



Mississippi Valley Workforce Development Board

Business Committee Meeting Agenda

Thursday, March 9, 2023, at 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85839772032?pwd=b0hLUm1VNndCRnAvckhaMGZSWkVCz09>

Meeting ID: 858 3977 2032 Passcode: 589366

One tap mobile: 13017158592,,85839772032#

Called to Order	Mandy Parchert
Roll Call	Mandy Tripp
*Excused Absences	Mandy Parchert
*Approval of Previous Meeting Minutes	Mandy Parchert
*Approval of Agenda	Mandy Parchert
Retrain & Retain Grant Interest Updates (page 5)	Andrea Taylor
*Carl A. Nelson & Co. Grant Application (page 8)	Mandy Parchert
*Scotts Miracle Grow	Mandy Parchert
Business Services Updates	Andrea Taylor
Other Business	Mandy Parchert
Public Comment	Mandy Parchert
*Adjourn	Mandy Parchert

*Items Requiring a Vote ** Items Requiring a Roll Call vote

Accommodations

Accommodations are available upon request for individuals with disabilities.

If you need accommodations, please contact Andrea Taylor. associate@mississippivalleyworkforce.org
or by calling 1-844-967-5365 ext 2



Mississippi Valley Workforce Development Board

Business Committee Meeting Minutes

Thursday, March 9, 2023, at 4:00 p.m., via Zoom

Members Present: Mandy Parchert, Chris Caves, Dennis Fraise, Kelley Brown

Members Absent: Hannah Howard (unexcused) and Brad Quigley (unexcused)

Staff Present: Miranda Swafford, Executive Director, Andrea Taylor, Associate Director, and Mandy Tripp, Executive Assistant

CALLED TO ORDER

Parchert called the meeting to order at 4:06 p.m.

QUORUM

There was a quorum to conduct business.

EXCUSED ABSENCES

There were no excused absences. Howard and Quigley had unexcused absences.

***APPROVAL OF AGENDA**

Caves made a motion to accept the agenda, seconded by Fraise, and the motion carried.

***APPROVAL OF PREVIOUS MINUTES**

Fraise made a motion to accept the previous minutes, seconded by Caves, and the motion carried.

***NAMING COMMITTEE**

Parchert advised we needed to pick a name, everyone agreed that Business Services Committee is easy to remember and say when in conversation. Fraise made a motion to approve the "Business Services Committee" name, seconded by Caves, and the motion was carried.

***RETRAIN & RETAIN GRANT MODIFICATION**

Taylor requested the committee to define retail due to a vague DOL description. Discussion took place to remove retail from the ineligible employer list. Fraise made a motion to remove retail from the ineligible employer list, seconded by Caves and the motion carried.

RETRAIN & RETAIN GRANT APPLICANT UPDATES

Taylor advised we have had 11 businesses reach out that are interested in the grant. Taylor gave a brief overview of the businesses that have met with her and their needs. She advised the website was also updated to add the application back to the website.

BUSINESS SATISFACTION SURVEY

Taylor advised we are struggling to get surveys completed. Discussion took place with suggestions made on ways to make connections and build relationships including focus groups and community survey. Swafford advised she is going to have the next set of data from IWD pull only staff-assisted business service data. The committee would approve of a quarterly survey and suggested instant surveys upon services instead of later.

OTHER BUSINESS

Fraise advised Tracy Lamm is no longer with Regional Planning and no longer on the committee. Tripp gave an overview of the QC Refugee Employer event that was held at Iowa*WORKS* in Davenport earlier today.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Caves made a motion to adjourn, seconded by Fraise, and the motion carried. Parchert adjourned the meeting at 4:58 p.m.

