



Mississippi Valley Workforce Development Board

Business Committee Meeting Agenda

Thursday, May 11th, 2023, at 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85839772032?pwd=b0hLUm1VNndCRnAvckhaMGZSWkVCz09>

Meeting ID: 858 3977 2032 Passcode: 589366

One tap mobile: 13017158592,,85839772032#

Called to Order	Mandy Parchert
Roll Call	Mandy Tripp
New Member Welcome	Mandy Parchert
*Excused Absences	Mandy Parchert
*Approval of Previous Meeting Minutes	Mandy Parchert
*Approval of Agenda	Mandy Parchert
Retrain & Retain Grant Interest Updates (page 4)	Andrea Taylor
*Novelis Grant Application Review (Page 7)	Mandy Parchert
Business Services Updates (Page 10)	Andrea Taylor
Other Business	Mandy Parchert
Public Comment	Mandy Parchert
*Adjourn	Mandy Parchert

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities.

If you need accommodations, please contact Andrea Taylor. associate@mississippivalleyworkforce.org
or by calling 1-844-967-5365 ext 2



Mississippi Valley Workforce Development Board

Business Committee Meeting Minutes

Thursday, April 13, 2023, at 4:00 p.m., via Zoom

Members Present: Mandy Parchert, Dennis Fraise, Kelley Brown, Hannah Howard, and Stephanie Torrance

Members Absent: Chris Caves (excused), and Brad Quigley (unexcused)

Staff Present: Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

Guest: Stacy Borgeson with Grow Clinton

CALLED TO ORDER

Parchert called the meeting to order at 4:03 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

Fraise made a motion to excuse Caves' absence, Brown seconded, and the motion carried. Quigley had an unexcused absence.

***APPROVAL OF AGENDA**

Brown made a motion to accept the agenda, seconded by Fraise, and the motion carried.

***APPROVAL OF PREVIOUS MINUTES**

Brown made a motion to accept the previous minutes, seconded by Fraise, and the motion carried.

RETRAIN & RETAIN GRANT INTEREST UPDATES

Taylor advised that she is now meeting with those who are eligible to apply to assist them with completing the grant application. Taylor presented information on all the interest forms that were submitted. Interest forms have stopped, so we will continue to push it out on social media.

***CARL A. NELSON & CO GRANT APPLICATION**

Taylor presented the application summary. The committee worked through each question for scoring and discussed the different viewpoints on several questions, removing several questions from the score due to not being applicable. Motion made by Howard to approve the application, seconded by Brown and the motion carried. Fraise abstained from voting.

BUSINESS SERVICES UPDATE

Taylor advised she is working on the strategic plan and setting up a meeting with both center teams in person.

OTHER BUSINESS

Everyone did an introduction at the start of the meeting for those who are new. Parchert advised she has some thoughts she would bring to the next meeting from the NAWB Forum she and the board staff attended in Washington D.C.

PUBLIC COMMENT

Howard advised there is a job in Muscatine at the YMCA on May 17, 2023, they are looking for employers who want to join the job fair.

ADJOURN

Fraise made a motion to adjourn, seconded by Howard, and the motion carried. Parchert adjourned the meeting at 5:03 p.m.

R&R Grant Applications Update



<p>Scots Miracle Grow 2/16/23</p>	<p>Meeting scheduled for 4/7 to complete application. The Company has a need to upgrade Electrical/Instrumentation/Automation Electrical and Automation skills for our Maintenance Team in Fort Madison, IA. This would be a group of 12 Maintenance Technicians.</p>
<p>Timber Lanes 2/24/23</p>	<p>Company morale, processes, customer service, profitability. Only has two part-time employees</p>
<p>Maschio Gaspardo North America Inc</p>	<p>HR, Technical-Does not respond to messages</p>
<p>Legacy Hospitality LLC dba Chick-fil-A Davenport 2/25/23</p>	<p>DoL determined they would be able to apply due to layoffs being temporary for remodeling however, the training is offered “in-house” training therefore they would not be eligible. Waiting to hear from DOL if they are able to apply due to the closing being temporary and being a chain. 75 being temporarily laid off during remodel, some working at other stores, some working at the corporate office. 10 needing to be trained in leadership and management roles</p>
<p>Lives of Legacy 2/25/23</p>	<p>Non-Profit 1 employee and around 100 participants in poverty and in our juvenile detention center.</p>
<p>Rave Systems, LLC 2/27/23</p>	<p>We have a team of technicians that are new and need various areas of technical training. Has not responded to messages</p>
<p>Imagine the Possibilities 2/27/23</p>	<p>Non-Profit</p>
<p>Sunshine Learning Center 2/28/23</p>	<p>Non-Profit We currently have 26 employees that are in need of training that center towards childcare as well as teacher burnout.</p>

<p>Naeve Family Beef 2/28/23</p>	<p>Ineligible at this time due to not being in business for 12 months. Will apply end of June. Enhancement of skills needed for job performance ranging from beef portion cutting, food safety, technology, and marketing skills. About 25-30 employees in total</p>
<p>Novelis 3/1/23</p>	<p>We are looking to provide training and development to our front-line supervisors in both of our Davenport plants. This would be for about 20 people</p>
<p>Sears Manufacturing 3/2/23</p>	<p>Creo, supply chain, computer 100- Does not respond to messages.</p>
<p>Blue-9 Pet Products 3/6/23</p>	<p>Ineligible- wanting financial assistance with Master's program</p>
<p>Black Cat Wear Parts 3/13/23</p>	<p>Setting up training provider and then will submit the application Leadership Training-10 people</p>
<p>Plastics Unlimited 3/10/23</p>	<p>Ineligible-Currently has an active 260E</p>

***Novelis**

Business Services Update



Mississippi Valley Workforce Development Board

Business Service Updates

- Attended the Quad City Chamber Hob Nosh on April 27th. This is one of the largest events the chamber hosts for area businesses to connect.
 - IowaWORKS had a table with a virtual reality headset, new swag, and a \$50 Amazon gift card drawing.
- Labor Market Information Lunch & Learn was held on April 25th to show the different types of information that can be pulled from LightCast.
- Both Burlington and Davenport Business Service Teams are scheduled to meet in person on May 22nd to review the Strategic Plan to begin implementation.
 - The Strategic Plan will be what helps guide and direct the Business Engagement Specialists and the Business Service Team with specific goals and objectives. Such as tracking new business connections, business assessments, referrals made, and follow up. All information will be discussed at this meeting and shared/reviewed with the Business Committee for input/suggestions.
 - This meeting will also be the first of quarterly in-person meetings to work on working together as a whole team, utilizing members' strengths and opportunities to build a stronger team.

*Equal Opportunity Programs/Employer
Auxiliary aids and services are available upon request for individuals with disabilities.*