Disability Access Committee conducted an ADA assessment of the Burlington IowaWORKS Center. A report of the findings was prepared on June 16, 2022, and presented to the MVWA Executive Committee on July 16, 2022. At this time the committee agreed to review the progress of the findings found in 6 months. At their January 10, 2023, Executive Committee meeting it was determined that MVWDB would write a letter to IWD requesting that DAS address the findings not yet corrected directly with the landlord as the leaseholder.

The ADA report provided MVWDB with an overview of the process used to assess accessibility for the Burlington IowaWORKS Center as well as the results of the assessment including findings and solutions/corrective actions taken to address those findings. The completion and submission of this report to the MVWDB allows for appropriate oversight over center operations and compliance with the ADA to provide equal access to services and programs offered. Additionally, this report ensures that the board is fulfilling its federal responsibility under 20 CFR 679.370 (p).

Our Disability Access Committee team conducted the assessment using the ADA Checklist for Existing Facilities based on the 2010 ADA Standards for Accessible Design. The team assessed Approach & Entrance to the mall/center (including the parking lot); Center Interior-Access to Services; Toilet Rooms (Public Mall Food Court); & Additional Access to include alarm systems and drinking fountains to complete the tool and determine where there exist any significant accessibility barriers.

It is our understanding that when IowaWORKS selected Westland Mall as the location for the new center that the public restrooms would be used by individuals visiting the center for services. Based on this requirement we feel that IWD through DAS as the leaseholder needs to address the following findings with the landlord of the property at 550 S Gear Avenue, West Burlington, IA 52655. We are unsure of the legal requirements of the landlord to address these issues since the property was built before 1991 but feel that these are significant issues that can impact service delivery to the populations we serve. One particular area of concern is that the

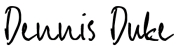
outer door handicapped automatic door opener at the entrance nearest the center (Shoe Carnival Entrance) is not currently in working order.

Burlington IowaWORKS Center ADA Findings

1. Accessible spaces identified with a sign that includes the International Symbol of Accessibility bottom of the sign measures 58 inches above the ground-Standard is 60 inches.
2. Public Restroom-Food Court Women's & Men's Door requires 9#'s (Women's) and 20#'s (Men's) of pressure to be opened (standard is 5# or less) Door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch-the door is very heavy and closes in 3 seconds (Women's and Men's) from an open position
3. Public Restroom-Food Court Women's & Men's The pipes below the lavatory are not insulated or otherwise configured to protect against contact.
4. Public Restroom-Food Court Women's & Men's are the operable parts of the soap dispenser are not within specified ranges. Soap dispenser operable parts should be no higher than 44 inches above the floor- Soap dispenser measures 49.5 in (Women's) and 52 in (Men's)
5. Public Restroom-Food Court Men's Handicapped Stall-the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition- Measures 21 inches
6. The outer door handicapped automatic door opener at the entrance nearest the center (Shoe Carnival Entrance) does not work

Thank you for addressing our concerns and we look forward to hearing updates on the status of these findings. If you have any further questions, you can contact board Executive Director Miranda Swafford at director@mississippivalleyworkforce.org

Sincerely,

DocuSigned by:

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Dennis Duke
Board Chair
dduke@carlanelsonco.com

House Study Bill 126

Summary of Iowa Government Reorganization HSB [126](#)

Background: [House Study Bill 126](#) has over 1,500 pages and call for the realignment of all state cabinet level departments consolidating Iowa's 37 agencies to 16. The proposal is aimed at saving taxpayer dollars, increasing efficiency within the combined state agencies, and improving the overall operations, performance, and outcomes among state agencies.

Department of Inspection, Appeals, and Licensing - Division III

Added from Iowa Workforce Development

- Employment safety, labor standards, and workers' compensation

Iowa Workforce Development – Division XI

Added from Department of Education

- Sector Partnerships
- Work-based Learning Intermediary Network
- Adult Education - Specifies community colleges will jointly implement with IWD
- Vocational Rehabilitation

Moved from Economic Development Authority

- Industrial New Jobs Training Program 260E
- Iowa Jobs Training Act 260F
- Workforce Development Fund
- Accelerated Career Education Program 260G
- Apprenticeship Training Program
 - Future Ready Iowa Registered Apprenticeship Development Program
 - Future Ready Iowa Expanded Registered Apprenticeship Opportunities Program

Moved from Health and Human Services

- Older American Community Service Employment Program

Continues

- Unemployment Compensation Benefits
- Employment Services

Department of Education - Division XIV

Added - Innovation Division

- Will house the work of existing Governor's Science, Technology, Engineering, Mathematics (STEM) Initiative.

Added - Higher Education Division

- College Student Aid Commission
- Work-Based learning
- Board of Educational Examiners
- Career and Technical Education Bureau
 - Regional Planning Partnerships
- Community College Bureau
- Iowa Braille and Sight Saving School
- Iowa School of the Deaf

Department of Health and Human Services - Division I

Workforce-related Programs

- RefugeeRISE Program
- Homeless Council
- Promise JOBS/JOBS Program
- Healthcare workforce and community support program