



## Mississippi Valley Workforce Development Board

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### **Business Committee Meeting Minutes**

Thursday, July 13, 2023, at 11:00 a.m., via Zoom

**Members Present:** Mandy Parchert, Kelley Brown, Hannah Howard, Stephanie Torrance, Stacy Borgeson, and Dennis Fraise

**Members Absent:** Chris Caves (excused)

**CEO:** Don Schwenker

**Staff Present:** Miranda Swafford, Executive Director, Andrea Taylor, Strategic Partnership Specialist, and Mandy Tripp, Compliance Officer

### **CALLED TO ORDER**

Parchert called the meeting to order at 11:00 a.m.

### **QUORUM**

There was a quorum to conduct business.

### **CONSENT AGENDA**

The consent agenda included agenda approval, previous meeting minutes, and excused absence for Chris Caves, Fraise made a motion to approve it, seconded by Brown and the motion was carried.

### **RETRAIN & RETAIN GRANT INTEREST UPDATES**

Taylor went through the recent interest forms that were filled out and reviewed those for the committee on why they were or were not eligible to apply.

### **\*ECONOMY COATING**

Taylor presented the application summary. The committee worked through the scoring rubric and the application scored 17/20. Howard made a motion to approve the full grant amount requested \$9754.20, seconded by Torrance, and the motion carried.

### **BUSINESS TEAM UPDATES**

Taylor gave an update on the business services teams. Schwenker requested more information on what services are being done for rapid response and any services those affected are needing. He brought up an issue with Amazon removing a local business several times from their site, Taylor advised she would try to find out what needs to be done to help that local business. The next in-person Business Services Team meeting is at the Davenport Iowa *WORKS* on August 16 from 10-3 p.m. and if anyone from the committee wants to attend, they are welcome.

### **OTHER BUSINESS**

Swafford advised Tyler Lanz will be joining the board team on July 17, 2023, she has Iowa *WORKS* system knowledge and is formally one of our Title I staff from the Davenport center.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURN**

Fraise made a motion to adjourn, seconded by Schwenker, and the motion carried. Parchert adjourned the meeting at 11:45 a.m.