



# Mississippi Valley Workforce Development Board

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## **Business Committee Meeting Minutes**

Thursday, February 8, 2024, at 11:00 a.m., via Zoom

**Members Present:** Mandy Parchert, Stephanie Torrance, Stacy Borgeson, Chris Caves, and Caitlin Bliesener

**Members Absent:** Kelly Brown (excused), Emily Benjamin (unexcused)

**CEO:** Don Schwenker

**Staff Present:** Tyler Lanz, Strategic Partnership Specialist, Mandy Tripp, Compliance Officer, Louise Butherus, Communications Assistant

**Guest:** Brenda Rubey, Martha Garcia-Tappa

### **CALLED TO ORDER**

Parchert called the meeting to order at 11:03 a.m.

### **QUORUM**

There was a quorum to conduct business.

### **CONSENT AGENDA**

The consent agenda included agenda approval, approval of Brown's excused absence, and previous meeting minutes. Caves made a motion to approve it, seconded by Torrance, and the motion carried.

### **RETRAIN & RETAIN GRANT INTEREST UPDATES**

Lanz advised that there has only been one interest form completed in January by River Cities the initial meeting was January 24, 2024. River Cities opted to complete the form independently and we look forward to having the completed application for the March Agenda.

### **\*RAPID RESPONSE POLICY MODIFICATION**

Lanz advised updates to the policy, some sections have been removed and some have been updated as well as guidance added for informal notifications when an official WARN notice has not been received. Updates have been outlined in the policy. Caves made a motion to approve the policy modification, seconded by Torrance, proposed modifications passes.

### **BUSINESS SERVICE UPDATES**

Lanz reviewed the January numbers with an increase in new businesses. Both Davenport and Burlington continue to surpass their strategic planning goal. Lanz also highlighted Burlington had an off-site Hire Talent Tuesday in Lee County with an attendance of 23 employers and 98 job seekers. Parchert inquired as to what has created the rise in new business interest and Lanz commented that it is mostly in part to the Business Service teams becoming more strategic in their outreach.

**OTHER BUSINESS**

There was no other business.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURN**

Caves made a motion to adjourn, seconded by Torrance and Parchert adjourned the meeting at 11:18 a.m.