



Mississippi Valley Workforce Development Board

Chief Elected Officials (CEOs) Meeting Agenda

Tuesday, February 15, 2022, at 2:00 p.m.

In-Person – Musser Public Library (Room #017 Marketspace Meeting Room, lower level)

Join Zoom Meeting

<https://us02web.zoom.us/j/87143032775?pwd=dG5Yb1hGQndqc2t0VE5NWUNxYjJlQT09>

Meeting ID: 871 4303 2775 Passcode: 812356

One tap mobile: +13126266799,,87143032775#

Call to Order	Jack Willey
Roll Call	Phyllis Wood
*Approval of Agenda	Jack Willey
*Approval of Previous Minutes	Jack Willey
Introductions	Jack Willey
*Nominations	Jack Willey
Todd Earnest – Business	
Mandy Parchert – Business	
*Risk Assessment Report	Miranda Swafford
*SEIRPC Audit	Miranda Swafford
*Admin Budget Modifications	Miranda Swafford
*Fiscal Agent Options	Miranda Swafford
Committee/Program/Financial Updates	CEOs
One Stop Operator Update	Robert Ryan
Review VOS Numbers	Robert Ryan
Outer County Offices Update	Miranda Swafford/Robert Ryan
Follow-up on IWD Townhall	Miranda Swafford
NAWB Meeting Update	Miranda Swafford
Other Business	
Public Comment	
Adjournment	Jack Willey

* Items requiring a vote ** Items Requiring a Roll Call Vote

Accommodations

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact: Miranda Swafford at director@mississippivalleyworkforce.org or at 319-759-8980



Mississippi Valley Workforce Development Board

**Chief Elected Officials (CEO)
January 5, 2022**

Meeting Minutes

The meeting of the Mississippi Valley Workforce Area CEO was held on January 5, 2022 at Musser Public Library at 2:00 p.m. and via Zoom.

CALLED TO ORDER

Willey called the meeting to order at 2:03 p.m.

CEO PRESENT

Present: Jack Willey, Jim Irwin, Chad White, Rick Larkin, and Shane McCampbell

Absent: Nathan Mather, Brinson Kinzer, and Brad Quigley

Staff Present: Miranda Swafford, Executive Director and Phyllis Wood, Executive Assistant

Guest: Robert Ryan, One Stop Operator; Matthew Nicol and Kirby Phillips

QUORUM

There was a quorum present to conduct business.

APPROVAL OF AGENDA

Irwin made a motion to approve the agenda, seconded by White, motion carried.

APPROVAL OF MINUTES

Irwin made a motion to approve the previous meeting minutes, seconded by White, motion carried.

RESIGNATIONS

Willey made note of the resignation communications in the packet for Joni Dittmer, Bob Bartles, and Jeremy Ritchie. Willey would like a letter of appreciation for their service sent. Larkin made a motion to accept the resignations of Dittmer, Bartles, and Ritchie, seconded by Irwin, motion carried.

NOMINATIONS

Willey noted the receipt of nomination of Carolyn Farley. Swafford advised Carolyn would fill the Title III required roll on the board. Irwin made a motion to appoint Carolyn Farley to the board, seconded by Larkin, motion carried. Chris Caves nomination was discussed but her form was not available at the time. CEOs were in favor of her filling one of the business vacancies.

OUTER OFFICE OUTREACH

Swafford referenced the summary information in the packet regarding outreach efforts and confirmed with Ryan that flyers for each location was being distributed. Swafford informed the CEOs the position in Keokuk has not been filled. Larkin and White suggested assigning a person to the Keokuk location a couple days a week or multiple people one day per week to get some coverage started. Ryan would check into whether this was an option and report back to Swafford.

IWD COMMITTEE MEMO

Swafford shared the memo received from IWD and shared she has asked for clarification about which bylaws their referring to as each local area has their own. There has been no response from IWD.

CEO ATTENDANCE POLICY

Swafford brought it up to see if the CEOs wanted to implement a policy. Willey had suggested if they were going to address attendance now would be the time as counties are appointing board members now. Swafford suggested the meetings that count would only be meeting in which the CEOs count toward quorum. Willey said he would work with Swafford on creating a letter to send to counties with attendance of meetings for the previous calendar year encouraging availability as a factor in appointments.

CEO SUCCESSION PLANNING

Swafford noted that Willey and Larkin would be retiring. Quigley had asked her about having some kind of training or onboarding process for new CEOs. Willey suggested that his replacement from Jackson county could start attending CEO meetings in July to familiarize him. Willey said the topic could be revisited over the next couple of months.

FISCAL AGENT OPTIONS

Swafford shared the yearly rates of all local workforce areas. The procurement guidelines require an RFP for any contract over \$50,000. Mississippi Valley is the only local area with a fiscal agent contract over \$50,000. Swafford shared that some areas are choosing to do an RFP for the fiscal agent contract even though their contract amount does not require it. Willey said for Swafford to send Michelle McNertney at IWD this question regarding the CEO appointment of the Fiscal Agent contract and the formal procurement process for clarification.

STRATEGIC GOALS DISCUSSION

Ryan reviewed the center numbers which show an increase in foot traffic in the centers and touched on the Facebook numbers. Nicol described the social media plan he was working on for HNI and suggested that the OSO and board work together to develop a more robust and purposeful social media strategy. Swafford will organize a work session for Nicol, Ryan, and the Business Services staff to discuss a social media strategy. Willey expressed frustration about IWD 's lack of response, slow or no follow-up, and just not being at the table. Swafford stated that many items brought up on the statewide call the state will say have to be handled at the local level. Swafford has emailed the Governor's office about a timeline for ARP proposal responses but has received no reply. Irwin shared other board CEOs are upset that IWD waited until the very last day to reply to them about their local plans. The idea expressed of IWD not moving at the speed of business and Director Townsend's response to not understanding what that meant demonstrates the disconnectedness. Nicol provided feedback on how incomplete the state SWAT

analysis was and the abysmal feedback he received. Irwin suggested Nicol notify his representatives and let them know about the issues. Willey said but how do we actually let them know about our dissatisfaction? The letters written seem to fall on deaf ears. Swafford brought up an idea that one of the other local areas had been considering writing a white paper of the problems and corrective actions needed to send to Department of Labor (DOL). Ryan suggested DOL would be receptive but that perhaps working with NAWB would be a better approach. Swafford stated the State Workforce Development Board had an opening. Nicol expressed an interest in applying and Willey said he would send a letter of support.

OTHER BUSINESS

Swafford shared that she applied for a state level disabilities board. There were two candidates for the Associate Director position with interviews on Monday.

PUBLIC COMMENT

There were no public comments.

ADJOURN

Willey adjourned the meeting at 3:42 p.m.



IOWA State Workforce
Development Board

Local Workforce Development Board Member Nomination Form

Nominee (Applicant Information):

Name: Todd Earnest

Local Workforce Development Area Representing: _____

Position/Title: _____

Address: 632 N 2nd St City/Zip Code: Wapello 52653

Phone Number: 319 572 9191

E-mail Address: tkearnest@hotmail.com

Gender: Male Female

Local Workforce Development Board category the nominee represents (check only one):

Business Labor Organization Adult Education and Literacy Higher Education

Organization Representing: _____

Please describe briefly why you would like to serve on the Local Workforce Development Board:

To help develop the employment possibilities for
the area

Nominating Organization Information:

Organization: _____

Number of Employees: _____

Name: _____

Position/Title: _____

Address: _____ City/Zip Code: _____

Phone Number: _____

E-mail Address: _____

Legal References

- [WIOA sec. 107\(h\)](#)

I hereby recommend and nominate the above-named person for membership on the Local Workforce Development Board.

Nominator's Signature

Date

Action by the Chief Lead Elected Official

Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 1.4.1.1 Submission of Nominations, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Lead Elected Official.

Political Affiliation: _____

Term of Appointment: From _____ To _____

Signature of Chief Lead Elected Official

Date

Action by Iowa Workforce Development

Appointment is: Affirmed Denied

Signature of IWD Representative

Date

Legal References

- [WIOA sec. 107\(h\)](#)



IOWA State Workforce
Development Board

**Local Workforce Development Board Member Nomination
Form**

Nominee (Applicant Information):

Name: Mandy Parchert
 Local Workforce Development Area Representing: Eastern Iowa
 Position/Title: Manager, University & Community Relations
 Address: 1000 E. 2nd Street City/Zip Code: Muscatine 52761
 Phone Number: (563) 299-6583
 E-mail Address: ParchertM@HNEcorp.com
 Gender: Male Female

Local Workforce Development Board category the nominee represents (check only one):
 Business Labor Organization Adult Education and Literacy Higher Education

Organization Representing: HNE Corporation

Please describe briefly why you would like to serve on the Local Workforce Development Board:

I believe my role on the regional sector board and with HNE allow me to apply my skills to drive change & impact across the region through the Workforce Development Board.

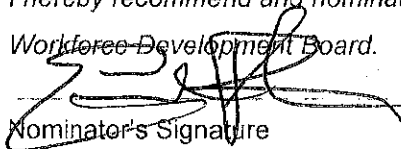
Nominating Organization Information:

Organization: Greater Muscatine Chamber of Commerce & Industry
 Number of Employees: 5
 Name: Erik Reader
 Position/Title: President & CEO
 Address: 100 W 2nd St City/Zip Code: Muscatine / 52761
 Phone Number: (563) 263-8895
 E-mail Address: ereader@muscatine.com

Legal References

- WIOA sec. 107(h)

I hereby recommend and nominate the above-named person for membership on the Local Workforce Development Board.