R&R Grant Applications Update



<p>Scots Miracle Grow</p>	<p>Meeting scheduled for 4/7 to complete application. The Company has a need to upgrade Electrical/Instrumentation/Automation Electrical and Automation skills for our Maintenance Team in Fort Madison, IA. This would be a group of 12 Maintenance Technicians.</p>
<p>Timber Lanes</p>	<p>Company morale, processes, customer service, profitability. Only has two part time employees</p>
<p>Maschio Gaspardo North America Inc</p>	<p>HR, Technical-Does not respond to messages</p>
<p>Legacy Hospitality LLC dba Chick-fil-A Davenport</p>	<p>Waiting to hear from DoL if they are able to apply due to the closing being temporary and being a chain. 75 being temporarily laid off during remodel, some working at other stores, some working at the corporate office. 10 needing to be trained in leadership and management roles</p>
<p>Lives of Legacy</p>	<p>Non Profit 1 employees and around 100 participants in poverty and in our juvenile detention center.</p>
<p>Rave Systems, LLC</p>	<p>We have a team of technicians that are new and need various areas of technical training. Has not responded to messages</p>
<p>Imagine the Possibilities</p>	<p>Non Profit</p>
<p>Sunshine Learning Center</p>	<p>Non Profit We currently have 26 employees that are in need of training that center towards childcare as well as teacher burnout.</p>
<p>Naeve Family Beef</p>	<p>Ineligible at this time due to not being in business for 12 months. Will apply end of June. Enhancement of skills needed for job performance ranging from beef portion cutting, food safety, technology, and marketing skills. About 25-30 employees in total</p>

<p>Novelis</p>	<p>Working on cost share before submitting application. We are looking to provide training and development to our front-line supervisors in both of our Davenport plants. This would be for about 20 people</p>
<p>Sears Manufacturing</p>	<p>Creo, supply chain, computer 100- Does not respond to messages</p>
<p>Blue-9 Pet Products</p>	<p>Ineligible- wanting financial assistance with Masters program</p>
<p>Black Cat Wear Parts</p>	<p>Setting up training provider and then will submit application Leadership Training-10 people</p>
<p>Plastics Unlimited</p>	<p>Ineligible-Currently has an active 260E</p>

***Carl A. Nelson & Company**



Mississippi Valley Workforce Development Board

Retain and Retrain Grant Scoring Rubric

(To be completed by the Business Committee)

A. APPLICATION SUMMARY	
Name of business:	Carl A. Nelson & Co.
County:	Des Moines
Amount of request:	\$825
Date application submitted:	3/27/23
Date to start training:	10/14/23
Years in existence:	10
Total number of employees:	103
Total number of employees to be trained:	10
Reason for funding:	To expand capacity and to use worker training to divert layoffs
Employer cost share:	50%
Number of training hours:	8
Length of training:	One day (8hrs)
Training provider:	Eagle One
Course description and objectives:	This is paid training from an outside instructor to go over proper methods for signaling a crane and rigging loads the crane will lift. This qualifies through OSHA an employee to be able to do these tasks, without this training an employee cannot rig loads or signal a crane.
Upon completion trainee will receive:	Certificate and Industry Recognized Credential
Date reviewed by board staff:	4/6/23

B. TRAINING PLAN		
	VALUE	SCORE
1. Course description and objectives	5	
2. Describes how training relates to employee's job functions	5	
3. Number of trainees	5	
4. Training location and provider	5	
5. Length of training course	5	
6. Employee training outcomes	5	
TOTAL	30	

C. FUNDING CONSIDERATIONS		
	VALUE	SCORE
1. Business provides employees with opportunities to acquire new or improved skills by earning a credential/Direct certification	5	
2. Proposal represents a significant upgrade in employee skills	5	
3. Participants historically represent individuals with barriers to employment	5	
4. Advancement opportunities with increased wages and benefits	5	
5. Existence of other training/advancement opportunities provided by the employer	5	
6. Utilization as part of a larger sector &/or career pathway strategy	5	
7. Employer size	5	
TOTAL	35	

D. DESIRED OUTCOME		
	VALUE	SCORE
1. Expanded capacity/Create new jobs	5	
2. Increase employee skills and competencies	5	
3. Remain viable and competitive	5	
4. Retain workers with new technologies	5	
5. Avoid relocation	5	
6. Avoid closure	5	
8. Avert layoffs	5	
TOTAL	35	

EVALUATION SCORE		
	VALUE	SCORE
A. Required Information	NA	NA
B. Training Plan	30	
C. Funding Considerations	35	
D. Desired Outcomes	35	
TOTAL POSSIBLE SCORE	100	

Proposal must score at least 80 to be eligible for the grant.

Signature: _____ Date: _____