



Mississippi Valley Workforce Development Board

Disability Access Committee Agenda

Monday, January 23, 2023, at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86145435825?pwd=O5kYhromv8bEQsRYhSJDcgh5ikusXJ.1>

Meeting ID: 861 4543 5825

Passcode: 926209

One tap mobile: [+13126266799](tel:+13126266799), [+186145435825](tel:+186145435825)#

Called to Order	Cynthia Whalen
Roll Call	Mandy Tripp
*Excused Absences	Cynthia Whalen
*Approval of Agenda	Cynthia Whalen
*Approval of Previous Minutes	Cynthia Whalen
Disability Awareness	Cynthia Whalen
Campaign	Cynthia Whalen
Participation In Feb In-Service Day	Cynthia Whalen
Upcoming Meeting	Cynthia Whalen
Other Business	
Public Comment	
Adjourn	Cynthia Whalen

*Items Requiring a Vote ** Items Requiring a Roll Call Vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need accommodation, please contact Andrea Taylor at associate@mississippivalleyworkforce.org or at 1-844-967-5365 option 2.



Mississippi Valley Workforce Development Board

Disability Access Committee (DAC) Meeting Minutes

Monday, October 17, 2022, at 3:00 p.m.

Members Present: Cynthia Whalen, Chad Pratz, James Stout, Joy Szewczyk, Erika Clark, Martha Bell, and Maria Gonzales

Members Absent: Carolyn Farley, Eva Castillo, Lanae Green, Travis Robinson

Staff Present: Miranda Swafford, Executive Director; Andrea Taylor, Associate Director

One-stop Operator: Robert Ryan

Equus Staff: Shannon Weaver, Operations Manager; Kendra Schaapveld, Project Director; Taylor Longstreth, Operations Manager

Guest: None

CALL TO ORDER

Whalen called the meeting to order at 3:00 p.m.

QUORUM

The committee had a quorum to conduct business.

EXCUSED ABSENCES

Bell made a motion to approve Castillo and Farley's absences as excused, seconded by Clark, and the motion carried. Robinson's absence is unexcused.

APPROVAL OF AGENDA

Bell made a motion to approve the agenda, seconded by Pratz, and the motion carried.

APPROVAL OF MINUTES

Szewczyk made a motion to approve the previous meeting minutes, seconded by Bell, and the motion carried.

NONDISCRIMINATION POLICY

Whalen reviewed the Non-Discrimination Policy. Bell made a motion to approve, seconded by Szewczyk, and the motion carried.

UPDATE ON ADA ACCESSIBILITY

Whalen reviewed the corrective action measures. Working on getting a meeting set up with the Davenport Landlord.

ONE-STOP CERTIFICATION UPDATE

Ryan discussed programmatic accessibility as well as training staff to know how to access and utilize different equipment.

AT LIST UPDATE

Attention to security concerns regarding screen readers in the centers.

PARTICIPATION IN FEB IN-SERVICE DAY

Whalen asked for ideas to have participation in the in-service training. Suggestions for disability sensitivity training or ADA practice. Clark suggested in-person training with devices. Stout reported that he is putting training together on Thursday mornings for staff to attend as they are able to learn about different assistive devices.

UPCOMING MEETING

The next meeting date will be January 23, 2023, at 3 PM via Zoom. Whalen will follow up with her team on potential training ideas.

OTHER BUSINESS

There was no other business discussed.

PUBLIC COMMENTS

There were no public comments.

ADJOURNED

Clark made a motion to adjourn, seconded by Pratz, the motion carried, and Whalen adjourned the meeting at 3:41 p.m.

MOU Requirement

Awareness Campaign to People with Disabilities

As people with disabilities are a priority of service population for the LWDB and historically have higher unemployment rates than the general population this will be an area of focus for the outreach plan. This awareness campaign will be to inform the community and individuals with disabilities of assistive technologies and services available within the Iowa *WORKS* Centers. The Disability Access Committee (DAC) will take the lead in developing these outreach materials and the creation of potential outreach outlets.