Nominator's Signature

1/27/22
Date

Action by the Chief Lead Elected Official

Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 1.4.1.1 Submission of Nominations, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Lead Elected Official.

Political Affiliation: Republican

Term of Appointment: From _____ To _____

Signature of Chief Lead Elected Official

Date

Action by Iowa Workforce Development

Appointment is: Affirmed Denied

Signature of IWD Representative

Date

Legal References

- WIOA sec. 107(h)



Mississippi Valley Workforce Development Board



ONE STOP OPERATOR RISK ASSESSMENT TOOL

Name of Subrecipient: Equus Workforce Solutions

Type of Contract: Cost reimbursement **Assessment Period:** September 15, 2021 – December 31, 2021

Subrecipient Staff Completing this Assessment: Robert Ryan **Date:** 01/18/22

MVWDB Staff Completing this Assessment: Miranda Swafford **Date:** 01/18/2022

This Risk Assessment will be sent to the subrecipient for initial responses. The subrecipient will have ten (10) business days to respond to the MVWDB office. Once the subrecipient responses have been received MVWDB staff will request a random sampling of documents to verify information to be submitted within ten (10) days of the request. Once documentation has been received the MVWDB staff will score the assessment within twenty (20) days. This becomes a part of the annual fiscal and programmatic monitoring and is also reviewed for pre-award and post-award of contracts.

Evaluation Score:

0 = NA 1 = Low Risk 2 = Medium Risk 3 = High Risk

	Assertion	Subrecipient Response	Evaluation Score
1.	Does the subrecipient have continuous experience managing federal funds for at least the past five years?	Yes	1
2.	Is the subrecipient aware of any legal issues involving staff that would have an effect on fiscal results?	No	1

3.	Has the subrecipient had a complaint or incident in the last three years that resulted in an investigation?	Due to the size of our company with over 3000 employees – yes, we have received complaints. We encourage all our staff to report concerns and complaints and we prominently post signs informing where and how to report complaints. All reported complaints are reviewed by our Vice President of Employee Relations and investigated accordingly. We have received no external complaints from agency partners or Funders.	1
4.	Has the subrecipient had any lawsuits filed against them in the last three years?	Yes, none resulting in fines or penalties	2
5.	What is the turnover rate for key management in the past three years?	There has been no turnover for key management in the OSO program.	1
6.	What has been the turnover rate for staff in the past three years?	There has been no turnover in the MVWA OSO position. Equus-wide, turnover of staff, to include staff who have left to seek other positions, staff who have elected to relocate, and terminations for cause is 27%.	2
7.	Are background checks completed on all employees?	Yes, this is a pre-condition of employment	1
8.	Is there regular training offered to staff, including professional development? If so how often?	Subrecipient offers a robust menu of ongoing trainings through the Equus Service Delivery Calendar and other opportunities by request from service delivery. There are 1-5 training opportunities every week.	1
9.	Are project amendment requests, prior approval requests, monitoring responses to the LWDB, corrective action plans, and other report requests submitted on time?	Subrecipient has provided responses, invoices, and reports within prescribed time frames to all requests from the LWDB.	1
10.	Has the subrecipient had any Qualified or Adverse/Disclaimer opinions, significant internal control deficiencies or findings for non-compliance on their single audit within the last three years?	No	1
11.	Has the subrecipient been on High-Risk or Reimbursement within the past three years?	No	1

12.	Are the subrecipient's accounting systems effective and provide receipts, expenditures, and obligations by grant?	Yes	1
13.	Is the subrecipient's cost and time effort tracking system effective in tracking costs and time spent on grants and projects?	Yes	1
14.	Does the subrecipient have sufficient internal controls in place per OMB guidelines?	Yes	1
15.	Does the entity have an approved indirect cost rate or a written and current cost allocation plan?	Yes	1
16.	Does the entity request cash on immediate needs basis and have written cash management policies when issuing funds to subrecipients and participants?	Yes	1
17.	Does the subrecipient employ budget control mechanisms through its accounting system and the information is routinely shared with program staff?	Yes	1
18.	Does the subrecipient use a line of credit to pay its bills?	The subrecipient has access to a \$320M Revolving Line of Credit that we utilize for working capital needs (AP, Payroll, Inventory, etc). We utilize this along with any free cash flow to pay our monthly expenses.	1
19.	Have any bankruptcy proceedings been filed in the past five years?	No	1
20.	Have there been any disallowed costs in the past three years? If so, please describe.	The OSO has had zero disallowed costs in the state of Iowa in the last three years.	1
21.	Is the subrecipient part of a government unit or is ETA funding less than 50% of overall funding?	No ETA funding for EWS contracts are greater than 50%.	2
22.	How are LWDB, State, and Federal policies and procedures communicated to staff?	Staff receives regular communication on all policies and procedures ongoing training from both IWD and Equus. Staff is provided with	1

		SOPs and TEGs to further ensure awareness of and compliance with policies.	
23.	Subrecipients are responsible to monitor programs and financials internally. Do you have written monitoring policies and procedures?	Yes for internal audit and compliance departments	1
24.	Does the subrecipient have an internal programmatic and financial monitoring schedule?	Subrecipient has a Standard Operating Procedure outlining monitoring schedules. Additionally, Equus leadership performs regular Quarterly Measure evaluation focused on internal programmatic and financial monitoring.	1
25.	Are there written monitoring reports? If so, when are they submitted?	Equus leadership uses their ' quarterly Quality Measurement Tool to track compliance.	1
26.	Are written reports reviewed? Who is responsible for signing off on the reports?	Equus leadership and the Service Delivery Team review the Quality Measurement Tool.	1
27.	Do monitoring policies and procedures include action taken on findings and non-compliance?	Yes for internal audit and compliance departments	1
28.	Are there any outstanding programmatic monitoring issues with the LWDB or inter agency (Specify)? Describe your plan to resolve these.	There are no outstanding programmatic monitoring.	1
29.	Are there any outstanding financial monitoring issues with the LWDB or inter agency (Specify)? Describe your plan to resolve these.	No	1
30.	Are there any programmatic monitoring issues that tend to be continuous problems with the LWDB or inter agency? Describe which ones and what action has been taken by the agency to resolve this issue.	No	1
31.	Has there been any corrective action/performance improvement plans put into place in the past three years by the LWDB or the inter-agency? If so, describe and explain the status?	No	1

32.	Are key performance indicators being met? If not, please submit your action plan.	Yes	1
	Total Evaluation Risk Column		35
	Risk Rating Average (total divided by 32)		1.09
	Level of Risk		Low

Level of Risk: Enter Low if the number is between 0 and 1.49
 Enter Medium if the number is between 1.5 and 2.49
 Enter High if the number is between 2.50 and 3.00

Documents Requested to Verify Information Provided:

Q8 – OSO’s training schedule for the 1st quarter of the contract.

Q10 – Single audit

Q15 – Current indirect cost rate.

Q23 – Monitoring policies and procedures for OSO contracts

Q24 - OSO monitoring schedule.

Are there any other factors that might impact the Preliminary Risk Level? If so, please describe in line below: (If no such factors exist, enter No Other Factors)

The OSO contract is new to the MVWA so many of the questions have little basis for scoring.

Signature of Monitor: *Miranda D Swafford* **Date:** 2/4/2022



ANDERSON, LARKIN & CO., P.C.
Certified Public Accountants
"Your Success Is Our Business."

Kenneth E. Crosser, CPA
April D. Crosser, CPA
Michael J. Podliska, CPA
Alexander T. Barr, CPA

January 20, 2022

To the Board of Directors of the
Southeast Iowa Regional Planning Commission

We have audited the financial statements of the governmental activities and the major fund of Southeast Iowa Regional Planning Commission for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and if applicable *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 13, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Southeast Iowa Regional Planning Commission are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended June 30, 2021. We noted no transactions entered into by Southeast Iowa Regional Planning Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting Southeast Iowa Regional Planning Commission's financial statements was:

Management's estimate of depreciation is based on past history and other relevant factors. We evaluated the key factors and assumptions used to develop the depreciation estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

To the Board of Directors of the
Southeast Iowa Regional Planning Commission
January 20, 2022
Page Two

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 20, 2022 .

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Southeast Iowa Regional Planning Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Southeast Iowa Regional Planning Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the budgetary comparison schedule, the schedule of the Commission's proportionate share of the net pension liability and the schedule of Commission contributions, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of Southeast Iowa Regional Planning Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

ANDERSON, LARKIN & CO., P.C.

Anderson, Larkin & Co., P.C.

