



Mississippi Valley Workforce Development Board

Chief Elected Officials (CEOs)

August 24, 2021

Meeting Minutes

The meeting of the Mississippi Valley Workforce Area CEOs was held on August 24, 2021 at Musser Public Library at 2:30 p.m. and via Zoom.

CALLED TO ORDER

Willey called the meeting to order at 2:35 p.m.

CEO PRESENT

Present: Jack Willey, Nathan Mather, Rick Larkin, Jim Irwin, and Brinson Kinzer

Absent: Shane McCampbell, Brad Quigley, and Chad White

Staff Present: Miranda Swafford, Executive Director and Phyllis Wood, Executive Assistant

QUORUM

There was a quorum present to conduct business.

APPROVAL OF AGENDA

Kinzer made a motion to approve the agenda with no additions, seconded by Irwin, motion carried.

APPROVAL OF MINUTES

Irwin made a motion to approve the previous meeting minutes, seconded by Kinzer, motion carried.

EQUUS ANNUAL REPORT/PARTNER REPORTS

Swafford included the partner reports in their packets for informational purposes. Moving forward, there will be an Iowa *WORKS* Center report to reduce duplication from the individual Title I, II, III, and IV to better demonstrate collaboration and integration.

ONE STOP OPERATOR RECOMMENDATIONS

Willey stated at the board meeting the night before that Hockenberry had presented on the two proposals and the board had voted for the proposal from Equus and now the CEOs needed to decide if they were going to go along with it. Irwin said there was a good description provided about their reasoning and made the motion to approve Equus to be the One-Stop Operator for the MVWA, seconded by Larkin, motion carried.

NEW BOARD MEMBERS

Swafford reports that Hockenberry is resigning his role as our economic development representative and will need to replace him. Irwin reached out to Andy Sokolovich about his interest in the position. Sokolovich completed the member nomination form. Review of the membership matrix showed that Sokolovich would not disrupt the balance the board seeks to maintain. Kinzer motioned to approve the membership application from Sokolovich, seconded by Larkin, motion carried.

Swafford made the group aware that a business representative position may be coming open in the next few months. Mather asked if there were any more detailed criteria imposed on business representatives. Swafford informed the group that the only criteria is the person must be in a policy making position within their organization and it would be up to the CEOs to establish any additional criteria.

TRAVEL POLICY - CEOs

Swafford wanted input whether the CEOs should be included for reimbursement from the board for travel. After a brief discussion, the consensus was the CEOs could only seek reimbursement from the board for out-of-state travel. Mather made a motion to adopt the travel policy with CEOs being reimbursed for out-of-state travel only, seconded by Irwin, motion carried.

COUNTY EVENTS

CEOs were asked for county events that would be good networking opportunities for outreach efforts. Kinzer mentioned Farmers Markets which was echoed by several CEOs. Willey instructed the group to send their thoughts to Swafford and Wood.

OFFICE LOCATIONS

Swafford asked CEOs about their preference for outreach locations. Willey said HiCAP/New View building on different days than Title I for Jackson County. Irwin said Clinton County would like to see them in the Clinton County Resource Centers. Mather said the Musser Public Library is working well for Title I and Title III should be there also. Larkin likes that Title I will be in Keokuk full-time and could see Title III there one day a week and then focus on a Fort Madison location.

OTHER BUSINESS

Kinzer asked Swafford to share the LULAC Club of Davenport, located at 4224 Ricker Hill, is having a Skilled Trades Career Fair. Swafford said she could forward it to Schaapveld to disburse.

The EDA Good Jobs Grant was discussed as an opportunity the CEOs would like to pursue.

PUBLIC COMMENT

There were no public comments.

ADJOURN

Willey adjourned the meeting at 3:13 p.m.