



Mississippi Valley Workforce Development Board

Business Committee Meeting Minutes

Thursday, April 13, 2023, at 4:00 p.m., via Zoom

Members Present: Mandy Parchert, Dennis Fraise, Kelley Brown, Hannah Howard, and Stephanie Torrance

Members Absent: Chris Caves (excused), and Brad Quigley (unexcused)

Staff Present: Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

Guest: Stacy Borgeson with Grow Clinton

CALLED TO ORDER

Parchert called the meeting to order at 4:03 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

Fraise made a motion to excuse Caves' absence, Brown seconded, and the motion carried. Quigley had an unexcused absence.

***APPROVAL OF AGENDA**

Brown made a motion to accept the agenda, seconded by Fraise, and the motion carried.

***APPROVAL OF PREVIOUS MINUTES**

Brown made a motion to accept the previous minutes, seconded by Fraise, and the motion carried.

RETRAIN & RETAIN GRANT INTEREST UPDATES

Taylor advised that she is now meeting with those who are eligible to apply to assist them with completing the grant application. Taylor presented information on all the interest forms that were submitted. Interest forms have stopped, so we will continue to push it out on social media.

***CARL A. NELSON & CO GRANT APPLICATION**

Taylor presented the application summary. The committee worked through each question for scoring and discussed the different viewpoints on several questions, removing several questions from the score due to not being applicable. Motion made by Howard to approve the application, seconded by Brown and the motion carried. Fraise abstained from voting.

BUSINESS SERVICES UPDATE

Taylor advised she is working on the strategic plan and setting up a meeting with both center teams in person.

OTHER BUSINESS

Everyone did an introduction at the start of the meeting for those who are new. Parchert advised she has some thoughts she would bring to the next meeting from the NAWB Forum she and the board staff attended in Washington D.C.

PUBLIC COMMENT

Howard advised there is a job in Muscatine at the YMCA on May 17, 2023, they are looking for employers who want to join the job fair.

ADJOURN

Fraise made a motion to adjourn, seconded by Howard, and the motion carried. Parchert adjourned the meeting at 5:03 p.m.