**PY21 Proposed Admin Budget Modification
February 7th, 2022**

PY21Admin Budget

Income Stream

PY20 Carryover	48,367.36
FY21 Carryover	108,030.00
PY21	171,263.00
FY22	148,788.00
Total Admin	476,448.36

Expense	PY21 Budget	Adjustment	New Budget	Reason for Adjustment
Board Staff	135,292.74	21,336.04	156,628.78	Associate Director Salary
Fiscal Agent	72,500.00	-	72,500.00	
Professional Fees	3,000.00	-	3,000.00	
Information Technology	2,800.00	1,500.00	4,300.00	Additional subscriptions Microsoft, Zoom Adobe /annual renewals
Legal Expenses	5,000.00	-3,000.00	2,000.00	Reduction due to no expenses anticipated
Dues and Subscriptions	10,000.00	-	10,000.00	
Equipment Under \$5,000	3,000.00	4,000.00	7,000.00	Staff computers, printers, monitors etc
Insurance	2,200.00	-	2,200.00	
Outreach	15,000.00	-	15,000.00	
Meeting Expenses	2,500.00	-	2,500.00	
Postage and Printing	7,000.00	-	7,000.00	
Rent	0.00	1,470.00	1,470.00	Assoc. Dir space at the Davenport office
Supplies	2,500.00	-	2,500.00	
Telephone	240.00	-	240.00	
Mileage and Travel	20,000.00	7,000.00	27,000.00	Assoc Dir in local area and NAWB/NAWDP/AIWP conference trav
Conferences and Training	15,000.00	-	15,000.00	
Special Initiatives	15,000.00	-	15,000.00	
Unobligated Funds	165,415.62	32,306.04	133,109.58	Reduction of unobligated funds
Total	476,448.36		476,448.36	

Financial Report
Expenditures Through 12/31/2021 (50% through Program Year)

Stream	Expended	% of Total Available	Total Available	Remaining Balance	80% + Carryover Goal to be Spent by 6/30/2022	% of 6/30/2022 Goal Met	Amount to be Recaptured if not spent by 6/30/2022
Admin	117,887.05	24.74%	476,448.36	358,561.31	412,438.16	28.58%	156,397.36
Adult	482,527.92	43.83%	1,100,967.64	618,439.72	903,843.84	53.39%	115,348.64
Dislocated Worker	239,036.23	27.45%	870,737.27	631,701.04	734,632.27	32.54%	190,212.27
Youth	327,967.43	20.26%	1,618,418.93	1,290,451.50	1,377,611.59	23.81%	404,083.93
Ends 6/30/2022							
Nat. DW Grant	23,121.97	7.99%	289,419.00	266,297.03	277,946.94	8.32%	289,419.00
Rapid Response	64,435.68	89.49%	72,000.00	7,564.32	72,000.00	89.49%	72,000.00
Total	1,254,976.28		4,427,991.20	3,173,014.92			1,227,461.20

Equus Program Expenditure Updates through 1/31/2022

Adult	Budgeted	% of Total	Actual Expenditures	% of Current Expenditures	Notes
Total P&O	\$ 420,783.00	47.78%	\$ 259,462.72	58.88%	<i>P&O = Personnel and Operations</i> 20% WEX is on the total of all youth expenditures not just funds contracted to Equus
Total Participant	\$ 459,961.00	52.22%	\$ 181,195.94	41.12%	
Total	\$ 880,744.00	100.00%	\$ 440,658.66	100.00%	
DW	Budgeted	% of Total	Actual to Date	% of Total	
Total P&O	\$ 410,630.00	58.95%	\$ 138,657.04	70.32%	
Total Participant	\$ 285,959.00	41.05%	\$ 58,509.93	29.68%	
Total	\$ 696,589.00	100.00%	\$ 197,166.97	100.00%	
Youth	Budgeted	% of Total	Actual to Date	% of Total	
OSY					
Total P&O	\$595,370.00	55.97%	\$ 192,336.35	83.68%	
Total Participant	\$468,430.00	44.03%	\$ 37,520.66	16.32%	
Total	\$1,063,800.00	100.00%	\$ 229,857.01	100.00%	
ISY	Budgeted	% of Total	Actual to Date	% of Total	
Total P&O	150,163.00	65.02%	47,883.24	92.03%	
Total Part.	80,772.00	34.98%	4,143.97	7.97%	
Total	230,935.00	100.00%	52,027.21	100.00%	
20% WEX	\$323,683.79	Actual	68,052	20.75%	

Financial Report ***December 2021***



Dear Mississippi Valley Workforce Area Board:

The accompanying statements of **Mississippi Valley Workforce Area** for Revenue and Expenses with Budgets for the six months ended **December 31, 2021**.

A compilation is limited to presenting, in the form of financial statements, information that is the representation of management. The statements have not been audited.

Lori Gilpin
Finance Director, SEIRPC
Fiscal Agent, WIOA - MVWA
Completed January 20, 2022

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Summary
For the Six Months Ending December 31, 2021

	Administration	Transition Funding	Adult Program	Dislocated Worker Program	NDWG Program	Youth Program Out of School	Youth Program In School	Rapid Response	One Stop Operator	Total thru December 2021	Total Annual Budget	Remaining Budget
WIOA Grant Revenues												
· WIOA Grant - Administration	117,887.06	-	-	-	-	-	-	-	-	117,887.06	476,448.36	358,561.30
· WIOA Grant - Transition Funding	-	2,059.66	-	-	-	-	-	-	-	2,059.66	2,059.66	0.00
· WIOA Grant - Adult	-	-	472,609.16	-	-	-	-	-	9,918.76	482,527.92	1,100,967.64	618,439.72
· WIOA Grant - Dislocated Workers	-	-	-	229,117.47	-	-	-	-	9,918.76	239,036.23	870,737.27	631,701.04
· WIOA Grant - NDWG	-	-	-	-	23,121.97	-	-	-	-	23,121.97	289,419.00	266,297.03
· WIOA Grant - Youth Out of School	-	-	-	-	-	253,156.78	-	-	4,959.39	258,116.17	1,298,239.45	1,040,123.29
· WIOA Grant - Youth In School	-	-	-	-	-	-	64,891.87	-	4,959.39	69,851.26	320,179.48	250,328.23
· WIOA Grant - Rapid Response	-	-	-	-	-	-	-	64,435.68	-	64,435.68	72,000.00	7,564.32
Total	117,887.06	2,059.66	472,609.16	229,117.47	23,121.97	253,156.78	64,891.87	64,435.68	29,756.29	1,257,035.94	4,430,050.86	3,173,014.92
WIOA Expenses												
· Board Salaries and Benefits	54,471.26	-	13,632.59	13,632.59	4,871.00	11,243.33	4,825.73	-	-	102,676.50	196,907.52	94,231.02
· Salaries	-	-	153,160.04	78,135.83	7,038.77	111,829.20	28,482.43	37,753.58	19,267.55	435,667.40	1,021,773.01	586,105.61
· Payroll Taxes	-	-	11,214.38	6,453.25	535.05	8,020.91	2,172.26	2,464.43	1,433.27	32,293.55	85,650.98	53,357.43
· Fringes and Worker's Comp	-	-	21,244.58	7,950.63	216.85	9,754.08	1,442.30	1,565.57	2,027.24	44,201.25	116,161.44	71,960.19
· Personnel Expenses	-	-	7,882.16	2,277.82	-	6,897.22	776.33	1,035.03	31.05	18,899.61	40,532.26	21,632.65
· Audit	-	-	168.95	-	-	-	-	-	-	168.95	4,138.00	3,969.05
· Fiscal Agent Costs	34,291.64	-	-	-	-	-	-	-	-	34,291.64	72,500.00	38,208.36
· Contractual Expenses	-	-	1,379.80	1,361.68	(0.03)	1,442.82	807.82	412.42	71.51	5,476.02	22,851.00	17,374.98
· Information Technology	2,541.36	-	-	-	-	-	-	-	-	2,541.36	2,801.99	260.63
· Legal Expenses	600.00	-	-	-	-	-	-	-	-	600.00	5,000.00	4,400.00
· Dues and Subscriptions	2,285.75	-	-	-	-	-	-	-	-	2,285.75	10,000.00	7,714.25
· Equipment Under \$5,000	2,038.76	-	4,792.18	3,591.67	-	956.32	260.64	7,696.37	-	19,335.94	27,625.22	8,289.28
· Administration/Management Fees	3,032.48	-	19,137.48	18,635.76	2,983.50	27,093.48	6,809.28	-	2,648.33	80,340.31	163,509.63	83,169.32
· Insurance	2,019.00	-	1,523.42	1,371.03	-	1,015.65	221.58	344.12	113.23	6,608.03	13,869.51	7,261.48
· Outreach Expense	5,051.72	1,555.03	4,968.89	914.95	-	120.56	16.40	9,524.31	-	22,151.86	70,026.17	47,874.31
· Meeting Expenses	748.15	-	-	-	-	-	-	-	-	748.15	2,500.00	1,751.85
· Postage and Printing	391.75	-	-	-	-	-	-	-	-	391.75	7,007.00	6,615.25
· Rent	-	-	18,317.91	18,317.91	-	12,056.45	8,038.93	-	-	56,731.20	111,050.00	54,318.80
· Client Supplies & Assessments	-	-	-	-	-	3,779.12	1,295.56	-	-	5,074.68	12,770.00	7,695.32
· Supplies	299.05	-	1,754.31	999.06	21.91	1,148.40	627.34	1,150.23	24.60	6,024.90	17,019.77	10,994.87
· Telephone Expense	92.10	-	2,180.08	979.77	-	2,429.38	280.98	1,120.86	225.18	7,308.35	17,269.86	9,961.51
· Resource Sharing Allocation	-	-	3,977.18	1,810.04	-	1,796.45	586.72	555.33	-	8,725.72	28,235.00	19,509.28
· Mileage & Travel Expenses	5,755.91	-	5,708.80	4,025.96	6.25	2,753.85	697.93	813.43	1,501.61	21,263.74	103,609.00	82,345.26
· Conferences and Training	4,268.13	504.63	-	-	-	-	-	-	-	4,772.76	15,371.86	10,599.10
· Participant Expenses												
· Work Experience	-	-	33,195.41	-	-	29,518.01	3,160.92	-	-	65,874.34	288,851.00	222,976.66
· Instructional Training	-	-	112,064.22	40,178.79	-	2,105.50	-	-	-	154,348.51	449,449.00	295,100.49
· Customer Support Service	-	-	27,551.18	18,331.14	-	2,149.53	650.00	-	-	48,681.85	335,620.00	286,938.15
· Incumbent Worker Training	-	-	-	-	-	-	-	-	-	-	-	0.00
· On The Job Training	-	-	6,725.36	-	6,684.77	882.56	-	-	-	14,292.69	394,256.00	379,963.31
· Tuition	-	-	-	-	-	-	-	-	-	-	-	0.00
· Other Participant Education	-	-	-	-	-	-	-	-	-	-	-	0.00
· Incentives	-	-	-	-	-	1,400.00	175.00	-	-	1,575.00	22,503.00	20,928.00
· WEX 5% Mark-Up	-	-	1,659.77	-	-	1,465.06	158.05	-	-	3,282.88	14,443.00	11,160.12
· Other Expenses	-	-	-	-	-	-	-	-	-	-	165,415.62	165,415.62
· Indirect Costs	-	-	20,370.47	10,149.59	763.90	13,298.90	3,405.67	-	2,412.72	50,401.25	141,142.77	90,741.52
· Unobligated/Unbudgeted Grant	-	-	-	-	-	-	-	-	-	-	450,191.25	450,191.25
Total	117,887.06	2,059.66	472,609.16	229,117.47	23,121.97	253,156.78	64,891.87	64,435.68	29,756.29	1,257,035.94	4,430,050.86	3,173,014.92
Net	-	-	-	-	-	-	-	-	-	-	-	-

