



## Mississippi Valley Workforce Development Board

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### Executive Committee Meeting Minutes

Tuesday, October 17, 2023, at 4:00 p.m.

**Members Present:** Dennis Duke, Ryan Drew, Jacob Nye, Cindy Whalen, and Kirby Phillips

**Members Absent:** Mandy Parchert (excused), Matthew Nicol (excused)

**CEOs Present:** Jim Irwin

**Staff Present:** Miranda Swafford, Executive Director and Tyler Lanz, Communications Assistant

**Guest:** Shannon Weaver, Operations Manager

#### **CALLED TO ORDER**

Duke called the meeting to order at 4:00 p.m.

#### **QUORUM**

The committee had a quorum to conduct business.

#### **\*CONSENT AGENDA**

The consent agenda included approval of the agenda, approval of previous meeting minutes, and approval of Nicol and Parchert's excused absences. Phillips made a motion to approve the consent agenda, seconded by Whalen, and the motion carried.

#### **NEW BUSINESS**

##### **\*TRANSFER REQUEST**

Swafford presented the request to transfer \$50,000 from the Dislocated Worker program to Adult in order to support the continuation of Adult services. Weaver advised the Adult program is not taking on any new obligations, however the transfer is needed to fulfill their current work-based learning contracts. The state has advised that we will likely not receive FY24 funding until after the federal government comes to a resolution and that amounts are not set in stone so they may decrease. The state also advised that there is some additional Dislocated Worker funding that will be re-allocated among the local areas, however we do not have an exact time frame for when that will happen. There was a discussion about what advocacy is being done to encourage federal legislators to reach a resolution and make them aware of the impacts on local jobseekers, workforce staff, and businesses. Nye made a motion to approve the transfer request of \$50,000 from Dislocated Worker to Adult, seconded by Phillips, and the motion carried.

##### **OTHER BUSINESS**

Swafford advised that registration for the annual board training is open and encouraged committee members to complete the form.

**PUBLIC COMMENT**

There was no public comment.

**\*ADJOURN**

Nye made a motion to adjourn, and the motion carried. Duke adjourned the meeting at 4:19 p.m.