* Note: Life to date expenses for grants Rapid Response and NDWG

**Southeast Iowa Regional Planning Commission
Check Register - WIOA
December 2021**

Type	Date	Num	Name	Amount
Bill pmt - check	12/03/2021	10136	Equus Workforce Solutions	171,881.70
Bill pmt - check	12/03/2021	10137	Iowa Workforce Development Sublease	11,816.26
Bill pmt - check	12/03/2021	10138	North Scott Eldridge Chamber of Commerce	197.00
Bill pmt - check	12/03/2021	10139	Southeast Iowa Regional Planning	5,202.02
Bill pmt - check	12/03/2021	10140	Wilton Chamber of Commerce	155.00
Bill pmt - check	12/10/2021	10141	Chase Credit Card Services	5,464.36
Bill pmt - check	12/10/2021	10142	LeClaire Chamber of Commerce	100.00
Bill pmt - check	12/10/2021	10143	Miranda Swafford	53.76
Bill pmt - check	12/10/2021	10144	Muscatine County	15,208.19
Bill pmt - check	12/24/2021	10145	Iowa Workforce Development Sublease	11,816.26
Bill pmt - check	12/24/2021	10146	Isle of Capri Casino - Bettendorf	681.62
Bill pmt - check	12/24/2021	10147	Miranda Swafford	84.89
				222,661.06

**Southeast Iowa Regional Planning Commission
WIOA Balance Sheet**

**Cash Balance - WIOA
As of December 31, 2021**

Balance per Bank Statement @ 12/31/2021 \$ 32,828.70

Outstanding Checks:

10/1/2021	10118	IWF Sublease	8,274.67
12/3/2021	10137	IWF Sublease	11,816.26
12/3/2021	10140	Wilton Chamber	155.00
12/24/2021	10145	IWF Sublease	11,816.26
12/24/2021	10146	Isle of Capri Casino	681.62
12/24/2021	10147	Miranda Swafford	<u>84.89</u>

Two Rivers Bank - checking account

\$ -

**A/R Aging Summary - WIOA
As of December 31, 2021**

	<u>Administration & Transition</u>	<u>Adult Program</u>	<u>Dislocated Worker Programs</u>	<u>Youth Programs</u>	<u>Rapid Response</u>	<u>TOTAL</u>
State of Iowa - WIOA Grant	34,270.52	145,316.60	95,070.86	128,135.88	3,896.49	406,690.35
	<u>34,270.52</u>	<u>145,316.60</u>	<u>95,070.86</u>	<u>128,135.88</u>	<u>3,896.49</u>	<u>406,690.35</u>

**A/P Aging Summary - WIOA
As of December 31, 2021**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Chase Credit Card Services	3,180.71	-	-	-	-	3,180.71
Dennis Duke	87.58					
Employ Prince George's Inc.	793.13					
Equus Workforce Solutions	164,776.05	197,549.06	-	-	-	362,325.11
KBUR, etc.	980.00	-	-	-	-	980.00
KMAQ - Your Hometown Station	1,000.00	-	-	-	-	1,000.00
Maquoketa Sentinel-Press	-	1,041.20				
Miranda Swafford	357.26	-	-	-	-	357.26
Mt Pleasant Area Chamber of Commerce	100.00					
Muscatine County	21,720.88	-	-	-	-	21,720.88
Phyllis Wood	294.00	-	-	-	-	294.00
Southeast Iowa Regional Planning	8,033.63	5,448.75	-	-	-	13,482.38
Wapello Republican	319.20					
WMPF Group LLC	1,008.90	-	-	-	-	1,008.90
	<u>202,651.34</u>	<u>204,039.01</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>406,690.35</u>

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Administration
(Fiscal Agent, Board Staff & Board Expenses)
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	Administration Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	117,887.06	476,448.36	358,561.30	75%
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>117,887.06</u>	<u>476,448.36</u>	<u>358,561.30</u>	
WIOA Expenses				
· Board Salaries and Benefits	54,471.26	129,478.08	75,006.82	58%
· Salaries	-	-	-	
· Payroll Taxes	-	-	-	
· Fringes and Worker's Comp	-	-	-	
· Personnel Expenses	-	-	-	
· Audit	-	-	-	
· Fiscal Agent Costs	34,291.64	72,500.00	38,208.36	53%
· Contractual Expense	-	3,000.00	3,000.00	100%
· Information Technology	2,541.36	2,800.00	258.64	9%
· Legal Expenses	600.00	5,000.00	4,400.00	88%
· Dues and Subscriptions	2,285.75	10,000.00	7,714.25	77%
· Equipment Under \$5,000	2,038.76	3,000.00	961.24	32%
· Administration/Management Fees	3,032.48	5,814.66	2,782.18	48%
· Insurance	2,019.00	2,200.00	181.00	8%
· Outreach Expense	5,051.72	30,000.00	24,948.28	83%
· Meeting Expenses	748.15	2,500.00	1,751.85	70%
· Postage and Printing	391.75	7,000.00	6,608.25	94%
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	299.05	2,500.00	2,200.95	88%
· Telephone Expense	92.10	240.00	147.90	62%
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	5,755.91	20,000.00	14,244.09	71%
· Conferences and Training	4,268.13	15,000.00	10,731.87	72%
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	165,415.62	165,415.62	100%
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>117,887.06</u>	<u>476,448.36</u>	<u>358,561.30</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Transition Funding
(Fiscal Agent, Board Staff & Board Expenses)
For the Six Months Ending December 31, 2021
fully expended

	Activity for July - Dec 2021	Transition Funding Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	2,059.66	2,059.66	-	0%
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>2,059.66</u>	<u>2,059.66</u>	<u>0.00</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	0.01	0.01	100%
· Salaries	-	-	-	
· Payroll Taxes	-	-	-	
· Fringes and Worker's Comp	-	-	-	
· Personnel Expenses	-	-	-	
· Audit	-	-	-	
· Fiscal Agent Costs	-	-	-	
· Contractual Expense	-	-	-	
· Information Technology	-	1.99	1.99	100%
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	5.85	5.85	100%
· Administration/Management Fees	-	-	-	
· Insurance	-	-	-	
· Outreach Expense	1,555.03	1,677.26	122.23	7%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	-	2.69	2.69	100%
· Telephone Expense	-	-	-	
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	-	-	-	
· Conferences and Training	504.63	371.86	(132.77)	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>2,059.66</u>	<u>2,059.66</u>	<u>-</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Adult Program
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	Adult Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	472,609.16	1,067,673.64	595,064.48	56%
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>472,609.16</u>	<u>1,067,673.64</u>	<u>595,064.48</u>	
WIOA Expenses				
· Board Salaries and Benefits	13,632.59	19,327.53	5,694.94	29%
· Salaries	153,160.04	219,479.00	66,318.96	30%
· Payroll Taxes	11,214.38	18,678.00	7,463.62	40%
· Fringes and Worker's Comp	21,244.58	25,459.00	4,214.42	17%
· Personnel Expenses	7,882.16	11,921.00	4,038.84	34%
· Audit	168.95	1,167.00	998.05	86%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,379.80	5,238.00	3,858.20	74%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	4,792.18	5,961.00	1,168.82	20%
· Administration/Management Fees	19,137.48	38,065.00	18,927.52	50%
· Insurance	1,523.42	3,187.00	1,663.58	52%
· Outreach Expense	4,968.89	10,942.00	5,973.11	55%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	18,317.91	35,000.00	16,682.09	48%
· Client Supplies & Assessments	-	150.00	150.00	100%
· Supplies	1,754.31	3,679.00	1,924.69	52%
· Telephone Expense	2,180.08	4,601.00	2,420.92	53%
· Resource Sharing Allocation	3,977.18	7,623.00	3,645.82	48%
· Mileage & Travel Expenses	5,708.80	30,754.00	25,045.20	81%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	33,195.41	63,622.00	30,426.59	48%
· Instructional Training	112,064.22	231,000.00	118,935.78	51%
· Customer Support Service	27,551.18	81,600.00	54,048.82	66%
· Incumbent Worker Training	-	-	-	
· On The Job Training	6,725.36	80,557.00	73,831.64	92%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	1,659.77	3,182.00	1,522.23	48%
· Other Expenses	-	-	-	
· Indirect Costs	20,370.47	33,879.00	13,508.53	40%
· Unobligated/Unbudgeted Grant	-	132,602.11	132,602.11	100%
Total	<u>472,609.16</u>	<u>1,067,673.64</u>	<u>595,064.48</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Dislocated Worker Program (DWP)
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	DWP Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	229,117.47	837,443.27	608,325.80	73%
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>229,117.47</u>	<u>837,443.27</u>	<u>608,325.80</u>	
WIOA Expenses				
· Board Salaries and Benefits	13,632.59	19,327.53	5,694.94	29%
· Salaries	78,135.83	235,367.00	157,231.17	67%
· Payroll Taxes	6,453.25	20,030.00	13,576.75	68%
· Fringes and Worker's Comp	7,950.63	26,126.00	18,175.37	70%
· Personnel Expenses	2,277.82	9,428.00	7,150.18	76%
· Audit	-	923.00	923.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,361.68	4,880.00	3,518.32	72%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	3,591.67	5,132.00	1,540.33	30%
· Administration/Management Fees	18,635.76	37,141.00	18,505.24	50%
· Insurance	1,371.03	2,520.00	1,148.97	46%
· Outreach Expense	914.95	4,473.00	3,558.05	80%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	18,317.91	35,000.00	16,682.09	48%
· Client Supplies & Assessments	-	119.00	119.00	100%
· Supplies	999.06	2,909.00	1,909.94	66%
· Telephone Expense	979.77	3,639.00	2,659.23	73%
· Resource Sharing Allocation	1,810.04	6,678.00	4,867.96	73%
· Mileage & Travel Expenses	4,025.96	18,023.00	13,997.04	78%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	40,178.79	137,500.00	97,321.21	71%
· Customer Support Service	18,331.14	65,599.00	47,267.86	72%
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	82,860.00	82,860.00	100%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	10,149.59	33,242.00	23,092.41	69%
· Unobligated/Unbudgeted Grant	-	86,526.74	86,526.74	100%
Total	<u>229,117.47</u>	<u>837,443.27</u>	<u>608,325.80</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - National Dislocated Worker Grant (NDWG)
For the Life to Date Ending December 31, 2021
expires June 30, 2022

	<u>Life to Date Activity</u>	<u>NDWG Budget</u>	<u>Remaining Budget</u>	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	23,121.97	289,419.00	266,297.03	92%
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	-	-	-	
Total	<u>23,121.97</u>	<u>289,419.00</u>	<u>266,297.03</u>	
WIOA Expenses				
· Board Salaries and Benefits	4,871.00	9,446.84	4,575.84	48%
· Salaries	7,038.77	43,321.43	36,282.66	84%
· Payroll Taxes	535.05	3,313.98	2,778.93	84%
· Fringes and Worker's Comp	216.85	5,859.02	5,642.17	96%
· Personnel Expenses	-	-	-	
· Audit	-	131.00	131.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	(0.03)	-	0.03	
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	-	-	
· Administration/Management Fees	2,983.50	5,966.97	2,983.47	50%
· Insurance	-	358.00	358.00	100%
· Outreach Expense	-	3,000.00	3,000.00	100%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	1,050.00	1,050.00	100%
· Client Supplies & Assessments	-	-	-	
· Supplies	21.91	484.99	463.08	95%
· Telephone Expense	-	-	-	
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	6.25	900.00	893.75	99%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	6,684.77	210,000.00	203,315.23	97%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	763.90	5,586.77	4,822.87	86%
· Unbudgeted Grant	-	-	-	
Total	<u>23,121.97</u>	<u>289,419.00</u>	<u>266,297.03</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Youth Program Out of School (YPOS)
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	Out of School Youth Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	253,156.78	1,281,592.45	1,028,435.67	80%
· WIOA Grant - Response	-	-	-	
Total	<u>253,156.78</u>	<u>1,281,592.45</u>	<u>1,028,435.67</u>	
WIOA Expenses				
· Board Salaries and Benefits	11,243.33	14,495.65	3,252.32	22%
· Salaries	111,829.20	337,246.00	225,416.80	67%
· Payroll Taxes	8,020.91	28,700.00	20,679.09	72%
· Fringes and Worker's Comp	9,754.08	37,434.00	27,679.92	74%
· Personnel Expenses	6,897.22	14,398.00	7,500.78	52%
· Audit	-	1,410.00	1,410.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	1,442.82	7,475.00	6,032.18	81%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	956.32	4,787.00	3,830.68	80%
· Administration/Management Fees	27,093.48	53,858.00	26,764.52	50%
· Insurance	1,015.65	3,849.00	2,833.35	74%
· Outreach Expense	120.56	7,811.00	7,690.44	98%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	7.00	7.00	100%
· Rent	12,056.45	30,000.00	17,943.55	60%
· Client Supplies & Assessments	3,779.12	9,918.00	6,138.88	62%
· Supplies	1,148.40	4,443.00	3,294.60	74%
· Telephone Expense	2,429.38	5,557.00	3,127.62	56%
· Resource Sharing Allocation	1,796.45	9,197.00	7,400.55	80%
· Mileage & Travel Expenses	2,753.85	21,083.00	18,329.15	87%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	29,518.01	193,423.00	163,904.99	85%
· Instructional Training	2,105.50	80,949.00	78,843.50	97%
· Customer Support Service	2,149.53	147,803.00	145,653.47	99%
· Incumbent Worker Training	-	-	-	
· On The Job Training	882.56	20,839.00	19,956.44	96%
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	1,400.00	15,745.00	14,345.00	91%
· WEX 5% Mark-Up	1,465.06	9,671.00	8,205.94	85%
· Other Expenses	-	-	-	
· Indirect Costs	13,298.90	48,197.00	34,898.10	72%
· Unobligated/Unbudgeted Grant	-	173,296.80	173,296.80	100%
Total	<u>253,156.78</u>	<u>1,281,592.45</u>	<u>1,028,435.67</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Youth Program In School (YPIS)
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	In School Youth Program Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	64,891.87	303,532.48	238,640.61	79%
· WIOA Grant - Response	-	-	-	
Total	<u>64,891.87</u>	<u>303,532.48</u>	<u>238,640.61</u>	
WIOA Expenses				
· Board Salaries and Benefits	4,825.73	4,831.88	6.15	0%
· Salaries	28,482.43	85,506.00	57,023.57	67%
· Payroll Taxes	2,172.26	7,277.00	5,104.74	70%
· Fringes and Worker's Comp	1,442.30	9,491.00	8,048.70	85%
· Personnel Expenses	776.33	3,139.00	2,362.67	75%
· Audit	-	307.00	307.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	807.82	1,622.00	814.18	50%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	260.64	1,043.00	782.36	75%
· Administration/Management Fees	6,809.28	13,584.00	6,774.72	50%
· Insurance	221.58	839.00	617.42	74%
· Outreach Expense	16.40	2,203.00	2,186.60	99%
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	8,038.93	10,000.00	1,961.07	20%
· Client Supplies & Assessments	1,295.56	2,583.00	1,287.44	50%
· Supplies	627.34	969.00	341.66	35%
· Telephone Expense	280.98	1,212.00	931.02	77%
· Resource Sharing Allocation	586.72	2,327.00	1,740.28	75%
· Mileage & Travel Expenses	697.93	5,905.00	5,207.07	88%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	3,160.92	31,806.00	28,645.08	90%
· Instructional Training	-	-	-	
· Customer Support Service	650.00	40,618.00	39,968.00	98%
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	175.00	6,758.00	6,583.00	97%
· WEX 5% Mark-Up	158.05	1,590.00	1,431.95	90%
· Other Expenses	-	-	-	
· Indirect Costs	3,405.67	12,156.00	8,750.33	72%
· Unobligated/Unbudgeted Grant	-	57,765.60	57,765.60	
Total	<u>64,891.87</u>	<u>303,532.48</u>	<u>238,640.61</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - Rapid Response
For the Life to Date Ending December 31, 2021
expires June 30, 2022

	Life to Date Activity	Rapid Response Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	-	-	-	
· WIOA Grant - Dislocated Workers	-	-	-	
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	-	-	-	
· WIOA Grant - Rapid Response	64,435.68	72,000.00	7,564.32	11%
Total	<u>64,435.68</u>	<u>72,000.00</u>	<u>7,564.32</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	-	-	
· Salaries	37,753.58	37,753.58	-	
· Payroll Taxes	2,464.43	2,825.00	360.57	13%
· Fringes and Worker's Comp	1,565.57	4,553.42	2,987.85	66%
· Personnel Expenses	1,035.03	1,115.26	80.23	7%
· Audit	-	-	-	
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	412.42	554.00	141.58	26%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	7,696.37	7,696.37	-	0%
· Administration/Management Fees	-	-	-	
· Insurance	344.12	359.51	15.39	4%
· Outreach Expense	9,524.31	9,919.91	395.60	
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	1,150.23	1,612.09	461.86	29%
· Telephone Expense	1,120.86	1,120.86	-	0%
· Resource Sharing Allocation	555.33	2,410.00	1,854.67	77%
· Mileage & Travel Expenses	813.43	2,080.00	1,266.57	61%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	-	-	-	
· Unbudgeted Grant	-	-	-	
Total	<u>64,435.68</u>	<u>72,000.00</u>	<u>7,564.32</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	

Southeast Iowa Regional Planning Commission
WIOA Statement of Revenue and Expenses - One Stop Operator (OSO)
For the Six Months Ending December 31, 2021

	Activity for July - Dec 2021	One Stop Operator Budget	Remaining Budget	
WIOA Grant Revenues				
· WIOA Grant - Administration	-	-	-	
· WIOA Grant - Transition Funding	-	-	-	
· WIOA Grant - Adult	9,918.76	33,294.00	23,375.24	70%
· WIOA Grant - Dislocated Workers	9,918.76	33,294.00	23,375.24	70%
· WIOA Grant - NDWG	-	-	-	
· WIOA Grant - Youth	9,918.77	33,294.00	23,375.23	70%
· WIOA Grant - Response	-	-	-	
Total	<u>29,756.29</u>	<u>99,882.00</u>	<u>70,125.71</u>	
WIOA Expenses				
· Board Salaries and Benefits	-	-	-	
· Salaries	19,267.55	63,100.00	43,832.45	69%
· Payroll Taxes	1,433.27	4,827.00	3,393.73	70%
· Fringes and Worker's Comp	2,027.24	7,239.00	5,211.76	72%
· Personnel Expenses	31.05	531.00	499.95	94%
· Audit	-	200.00	200.00	100%
· Fiscal Agent Costs	-	-	-	
· Contractual Expenses	71.51	82.00	10.49	13%
· Information Technology	-	-	-	
· Legal Expenses	-	-	-	
· Dues and Subscriptions	-	-	-	
· Equipment Under \$5,000	-	-	-	
· Administration/Management Fees	2,648.33	9,080.00	6,431.67	71%
· Insurance	113.23	557.00	443.77	80%
· Outreach Expense	-	-	-	
· Meeting Expenses	-	-	-	
· Postage and Printing	-	-	-	
· Rent	-	-	-	
· Client Supplies & Assessments	-	-	-	
· Supplies	24.60	420.00	395.40	94%
· Telephone Expense	225.18	900.00	674.82	75%
· Resource Sharing Allocation	-	-	-	
· Mileage & Travel Expenses	1,501.61	4,864.00	3,362.39	69%
· Conferences and Training	-	-	-	
· Participant Expenses				
· Work Experience	-	-	-	
· Instructional Training	-	-	-	
· Customer Support Service	-	-	-	
· Incumbent Worker Training	-	-	-	
· On The Job Training	-	-	-	
· Tuition	-	-	-	
· Other Participant Education	-	-	-	
· Incentives	-	-	-	
· WEX 5% Mark-Up	-	-	-	
· Other Expenses	-	-	-	
· Indirect Costs	2,412.72	8,082.00	5,669.28	70%
· Unbudgeted Grant	-	-	-	
Total	<u>29,756.29</u>	<u>99,882.00</u>	<u>70,125.71</u>	
Net	<u>-</u>	<u>-</u>	<u>-</u>	



Mississippi Valley Workforce Development Board

Quarterly Executive Committee Report for MVWDB Prepared for February 21st, 2022 Meeting

Attendance

Day	JUL 26	SEP 28	OCT 25	DEC 20	JAN 24	MAR 28	APR 25	JUN 27
Executive								
Dennis Duke	p	p	p	p	p			
Kirby Phillips	P	Ex	p	p	p			
Lori bassow	Unex	P	p	p	p			
Jacob Nye	Ex	P	p	p	p			
Mathew Nicol	p	P	p	p	p			
Cynthia Whalen	p	p	Ex	p	p			

Approvals

- Personally Identifiable Information (PII Policy)
- Individualized Career Services Policy
- Iowa *WORKS* minimum assistive technology requirements.
- Fiscal Agent Monitoring report of Equus's May payroll
- Contracted additional funds to Equus in the amount of Youth \$200,000, Adult \$100,000 and DW \$50,000 New Equus budgets were also approved.
- Hired Elizabeth Rodriguez as the new Associate Director.
- One Stop Operator (OSO) quarterly key performance indicator report. The OSO met 16 out of 16 indicators.
- Transfer request from DW to Adult in the amount of \$100,000. New budget to be approved during full board meeting.

Other Business

- Issues with a current CDL provider was discussed. 160 Driving Academy had responded in writing that they do not require students to provide background nor motor vehicle reports. The letter, from board chair Dennis Duke to the state, would request a review or monitoring of 160 Driving Academy's performance, practices, and program compliance.
- Annually plaques will be presented to the Local Areas best business partners and presented during an in-person event.
- There are now weekly office hours being held in each County of the MVWA.

All policies can be found on the board website at www.mississippivalleyworkforce.org



Mississippi Valley Workforce Development Board

Quarterly Finance Committee Report for MVWDB Prepared for February 21st, 2022 Meeting

Attendance

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Day	28	25	22	1	23	21	26	23	23	27	25	22
Lori Bassow	p	p	P	p	p	p	p					
Cory Bergfeld	p	p	P	p	p	p	Ex					
Angela Rheingans	Ex	p	Unex	p	p	p	p					
Joyce Stimpson	p	p	p	p	p	p	Unex					
Kelley Brown	-	-	-	-	-	-	p					

Invoices Approved

Equus Monthly Invoices

	OCT	NOV	DEC
Adult	\$72,030.52,	\$73,641.53	\$63,254.73
Dislocated Worker	\$42,472.89	\$53,891.42	\$30,925.52
Youth	\$35,843.83	\$56,317.47	\$61,197.55
Rapid Response	\$1,249.00	\$3,896.49	0
NDWG	\$1,897.59	\$1,269.01	\$564.59
One Stop Operator	\$8,504.62	\$8,533.13	7,951.09

Work Experience (WEX) Requirement is 20% WEX is currently at 26%

Fiscal Agent Invoices

	Amount	Hours
OCT	\$5,202.02	85
NOV	\$5,448.75	96.5
DEC	8,033.63	131.75
	Amount	Other
DEC	1,000	Audit

Other Financial Information/Discussions

- Board bank account balance in the amount of \$24,745.40.



Mississippi Valley Workforce Development Board

Operations Committee Meeting Report for MVWDB Prepared February 7, 2022

Attendance

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Day	15	12	23	14	11	9	12	9	9	13	11	8
Operations	Canceled		Canceled		Canceled							
Matthew Nicol		p		p		p	p					
Kirby Phillips		p		p		EX	p					
Ryan Drew		p		p		p	p					
Carolyn Farley		p		p		p	p					
Scott Schneider		p		p		p	p					
Tim Gobble		p		Unexcused		EX	p					
Mandy Parchert	-	-	-	-	-	-	-					
Stephani Smith	-	-	-	-	-	-	-					

Budget Summary through 1/31/2022

Adult Program

	Budgeted	% of Total	Actual	% of Actual
Total P&O	\$ 469,154.25	47.84%	\$ 259,462.72	58.88%
Total Participant	\$ 511,589.76	52.16%	\$ 181,195.94	41.12%
Total	\$ 980,744.01	100.00%	\$ 440,658.66	100.00%

Dislocated Worker

	Budgeted	% of Total	Actual	% of Actual
Total P&O	\$ 440,630.00	59.02%	\$ 138,657.04	70.32%
Total Participant	\$ 305,959.00	40.98%	\$ 58,509.93	29.68%
Total	\$ 746,589.00	100.00%	\$ 197,166.97	100.00%

Committee Highlights

- Operations Committee moved to 2nd Wednesdays of the month; continue to meet at 4PM.
- PII and Individual Career Services policies approved to Executive Committee.
- TRADE continues to be a barrier to spending NDWG funding.
- Need to develop a robust marketing/branding strategy around WBL.
- Committee members were encouraged to spread the word about Work-based Learning (WBL) opportunities at their own organizations and with all their business connections.



Mississippi Valley Workforce Development Board

Youth Committee Report Prepared (DATE)

Attendance

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Day	12	9	13	18	8	13	10	14	14	11	9	13
Youth						Canceled						
Jacob Nye	P	P	P	P	P		P					
Regina Matheson	P	P	EX	P	P		P					
Ron Schaefer	P	UNEXCUSED	P	P	P		P					
Patrick Stock	EX	P	EX	EX	EX		P					
Rebecca Ruberg	P	P	P	P	P		P					
Heather Halbrook	P	P	P	P	P		P					
Andy Sokolovich	-	-	-	-	EX		EX					
Carol Reynolds	-	-	-	-	-	-	EX					

Budget Summary through 1/31/2022

	Budgeted	% of Total	Actual to Date	% of Total
Out-of-School				
Total P&O	\$709,870.00	58.48%		#DIV/0!
Total Participant	\$503,930.00	41.52%		#DIV/0!
Total	\$1,213,800.00	100.00%		#DIV/0!

	Budgeted	% of Total	Actual	% of Total
In-School				
Total P&O	184,388.00	65.63%		#DIV/0!
Total Participant	96,547.30	34.37%		#DIV/0!
Total	280,935.30	100.00%		#DIV/0!

20% WEX \$323,683.79

Highlights

- Meeting time reviewed and to remain the same
- Outreach specialist position filled
- Youth symposium participants implementing ideas
 - Hosting youth focused summer job fair APRIL 19
 - Expanding social media platforms and presence
 - Creating youth ambassador roles
- Partnering in a large Quad Cities job fair



Mississippi Valley Workforce Development Board

Disability Access Committee (DAC) Report

Prepared February 9, 2022

Attendance

DAC	16-Aug	18-Oct	24-Jan	18-Apr
Carolyn Farley			p	
Chad Pratz	p	p	p	
Cynthia Whalen	p	p	p	
Erika Clark	p		p	
Eva Castillo	p		EX	
James Stout	p	p	p	
Joy Szewczyk	p		p	
Lanae Greene	p	p	p	
Maria Gonzales		p	p	
Martha Bell	p		p	
Travis Robinson		p	p	

Highlights

- Burlington and Davenport reviewed and submitted AT inventory available in the centers, where it is located, if it is up-to-date and whether staff are trained on how to use the technology. AT minimum requirements were compared with the current technology available and a list was presented to the DAC for further recommendations.
- AT list was shared with the Board Executive Committee and approved, procurement to be determined.
- Once accommodations are in place, they will be incorporated into the center Resource Guide with short descriptions on how to use each product for staff and job seekers use.
- Disability Awareness Campaign will be a discussion on the agenda of the next scheduled DAC meeting. AT would need secured and in place prior to launching a campaign.



Mississippi Valley Workforce Development Board

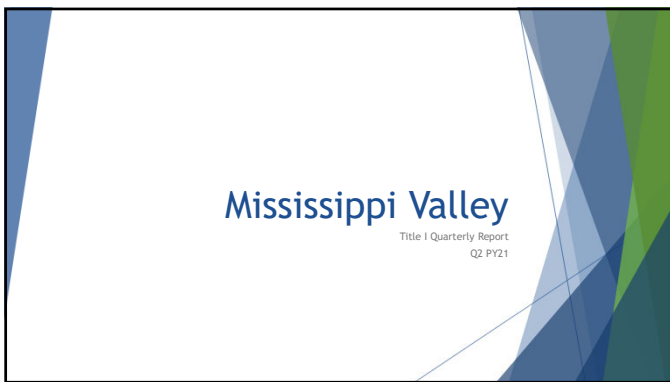
MVWA Iowa*WORKS* Center

Assistive Technology Minimum Requirements

- Trackball Mouse
- Large Print Keyboard
- Large Monitor
- Closed Circuit Television
- Text to Speech Device
- Assistive Listening System
- Screen Magnifier
- Screen Reader
- Headphones
- Adjustable Keyboard Tray
- Adjustable Height Table
- Handheld Magnifiers
- Alternative Materials
- Remote ASL
- Sign Language Interpreters
- Virtual Lobby
- Closed Captioning
- Virtual Appointments Available
- Private Spaces
- Notetakers



1



2



3

Property/Equipment Purchased

- ▶ 1 Smart Board (\$3295.70)
- ▶ 1 Laminator (\$110)
- ▶ 6 Dell Laptops (\$1250)
- ▶ 6 Dell Docking Stations (\$125)

4

Enrollments

	Q2	YTD
Adult	33	73
Dislocated Worker	14	45
NDWG	14	45
In School Youth	0	1
Out of School Youth	12	23

5

Caseload

- ▶ Out of School Youth 45
- ▶ In School Youth 6
- ▶ Youth Follow Up 44
- ▶ Average Case load size per case manager is 24
- ▶ Exits: 18

6

Caseload

- ▶ 119 Adult
 - ▶ 100 Adult Follow Up
- ▶ 93 Dislocated Worker
 - ▶ 36 Dislocated Worker Follow Up
 - ▶ 75 Co-Enrolled NDWG

- ▶ Average caseload: 73 adults
- ▶ Average caseload: 43 dislocated workers

Exits:

- ▶ Adult: 12
 - ▶ 4 Employed; 8 Unknown
- ▶ Dislocated Worker: 2
 - ▶ 1 Employed; 2 Unknown

7

Occupational Skills Training

	Q2	YTD Goal	YTD Actual	% of Goal
Adult/Dislocated Worker	21	90	111	123%
Youth	0	15	4	27%

8

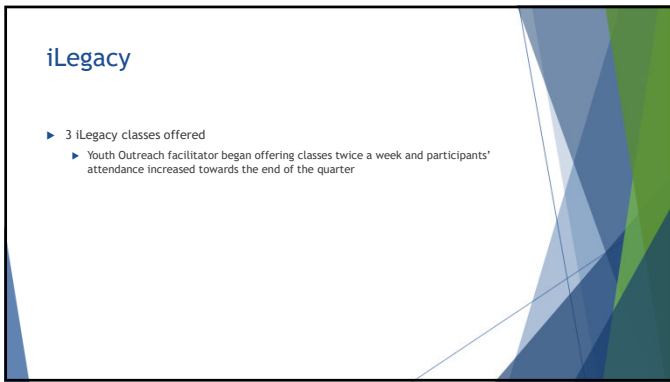
Work-Based Learning

	Q2	YTD Goal	YTD Actual	% of Goal
NDWG	0	28	2	7%
Youth	24%	20%	N/A	100%
Adult & Dislocated Worker	4	30	10	33%

9



10



11



12

Legacy in Action

58 Surveys returned
95.64% customer satisfaction rate

I always receive professional and courteous service at this location. Shayla Taeger has been very helpful to me!

I enjoy the program.

I feel like I was taken care of very well. I have never had a problem with this facility. People are always very friendly and helpful.

I was a self employed business person. Due to events a natural disaster, then covid, I wasn't able to continue my business at age 38 I found myself needing to make a career change immediately for my families well being. I went to lowaworks, and not only am I employed currently, I'm also able to go back to school. The support my family and I have recieved is nothing else but a blessing. We will always be grateful for the hard working employees. That have assisted me through these tougher times. The resources that the workers can help you with, the guidance, and achievements that these employees can do (never thought possible) is nothing short of heaven sent.

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Challenges

- ▶ Internet connectivity
- ▶ Referrals completing enrollment process
- ▶ Getting documents signed by guardians
- ▶ Transportation barriers
- ▶ Failing drug tests
- ▶ Training providers have differences in pre-enrollment processes

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Outcomes

<p>Adult/Dislocated Worker</p> <ul style="list-style-type: none"> ▶ October <ul style="list-style-type: none"> ▶ 4 Unsubsidized employment ▶ 1 CDL Credential ▶ 1 CNA Credential ▶ November <ul style="list-style-type: none"> ▶ 3 Unsubsidized employment ▶ 4 CDL Credential ▶ 5 OST Beginning ▶ December <ul style="list-style-type: none"> ▶ 11 Measurable Skills Gains ▶ 6 Credentials ▶ 5 OST Beginning 	<p>Youth</p> <ul style="list-style-type: none"> ▶ October <ul style="list-style-type: none"> ▶ 21 CNA completion ▶ 2 OSY WEX beginning ▶ 1 OSY Internship beginning ▶ 1 OSY OJY beginning ▶ November/December <ul style="list-style-type: none"> ▶ 1 1SY Unsubsidized employment beginning ▶ 1 OSY WEX beginning ▶ 1 OSY earned 14.5 college credits
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SCC AEL						EICC AEL					
Participants	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)	Participants	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)
ABE (grade level 1 - 8)	264	138	187			ABE (grade level 1 - 8)	380	153	95		
HSE (grade level 9 - 12)	61	31	45			HSE (grade level 9 - 12)	194	65	223		
English as a Second Language	14	11	11			English as a Second Language	92	58	84		
Total Participants	339	180	243	0	0	Total Participants	666	276	402	0	0

HiSET Testing Statistics						HiSET Testing Statistics					
Graduates	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)	Graduates	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)
Corrections	19	7	19			Corrections	0	3	3		
Community	27	3	4			Community	194	30	71		
Total Graduates	46	10	23	0	0	Total Graduates	194	33	74	0	0
Took 1 or More HiSET Tests	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)	Took 1 or More HiSET Tests	PY2021	PY2022 (1st Qtr)	PY2022 (2nd Qtr)	PY2022 (3rd Qtr)	PY2022 (4th Qtr)
Corrections	61	21	39			Corrections	31	11	12		
Community	63	13	19			Community	251	52	103		
Total Tested	124	34	58	0	0	Total Tested	282	63	115	0	0

Mississippi Valley Workforce Development Board

Quarterly Report 02/21/2022

Title IV Vocational Rehabilitation Services

Participant Data PY 21 (July, 1 2021-June 30, 2022):

IWD Region	CountyName	Potentially Eligible Clients (Status 01-0)	Potentially Eligible Job Candidates Without IPE Age < 22 (open case)	Participants Job Candidates with IPE Age < 25	Job Candidate with IPE Age 25 and Older	PY2021 Count of Successful Closures (26-0)	PY2021 Average of Closure Hours Worked Per Week	PY2021 Average of Closure Hourly Wage	PY2021 Count of Participants Unsuccessful Closures (28-0)	Total Participants Served	Participants Co-Enrolled with Other WIOA Program	Percent Co-Enrolled
Mississippi Valley LWDA	Clinton	109	8	49	64	6	20	\$ 12.35	14	133	5	3.8%
	Des Moines	125	15	118	104	12	29	\$ 16.22	24	258	68	26.4%
	Henry	21	0	60	28	4	32	\$ 13.93	6	98	11	11.2%
	Jackson	40	1	24	18	3	31	\$ 16.43	4	49	6	12.2%
	Lee	125	5	95	53	5	24	\$ 9.49	14	167	20	12.0%
	Louisa	14	1	38	11	3	30	\$ 12.66	2	54	3	5.6%
	Muscatine	2	3	39	21	11	26	\$ 13.18	9	80	5	6.3%
	Scott	144	22	156	125	25	31	\$ 15.51	33	339	45	13.3%
Mississippi Valley LWDA Total		580	55	579	424	69	29	\$ 14.38	106	1178	163	13.8%

Applicant Data- Referrals to IVRS (12/31/2021):

Mississippi Valley LWDA	Clinton	Elementary and Secondary Schools	7
		Managed Care Organization (MCO)	1
		Medical Health Providers	1
		Self-referral, friends, family	1
		Social Security Administration	1
	Clinton Total		11
	Des Moines	Elementary and Secondary Schools	6
		Other American Job Center or Workforce Development Programs	1
		Post-secondary Education Institutions	1
		Self-referral, friends, family	3
	Des Moines Total		11
Henry	Self-referral, friends, family	1	
Henry Total		1	
Jackson	Elementary and Secondary Schools	1	
	Other Sources	1	
Jackson Total		2	
Louisa	Elementary and Secondary Schools	2	
	Self-referral, friends, family	1	
	(blank)	1	
Louisa Total		4	
Muscatine	Elementary and Secondary Schools	1	
	Medical Health Providers	1	
	Other Sources	1	
	Self-referral, friends, family	1	
Muscatine Total		4	
Scott	Elementary and Secondary Schools	1	
	Mental Health Providers	1	
	Other Sources	2	
	Self-referral, friends, family	5	
Scott Total		9	
Mississippi Valley LWDA Total		42	

Successful Closure Data PY 21 (July 1, 2021-June 30, 2022):

Area Office	BUR	DAV
July 2021	1	6
August 2021	1	5
September 2021	3	15
October 2021	4	6
November 2021	8	1
December 2021	8	12
January 2022	7	6
February 2022		
March 2022		
April 2022		
May 2022		
June 2022		
2021 Successful Closures	32	51
PY Goal	130	208
% completed/achieved toward goal	24.6%	24.5%
% of goal remaining	75.4%	75.5%

IowaWORKS
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One-Stop Operator
January 2022

MISSISSIPPI VALLEY
WORKFORCE DEVELOPMENT BOARD

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January Hiring Events

Date	Event	Location	Jobseekers
1/5/2022	HNI Hiring Event	Davenport IowaWORKS	2
1/7/2022	Whirlpool Hiring Event	Davenport IowaWORKS	0
1/11/2022	QPS Hiring Event	Davenport IowaWORKS	2
1/12/2022	HNI Hiring Event	Davenport IowaWORKS	1
1/13/2022	Aerotek Hiring Event	Davenport IowaWORKS	0
1/18/2022	Le Claire Mfg. Hiring Event	Davenport IowaWORKS	2
1/19/2022	HNI Hiring Event	Davenport IowaWORKS	0
1/20/2022	HNI Hiring Event	Burlington IowaWORKS	0
1/20/2022	Kraft Heinz Hiring Event	Davenport IowaWORKS	3
1/21/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS	1
1/24/2022	Bally's Hiring Event	Davenport IowaWORKS	2
1/25/2022	Le Claire Mfg. Hiring Event	Davenport IowaWORKS	7
1/26/2022	HNI Hiring Event	Davenport IowaWORKS	2
1/27/2022	Kraft Heinz Hiring Event	Davenport IowaWORKS	14
1/28/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS	2
1/28/2022	West Liberty Foods Hiring Event	Burlington IowaWORKS	0
1/31/2022	Aerotek Hiring Event	Davenport IowaWORKS	3

MISSISSIPPI VALLEY
WORKFORCE DEVELOPMENT BOARD

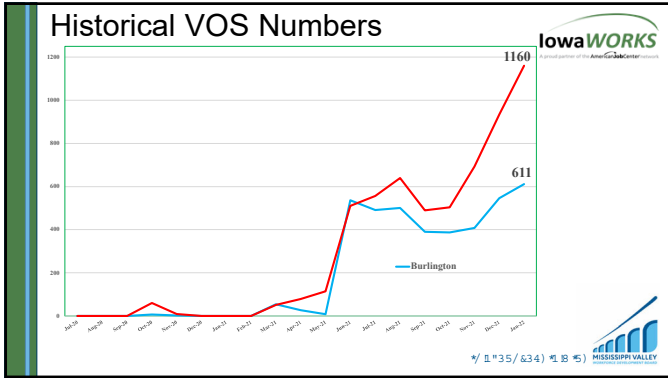
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Upcoming February Hiring Events

Date	Event	Location
2/1/2022	DES Hiring Event	Davenport IowaWORKS
2/2/2022	HNI Hiring Event	Davenport IowaWORKS
2/2/2022	Thomson Prison Hiring Event	Davenport IowaWORKS
2/3/2022	HNI Hiring Event	Burlington IowaWORKS
2/3/2022	RJK Hiring Event	Davenport IowaWORKS
2/4/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS
2/7/2022	Norfolk Iron and Metal Hiring Event	Davenport IowaWORKS
2/8/2022	LeClaire Manufacturing Hiring Event	Davenport IowaWORKS
2/9/2022	Team Staffing Hiring Event	Davenport IowaWORKS
2/10/2022	Kraft Heinz Hiring Event	Davenport IowaWORKS
2/11/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS
2/14/2022	Bally's Hiring Event	Davenport IowaWORKS
2/14/2022	PSSI Food Safety Solutions Hiring Event	Burlington IowaWORKS
2/15/2022	QPS Hiring Event	Davenport IowaWORKS
2/16/2022	Thomson Prison Hiring Event	Davenport IowaWORKS
2/16/2022	HNI Hiring Event	Davenport IowaWORKS
2/17/2022	HNI Hiring Event	Burlington IowaWORKS
2/17/2022	Seaberg Industries Hiring Event	Davenport IowaWORKS
2/18/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS
2/22/2022	LeClaire Manufacturing Hiring Event	Davenport IowaWORKS
2/23/2022	PSSI Food Safety Solutions Hiring Event	Davenport IowaWORKS
2/24/2022	Kraft Heinz Hiring Event	Davenport IowaWORKS
2/25/2022	Durham School (bus drivers) Hiring Event	Davenport IowaWORKS
2/28/2022	Bally's Hiring Event	Davenport IowaWORKS

MISSISSIPPI VALLEY
WORKFORCE DEVELOPMENT BOARD

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- ### Outer County January Foot Traffic
- Clinton – 5
 - Fort Madison – 5
 - Maquoketa – 3
 - Monticello – 3
 - Mount Pleasant – 1
 - Muscatine – 2
 - Wapello – 1
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Services Provided Employers (January)

Service	Total Employers	Total Services
Assisted Employer with Accessing Untapped Labor Pools	21	22
Employers view internal resumes	21	611
Notification to Employer of Potential Applicant	4	8
Provided Employer Information and Support Services	49	49
Provided Job Fair Services	8	8
Provided Job Order Follow-up/Assistance	8	10
Provided Strategic Planning/Econ. Development Activities	2	2
Provided Training Services	4	5
Provided Workforce Recruitment Assistance	15	15
Referred Qualified Applicants	8	11
Registered Apprenticeship - In-Depth Meeting	2	3
Registered Apprenticeship - Intro Meeting	1	1
Registered Apprenticeship - Program Registered	1	1
Total	146	746

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Facebook January



Office Page	Total Reach*	Impressions**
Davenport	1,740	3,511
Burlington	1,485	1,874
Muscatine	75	217
Maquoketa	66	107
Clinton	37	117
Fort Madison	34	57
Keokuk	1	3

*Reach: The number of unique individuals who saw any of your content

**Impressions: The number of times content is seen (e.g. 1 person sees the same content 3 times = 3 impressions)